

TUESDAY, JANUARY 16, 2007
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Tuesday, January 16, 2007, with the following members present: Mr. Glenn D. Reeser; Mr. Jay H. Wippel; and Mrs. Ula Jean Metzler. Daniel V. Bradhurst, County Administrator, was also in attendance.

Mrs. Metzler offered the motion, seconded by Mr. Wippel to approve the minutes from the previous meetings.

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Allocation of November 2006,
Sales Tax Collections:

Mrs. Metzler offered the motion, seconded by Mr. Wippel to appropriate the November 2006, Sales Tax collections as follows:

22,700 to 401.0000.4121 – Sales Tax Reserve
431,479.87 to 101.0000.4121 – General Fund

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Appointing Pickaway County Job & Family Services
Agency Director to Pickaway County Family Services Planning Committee:

Mrs. Metzler offered the motion, seconded by Mr. Wippel to adopt the following Resolution:

WHEREAS, pursuant to Ohio Revised Code 329.06, the Board of County Commissioners is required to establish a county family services planning committee; and

WHEREAS, the Board may appoint individuals to the committee in such a manner that the committee's membership is broadly representative of the groups of individuals and the public and private entities that have an interest in the family services provided in the county,

NOW, THEREFORE, BE IT RESOLVED that **Rojanne Woodward, Director of the Pickaway County Department of Job and Family Services**, is appointed to serve as a member of the **Pickaway County Family Services Planning Committee for an indefinite term**.

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Resolution Appointing Members to the
Pickaway County Family Services Planning Committee:

Mrs. Metzler offered the motion, seconded by Mr. Wippel to adopt the following Resolution:

BE IT RESOLVED that **Don Bachman, Jr.**, Pastor of the Trinity Lutheran Church, is reappointed to serve as a member of the **Pickaway County Family Services Planning Committee** through December 31, 2007, and

BE IT RESOLVED that **Connie Knapp**, a classified civil service employee of the Pickaway County Job and Family Services, is reappointed to serve as a member of the **Pickaway County Family Services Planning Committee** through December 31, 2007, and

BE IT RESOLVED that **Gerelyn Martin**, Vice-President of the Citizens Bank of Ashville, is reappointed to serve as a member of the **Pickaway County Family Services Planning Committee** through December 31, 2007, and

BE IT RESOLVED that **David L. Hannahs**, Director of the Pickaway County Community Action Organization, Inc., is reappointed to serve as a member of the **Pickaway County Family Services Planning Committee** through December 31, 2007.

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of 2007
Appointments Made to Pickaway County
Community Corrections Committee:**

Mr. Wippel offered the motion, seconded by Mr. Reeser to adopt the following Resolution:

BE IT RESOLVED that pursuant to Ohio Revised Code §5149.34, the Pickaway County Board of Commissioners appoints the following representatives to the **Pickaway County Community Corrections Planning Board for year 2007.**

- An administrator of a County Jail: **Lt. Larry Mosley**
- County Commissioners: **Glenn D. Reeser; Jay H. Wippel; Ula Jean Metzler**
- A judge of the court of common Pleas: **P. Randall Knece**
- A judge of municipal court: **John Adkins**
- An attorney whose practice of law primarily involves representation of criminal defendants: **Gary Dumm**
- The chief law enforcement office of the largest municipal corporation: **Wayne Gray**
- The county sheriff: **Dwight Radcliff**
- One or more prosecutors: **Judy Wolford**
- One or more representatives of the public, one of whom shall be a victim of crime: **James Dean; Vince Yaniga; Ralph Starkey**
- One or more additional representative of law enforcement: **Lieutenant Pat Vessels, Post 65, Ohio State Highway Patrol; Lieutenant Rob Radcliff, Pickaway County Sheriff Department.**
- One or more additional representatives of the judiciary: **Jan Long**
- One or more additional representatives of the field of corrections: **Rob Reeser**
- Official from the largest municipal corporation: **Terry Elliott**

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Glenn D. Reeser, President of the Board to
Remain on Ross, Highland, Pickaway, Fayette Solid Waste Policy Committee:**

Glenn D. Reeser, President of the County Board of Commissioners for year 2007, will remain as Pickaway County's representative on the Ross, Highland, Pickaway, Fayette Solid Waste Policy Committee.

