

MONDAY, JULY 9, 2007
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Monday, July 9, 2007, with the following members present: Mr. Glenn D. Reeser; Mr. Jay H. Wippel; and Mrs. Ula Jean Metzler. Daniel V. Bradhurst, County Administrator, was also in attendance.

Mr. Wippel offered the motion, seconded by Mrs. Metzler to approve the minutes from the previous meetings.

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Payment of Bills:**

Mrs. Metzler offered the motion, seconded by Mr. Wippel to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated July 9, 2007, in the Commissioners' Voucher Register, and

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio to draw her warrant on this entry in the amount of \$123,063.18 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Public Hearing Conducted for 2008 Tax Budget:**

The Commissioners conducted the 2008 Tax Budget Hearing with copies of the proposed budget available for public viewing. No one other than Waylon Strickland of the Circleville Herald attended the Budget Hearing.

The 2008 Tax Budget reflects the estimated receipts and expenses for the various county departments and agencies. Copies of the estimated 2008 Non-General Fund Budget was also available for viewing.

The budget will be turned over to the Pickaway County Budget Commission for its review and acceptance in accordance with the provision of law.

**In the Matter of
D.A.R.E. Grant Documents Signed:**

Deputy Dale Thomas of the Pickaway County Sheriff Department and the Pickaway County D.A.R.E (Drug Abuse Resistance Education) Officer met with the Commissioners to obtain Commissioner Reeser's signature on the 2006/2007 Program Survey Documents, in addition to the 2007/2008 grant application to the Ohio Attorney General office in the amount of \$14,659.20, with a local match of \$14,659.20 for a total budget amount of \$29,318.40.

**In the Matter of Pickaway County
OSU Extension Office Quarterly Update:**

Scott Kleon, Director, and Mike Estadt, Education Coordinator of the Pickaway County OSU Extension office met with the Commissioner to provide the agency's quarterly update. Waylon Strickland of the Circleville Herald was in attendance.

At the conclusion of the agency's update held last April, the Commissioners requested an overview of the agency's economic impact on the county. Mr. Kleon's summary reflected the extension office receiving approximately \$500,000 to \$600,000 annually in funding. Forty percent (40%) is received from the county, with sixty percent (60%) from state and federal grants, which accounts for \$343,200.

Mr. Kleon reported that an approximate value of \$442,800 is received through adult volunteers in the OSU Extension program, with the value of teen volunteers estimated at \$27,400. These figures are based on 300 adults giving an average of 90 hours per year at the rate of \$16.40 per hour, with 100 teen volunteers giving an average of 40 hours per year at a rate of \$6.85 per hour. The bulk of the volunteers are involved with the 4-H Programs.

Approximate value of \$85,000 is received in grants and/or contributions and private donations utilized by the agency in array of things such as scholarships, participant awards, etc.

Mr. Estadt, Education, and charter member of the OSU Extension Agronomic Crops Team, has taken an active role in program planning for the agronomic clientele of not only Pickaway County, but for the state as well. He was also one of the first to utilize the Crops Observation and Recommendation Network (CORN) in providing newsletters to county producers. The newsletter is emailed or faxed to over 100 county growers and agribusiness personnel. A 2001 statewide survey estimated the value of this newsletter to be worth over \$1,000,000 to Pickaway County growers and agribusinesses.

Another valuable program provided by the agency is the pesticide certification training. Estimates from Purdue University value this training at \$625 per hour. In Pickaway County, this translates to an economic impact of \$506,000. Trainings are provided, in cooperation with the Ohio department of Agriculture, offering pest management knowledge for potential increases in productivity, in addition to the prevention of individual and commercial mishandling of toxic chemicals.

The *Dining with Diabetes* educational series, coordinated by Marge Wolford of the agency, has reached 47 individuals with diabetes, mostly senior citizens, plus 34 supporting individuals. This educational intervention could reduce the Medicare cost sharing by \$54,708. The average physician's expenses for the Medicaid recipients were \$913 per person, or \$42,911 in potential cost reduction for these 47 individuals with diabetes.

The *Family Nutrition Program*, currently funded by a \$31,852 grant from the USDA Food and Nutrition Services, provides educational intervention to an average of 230 food stamp participants per month who adopt new behaviors that improve the nutritional quality of their diets.

