

MONDAY, MARCH 31, 2008
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio Monday, March 31, 2008, with the following members present: Mr. Jay H. Wippel; Mrs. Ula Jean Metzler; and Mr. Glenn D. Reeser. Ryan Scribner, Pickaway County Administrator, was also in attendance.

Mrs. Metzler offered the motion, seconded by Mr. Wippel to approve the minutes from the previous meeting day.

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, abstain. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Payment of Bills:

Mr. Reeser offered the motion, seconded by Mrs. Metzler to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated March 31, 2008, in the Commissioners' Voucher Register, and

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio to draw her warrant on this entry in the amount of \$147,301.35 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Resolution Adopted for Pickaway County
Department of Job & Family Services to
Accept Funding from Wood County Job & Family Services:

Rojanne Woodward, Director of the Pickaway County Department of Job & Family Services (PCDJFS), met with the Board to obtain Commissioner Wippel's signature on an Inter-County Agreement and Certification Release and Acceptance of Funds form.

The PCDJFS has experienced significant decreases in State Fiscal Year (SFY) 2008 funding and increased caseloads in both the Public Assistance and Children Services funds. Mrs. Woodward explained that in March and September of each year the opportunity to transfer available funds in several allocations is permitted between county JFS Departments. She stated that she applied for the acceptance of up to \$100,000 in transferable funds. Wood County Job & Family Services responded with \$25,000 in available Title XX transfer money, which PCDJFS will use to support Children Services. If any portion of the transferred allocation is unspent by June 30, 2008, it will go back to the Ohio Department of Job & Family Services

To receive the funding, the Inter-County Agreement and Certifications Release and Acceptance form was signed, and Mrs. Metzler offered the motion, seconded by Mr. Reeser to adopt the following Resolution:

Resolution No.: PC-033108-1

WHEREAS, the Pickaway County Department of Job and Family Services has experienced significant decreases in State Fiscal Year (SFY) 2008 funding in both the Public Assistance and Children Services funds as compared to SFY 2007, and

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WHEREAS, the Pickaway County Department of Job & Family Services has experience significant increase in both the caseloads and costs for service delivery in Children Services and Public Assistance areas, then

THEREFORE BE IT RESOLVED that the Pickaway County Board of Commissioners agrees to accept \$25,000 in federal social services Title XX TANF transfer funds from Wood County Department of Job and Family Services, and

BE IT FURTHER RESOLVED that these allocated funds may be authorized for adjustment through the end of SFY 2008.

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Resolution Designating
April as Child Abuse Prevention Month:

Resolution No.: PC-033108-2

Mr. Reeser offered the motion, seconded by Mrs. Metzler to adopt the following Resolution:

WHEREAS, it is the responsibility of the Pickaway County Board of Commissioners to recognize occasions and events of outstanding significance, and

WHEREAS, child abuse and neglect are recognized as one of our most pressing social problems, affecting many of Pickaway County's children each year; and

WHEREAS, each child has the right to live and grow in a safe, secure and supportive environment, and

WHEREAS, child abuse has been correlated with drug and alcohol abuse, teen suicide, and chronic truancy, and

WHEREAS, 594 children residing in Pickaway County were reported to be abused or neglected in 2007, and

WHEREAS, since it takes a community to protect a child, community action is needed to break the cycle of abuse and improve family life, and

WHEREAS, the Pickaway Board of County Commissioners and Pickaway County Department of Jobs and Family Services support and promote the partnership between state, county and local public and private agencies to prevent child abuse and neglect, and

WHEREAS, the month of April has been designated "Child Abuse Prevention Month", then

THEREFORE BE IT RESOLVED the Pickaway County Board of Commissioners does hereby designate the month of *April 2008*, as:

CHILD ABUSE PREVENTION MONTH
in
Pickaway County, Ohio

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of

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National Crime Victims' Rights Week
Resolution Adopted:

Resolution No: PC-033108-3

Mrs. Metzler offered the motion, seconded by Mr. Reeser to adopt the following Resolution:

WHEREAS, as a nation devoted to liberty and justice for all, America must increase its efforts to protect, restore, and expand crime victims' rights and services so that they apply to **every victim, every time**; and

WHEREAS, 23 million Americans are victims of crime each year, and of those, 5.2 million are victims of violent crime; and

WHEREAS, all victims of crime deserve respect, resources, restoration, and justice; and

WHEREAS, all fifty states, the District of Columbia, and the federal government grant crime victims certain legal rights; and

