

**MONDAY, DECEMBER 17, 2007**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Monday, December 17, 2007, with the following members present: Mr. Glenn D. Reeser; Mr. Jay H. Wippel; and Mrs. Ula Jean Metzler.

Mr. Wippel offered the motion, seconded by Mrs. Metzler to approve the minutes from the previous meeting.

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Daniel V. Bradhurst, County Administrator

**In the Matter of  
Payment of Bills:**

Mr. Wippel offered the motion, seconded by Mrs. Metzler to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated December 10, 2007, in the Commissioners' Voucher Register, and

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio to draw her warrant on this entry in the amount of \$371,306.73 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Mr. Reeser, yes; Mrs. Metzler, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Daniel V. Bradhurst, County Administrator

**In the Matter of  
Meeting with the Pickaway County Audit  
Committee and Engineer Robert Parker:**

Members of the Pickaway County Audit Committee including County Auditor Melissa Betz, County Treasurer Ellery Elick, Gary Scherer and Calvin Gebhart met with the Commissioners to review the corrective action for the FY2006 Audit. Robert Parker, County Engineer, was also present.

Commissioner Metzler distributed a document identifying the audit findings and resulting planned corrective action. Each corrective action plan was reviewed and confirmed. Particular attention was focused upon the finding related to the interest from the Auto License Gas Tax (ALGT), the Motor Vehicle Permissive Tax (MVPT) and the Bowsher Juvenile Fund. A corrective action plan has been developed to establish a formula for the interest allocation and apply it to the ALGT and MVPT for calendar years 2006, 2007 and forward. With the amount of interest to the Bowsher Juvenile Fund being under \$100.00 no action would be taken to allocate the interest.

County Auditor Ellery Elick stated that he has surveyed several counties to see if and how they allocate the interest. He presented the following calculation for consideration and use: The end of the month Star Ohio interest percent minus one (1%) percent times the end of the month balance divided by 365 multiplied by the number of days in the month,  $[(EOM\ Star\ \% - 1\% \times EOM\ Balance\ in\ Account) / 365] \times \#$  of days in the month. This formula would be applied monthly to the account balances in the ALGT and MVPT accounts. Using this calculation the 2006 reimbursements would be \$71,198.90 to ALGT and \$16,370.00 to MVPT, 2007 reimbursements calculated through November 2007 are \$66,660.36 to ALGT and \$15,888.39 to MVPT.

Mrs. Metzler offered the motion, seconded by Mr. Wippel to accept the formula for the interest allocation as presented by the County Treasurer to be applied to 2006 and 2007 Auto License Gas Tax and Motor Vehicle Permissive Tax account balances and to monthly ALGT and MVPT forward.

**MONDAY, DECEMBER 17, 2007**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

Voting on the motion was as follows: Mr. Reeser, yes; Mrs. Metzler, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Daniel V. Bradhurst, County Administrator

Mrs. Metzler thanked the members of the Audit Committee for their hard work and support.

**In the Matter of**  
**Approving Attending the**  
**Professional Land Surveyor's Conference:**

The Commissioners signed a request authorizing County Engineer Robert Parker to attend the Professional Land Surveyor's Conference from January 20 to January 23, 2008 in Hershey, Pennsylvania.

**In the Matter of**  
**Meeting with the County Treasurer**  
**Regarding Delinquent Taxes:**

County Treasurer Ellery Elick met with the Commissioners to go over the current delinquent tax report generated by his office. The Commissioners thanked Mr. Elick and the Prosecutor's Office for pursuing delinquent taxes.

**In the Matter of**  
**Reappointment of the**  
**2008 Apiary Inspector:**

Mrs. Metzler offered the motion, seconded by Mr. Wippel to appoint **Robert Lanneck** as **2008 Apiary Inspector** with the annual appropriation of \$3,850.00; pay rate of \$10.00 per hour; and mileage reimbursement rate of 41¢ per mile.