Attest: Patricia Webb, Clerk

**In the Matter of
Contribution from Solid Waste Revolving Fund
Approved for “Shred-It-Day”:**

Mr. Wippel offered the motion, seconded by Mrs. Metzler to approve utilizing **\$2,000** of Pickaway County’s 2007 share of the Ross, Pickaway, Highland, Fayette (RPHF) Solid Waste Revolving Fund for a **contribution to “Shred it Day”**, sponsored by the *Savings Bank of Circleville*, scheduled for May 12, 2007.

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

A copy of the Commissioners’ approval will be provided to the Pickaway County General Health District, as any allowable expenditure made from the RPHF Solid Waste revolving Fund also requires approval from the Board of Health.

**In the Matter of Meeting with
Rojanne Woodward Regarding
Job & Family Services Agency Update:**

Rojanne Woodward, Director of Pickaway County Job & Family Services, met with the Commissioners to provide an agency update.

Topics reviewed included:

- **Family Services Planning Committee Appointments:** The Resolutions adopted by the Commissioners appointing/reappointing members to the Pickaway County Family Services Planning Committee for year 2007, were provided to Mrs. Woodward;
- **Title XX County Profile:** The amended Pickaway County Job & Family Services Title XX grant profile, allocated federal social services dollars that will be received by the agency for spending during the period of July 1, 2007, through June 30, 2009, was signed by Commissioner Reeser to include Child Care services. Under the previous direction of the Ohio Department of Job & Family Services (ODJFS), county agencies did not include Child Care Services in their grant profiles. Since that time, the ODJFS advised counties to contain those services in the grant profiles.
- **Child Support Performance Incentives:** Pickaway County’s Child Support Enforcement Agency’s (CSEA) CY2007 federal allocation is \$136,517.30. Allocations received by local agencies are based on past performance in five areas tracked by the federal CSEA office;
- **Child Support State House Day:** On December 5, 2006, CSEA Directors from across the state participated in *State House Day*. Mrs. Woodward, and Debi Hoffhines and Rick Noble of the local CSEA, met in individual meetings with Representative John Schlichter, and Senators John Carey and Tim Schaeffer to discuss the impact of the Deficit Reduction Act (DRA) on local Child Support operations. Mrs. Woodward reported that Pickaway County CSEA is facing a \$250,000 reduction in federal dollars as a result of the DRA, and has no ability to make up the shortage without state funding assistance.
- **Area 7 Workforce Development:** A study group was formed at the local Workforce Policy Board’s November meeting to examine the pros and cons of the Pickaway County JFS pulling out of the Workforce Development’s Area 7, comprised 44 Ohio counties, and forming its own area with Fairfield and Ross Counties to have more local control. The study group, composed of representatives from Pickaway, Fairfield and Ross Counties, will begin its work next week to fully study the advantages and disadvantages.
- **Purchase of Assets over \$5,000:** In the past, the Pickaway County JFS agency has been able to purchase assets from its various funding sources without relying on local dollars. Due to the changes implemented by the Ohio Department of Job & Family Services (ODJFS) in how assts over \$5,000 are expensed, Mrs. Woodward said the agency will have to rely on local funds for initial purchases and then reimburse the county over the useful life of the asset. She stated two anticipated purchases the agency will need make are for the replacement of its document-imaging server in excess of \$11,000 sometime in early 2008, and the replacement of an agency vehicle for approximately \$15,000 that same year. It was determined that the amount the county will have to provide will be examined so it may be incorporated into its 2008, operating or capital purchase plan.
- **Unemployment Statistics:** December 2006, state and county unemployment rates are not yet available, however, Pickaway County’s November 2006, rate is 5.4%, up from 4.8% in October 2006;

- **Agency Statistics:** A spreadsheet was reviewed reflecting the number of clients served through the agency's various divisions and the associated costs.

Following a brief question and answer session, the Commissioners thanked Mrs. Woodward for the agency update.

