

**MONDAY, DECEMBER 3, 2007**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Monday, December 3, 2007, with the following members present: Mr. Glenn D. Reeser; Mr. Jay H. Wippel; and Mrs. Ula Jean Metzler. Daniel V. Bradhurst, County Administrator, was also in attendance.

Mr. Wippel offered the motion, seconded by Mrs. Metzler to approve the minutes from the previous meeting.

Voting on the motion was as follows: Mr. Reeser, abstain; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of  
Payment of Bills:**

Mr. Wippel offered the motion, seconded by Mrs. Metzler to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated November 29, 2007, in the Commissioners' Voucher Register, and

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio to draw her warrant on this entry in the amount of **\$118,933.95** on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Mr. Reeser, yes; Mrs. Metzler, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of  
Resolution Adopted for  
THEN and NOW CERTIFICATION**

At the request of Melissa Betz, County Auditor, Mr. Wippel offered the motion, seconded by Mrs. Metzler for the Board to adopt the following Resolution:

WHEREAS, for the period of **December 1, 2007, to January 31, 2008**, all purchases of **\$750 or less are exempt from the THEN and NOW CERTIFICATION requirements**, then

THEREFORE BE IT RESOLVED that for any person authorized to make purchases shall, within three (3) business days of making a purchase, file with the Pickaway County Auditor a written document stating the purpose, amount, and date of the purchase along with the name of the vendor.

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of Resolutions Adopted to Allow  
County Engineer to enter into Contract  
With Ohio Department of Transportation for  
Replacement of Bridge on Scioto Darby Road and  
Replacement of Bridge on McLean Mill Road:**

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The Pickaway County Engineer has been approved for two federal grants through the Ohio Department of Transportation (ODOT) to, in the year 2013, replace the bridge on Scioto Darby Road (CR22) and the bridge on McLean Mill Road (T127), both over Big Darby Creek.

As required by the ODOT, Mrs. Metzler offered the motion, seconded by Mr. Wippel to adopt the following Resolutions to allow the County Engineer to enter into contract with ODOT to replace the two structures:

**PIC-CR22 – 6.95**  
**Scioto Darby Road over Big Darby Creek**  
**PID Number 83541**

**SECTION I – Project Description**

WHEREAS, the COUNTY has identified the need for the described project:

This project proposes to replace the structure on CR22 (Scioto Darby Road) over Big Darby Creek.

NOW THEREFORE, be it resolved by the Board of Commissioners of Pickaway County, Ohio;

**SECTION II – Cooperation Statement**

The Local Public Agency (LPA) shall cooperate with the Director of Transportation in the described project.

**SECTION III – Authority to Sign**

The County Engineer is hereby empowered on behalf of the County to enter into contracts with the Director Transportation necessary to complete the above described project.

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**PIC-TR127-2.36**  
**McLean Mill Road over Big Darby Creek**  
**PID Number 83533**

**SECTION I – Project Description**

WHEREAS, the COUNTY has identified the need for the described Project:

This project proposes to replace the structure on TR127 (McLean Mill Road) over Big Darby Creek.

NOW THEREFORE, be it resolved by the Board of Commissioners of Pickaway County, Ohio;

**SECTION II – Cooperation Statement**

The Local Public Agency (LPA) shall cooperate with the Director of Transportation in the described project.

**SECTION III – Authority to Sign**

The County Engineer is hereby empowered on behalf of the County to enter into contracts with the Director of Transportation necessary to complete the above described project.

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of**  
**Travel Authorizations Approved:**

**MONDAY, DECEMBER 3, 2007**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Commissioners signed Travel Authorizations for numerous Job & Family Services employees to attend various meetings and training sessions to be held throughout the month of December 2007, at the total probable cost of \$1,984.00.

**In the Matter of**  
**Amended Certificate Approved for**  
**Enhanced Wireless E-911-Fund #235:**

Mrs. Metzler offered the motion, seconded by Mr. Wippel to adopt the following Resolution:

WHEREAS, the Budget Commission did grant an AMENDED CERTIFICATE in the amount of **\$36,000** for the **Enhanced Wireless E-911, Fund 235**, then

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners does hereby appropriate the following sum for expenditure during the fiscal year ending December 31, 2007.