Voting on the motion was as follows: Mr. Reeser, yes; Mrs. Metzler, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Daniel V. Bradhurst, County Administrator

**In the Matter of**  
**Meeting with the Director of**  
**Pickaway County Job and Family Services:**

Director Rojanne Woodward and Jan Shannon, Workforce Development Director, from Pickaway County Job and Family Services met with the Commissioners to update them on monthly activities. Jan spoke to the Commissioners about the Ohio Skills Bank which is a component of the Governor's Turn Around Ohio plan. The focus of the program is development and planning to coordinate growth of new jobs with economic development. The emphasis has been to align Ohio's Workforce Investment Boards with Ohio's Economic Development Regions. This is problematic as the Workforce Investment Boards do not necessarily align with the Economic Development Regions. WIB20, composed of Pickaway, Fairfield and Ross Counties will be in Economic Development Region 1 even though Ross County is in Economic Development Region 7. This presents a problem throughout the state and is an issue being addressed by the state associations.

Mrs. Metzler offered the motion, seconded by Mr. Wippel to adopt the following Resolution:

WHEREAS, the Board of Commissioners adopted a Resolution on May 21, 2007, approving the Intergovernmental Agreement governing the operation of the Ross, Pickaway, Fairfield Workforce Development Area-20, and

**MONDAY, DECEMBER 17, 2007**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

WHEREAS, the Intergovernmental Agreement requires the Boards of Commissioners of the three counties to appoint a Workforce Investment Board (WIB) to establish by-laws and develop a system of rules for conducting WIB affairs that is efficient and promotes the principals of the Workforce Investment Act within Area-20, and

THEREFORE BE IT RESOLVED that the following individuals are appointed on behalf of Pickaway County to the Area-20 Workforce Investment Board for the following terms commencing January 1, 2008:

- **Rojanne Woodward – Pickaway County Job & Family Services, Director, term to expire June 30, 2010**
- **Randy Cotner – Westfall Schools, term to expire June 30, 2009**

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Daniel V. Bradhurst, County Administrator

Mr. Wippel offered the motion, seconded by Mrs. Metzler to adopt the following Resolution:

WHEREAS, various members of the Pickaway County Family Services Planning Committee terms expire on December 31, 2006, then

NOW THEREFORE BE IT RESOLVED that the Pickaway County Board of Commissioners hereby reappoint the following members to serve as members the Pickaway County Family Services Planning Committee through **December 31, 2008**:

- **Don Bachman, Jr., Pastor of Trinity Lutheran Church**
- **Connie Knapp, a classified civil service employee of the Pickaway County Job & Family Services**
- **David L. Hannahs, Director of the Pickaway County Community Action, Inc.**
- **Patrina Queen, Southeastern Ohio Legal Services**

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Daniel V. Bradhurst, County Administrator

Director Woodward presented information on a \$10,000.00 grant from the Women's Fund of Central Ohio to implement "Getting Ahead in a Just Getting By World"—a program based upon the Bridges Out of Poverty concept. Unemployment statistics for October 2007 were presented and discussed as were the PCJFS agency statistics.

**In the Matter of**  
**Meeting with Stacy Sark**  
**Scioto Township Trustee:**

The Commissioners welcomed Stacy Sark as the newly elected Scioto Township Trustee. Terry Frazier of the Office of Planning and Development was also in attendance.

Mrs. Sark expects to have a smooth transition into her new position as Township Trustee. Initially she sees upgrading roads as an issue along with looking into the high water bills in the area. Commissioner Wippel stressed the importance of the Scioto Township Trustees working in partnership with the Commissioners particularly on the following issues: membership on the E911 committee; participation on the County Planning Commission; and Route 23 access management meetings.

The Commissioners thanked Mrs. Sark for attending the meeting and stated that they look forward to working closely with the Scioto Township Trustees.

**In the Matter of**

**MONDAY, DECEMBER 17, 2007**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

**Meeting with State Representative John Schlichter:**

State Representative John Schlichter met with the Commissioners to provide an update on legislative issues. Continued E911 funding has a bill introduced and may move forward. The Governor's position has not been made know but, he has been opposed to any new taxes. This should not be seen as a new tax but as a continuation. Rep. Schlichter indicated that collecting an additional \$10 on all moving violation fines has been introduced as a way to increase funding for Indigent Defense. Although he did indicate that there is some controversy in the House and Senate regarding this issue. Electric utility re-reg as opposed to de-reg is currently a big focus of the House of Representatives.

The Commissioners questioned Rep. Schlichter regarding the State's Capital Budget and the process for obtaining funds. Schlichter suggested that during the first of the year requests should be sent to his office and Senator Carey's office. There will be a smaller pool of funds. Potential areas to focus on should include sewer, road and brick & mortar projects. He encouraged the submittal of projects with his and/or Carey's office finding the nitch where they might fit. The Commissioners express their top priority as creating an east-west connector between Rickenbacker and State Route 23.