In the Matter of Meeting with Dave Conrad:

Dave Conrad, Maintenance Supervisor, provided the Commissioners with update regarding the following projects:

- **Pickaway County Downtown Annex:** Due to the broken water line that occurred in the facility last fall, drywall has been replaced by an outside contractor in the Veterans Service office, Title Department, and Bureau of Motor Vehicles. The Maintenance Department will begin the necessary painting of the drywall, and carpet installation should begin later in the week. Mr. Conrad stated that the Veterans Service office should be able to move back into its area of the building by January 24.
- **Demolition of Boiler House:** Mr. Conrad is obtaining proposals for the demolition of the boiler house located behind the Courthouse that is no longer being utilized. He reported that he has met with a representative from Columbia Gas who stated that the county will have to pay for the cost of the installation of new natural gas line into the Courthouse. Proposals will be obtained for the estimated cost. One cost estimate to relocate the three-phase electric service in the amount of \$9,200 has been received thus far. Exploration of how the gas line may tie into the Courthouse HVAC and Electrical upgrade project will be performed following the receipt of the engineering assessment report from *Korda/Nemeth Engineering Consultants* before moving forward with the project.
- **Old Jail/Sheriff's Residence Building Lightning Protection:** A \$12,557.00 cost estimate has been received for total lightning protection of the building, currently housed by the Fourth District Court of Appeals, the Pickaway County Development and Planning and GIS Offices, the Pickaway County Emergency Management Agency, and the Pickaway County Records Retention Center. Mr. Conrad stated he will be exploring the possibility of a company reconnecting the wiring of existing lightning rods located on the roof of the building that were previously utilized for lightning protection before the removal of an antenna that was connected to grounding rods. The option of the Maintenance Department renting a bucket truck to reconnect the wires to the grounding rods will be explored.
- **Common Pleas Courtroom Remodel:** Beginning the week of January 29, the Maintenance Department will begin the removal of paneling on the west wall of the Common Pleas Courtroom, repairing the plaster, and repainting the wall.
- **Meeting with Perfection Once Group, Inc.:** Mr. Conrad stated he was contacted and met with a representative from Perfection One Group, Inc., Dublin, Ohio, a company that handles all aspects of new builds and remodels from start to finish and assists government agencies in securing grant dollars to fund projects. It was determined that Mr. Conrad will make arrangements for a representative to meet with the Commissioners so they may learn more about the topic.
- **Parking lot behind County Commissioners' office building:** Discussion was held regarding the removal of the concrete block retainer wall up to the rear of the building on its west side and install gravel as a base, and bring it up grade to allow for additional county employee parking spaces until the area can be blacktopped. It was determined that Mr. Conrad will obtain quotes for the gravel and removal of the section of concrete wall.

In the Matter of Approval to Increase 2007 Annual Appropriation to Soldiers Monumental Association:

Dennis Lester, Ned Young, Don Meenach, and Charlie Weaver of the Soldiers Monumental Association (SMA), met with the Commissioners request their consideration of an additional \$2,000 added to their 2007, county annual appropriation of \$8,000 for Memorial Day expenses. Matthew Forte of the *Circleville Herald* was also in attendance.

The group provided a breakdown of Memorial Day expenses incurred for the past several years, in addition to the 2007, anticipated expenses of \$10,143.00. Expenses include reimbursement to Honor Guards, Rifle Squads, local school and/or community bands, and related parade costs; flags, bronze flag holders, and markers for veterans' graves, etc. and SMA has had to make up any shortages.

Following a detailed discussion regarding the request and to properly honor our veterans, the Commissioners approved an additional \$2,000 for a total appropriation of \$10,000 for 2007, by a motion from Commissioner Metzler and seconded by Commissioner Wippel.

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

The Commissioners thanked the members of the SMA for the excellent work they provide.

**In the Matter of
Meeting with Steve Labita of
Family Life Assurance Company:**

Steve Labita, a representative from the American Family Life Assurance Company (AFLAC), met with the Commissioners to review programs and plans his company has to offer county employees through payroll deduction should a minimum of 45 employees sign up. Also in attendance was Terry Frazier from the Office of Development and Planning.

**In the Matter of
Entering into a Promissory Note
For the Agricultural Society:**

The Pickaway County Agricultural Society would like to purchase and install new signage at the fair grounds. Commissioner Reeser has been in contact with Ag Society representatives who are requesting that the Commissioners secure a loan for the purchase. Commissioner Reeser reported that the cost of the signage will be \$38,000.00. Several local financial institutions have been contacted with The Savings Bank offering 4.5% interest for a five-year term, The Citizens Bank offering 4.9% interest for a five year term, and The Kingston Bank offering comparable rates as The Savings Bank but declining to pursue the request. Commissioner Reeser recommended that the Commissioners accept The Savings Bank offer.

