

MONDAY, OCTOBER 15, 2007
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Monday, October 15, 2007, with the following members present: Mr. Glenn D. Reeser; Mr. Jay H. Wippel; and Mrs. Ula Jean Metzler. Dan Bradhurst, County Administrator, was also in attendance.

Mrs. Metzler offered the motion, seconded by Mr. Wippel to approve the minutes from the previous meeting.

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Payment of Bills:

Mrs. Metzler offered the motion, seconded by Mr. Wippel to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated October 12 2007, in the Commissioners' Voucher Register, and

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio to draw her warrant on this entry in the amount of **\$271,601.07** on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Mr. Reeser, yes; Mrs. Metzler, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Revised Application Support Agreement
Signed for Clerk of Courts/Common Pleas Court:

Mr. Wippel offered the motion, seconded by Mrs. Metzler for the Board to sign two (2) copies of a revised **Application Software Support Agreement** with **MAXIMUS, Justice Solutions Division, 5399 Lauby Road, Suite 200, North Canton, Ohio 44720** in the amount of **\$15,600** for the Pickaway County Clerk of Courts and Common Pleas Departments.

Voting on the motion was as follows: Mr. Reeser, yes; Mrs. Metzler, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

An Indemnification Agreement was previously signed stating that all costs associated with the agreement will be paid by the Clerk of Courts Department with funds available in the "Certificate of Title Fund", a division of the Clerk of Courts.

In the Matter of
Meeting with Rojanne Woodward
Regarding Job & Family Services Monthly Update:

Rojanne Woodward, Director of the Pickaway County Department of Jobs & Family Services, met with the Commissioners to provide the agency's monthly update with the following topics reviewed:

Public Records Policy: Mrs. Woodward provided a copy of the agency's Public Records Policy, effective September 29, 2007, which adheres to the state's Public Records Act. A charge of 5¢ per

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copy was set to help offset expenses for providing requested records. Laura McGuire has been designated to serve as the agency's Records Manager in handling requests.

Pandemic Flu: The agency's Pandemic Flu Plan is currently being compiled and will be completed by the end of the year.

Community Resource Workshop: The workshop is scheduled to take place at the Pickaway County Public Library on October 24, from 9:00 a.m. to 11:00 a.m. Presentations will be provided by the Children's Trust Fund/Children's Services division of the agency.

Faith-Based and Community Group Summit: The conference is scheduled to take place at the Brooks-Yates Center on October 26, from 9:00 a.m. to 12:00 noon.

Unemployment Statistics: Pickaway County's August 2007, unemployment rate was 5.7%, down from 5.8% in July 2007.

Agency Statistics: A spreadsheet was provided reflecting the number of clients served through the agency's various divisions along with the associated costs for the period of September 2006, through September 2007.

At the conclusion of the meeting, the Commissioners thanked Mrs. Woodward for the agency update.

In the Matter of
Meeting with Melissa Betz
Regarding September 2007, Month-end Reports:

Melissa Betz, County Auditor, met with the Commissioners to review September 2007, General Fund revenue and expenditure reports.

With the county's current consideration of implementing an Information Technology (IT) Department to serve its various agencies and departments, the possible elimination of the county's Data Processing Board was discussed.

Dialogue also took place regarding whether each county agency should execute its own Public Records Policy based on Attorney General Guidelines or implement a countywide policy. Following further discussion of various aspects of the topic, Mrs. Betz stated that she will conduct a survey of the various county departments and agencies and compile a list of amounts charged by each for requested copies of public documents. It was also ascertained that the next Elected Official's Luncheon scheduled for December 3rd will expand to include county department heads to further discuss the matter.

In the Matter of Creation of Northern Pickaway
Joint Economic Development District Among Harrison Township,
Village of Ashville and City of Columbus Approved:

The Commissioners conducted a meeting regarding a petition for the creation of a Northern Pickaway Joint Economic Development District (JEDD) among Harrison Township, the Village of Ashville, and the City of Columbus. Nate Green, P3 Economic Development Director; Mike Arcari, *M. Arcari Associates, LLC Strategic Development Services*; Gene A. Hollins, the county's legal counsel in the JEDD process; Dennis Williams and Lois Hanley of *Earnhart Hill Regional Water & Sewer District (EHRWSD)*; Matthew Forte of the *Circleville Herald*; and Mike Smith of *Clear Channel Radio*, Chillicothe, Ohio were also in attendance.