The Commissioners thanked Representative Schlichter for attending the meeting and providing the legislative update.

**In the Matter of  
Tentative Approval of the  
2008 General Fund Budget:**

Mrs. Metzler made the motion, seconded by Mr. Wippel to tentatively approve the 2008 General Fund budget in the amount of \$13,646,399.55.

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Daniel V. Bradhurst, County Administrator

**In the Matter of  
Tentative Approval of the  
2008 Non-General Fund Budget:**

Mr. Wippel made the motion, seconded by Mrs. Metzler to tentatively approve the 2008 Non-General Fund Budget in the amount of \$28,116,079.15.

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Daniel V. Bradhurst, County Administrator

**In the Matter of  
Meeting with Sheriff Radcliff:**

Pickaway County Sheriff Dwight Radcliff met with the Commissioners to follow up on the recent purchase of Sheriff Department vehicles. Payment of the vehicles needs to be made. Sheriff Radcliff requested additional funding from the Commissioners to support the purchase of the pick up truck. This vehicle has been completely outfitted and is ready to put into commission. The final cost totals \$33,000.00. The Commissioners agreed to contribute \$12,000.00 in Capital Funds towards the cost of the vehicle.

**In the Matter of  
County Office Closure on  
12/24/07 and 12/31/07:**

**MONDAY, DECEMBER 17, 2007**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

Mrs. Metzler made the motion, seconded by Mr. Wippel to close county offices at 12:00 noon on December 24, 2007, (Christmas Eve) and December 31, 2007, (New Years Eve) this year.

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Daniel V. Bradhurst, County Administrator

**In the Matter of**  
**Change Order #1 for**  
**2007 Pavement Marking:**

The Commissioners reviewed and signed a Change Order (#1) in the amount of \$23,549.96 for additional performance of pavement marking of roads related to the 2007 Pavement Marking contract between Mar-King Construction, Inc. and the Pickaway County Engineer's Department.

**In the Matter of**  
**Amended Certificate:**

Mrs. Metzler offered the motions, seconded by Mr. Wippel to approve the following request for an AMENDED CERTIFICATE:

**\$1,617,000.00 for Fund 401 – Capital Improvements**

Voting on the motion was as follows: Mr. Reeser, yes; Mrs. Metzler, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Daniel V. Bradhurst, County Administrator

**In the Matter of**  
**Appropriations Approved:**

Mrs. Metzler offered the motion, seconded by Mr. Wippel to approve the following request for the APPROPRIATION OF FUNDS:

**\$1,017,000.00 to 401.0000.4123 – Capital Improvement Facilities Plan**  
**\$600,000 to 401.0000.4926 – Other Receipts Capital Improvements**  
**\$1,000 to 255.5036.5401 – 800 MHz Contract Services**  
**\$20,000.00 to 206.5015.5102 – Shared Salaries**  
**\$10,000.00 to 206.5012.5102 – Social Services Salaries**  
**\$10,000.00 to 206.5017.5203 – Social Services Insurance**

Voting on the motion was as follows: Mr. Reeser, yes; Mrs. Metzler, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Daniel V. Bradhurst, County Administrator

**In the Matter of**  
**Approval for Creation of New Line Items:**

Mr. Wippel offered the motion, seconded by Mrs. Metzler to approve the following requests for the creation of NEW LINE ITEMS:

**2007 CDBG**

**MONDAY, DECEMBER 17, 2007**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**  
**251.6212.5520 – CDBG Projects 2007**  
**251.6212.5521 – CDBG Administration 2007**  
**251.6212.5522 – CDBG Fair Housing 2007**  
**Development and Planning**  
**101.1106.5102 – D&P Employee Salaries**  
**101.1106.5201 – PERS Employees**  
**101.1106.5202 – Medicare**  
**101.1106.5203 – Insurance**  
**101.1106.5301 – Supplies**  
**101.1106.5401 – Travel and Expenses**  
**101.1106.5404 – Advertising and Printing**  
**101.1106.5901 – Other Expenses**  
**Community Enhancement Grants**  
**101.1105.5947 – ABEL/GED**  
**101.1105.5948 – Agricultural Society**  
**101.1105.5949 – Commission on Aging**  
**101.1105.5950 – Hands for Disabled**  
**101.1105.5951 – Haven House**  
**101.1105.5952 – Historical Society**  
**101.1105.5953 – Literacy Council**  
**101.1105.5954 – Education Improvement**  
**Engineer Department Interest**  
**101.1105.5609 – Auto License Gas Tax Interest**  
**101.1105.5610 – Motor Vehicle Permissive Tax Interest**