The *Pickaway County Student Community Action Day*, co-chaired by the agency's Family & Consumer Science division, brought students together from the local school districts in providing 4 hours of community service to individuals and organizations in need of volunteer help. Pickaway County received the equivalent value of \$15,449 in free service to individuals and the community.

Mr. Kleon stated that he estimates the economic impact the local agency offers to the community to be approximately \$2.5 million. Mr. Estadt added that the various programs offered through the Pickaway County OSU Extension office provides a certain quality of life back to the community.

Also discussed was the *Master Gardener Program* offered to inmates at the Ohio Department of Rehabilitation and Corrections located near the Village of Orient with the long term goal of connecting them with potential employers following their release.

Commissioner Metzler then inquired about how the local agency will be implementing the Young Buckeye STEMS (Science, Technology, Engineering, Mathematics) project in which the Ohio Academy of Science, in cooperation with the Ohio State University Office of 4-H Youth Development, is providing \$700,000 in statewide funding. The program capitalizes on student interest in projects that are successful in local, district, and State Science Days (science fairs). Mr. Kleon and Mr. Estadt stated that they are uncertain on how to answer that question; however, they will consult with the pertinent individuals at the local agency that handle Extension Education and 4-H Youth Development and report back to Commissioner Metzler.

On a final note, Mr. Kleon reported that this year's Pickaway County Fair was an overwhelming success, adding that over the past 5 years he has seen positive changes not only in the fairgrounds, but in the cooperation among all parties involved in operating the fair.

The Commissioners then thanked Mr. Kleon and Mr. Estadt for the informative economic impact summary, adding that the analysis reflects that the community is getting a “good deal” for the local funding that is received by the Pickaway County OSU Extension Office.

**In the Matter of
Appropriations Approved:**

Mr. Wippel offered the motion, seconded by Mrs. Metzler to approve the following requests for the APPROPRIATION OF FUNDS:

19,766.27 to 257.5029.5401 – Job & Family Services-Adult Expense
1,000 to 208.5025.5403 – Job & Family Services-Travel & Expense
95,000 to 202.3010.5506 – Engineer Motor Vehicle Permissive Tax-Contract Projects

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Transfer and Re-Appropriations Approved:**

Mrs. Metzler offered the motion, seconded by Mr. Wippel to approve the following requests for the TRANSFER and RE-APPROPRIATION OF FUNDS:

43,985.22 from 257.5028.5401 – Job & Family Services-Youth Expense
to
257.5029.5401 – Job & Family Services-Adult Expense

41,670.27 from 257.5031.5401 – Job & Family Services-Dislocated Worker Expense
to
257.5029.5401 – Job & Family Services-Adult Expense

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Contract Award for
London Road Widening/Resurfacing Phase 1 Project:**

In reference to the bid opening conducted on June 25, 2007, and upon the recommendation of the Pickaway County Engineering Department, Mr. Wippel offered the motion, seconded by Mrs. Metzler to award the contract for the **London Road Widening & Resurfacing Project-Ph. 1** to the lowest bidder, **The Shelly Company, 80 Park Drive, P.O. Box 226, Thornville, Ohio 43076**, in the amount of **\$548,996.80**. The Ohio Public Works Commission will be funding \$405,000.00 of the project.

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Resolution Authorizing Glenn Reeser to
Sign Documents Related to OPWC Funding for
London Road Widening/Resurfacing-Phase I Project:**

Mr. Wippel offered the motion, seconded by Mrs. Metzler to adopt the following Resolution:

BE IT RESOLVED that the Pickaway County Board of Commissioners hereby supports the “**London Road Widening and Resurfacing Project-Phase I**,” and does hereby **authorizes Glenn D.**

Reeser, President, to enter into any agreements as may be necessary for Issue II and/or LTIP funding being submitted to the Ohio Public Works Commission, District 17.