Commissioner Reeser opened the meeting by stating that it is an historic day for Pickaway County in the approval of the JEDD. The JEDD involves approximately 900 acres, 600 acres owned by the Columbus Regional Airport Authority (CRAA), and 300 acres owned by the Norfolk Southern (NS) Railroad. The creation of the JEDD formalizes an agreement that has been discussed among the JEDD parties for 3 to 4 years and it is predicted that the agreement could create an estimated 69,000 new jobs in the area and \$9 billion in new capital investment over the next 30 years around the NS Railroad Intermodal Terminal. The Intermodal is currently under construction and is expected to be completed in January 2008.

Final details of the JEDD, which includes an income tax agreement, sewer and water agreements, and a capital improvement plan, will be instituted by a JEDD Board of Governors. The board will initially consist of three (3) individuals; the Harrison Township Trustees have appointed Nate Green, PC Economic

Development Director, to a two-year term and the City of Columbus has appointed its Economic Development Director, Mike Stevens, to a one-year term. The third person, who will serve as Chairman,

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will be appointed by Mr. Green and Mr. Stevens for a four-year term. The JEDD Board of Governors will have the ability to levy a 2% income tax in the area, of which 1% will be put into an infrastructure cost reimbursement fund and the remaining 1% will be split between the JEDD entities. Sewer service in the area will be provided by the City of Columbus and water service will be provided by EHRWSD.

An equally important part of the JEDD is the Annexation Moratorium Agreement (AMA) between the City of Columbus, Harrison Township, the Village of Ashville, and Village of South Bloomfield. The parties to the AMA, signed earlier this month, agree not to allow annexation into their political subdivision within specified boundaries for the next 50 years.

Upon Commissioner Reeser's request for a motion, Mrs. Metzler then offered the motion, seconded by Mr. Wippel approving the creation of the JEDD among Harrison Township, the Village of Ashville, and the City of Columbus.

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

The Commissioners each took the opportunity to recognize the major players whose hard work and dedication over the past several years made this historic day possible for not only Pickaway County, but also Central Ohio, in facilitating economic development and opportunities.

In the Matter of
Meeting with Lisa Notestone of
Auditor of State Office Regarding
Pickaway County FY06 Audit:

Lisa Notestone and Mark Long of the Auditor of State Office, met with the Commissioners to discuss a proposed audit adjustment for the Pickaway County 2006 Single Audit, which is nearing completion. Also in attendance were Melissa Betz, Pickaway County Auditor, and Ellery Elick, Pickaway County Treasurer.

Pickaway County's 2004 Auditor of State Management letter reflected a Noncompliance Citation in reference to the Ohio Attorney General's opinion (not the Ohio Revised Code) that interest earned on money derived from the County Engineer's Auto/License Gas Tax and Motor Vehicle Tax Funds (Non-General Funds) must be paid into the fund to which the principal belongs. Historically, this interest has been paid into the General Fund and the Commissioners' position on the matter has been to not implement the transfer of the interest until it becomes a Significant Deficiency and Material Weakness in the county's audit at some point.

Mr. Elick provided a month-to-month calculation of interest earned in year 2006, for monies held in the Auto Licenses/Gas Tax (ALGT) and Motor Vehicles Permissive Tax (MVPT) Funds, reflecting a total of \$101,893. The calculations were based on the end of month balance times the monthly rate from Star Ohio divided by 365 days and multiplied by the number of days in the month.

Mr. Long stated that there has been a change in accounting rules and in the past this particular situation was considered a Summary of Unadjusted Differences (SUD) entry in the Auditor of State's annual audit and not carried over into the next years audit report. He stated that a SUD for 2005, is now carried over into 2006, audit reports. He added that the SUD's are now retro and will continue to increase from year-to-year and as a result, will ultimately be reflected as a Non-Compliance Material Weakness if the issue is not addressed by the county. This condition also applies to interest earned on non-expendable bequest trust funds and in Pickaway County's case, would include monies held in the Bowsher Estate Fund, which calculates to just under \$100 a year in interest earned.

Various aspects of the issue were reviewed; such as why the interest recoupment must to back to 2005; if the county could go back to 2005 and forward in the future in the recoupment of County Engineer's

portion of insurance liability premium that is paid from the General Fund; and what interest rate would be used in calculating the interest earned with Star Ohio's variable interest rates paid on investments, etc.