WHEREAS, National Crime Victims' Rights Week – April 13 - 19, 2008 – offers us all the opportunity to recommit ourselves to ensuring that every victim is afforded his or her legal rights and treated as a crucial participant in our criminal justice system; and

WHEREAS, we carry crime victims' rights into 2008 and beyond, we must strive to create a nation where the legal rights of victims are honored and individuals are accountable for their treatment of victims; and

WHEREAS, despite significant progress in providing rights and services to crime victims over the past two decades, large segments of our population, including crime victims with disabilities, victims with mental illness, victims who are immigrants, victims who are teenagers, victims who are elderly, and victims in rural areas, are still underserved; and

WHEREAS, the Pickaway County Board of Commissioners is joining forces with victim service programs, criminal justice officials, and concerned citizens throughout Pickaway County and America to raise awareness of victims' rights and observe National Crime Victims Week; then

THEREFORE BE IT RESOLVED that the Pickaway County Board of Commissioners hereby proclaim the week of

April 13 - 19, 2008

as

NATIONAL CRIME VICTIMS' RIGHTS WEEK
in Pickaway County, Ohio

and reaffirms the Pickaway County Board of Commissioners' commitment to respect and enforce victims' rights and address their needs during *Crime Victims' Rights Week* and throughout the year, and hereby express our appreciation for those victims and crime survivors who have turned personal tragedy into a motivating force to improve our response to victims of crime and build a more just community.

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Terry Wright Approved as
Hugh Harmount's Alternate Member
Pickaway County Planning Commission:

Pursuant to Ohio Revised Code §713.22 regarding the designation of alternate members for another member on the Pickaway County Planning Commission, Mrs. Metzler offered the motion, seconded by Mr.

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Reeser to accept the appointment of **Terry Wright, 28660 Campbell Road, Circleville, Ohio 43113, to serve as an alternate member for Hugh Harmount.**

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Travel Authorizations Approved for
Department of Job & Family Services:

Travel Authorizations were signed and approved for numerous Job & Family Services employees to attend various meetings, seminars, and conferences to be held throughout the month of April 2008, at the total probable cost of \$1,864.22.

In the Matter of
Offering the Pickaway County
Deputy Dog Warden Position to Joe D. Williams:

Following interviews conducted by Ryan Scribner, Pickaway County Administrator, and Tammy Fee, Pickaway County Dog Warden, for the advertised position of **Pickaway County Deputy Dog Warden**, Mr. Reeser offered the motion, seconded by Mrs. Metzler to offer the position to **Joe D. Williams, 8895 St. Rt. 752, Ashville, Ohio 43103, at the hourly rate of \$9.75.**

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Bid Opening for Mantle Road
Bridge Deck Replacement:

The bid opening was conducted for the **Mantle Road Bridge Deck Replacement Project**, Darby Township Rd. 164, SFN 6530982. The bridge deck was found to be structurally deficient and in need of replacement. Chris Mullins, Deputy County Engineer; Bob Bickel and Greg Bickel of The Ohio Bridge Corporation were in attendance.

Engineer's project estimate: \$67,000

The following bid was received and read aloud:

The Ohio Bridge Corporation	\$65,190
201 Wheeling Avenue	
P.O. Box 757	
Cambridge, Ohio 43725-0757	

The bid was turned over to Chris Mullins for the Pickaway County Engineering Department's review and contract award recommendation.

In the Matter of
Meeting with State Examiners
Regarding 2007 Single Audit:

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Judy Storey, Assistant Auditor; Richard Morris, Senior Audit Manager; Robert Chapman, Assistant Auditor, all from the Auditor of State Office met with the Commissioners to conduct the Pickaway County 2007, Audit Entrance Conference. Melissa Betz, Pickaway County Auditor, and Ellery Elick, Pickaway County Treasurer, were also in attendance.

Ms. Storey stated that the county's 2007 Single Audit has already begun and provided the Commissioners with an outline of the following fieldwork that will be performed:

- Test of Internal Controls & Cash Basis Substantive Tests
- Compliance with the Ohio Revised Code
- Tests of Federal Grants (Single Audit)
- GAAP Basis Substantive Tests
- Tests of Financial Statements and Disclosures

Ms. Storey also reported that prior audit deficiencies, material weaknesses, and material non-compliances will be reviewed to ensure that the county has begun to implement corrective measures.

Also reviewed was several new accounting and auditing standards that will affect the audit, which is expected to be completed by August 31, 2008.

During a brief question and answer session the Commissioners inquired whether the Pickaway County Airport Authority (PCAA) has begun filing its annual GAAP reporting records that are to be submitted to the County Auditor's office. Mrs. Betz stated that as of the first of this year the majority of the reporting issues have been addressed, however; she will follow-up on the matter and report back to the Commissioners.