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of Grant Agreement with
Ohio Public Works Commission Signed for
London Road Widening/Resurfacing-Phase I Project:**

Commissioner Reeser, President of the Board, signed the Ohio Public Works Commission, District 17 Grant Agreement in the amount of \$405,000 for the **London Road Widening and Resurfacing-Phase I Project grant #CQS06.**

**In the Matter of County Sanitary
Engineer Quarterly Update:**

Robert Parker, Pickaway County Sanitary Engineer, and Chris Mullins, Assistant Engineer, met with the Commissioners to provide their second quarterly report for 2007. Waylon Strickland of the *Circleville Herald* was also in attendance.

Topics reviewed in the report included the following:

- Sludge has been removed and hauled away from the Walnut Heights Subdivision sewer package plant. Sludge removal from the remaining county package plants are scheduled for later dates once the Pickaway County Engineer's work crews have a lighter construction workload, expected to occur during the 3rd quarter. The expenses incurred by the County Engineer's Department for the sludge removal will be paid from the Pickaway County General Sewer District Fund. Also, a firm will be contracted to complete repairs to the block walls on sand beds #2 and #3 at the Walnut Heights Subdivision sewer package plant.
- Currently working with *ME Engineering Services* in providing a proposal to supply options to the county that would bring the Village of Derby in compliance with the Ohio EPA's findings and orders.
- The April – May capital improvement activity report from Kinder Environmental Services, the firm contracted to maintain and operate the county's sewer package plants was reviewed.
- Earnhart Hill Regional Water and Sewer District, contracted to handle the county's monthly sewer billing services, is unable to place emergency contact numbers on sewer user's invoice for their information to computer software limitations. Therefore, it was determined that separate newsletters will be sent to the General and Darby Township Sewer Sub-district sewer users which will contain the emergency contact information, sewer rate explanations, sewer district policies, and other data for their information.
- The current financial information for all sewer districts was reviewed reflecting second quarter revenue and expenditures. The current balance in the Darby Township Sewer Sub-district Fund was reviewed in anticipating the county's debt service payment to the Ohio EPA Water Pollution Control Loan Fund, due January 2008.
- The first of four payments in the amount of \$17,500 resulting from the Foxlair Mobile Home Park litigation settlement is due to the county July 15, and will be paid into the Darby Township Sewer Sub-district Fund.
- A 3% monthly sewer user rate increase is being considered for the General Sewer District. The last increase was in September 2005, from \$38.24 to the current \$39.38 per month.
- Discussion took place in reference to determining the connection fee amount for Sunnyside Acres Subdivision Section to hook into the Walnut Height Subdivision sewer package plant, with no definite decision made at this time.

At the conclusion of the update, the Commissioners annual tour of all sewer package plants was scheduled for Tuesday, September 4, beginning at 1:30 p.m.

**In the Matter of Meeting
Regarding County Engineer's Approval of
Driveway Access Points on Township Roads:**

In reference to addressing an inquiry made by Scioto Township Trustee, Mike Struckman, a meeting was scheduled with Robert Parker, County Engineer, Chris Mullins and Anthony Neff, Assistant County Engineers, and Terry Frazier, Director of the Pickaway County Development and Planning office, to address the matter. Waylon Strickland of the *Circleville Herald* was also in attendance.

On July 2, 2007, Mr. Struckman met briefly with the Commissioners to question the authority of the Pickaway County Engineering Department in approving lot split driveway access points on township roads.

In responding to the inquiry, Mr. Frazier stated that before he approves a lot split of any size up to 20 acres, §711.133 of the Ohio Revised Code (ORC) states that the lot division is not to be contrary to any applicable zoning, health, sanitary, or adopted access management regulations. Consequently, before a lot split is approved by the Pickaway County Regional Planning Commission (PCRPC) it must be determined that the driveway access site distances falls under the Pickaway County Access Management Regulations guidelines and, by statute, the county engineer is the engineer for the PCRPC. Per the ORC, this applies to lot splits on all roads within the county, regardless of whether they are county roads, township roads, or federal or state highways. It was pointed out by Mr. Neff that the \$50 fee charged for the approval service is strictly based on cost recovery, with no monetary profit being gained.

At the conclusion of the discussion, the Commissioners thanked everyone for their time in addressing Mr. Struckman's inquiry.