Mrs. Metzler offered the motion, seconded by Mr. Wippel to adopt the following Resolution:

BE IT RESOLVED, that the Board of Commissioners, Pickaway County, Ohio, does hereby agree to enter into a promissory note with The Savings Bank of Circleville for a loan of \$38,000.00 at a 4.5% interest rate for five (5) years with no pre-payment penalties for the purchase of a sign for the Pickaway Agricultural Society to be erected at the Fair Grounds, and

BE IT FURTHER RESOLVED that the Board of Commissioners requests the Agricultural Society to sign an Indemnification Agreement to assume and be responsible for all indebtedness and to hold the Board of Commissioners harmless from and against all obligations.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Wippel, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Daniel V. Bradhurst, County Administrator

**In the Matter of
Meeting in Executive Session with the County Prosecutor
Regarding Pending Litigation:**

The County Commissioners met with the County Prosecutor, Judy Wolford, and entered into executive session at 2:07 p.m. on a motion made by Mrs. Metzler, seconded by Mr. Wippel for a discussion of pending litigation.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Wippel, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Daniel V. Bradhurst, County Administrator

Also in attendance were County Engineer, Bob Parker; Assistant County Engineer, Chris Mullins; Planning Commission Staff, Debbie Bell; and Terry Frazier, Director of the Office of Development and Planning.

Commissioner Reeser called the meeting out of executive session at 2:23 p.m. with no action being taken.

**In the Matter of
Meeting with the Pickaway County Sheriff:**

Sheriff Dwight Radcliff met with the Commissioners to provide them with an update on issues at the Sheriff's Department. Also present at the meeting were Matthew Forte and Wayland Strickland from the *Circleville Herald*.

Sheriff Radcliff provided brief information to the Commissioners regarding the recent female inmate suicide at the jail complex. Chaplin Wiggins represented the Sheriff's Department and County at the funeral home calling hours.

Sheriff Radcliff presented the Commissioners with a proposal for a comprehensive study of the jail facility to evaluate the current condition of the building, its existing and projected needs, and estimated costs of the options, and to develop a plan to address the needs in an orderly fashion to avoid future unexpected emergencies. The company, Tanner Stone and Company proposed a fee of \$ 22,500.00 for the study. The proposal will be taken under consideration by the Commissioners.

**In the Matter of
Fund Transfer Approved:**

Mrs. Metzler offered the motion, seconded by Mr. Wippel to approve the following FUND TRANSFER request:

**29,000.00 from 101.1105.5704 – Crime Victim's Match
to
234.0000.4539 – Crimes Victims Local Match**

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Daniel V. Bradhurst, County Administrator

**In the Matter of
Transfer and Re-appropriation Approved by
County Administrator:**

Daniel V. Bradhurst, County Administrator, approved the following request for the TRANSFER and RE-APPROPRIATION OF FUNDS:

**461,695 from 207.5020.5901 – Special Children Services Other Expenses
to
207.5020.5401 – Special Children Services Contract Services**

**In the Matter of
Blanket Purchase Orders Approved:**

Mrs. Metzler offered the motion, seconded by Mr. Wippel to approve the following requests for the ISSUANCE OF BLANKET PURCHASE ORDERS:

**1,000 from 209.5022.5901 – Family and Children First-Other Expenses
6,000 from 232.1155.5901 – Treasurer DTAC-Other Expenses
1,000 from 101.1120.5901 from Treasurer-Other Expenses**

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Daniel V. Bradhurst, County Administrator

**In the Matter of
Weekly Report for
Pickaway County Animal Shelter:**

The weekly report for the Pickaway County Animal Shelter was filed for week ending January 13, 2007.

A total of \$712 was reported being collected as follows: \$320 in sales of dogs; \$50 in redemptions; \$30 in donations; \$312 in sales of tags; \$0 in late tag fee penalties.

One (1) dog and no cats were destroyed.

No firearms were discharged.

With there being no further business brought before the Board, Mr. Wippel offered the motion, seconded by Mrs. Meltzer to adjourn. Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Glenn D. Reeser, President

Jay H. Wippel, Vice President

Ula Jean Metzler
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Daniel V. Bradhurst, County Administrator