In the Matter of
Contract Award for
Mantle Road Bridge Deck Replacement Project:

Upon the recommendation of the Pickaway County Engineering Department in reference to the **Mantle Road Bridge Deck Replacement Project**, Mrs. Metzler offered the motion, seconded by Mr. Reeser to award the contract to the sole bidder, **The Ohio Bridge Corporation, 201 Wheeling Avenue, P.O. Box 757, Cambridge, Ohio 43725-0757, in the amount of \$65,190.**

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Subdivision Plat for
Southern Point, Section 3, Phase 3:

Terry Frazier, Director of the Pickaway County Development and Planning Office, along with Steve Peck of *Dominion Homes, Inc.*, and Mary Sherrets, P.E., of *Stantec Consulting Services, Inc.* met with the Commissioners for the final approval of the Southern Point, Section 3, Phase 3 Subdivision Plat. The plat reflects the creation of twenty lots, which brings the total capacity of the subdivision to 349 single family homes.

Mr. Frazier explained that prior to final plat approval, a developer can agree to furnish and install all necessary streets, curbs, sidewalks, open ditches, storm sewers, culverts, and other related public facilities that will serve the subdivision. In cases where all the improvements have not yet been made by the developer before final plat approval, he may provide Performance and Maintenance Bonds to be held by the county. If the developer ultimately does not make the improvements, the county can then use the

bonds to pay for the completion of the development. Ms. Sherrets informed the Commissioners that the public sidewalks are the sole improvements yet to be made by the developer. In lieu of bonds, *Dominion Homes, Inc.* provided two checks totaling \$32,132.64 to the county auditor, which will be deposited and held in escrow until the sidewalks are installed. The Pickaway County Engineer's Department inspected the phase

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of the subdivision, which met all county subdivision regulations, and the Planning Commission approved the plat on November 13, 2007.

Following the Commissioners' review of the plat and a brief question and answer session, Mr. Reeser offered the motion, seconded by Mrs. Metzler to adopt the following Resolution:

BE IT RESOLVED, that the Pickaway County Board of Commissioners accepted and approved the final plat for **Southern Point, Section 3, Phase 3, Scioto Township, Pickaway County, Ohio**, and

BE IT FURTHER RESOLVED that all right-of-ways for roads, streets, and easements be accepted for public use as shown on said plat.

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Creation of New Fund Approved:

Mr. Reeser offered the motion, Mrs. Metzler to approve the following request for the CREATION OF A NEW FUND:

Fund #409
Subdivision Assurance Fund

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Creation of New Line Items Approved:

Mr. Reeser offered the motion, seconded by Mrs. Metzler to approve the following requests for the CREATION OF A NEW LINE ITEM:

409.0000.4975 – Subdivision Assurance-Performance Bond
409.0000.4976 – Subdivision Assurance-Maintenance Bond
409.3008.5901 – Subdivision Assurance-Other Expenses

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Amended Certificate Approved
For Subdivision Assurance Fund:

Mr. Reeser offered the motion, seconded by Mrs. Metzler to approve the following request for an AMENDED CERTIFICATE:

Resolution No.: PC-033108-4

WHEREAS, the Budget Commission did approve an **AMENDED CERTIFICATE** in the amount of **\$32,200** for **Subdivision Assurance, Fund #409**, then

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THEREFORE BE IT RESOLVED that the Pickaway County Board of Commissioners does hereby appropriate the following sum for expenditure during fiscal year ending December 31, 2008:

Fund #409
Subdivision Assurance Fund
\$32,200

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Appropriations Approved:

Mr. Reeser offered the motion, seconded by Mrs. Metzler to approve the following requests to APPROPRIATE FUNDS:

32,200 to 409.3008.5901 – Subdivision Assurance-Other Expenses
7,200 to 409.0000.4976 – Subdivision Assurance-Maintenance Bond
25,000 to 409.0000.4975 – Subdivision Assurance-Performance Bond

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Fund Transfers Approved:

Mr. Reeser offered the motion, seconded by Mrs. Metzler to approve the following FUND TRANSFER REQUESTS:

62,953.25 from 101.5001.5702 – Job & Family Services-Mandated Share Expenditure
to
206.0000.4902 – Job & Family Services-Mandated Share Receipts

50,000 from 101.5005.5401 – Children Service-Maintenance of Children Expense
to
207.0000.4901 – County Maintenance of Children

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Endorsement of Governor Strickland's
Building Ohio Jobs Initiative:

Nate Green, P3 Economic Development Director, met with the Commissioners to revisit the topic of obtaining their endorsement of Governor Strickland's *Building Ohio Jobs* initiative. The \$1.7 billion stimulus package is expected to be funded through the state's issuance of bonds over the next three years. Investments will be made in such industry sectors as advanced energy, bi-based products and bio-based medicine, public works projects, Brownfield redevelopment and Greenfield preservation, and infrastructure related to the logistic and distribution sector. The initiative proposes spending \$150 million on infrastructure

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projects to help create a seamless multimodal transportation infrastructure across the state, lining rails, roads, waterways, and airports. This component of the package could have the most significant positive impact on Pickaway County in relationship to the Rickenbacker Intermodal Terminal located in its northern region. This infrastructure investment would spur economic development and further attract and create jobs that have been lost locally over the past decade. The plan has not yet been approved by the Ohio General Assembly, which must ultimately be approved by Ohio voters.

In addition to previously obtained endorsements, Mr. Green stated that the County Commissioners' Association of Ohio (CCAO), the Ohio Municipal League, and the Mid-Ohio Regional Planning Commission have recently endorsed the initiative as well.

Following further discussion regarding the topic, Mr. Reeser offered the motion, seconded by Mrs. Metzler, authorizing the Pickaway County Board of Commissioners' endorsement of the *Building Ohio Jobs* initiative.

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Meeting with County Elected Officials and
Department Heads Regarding Information Technology:

A meeting with all county elected officials and department heads along with representatives of *Info-Link Technologies, LLC* was conducted in the Pickaway County Service Center to discuss the Information Technology (IT) services the firm will be providing to the various departments funded by the county's General Fund.

Commissioner Wippel opened the meeting by thanking everyone for their attendance and introductions were made. Mr. Wippel turned the meeting over to Ben Rule, *Info-Link Technologies'* General Manager and Pickaway County's IT Project Manager, who introduced Mike Williams, the county's designated IT Network Administrator, and Robert Adkins, the on-site Director of Technology who will maintain the county's day-to-day IT needs. Mr. Rule, Mr. Williams, and Mr. Adkins then provided their respective IT backgrounds and experience.

The long term vision and goals were provided by Mr. Rule, which is to align the county's IT infrastructure in order to improve its work processes. This includes establishing an Intranet where employees can network its services and resources throughout the county's various departments and essentially reduce IT associated costs.

During the presentation, it was pointed out that Non-General Fund county agencies will not be direct recipients of the IT upgrade, some of which receive IT support through their respective state agencies, however; these departments are welcome to contact the county's designated IT personnel with questions and requests to resolve issues they may be experiencing before contacting their IT support providers. Mr. Rule stated that these services can be offered by *Info-Link Technologies* at a reasonable cost of \$43 per hour. He also pointed out that the company can offer centralized purchasing of hardware, software, etc. for both General Fund and Non-General fund departments, which could potentially provide a significant reduction IT support costs.

Service call protocols were reviewed and cell phone telephone numbers were provided to those in attendance for Mr. Rule, Mr. Williams, and Mr. Adkins that can be utilized by county employees until the telephones that have been ordered and lines are installed in the newly created IT workstation.

Following a question and answer session at the conclusion of the meeting, Commissioner Wippel took the opportunity to inform those in attendance from non-court related departments currently housed in the Courthouse that they will be contacted soon by representatives of *WDC Group* to again discuss their current and future space needs. *WDC Group* will be providing the planning, development, and construction services for a new county office complex. It was also announced that the county will be conducting its next quarterly budget meeting in the near future.

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**In the Matter of
Waiver Approved:**

Mr. Reeser offered the motion, seconded by Mrs. Metzler to waive the waiting period to issue payment to **Fred Pryor Seminars** in the amount of **\$299** from line item **#101.1101.5901** for the County Administrator's attendance of a Records Retention & Destruction Seminar.

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Weekly Dog Warden Report Filed:**

The weekly report for the Pickaway County Dog Shelter was filed for week ending March 29, 2008.

A total of \$974.87 was reported being collected as follows: \$128 in sales of dogs; \$75 in redemptions; \$628.87 in donations; \$104 in sales of tags; \$39 in late tag fee penalties.

Three (3) dogs and no cats were destroyed.

No firearms were discharged.

With there being no further business brought before the Board, Mrs. Metzler offered the motion, seconded by Mr. Wippel to adjourn. Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Ula Jean Metzler, Vice President

Glenn D. Reeser
BOARD OF COUNTY COMMISSIONERS
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Attest: Patricia Webb, Clerk