

**MONDAY, DECEMBER 10, 2007**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Monday, December 10, 2007, with the following members present: Mr. Glenn D. Reeser; Mr. Jay H. Wippel; and Mrs. Ula Jean Metzler.

Mr. Wippel offered the motion, seconded by Mrs. Metzler to approve the minutes from the previous meeting.

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Daniel V. Bradhurst, County Administrator

**In the Matter of**  
**Payment of Bills:**

Mr. Wippel offered the motion, seconded by Mrs. Metzler to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated December 10, 2007, in the Commissioners' Voucher Register, and

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio to draw her warrant on this entry in the amount of \$210,449.73 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Mr. Reeser, yes; Mrs. Metzler, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Daniel V. Bradhurst, County Administrator

**In the Matter of**  
**Meeting with Larry Thornhill of**  
**Berger Health System:**

Larry Thornhill of Berger Health Systems met with the Commissioners. At 8:59a.m. the Commissioners entered into Executive Session pursuant to Section 121.22 (G) (7) of the Ohio Revised Code on a motion offered by Mr. Wippel and seconded by Mrs. Metzler.

Voting on the motion per roll call vote was as follows: Mr. Reeser, yes; Mrs. Metzler, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Daniel V. Bradhurst, County Administrator

The Board of County Commissioners came out of executive session at 9:38 a.m. with no action being taken.

**In the Matter of**  
**Approving a Contract with**  
**Sauer Technical Services**

Mr. Wippel offered the motion, seconded by Mrs. Metzler to approve the 2008 Standard Preventative Maintenance agreement with Sauer Technical Services for the Pickaway County Service Center heating and cooling systems.

Voting on the motion was as follows: Mr. Reeser, yes; Mrs. Metzler, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Daniel V. Bradhurst, County Administrator

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**In the Matter of**  
**Meeting Regarding**  
**Darbyville Community Center:**

Stan Summers, Muhlenberg Township Trustee and Darbyville Mayor Harold Tackett met the Commissioners to update them on a Community Connect Broadband Grant that was awarded in October. Also present were Matt Forte and Trish Bennett from The Circleville Herald and Mike Smith from WKKJ radio.

The Village of Darbyville was awarded \$603, 200.00 from the U.S. Department of Agriculture and \$300,000.00 from Horizon of Chillicothe to bring fiber optic broadband access to the area. The grants will cover the construction and operation of a technology center. Summers and Tackett would like to see this initiative turn into a community resource center and are looking for local partners to support and help sustain the project. The Commissioners offered several suggestions for partnerships and added that the Pickaway County Library may be a good partner to pursue. Commissioner Reeser requested that the township and village leaders put a plan together to address the community center design, staffing needs and costs for presentation to various potential partners as well as the Board of Commissioners as this may be a potential project for the 2008 Community Development Block Grant.

**In the Matter of**  
**Meeting with Lt. Rob Radcliff**  
**Of the Sheriff's Department:**

Lt. Radcliff met with the Commissioners to discuss several year end expenditures. Items discussed included purchase of additional furnace filters and relays for the jail doors. The steamer in the jail's kitchen needs to be repaired. A back blade for the tractor was purchased to assist in snow removal. Also the Sheriff's Department would like to keep one of the four vehicles that were to be sold to other counties.

Lt. Radcliff indicated that the total cost of the newly purchased truck will come to approximately \$31,000 after being totally outfitted. Radcliff requested \$15,500 toward the cost of the vehicle from the commissioners and \$10,000 for the repair of the steamer.

Mrs. Metzler offered the motion, seconded by Mr. Wippel to have the steamer repaired at a cost not to exceed \$10,000 to be paid with Capital Improvement Funds.

Voting on the motion was as follows: Mr. Reeser, yes; Mrs. Metzler, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Daniel V. Bradhurst, County Administrator

**In the Matter of**  
**Amended Certificate:**

Mrs. Metzler offered the motions, seconded by Mr. Wippel to approve the following request for an AMENDED CERTIFICATE:

**\$34,000.00 for 251 Fund – CDBG**

Voting on the motion was as follows: Mr. Reeser, yes; Mrs. Metzler, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Daniel V. Bradhurst, County Administrator

**In the Matter of**  
**Cash Advance Back Approved:**

Mrs. Metzler offered the motion, seconded by Mr. Wippel to approve the following CASH ADVANCE BACK:

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**\$1,700.00 from 227.2020.5801 – VOCA Cash Advance  
to  
101.0000.4901 – General Fund – Advance Back**