**ENHANCED WIRELESS E-911 FUND - #235**  
**\$36,000**

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of**  
**Appropriations Approved:**

Mrs. Metzler offered the motion, seconded by Mr. Wippel to approve the following requests for the APPROPRIATION OF FUNDS:

**36,000 to 235.0000.4557 – Enhanced Wireless E-911-State Fees**  
**20,000 to 235.2002.5401 – Enhanced Wireless E-911-Contract Services**  
**16,000 to 235.2002.5501 – Enhanced Wireless E-911-Equipment**  
**302.99 to 235.2002.5301 – Enhanced Wireless E-911-Supplies**  
**4,750.06 to 651.6050.5901 – Unclaimed Funds-Other Expenses**  
**800 to 209.5022.5203 – Family & Children First Council-Insurance**  
**963.19 to 101.1105.5703 – Contingencies**

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of**  
**Creation of New Line Items Approved:**

Mr. Wippel offered the motion, seconded by Mrs. Metzler to approve the following requests for the CREATION OF A NEW LINE ITEM:

**205.0000.4557 – Ohio Children’s Trust-Advances**  
**206.0000.4557 – Job & Family Services-Advances**  
**207.0000.4557 – Special Children’s Services-Advances**  
**208.0000.4557 – Child Support Enforcement-Advances**

**209.0000.4557 – Children & Family First Council – Advances**

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

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Attest: Patricia Webb, Clerk

**In the Matter of  
Cash Advance Back Approved:**

Mrs. Metzler offered the motion, seconded by Mr. Wippel to approve the following CASH ADVANCE BACK request:

**1,879.25 from 239.2059.5801 – High Visibility Enforcement Overtime Grant – Advance Back  
to  
101.0000.4901 – General Fund – Advance Back**

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of  
Transfers Approved by County Administrator:**

Dan Bradhurst, County Administrator, approved the following TRANSFER and RE-APPROPRIATION OF FUNDS requests:

**4,500 from 296.1256.5203 – Day Reporting-Misdemeanor Insurance  
to  
296.1256.5501 – Day Reporting-Misdemeanor Equipment**

**150 from 101.1215.5301 – Juvenile Court-Supplies  
to  
101.1215.5492 – Juvenile Court-Court Services**

**200 from 101.1215.5404 – Juvenile Court-Advertising  
to  
101.1215.5492 – Juvenile Court-Services**

**653.46 from 249.2031.5501 – DOJ Terrorism-Equipment  
to  
249.2035.5501 – EMA-Equipment**

**5,883.20 from 249.2031.5501 – DOJ Terrorism-Equipment  
to  
249.2035.5102 – EMA-Salaries**

**708.43 from 249.2031.5501 – DOJ Terrorism-Equipment  
to  
249.2035.5201 – EMA-PERS**

**963.19 from 101.1105.5703 – Contingencies  
to  
101.2001.5203 – Civil Defense-Insurance**

**10,000 from 206.5015.5935 – Job & Family Services-MOU One-Stop-Expenditures  
to  
206.5015.5446 – Job & Family Services-Assistance Payments**

**19,278 from 206.5015.5501 – Job & Family Services-Equipment  
to**

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**206.5015.5446 – Job & Family Services-Assistance Payments**

**10,000 from 101.2012.5496 – Sheriff Administration-Medical Expenses**  
**to**

**101.2012.5308 – Sheriff Administration-Food/Prisoners**

**2,000 from 101.2012.5313 – Sheriff Administration-Memberships**  
**to**

**101.2012.5308 - Sheriff Administration-Food/Prisoners**

**21.27 from 249.2031.5501 – DOJ Terrorism-Equipment**  
**to**

**249.2035.5202 – EMA-Medicare**

**In the Matter of**  
**Approval of Matching Funds**  
**For Pickaway County Airport Authority Grant:**

Mrs. Metzler offered the motion, seconded by Mr. Wippel to approve \$7,500 in matching funds for a \$175,639 grant the Pickaway County Airport Authority (PCAA) received through the U.S. Department of Transportation, Federal Aviation Administration.

On August 27, 2007, Jerry Farington and Max Marion of the PCAA met with the Commissioners to request their consideration to ultimately approve the matching funds for the grant that will be utilized for improvements to the Pickaway County Airport's existing terminal building, including a sewer system tap-in to meet current standards. With these funds the Airport Authority has the opportunity to connect the new hangars to the water supply and sewer services.

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of**  
**Sale of Pickaway County's**  
**Dog Tag #1 for 2008:**

The Commissioners participated in a photograph that was taken in the Pickaway County Auditor's office of Pickaway County Dog Tag #1 for year 2008, being sold to Drexel and Sheila Poling, who made a generous donation toward the construction of a new Pickaway County Dog Shelter earlier this year.