Voting on the motion was as follows: Mr. Reeser, yes; Mrs. Metzler, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Daniel V. Bradhurst, County Administrator

**In the Matter of  
Blanket Purchase Orders Approved:**

Mr. Wippel offered the motion, seconded by Mrs. Metzler to approve the following requests for ISSUANCE OF BLANKET PURCHASE ORDERS:

**\$276.93 for 246.4010.5901 – Dog and Kennel Other Expenditures**  
**\$555.21 for 101.2001.5901 – EMA Other Expenses**  
**\$124.00 for 101.1102.5901 – Maintenance Other Expenses**  
**\$175.00 for 101.1101.5901 – Commissioner Other Expenses**

Voting on the motion was as follows: Mr. Reeser, yes; Mrs. Metzler, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Daniel V. Bradhurst, County Administrator

**In the Matter of  
Transfers Approved by County Administrator:**

Dan Bradhurst, County Administrator, approved the following TRANSFER and RE-APPROPRIATION of FUNDS:

**\$6,700.00 from 201.3006.5506 – ALGT Contract Projects**  
**to**  
**201.3005.5201 – ALGT PERS**  
  
**\$59,500.00 from 201.3006.5506 – Engineer Contract Projects**  
**to**  
**201.3006.5106 – Engineer Laborers Salaries**

**MONDAY, DECEMBER 17, 2007  
OFFICE OF THE BOARD OF COMMISSIONERS  
PICKAWAY COUNTY, OHIO**

**\$14,500.00 from 201.3005.5205 – Workers Comp  
to  
201.3005.5203– Engineer Insurance**

**\$965.03 from 101.5010.5403 – Travel /Veterans Office  
to  
101.5011.5102 – Salaries /Veterans Office**

**\$21.30 from 101.5010.5403 – Travel/Veterans Office  
to  
101.5010.5301 – Supplies/Veterans Office**

**\$191.72 from 101.5010.5438 – Relief Allowances/Veterans Office  
to  
101.5011.5102 – Salaries/Veterans Office**

**\$4,500.00 from 101. 2014.5203 – Communications Insurance/Sheriff Dept.  
to  
101.2014.5102 – Communications Salaries/ Sheriff Dept.**

**\$1425.11 from 210.5026.5401 – Contract Services/ SteppingStones  
to  
210.5026.5102 – Salaries/SteppingStones**

**\$668.04 from 101.1101.5403 – Commissioners’ Travel  
to  
101.1102.5301 – Maintenance Supplies**

**\$1,026.95 from 101.1101.5403 – Commissioners’ Travel  
to  
101.1101.5301 – Commissioners’ Office Supplies**

**\$557.95 from 101.1101.5404 – Commissioners’ Advertising  
to  
101.1102.5301 – Maintenance Supplies**

**\$944.15 from 101.1101.5405 – Professional Services/ Commissioners  
to  
101.1102.5301 – Maintenance Supplies**

**\$21,317.92 from 101.1101.5405 – Professional Services/ Commissioners  
to  
101.1102.5401 – Maintenance Contract Services**

**\$440.51 from 101.1101.5204 – Unemployment  
to  
101.1101.5301 – Commissioner Office Supplies**

**\$45.82 from 101.1101.5204 – Unemployment  
to  
101.1102.5484 – Maintenance Uniforms**

**\$175.00 from 101.1101.5204 – Unemployment  
to  
101.1101.5901 – Commissioner Other Expenses**

**\$312.36 from 101.1101.5204 – Unemployment  
to  
101.1101.5502 – Commissioner Copiers**

**MONDAY, DECEMBER 17, 2007**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**  
**\$389.90 from 101.1101.5204 – Unemployment**  
**to**  
**101.1201.5423 – Criminal Prosecutor/Municipal Court**