Voting on the motion was as follows: Mr. Reeser, yes; Mrs. Metzler, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Daniel V. Bradhurst, County Administrator

**In the Matter of  
Cash Advance Approved:**

Mr. Wippel offered the motion, seconded by Mr. Reeser to approve the following CASH ADVANCE:

**\$7,000 from 101.1105.5801 – General Fund Advance Out  
to  
246.0000.4910 – Dog and Kennel Advance In**

Voting on the motion was as follows: Mr. Reeser, yes; Mrs. Metzler, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Daniel V. Bradhurst, County Administrator

**In the Matter of  
Appropriations Approved:**

Mrs. Metzler offered the motion, seconded by Mr. Wippel to approve the following request for the APPROPRIATION OF FUNDS:

**\$226.67 to 241.6211.5520 – CDBG 2006 Projects  
\$34,000 to 251.0000.4926 – CDBG Other Expenses  
\$34,000 to 251.6211.5520 – CDBG 2006 Projects  
\$79,115.93 to 401.7115.5528 – Capital Reserves  
\$16,134.32 to 101.1105.5703 – Contingencies**

Voting on the motion was as follows: Mr. Reeser, yes; Mrs. Metzler, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Daniel V. Bradhurst, County Administrator

**In the Matter of a  
Waiver Approvals:**

Mrs. Metzler offered the motion, seconded by Mr. Wippel to waive the waiting period to issue payment to the City of Circleville for the payment of Municipal Court Salaries semiannual payment in the amount of \$86,777.87.

Voting on the motion was as follows: Mr. Reeser, yes; Mrs. Metzler, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Daniel V. Bradhurst, County Administrator

Mr. Wippel offered the motion, seconded by Mrs. Metzler to waive the waiting period to issue payment to Sam's Excavation for the payment of the CDBG project for the City of Circleville, in the amount of \$64,800 from account 251.6211.5520.

Voting on the motion was as follows: Mr. Reeser, yes; Mrs. Metzler, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

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Attest: Daniel V. Bradhurst, County Administrator

**In the Matter of  
Transfers Approved by County Administrator:**

Dan Bradhurst, County Administrator, approved the following requests for the TRANSFER and RE-APPROPRIATION of FUNDS:

**\$28,200 from 251.6211.5521 – CDBG 06 Administration  
to  
251.6211.5520 – CDBG 06 Projects**

**\$2,416.00 from 251.6211.5522 – CDBG 06 Fair Housing  
to  
251.6211.5520 – CDBG 06 Projects**

**\$217.11 from 101.5011.5501 – Veterans Services-Equipment  
to  
101.5011.5305 – Veterans Services-Grave Markers**

**\$107.17 from 101.5010.5402 – Soldiers Relief-Contract and Repairs  
to  
101.5011.5305 – Veterans Services-Grave Markers**

**\$679.01 from 101.5011.5430 – Veterans Services-Training  
to  
101.5011.5404 – Veterans Services- Marketing**

**\$93.49 from 101.5010.5402 – Soldiers Relief-Contract and Repairs  
to  
101.5011.5404 – Veterans Services-Marketing**

**\$1000.00 from 101.5011.5439 – Veterans Services-Burial  
to  
101.5010.5301 – Soldiers Relief-Supplies**

**\$130.34 from 101.5010.5402 – Soldiers Relief-Contract and Repairs  
to  
101.5010.5301 – Soldier's Relief -Supplies**

**\$142.85 from 101.5010.5480 – Soldiers Relief-Communications  
to  
101.5010.5301 – Soldiers Relief-Supplies**

**\$4,726.25 from 101.5010.5438 – Soldiers Relief –Relief Allowance  
to  
101.5010.5301 – Soldiers Relief-Supplies**

**\$4875.00 from 501.6915.5402 – Sewer District-Contract Repairs  
to**

**501.6915.5401 – Sewer District-Contract Services**

**\$255.00 from 101.1218.5301 – Probate Supplies  
to  
101.1218.5492 – Probate Court Services**

**\$1776.32 from 101.1105.5703 – Contingencies  
to  
101.1201.5421 – Municipal Court Salaries**

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**\$8,189.01 from 101.1105.5703 – Contingencies**  
**to**  
**101.1201.5422 – Municipal Court Employee Salaries**