The new facility will be named the Wright-Poling Dog Shelter in honor of the Polings and Drexel's uncle, Neal Wright. The groundbreaking for the new facility is anticipated to take place next spring, with its construction expected to be completed in six months.

**In the Matter of**  
**Meeting with Terry Frazier**  
**Regarding Planning Commission:**

Terry Frazier, Director of the Pickaway County Development and Planning Office, met with the Commissioners to discuss the composition of membership for transitioning from a Regional Planning Commission to a County Planning Commission.

The current Pickaway County Regional Planning Commission, with powers and duties being identical to a County Planning Commission, has open-ended membership which is made up of members from villages, townships, the City of Circleville, along with other representatives and essentially makes its own rules on who can be appointed. Mr. Frazier pointed out that this can create lop-sided representation.

A County Planning Commission, which can bring more leadership to the Board of County Commissioners and offers stronger central control in completing tasks, limits itself to eleven members, three

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of which are the County Commissioners or their designees. The remaining eight at-large members are appointed by the County Commissioners.

For fair representation of the community, it was determined that individuals who would provide geographic representation in diverse backgrounds would be appointed. Representation from the City of Circleville, community villages and townships, agriculture, education, business/industry, finance, etc. was determined. The new County Planning Commission's Technical Advisory Committee will be headed by Robert Parker, an ex-officio committee member by virtue of his position of County Engineer. Mr. Frazier stated that he has been preparing a draft of the new County Planning Commission's by-laws, in which the President of the Board of County Commissioners, or designee, can be incorporated as Chairman of the committee.

It was determined that Mr. Frazier will contact various individuals discussed during the meeting to inquire about their interest in serving on the committee and that the new by-laws will be completed by year end in order to have the first meeting of the Pickaway County Planning Commission on January 8, 2008.

**In the Matter of**  
**Intergovernmental Agreement Signed**  
**For Workforce Investment Board Area 20:**

At the request of Rojanne Woodward, Director of the Pickaway County Department of Job & Family Services, the Commissioners signed a new *Intergovernmental Agreement Governing the Operation of the Ross, Pickaway, Fairfield Workforce Development Area 20*. Revisions to the bylaws that were approved at the last meeting of the Workforce Investment Board required a new agreement to be signed by the Ross, Pickaway, and Fairfield Board of County Commissioners.

**In the Matter of**  
**Transfers Approved by County Administrator:**

Dan Bradhurst, County Administrator, approved the following request for the TRANSFER and RE-APPROPRIATION OF FUNDS:

**4,500 from 296.1256.5203 – Day Reporting-Misdemeanor Insurance**  
**to**  
**296.1256.5501 – Day Reporting-Misdemeanor Equipment**

**In the Matter of**  
**Amended Contract Approved for**  
**Department of Job & Family Services:**

Pursuant to the Board of County Commissioners resolution of June 23, 2003, below is an amended agreement entered into, approved, and otherwise executed by the Pickaway County Department of Job and Family Services and approved by the Pickaway County Board of Commissioners. Below contains the name of the party or parties with whom the agreement has been made, the purpose of the agreement, the commencement date and termination date of the agreement, and the compensation specified by the agreement.

<b>Organization/Agency</b>	<b>Contract Purpose</b>	<b>Effective Date</b>	<b>Term Date</b>	<b>Contract Amount</b>
Eveland, Tom	Process Serving for CSEA	1/1/2007	12/31/2007	Amendment to increase the budget from \$20,867.50 to \$22,057.50

Attest: Patricia Webb, Clerk

**In the Matter of**  
**Weekly Report for**  
**Pickaway County Dog Shelter:**

**MONDAY, DECEMBER 3, 2007**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The weekly report for the Pickaway County Dog Shelter was filed for week ending December 2, 2007.

A total of \$392 was reported being collected as follows: \$192 in sales of dogs; \$-0- in redemptions; \$70 in donations; \$130 in sales of tags; \$-0- in late tag fee penalties.

One (1) dog and no cats were destroyed.

No firearms were discharged.

With there being no further business brought before the Board, Mrs. Metzler offered the motion, seconded by Mr. Wippel to adjourn. Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Glenn D. Reeser, President

Jay H. Wippel, Vice President

Ula Jean Metzler  
BOARD OF COUNTY COMMISSIONERS  
PICKAWAY COUNTY, OHIO

Attest: Patricia Webb, Clerk