**\$813.67 from 101.1101.5204 – Unemployment**  
**to**  
**101.1102.5527 – Maintenance Vehicles**

**\$1,976.96 from 101.1101.5204 – Unemployment**  
**to**  
**101.1102.5402 – Maintenance Repairs**

**\$196.00 from 101.1101.5204 – Unemployment**  
**to**  
**101.1102.5429 – Maintenance Rentals**

**\$69.63 from 101.1101.5204 – Unemployment**  
**to**  
**101.1102.5901 – Maintenance Other Expenses**

**\$548.35 from 101.1101.5204 – Unemployment**  
**to**  
**101.2001.5901 – EMA Other Expenses**

**\$1,200.00 from 101.4002.5901 – TB Hospital Care**  
**to**  
**101.1102.5301 – Maintenance Supplies**

**\$2,500.00 from 101.4004.5436 – Crippled Children**  
**to**  
**101.1102.5301 – Maintenance Supplies**

**\$4,500.00 from 101.4004.5436 – Crippled Children**  
**to**  
**101.1102.5480 – Communications**

**\$1,613.00 from 101.4004.5436 – Crippled Children**  
**to**  
**101.2005.5401 – Coroner Contract Services**

**\$1,700.00 from 101.2001.5481 – EMA Utilities**  
**to**  
**101.1102.5301 – Maintenance Supplies**

**\$500.00 from 249.2035.5403 – EMA Travel**  
**to**  
**249.2035.5501 – EMA Equipment**

**\$588.00 from 246.4010.5403 – Dog and Kennel Travel**  
**to**  
**246.4010.5301 – Dog and Kennel Supplies**

**\$110.26 from 246.4010.5527 – Dog and Kennel Vehicle**  
**to**  
**246.4010.5901 – Dog and Kennel Other Expenses**

**\$300.00 from 246.4010.5527 – Dog and Kennel Vehicle**  
**to**  
**246.4010.5301 – Dog and Kennel Supplies**

**MONDAY, DECEMBER 17, 2007**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**  
**\$1010.00 from 260.1150.5401 – Contract Services Real Estate Assessment**  
**to**  
**260.1150.5201 – PERS R.E. Assessment**

**\$7,000.00 from 260.1150.5401 – Contract Services R.E. Assessment**  
**to**  
**260.1150.5102 – Salary/ R.E. Assessment**

**\$25,000.00 from 201.3006.5605 – Note Engineer**  
**to**  
**201.3006.5527 – Engineer Equipment Material and Supplies**

**\$7,000.00 from 201.3006.5605 – Note Engineer**  
**to**  
**201.3005.5501 – Equipment Office**

**\$22,000.00 from 101.2011.102 – Corrections Salaries**  
**to**  
**101.2012.5527 – Administration Vehicle Expenses**

**\$600.00 from 101.1220.5301 – Clerk of Courts Supplies**  
**to**  
**101.1220.5203 – Clerk of Courts Insurance**

**\$32.00 from 101.1220.5901 – Clerk of Court Other Expenses**  
**to**  
**101.1220.5202 – Clerk of Court Medicare**

**\$300.00 from 101.1220.5901 – Clerk of Courts Other Expenses**  
**to**  
**101.1220.5102 – Clerk of Courts Staff Salaries**

**\$2.00 from 101.1220.5901 – Clerk of Courts Other Expenses**  
**to**  
**101.1220.55101 – Clerk of Courts Salary**

**\$125.00 from 101.1220.5301 – Clerk of Court Supplies**  
**to**  
**101.1220.5210 – Clerk of Court PERS Elected Official**

**In the Matter of  
Weekly Report for  
Pickaway County Dog Shelter:**

The weekly report for the Pickaway County Dog Shelter was filed for week ending December 15, 2007.

A total of \$711.00 was reported being collected as follows: \$288.00 in sales of dogs; \$45.00 in redemptions; \$209.00 in donations; \$169.00 in sales of tags; \$-0- in late tag fee penalties.

One (1) dog and no cats were destroyed.

No firearms were discharged.

With there being no further business brought before the Board, Mrs. Metzler offered the motion, seconded by Mr. Wippel to adjourn. Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

**MONDAY, DECEMBER 17, 2007**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

Glenn D. Reeser, President

Jay H. Wippel, Vice President

Ula Jean Metzler  
BOARD OF COUNTY COMMISSIONERS  
PICKAWAY COUNTY, OHIO

Attest: Daniel V. Bradhurst, County Administrator