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At the conclusion of the meeting, it was determined that the issue will be treated as a SUD for the county's 2006, Audit Report, however, Mr. Long stated it will ultimately become a Non-Compliance Material Weakness in the county's audit report if not addressed and that Mr. Long will consult with the Auditor of State Office regarding why the interest must be calculated from year 2005, and that a meeting will be scheduled with the County Engineer to further discuss the matter.

**In the Matter of Creation of
New Line Items Approved:**

Mr. Wippel offered the motion, seconded by Mrs. Metzler to approve the following requests for the CREATION OF A NEW LINE ITEM:

289.0000.4926 – Brill Ditch-Other Receipts
289.6138.5401 – Brill Ditch-Contract Services

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Amended Certificate Approved
For Brill Ditch:**

Mrs. Metzler offered the motion, seconded by Mr. Wippel to adopt the following Resolution:

WHEREAS, the Budget Commission did approve an AMENDED CERTIFICATE in the amount of **\$30,693.60**, for **Brill Ditch, Fund #289**, then

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners does hereby appropriate the following sum for expenditure during the fiscal year ending December 31, 2007:

Fund #289
Brill Ditch - \$30,693.60

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Appropriations Approved:**

Mr. Wippel offered the motion, seconded by Mrs. Metzler to approve the following requests for the APPROPRIATION OF FUNDS:

30,693.60 to 289.0000.4926 – Brill Ditch – Other Receipts
30,693.60 to 289.6138.5401 - Brill Ditch – Contract Services
300 to 101.1105.5703 - Contingencies

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Cash Advance Back Approved:**

Mrs. Metzler offered the motion, seconded by Mr. Wippel to approve the following request for a CASH ADVANCE BACK:

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**3,351.58 from 239.2059.5801 – High Visibility Enforcement Overtime Grant-Advance Back
to
101.0000.4910 – General Fund – Advance Back**

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Transfers and Appropriations
Approved by County Administrator:**

Dan Bradhurst, County Administrator, approved the following requests for the TRANSFER and RE-APPROPRIATION OF FUNDS:

**7,000 from 101.2012.5301 – Sheriff Administration-Supplies
to
101.2012.5483 – Sheriff Administration-Uniform Allowance**

**50,000 from 101.2012.5496 – Sheriff Administration – Medical Expenses
to
101.2012.5527 – Sheriff Administration – Vehicle Expenses**

**33,000 from 252.5038.5524 – CHIP '05 Projects
to
252.5038.5525 – CHIP '05 Administration**

**150 from 101.1105.5703 – Contingencies
to
101.1221.5406 – Clerk of Courts-Public Defender Fees**

**150 from 101.1105.5703 – Contingencies
to
101.1222.5406 – Municipal Court-Public Defender Fees**

**In the Matter of
Allocation of August 2007
Sales Tax Collections:**

Mrs. Metzler offered the motion, seconded by Mr. Wippel to allocate the Sales Tax collected in the month of **August 2007**, in the following manner:

**25,700 to 401.0000.4122 – Sales Tax Reserve
488,517.59 to 101.0000.4121 – General Fund**

Voting on the motion was as follows: Mr. Reeser, yes; Mrs. Metzler, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter Overview of Applications for
Allocation of “Community Enhancement Funds”:**

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In response to receiving numerous requests from various local non-governmental community based not-for-profit organizations for supplemental funding allocations, the Commissioners have planned to set aside approximately \$40,000 in the county's 2008 General Fund designated for "Community Enhancement Funds" to provide to a minimum of five (5) community programs that will have countywide impacts upon the quality of life for residents. The allocations are not to be utilized for the organization's operating expenses.

An overview of the submitted applications was conducted with County Administrator, Dan Bradhurst, following separate evaluations performed by each Commissioner based on a point criteria rating system.

At the conclusion of the overview, provisional allocations were determined based upon obtaining further details from a portion of the applicants. The Commissioners will make their final decision and announce the results in the near future.

In the Matter of
Weekly Report for
Pickaway County Animal Shelter:

The weekly report for the Pickaway County Animal Shelter was filed for week ending October 13, 2007.

A total of \$441 was reported being collected as follows: \$147.50 in sales of dogs; \$75 in redemptions; \$30 in donations; \$136.50 in sales of tags; \$52 in late tag fee penalties.

One (1) dog and no cats were destroyed.

No firearms were discharged.

With there being no further business brought before the Board, Mrs. Metzler offered the motion, seconded by Mr. Wippel to adjourn. Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Glenn D. Reeser, President

Jay H. Wippel, Vice President

Ula Jean Metzler
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Patricia Webb, Clerk