**\$1,781.24 from 101.1105.5703 – Contingencies**  
**to**  
**101.1201.5424 – Municipal Court PERS**

**\$289.66 from 101.1105.5703 – Contingencies**  
**to**  
**101.1201.5425 – Municipal Court Medicare**

**\$668.98 from 101.1201.5426 – Municipal Court Medical Insurance**  
**to**  
**101.1201.5427 – Municipal Court Workers Comp**

**\$42.84 from 101.1201.5426 – Municipal Court Medical Insurance**  
**to**  
**101.1201.5425 – Municipal Court Medicare**

**\$3,498.09 from 101.1105.5703 – Contingencies**  
**to**  
**101.2005.5401 – Coroner Contract Services**

**\$171.02 from 101.2005.5901 – Coroner Other Expenses**  
**to**  
**101.2005.5401 – Coroner Contract Services**

**\$30.00 from 296.1256.5102 – Misdemeanor Salary**  
**to**  
**296.1256.5401 – Misdemeanor Contract Services**

**\$600.00 from 101.1105.5703 – Contingencies**  
**to**  
**101.1201.5410 – Municipal Court Witness Fees**

**In the Matter of**  
**Review of Foxlair Farms, LLC**  
**Settlement Agreement Payments:**

Robert Parker and Chris Mullins from the Engineer's Department, County Auditor Melissa Betz, and County Treasurer Ellery Elick met with the Commissioners to review Foxlair Farms, LLC, settlement agreement payments. Matt Forte and Trish Bennett of the *Circleville Herald* were also present.

Robert Parker, County Engineer, prepared and presented a summary of payments due and payments recorded on the Foxlair sewer account. The tracking of the billings and payments began at the end of August, 2004. A summary for each year was provided. The records indicate that at the time of the settlement a \$79,575.49 balance was owed with the settlement amount being \$70,000. The account is current since May and another \$17,500 will be due.

Balances due were put to special assessments on the annual real estate taxes and may be a source of confusion for Mr. Jim Bolin II. Commissioner Reeser thanked the Engineer's Department for putting the information together and asked that a copy with explanation be sent to Mr. Bolin.

**In the Matter of**  
**Meeting with Melissa Betz**  
**To Review Month-End Reports:**

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County Auditor Melissa Betz met with the Commissioners to review November monthly balances of the expenditures and revenues of the General Fund and Non-General Funds. Matt Forte and Trish Bennett of the *Circleville Herald* were also present.

Mrs. Betz distributed printout copies of the budgets to the Commissioners and reviewed significant budgetary balances and/or changes to the county budgets. Mrs. Betz requested that a new GIS Account (903) be created to include the following line items 903.0000.4200 – Fees, 903.0000.4926 – Other Receipts GIS, 903.1109.5301 – Supplies, GIS, 903.1109.5901 – Other Expenses GIS.

Mr. Wippel offered the motion, seconded by Mrs. Metzler to approve the creation of the 903 Account.

Voting on the motion per roll call vote was as follows: Mr. Reeser, yes; Mrs. Metzler, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Daniel V. Bradhurst, County Administrator

**In the Matter of**  
**Meeting with Dan Garver of**  
**Soil & Water Conservation District Office**  
**Regarding Agency Lease:**

Dan Garver, District Conservationist of the Pickaway County Farm Service Center, met with the Commissioners to discuss renewal of the National Resources Conservation Service (NRCS) lease agreement at 110 Island Road in Circleville by April 2008. The current agreement was entered into in April of 2003. Mr. Garver also presented a list of items that need to be addressed at the NRCS/SWCD Office and Farm Service Office, both at Island Road.

County Maintenance Supervisor David Conrad will be asked to establish costs related to each requested item and report back to the Commissioners before the end of 2007. Commissioner Reeser explained that these cost will help formulate the increase for the lease agreement. Mr. Garver is also requesting consideration of another five (5) year lease.

**In the Matter of**  
**Weekly Report for**  
**Pickaway County Dog Shelter:**

The weekly report for the Pickaway County Dog Shelter was filed for week ending December 8, 2007.

A total of \$540 was reported being collected as follows: \$256 in sales of dogs; \$-0- in redemptions; \$50 in donations; \$234 in sales of tags; \$-0- in late tag fee penalties.

Three (3) dogs and no cats were destroyed.

No firearms were discharged.

With there being no further business brought before the Board, Mrs. Metzler offered the motion, seconded by Mr. Wippel to adjourn. Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Glenn D. Reeser, President

Jay H. Wippel, Vice President

Ula Jean Metzler  
BOARD OF COUNTY COMMISSIONERS  
PICKAWAY COUNTY, OHIO

Attest: Daniel V. Bradhurst, County Administrator