**In the Matter of
Meeting with Terry Frazier
Regarding Administration of the
Pickaway County Flood Plain Program:**

Terry Frazier, Pickaway County Flood Plain Administrator, met briefly with the Commissioners to discuss the possibility of reassigning the administration, or a portion, of the program back to the Pickaway County Emergency Management Agency (EMA) Director. As Mr. Frazier previously informed the Commissioners that without an identified marked vehicle, he is unable to adequately conduct field work and/or conduct site visits to identify infractions of the program and the inspections of flood hazard areas, etc.

At the conclusion of the discussion, it was determined that a meeting will be scheduled with Jim Deal, Pickaway County EMA Director, and Mr. Frazier in the near future to discuss the topic. Commissioner Metzler stated that in the meantime, she will research which county departments throughout the state administers their flood plain programs.

**In the Matter of
Meeting with Sheriff Radcliff
Regarding United States 2000 Census Data:**

Sheriff Dwight Radcliff met with the Commissioners to inquire if the United States 2000 Census information can be challenged. Terry Frazier, Director of the Pickaway County Development and Planning Office, and Waylon Strickland of the *Circleville Herald* was also in attendance.

Much of the federal and state dollars received by local jurisdictions are based on population and the population growth in Pickaway County has significantly increased since 2000. This increase, consequently, has a direct impact on inmate population at the county jail facility in addition to the day-to-day operations of the department's road patrol.

At the conclusion of the discussion, it was decided that Mr. Frazier and Dan Bradhurst, County Administrator, will draft a letter to the United States Census Bureau for the Commissioners' review to inquire about the matter.

**In the Matter of
Meeting with County Prosecutor
Regarding Review of Indemnification Agreement for
Purchase of Software and Server Enhancement for
Clerk of Courts and Common Pleas Court Offices:**

Judy Wolford, Pickaway County Prosecutor, met with the Commissioners and provided a draft copy of the Indemnification Agreement for their review in reference to the contract the Commissioners will be entering into with **MAXIMUS, Justice Solutions Division**, in the amount of **\$89,661.47** and the Application

Software Agreement in the amount of **\$10,800** on behalf of the Pickaway County Clerk of Courts and Common Pleas Court for the purchase of software and server enhancement.

The agreement states that the costs associated with the purchases will be the responsibility of the Clerk of Court's office, and not the Responsibility of the Commissioners. The purchases will be paid from the "Certificate of Title" fund, a division of the Clerk of Courts office.

**In the Matter of
Meeting in Executive Session with
County Prosecutor:**

Pickaway County Prosecutor, Judy Wolford, met with the Commissioners to discuss a pending litigation matter. Therefore, at 3:40 p.m., Mr. Wippel offered the motion, seconded by Mrs. Metzler to enter into Executive Session.

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

At 4:05 p.m., Commissioner Reeser announced the Board's return to Regular Session.

No action was taken.

**In the Matter of
Resolution for Proposed Projects for
FY2007 CDBG Formula Grant
Application to the Ohio Department of Development:**

In reference to the Pickaway County's FY07 Community Development Block Grant application to the Ohio Department of Development, Mr. Wippel offered the motion, seconded by Mrs. Metzler to adopt the following Resolution:

WHEREAS, the Pickaway County Board of Commissioners has received notification from the Ohio Department of Development that the county has been allocated the sum of \$136,000 in Community Development Block Grant (CDBG) funds for fiscal year 2007; then

THEREFORE BE IT RESOLVED that the Pickaway County Board of Commissioners proposes the following projects and allocations be submitted as part of the county's grant application for fiscal year 2007:

Pickaway County EMA-Disaster Warning Sirens & Amplifier Administration	\$ 114,000
	<u>\$ 22,400</u>
	\$ 136,000

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Animal Shelter Weekly Report Filed:**

The weekly report for the Pickaway County Animal Shelter was filed for week ending July 7, 2007.

A total of \$391.50 was reported being collected as follows: \$96 sales of dogs; \$70 redemptions; \$115 donations; \$97.50 in sales of tags; \$13 in late tag fee penalties.

Six (6) dogs and no cats were destroyed.

No firearms were discharged.

With there being no further business brought before the Board, Mrs. Metzler offered the motion, seconded by Mr. Wippel to adjourn. Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Glenn D. Reeser, President

Jay H. Wippel, Vice President

Ula Jean Metzler
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Patricia Webb, Clerk