

MONDAY, FEBRUARY 26, 2007
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Monday, February 26, 2007, with the following members present: Mr. Glenn D. Reeser; Mr. Jay H. Wippel; and Mrs. Ula Jean Metzler. Daniel V. Bradhurst, County Administrator, was also in attendance.

Mr. Wippel offered the motion, seconded by Mrs. Metzler to approve the minutes from the previous meetings.

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Payment of Bills:**

Mr. Wippel offered the motion, seconded by Mrs. Metzler to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated February 22, 2007, in the Commissioners' Voucher Register, and

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio to draw her warrant on this entry in the amount of \$96,075.94 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of Renewal of
State Highway Patrol Rental Lease Discussed:**

The Commissioners reviewed the existing two (2)-year renewal lease with the Ohio Department of Public Safety for the Drivers License Testing Bureau occupying 954 sq. ft. in the Pickaway County Downtown Annex.

The lease expires June 30, 2007, and upon completion of the Commissioners' discussion regarding its renewal, Mr. Wippel offered the motion, seconded by Mrs. Metzler to maintain the current \$8.00 per sq. ft. rate, and to modify the terms of the lease, renewing it for a period of one (1) year, commencing on July 1, 2007, and expiring on June 30, 2008.

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Waivers Approved:**

Mrs. Metzler offered the motion, seconded by Mr. Wippel to approve waiving the waiting period to issue payment to the following:

Ford Motor Credit in the amount of **\$47,677.50** from line item **#401-7115-5528** for the final lease payment on five (5) 2005 Crown Victoria Police Sedans.

Tyler Technologies in the amount of **\$495.00** from line item **#232.1155.5403** for conference registration fees for the Pickaway County Treasurer.

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of Review of Pickaway County Quarterly Investment Report:

Dennis Yacobozzi of United American Capital provided the Commissioners with the Pickaway County Quarterly Investment Report for the period of October 1, 2006, through December 30, 2006. Pickaway County Treasurer, Ellery Elick, Melissa Betz, Pickaway County Auditor, and Matthew Forte of the *Circleville Herald* were also in attendance.

Mr. Yacobozzi reviewed the county's portfolio inventory; transactions; income; and market analysis. A copy of the report is on file in the Pickaway County Commissioners, Treasurer, and Auditor offices.

In the Matter of Meeting with Pickaway County Historical Society:

Volunteer members of the Pickaway County Historical Society (PCHS) met with the Commissioners to provide an overview of past, current, and planned activities and to request the Commissioners' consideration in reference to reinstating the county's annual appropriation of funds to the organization. Society members present for the meeting were as follows: Terry Frazier, President; Darlene Weaver, Director of the Historical Genealogical Library; Judy Palm, Executive Secretary; Wallace W. Higgins; Carol Higgins; Earl Palm; Dick Tootle; Ken Speakman; Charles Will; Mr. & Mrs. Steve Jones, and Jean Droste. Matthew Forte of the *Circleville Herald* was also in attendance.

Following introductions, Mr. Frazier began the meeting by stating that the Historical Society provides value to the community that far exceeds what the annual membership dues can support and requested the following individuals to demonstrate the various major assets the society offers in addition to its future plans:

- Judy Palm spoke of the PCHS's (established in 1959), mission statement, which is to preserve, gather, share, and educate people regarding local history and artifacts. She then referred to the Clarke-May Museum and the various historical collections and displays it houses and the numerous tours of the museum that are provided to school students every year. Upcoming events such as an archaeologist guest speaker who will be providing information on the Hopewell Mound on which the City of Circleville was built; and "Discovery Days", an event where individuals can bring in items to determine if they may possess antique value are also scheduled.
- Darlene Weaver provided an overview of the historical documents, photographs, books, and etc. housed in the Genealogical Library and how the local economy benefits by way of individuals from all parts of the U.S. visiting the community and therefore making use of the local hotels, restaurants, purchase souvenirs and even memberships to the local historical society. She stated that information is provided to local realtors and purchasers of real estate regarding historic homes, and historical photographs are provided to local businesses for display along with the history on the buildings they occupy. Students are assisted with information for history fairs and/or projects, and speakers are made available to the schools and local civic organizations. Historical columns are provided to the *Circleville Herald*, and historical documents are preserved and organized for the population in addition to local governmental entities. On average, approximately thirty (30) volunteers put in about 10,000 hours each year, which is the equivalent of about four (4) full time employees. When Commissioner Reeser inquired as to the Genealogical Library overseeing the preservation and organization of the county's probate records, Mr. Frazier responded by stating that the society is competent to house and accurately maintain the documents. He said that the Historical Society has formed a committee with the long-range goal, which would include support to the Probate Court, by obtaining at least a portion of the funds for a new site to house the county's probate and other genealogical records. Mr. Frazier further stated that an additional committee has been formed and assigned to explore the county's conveyance of Memorial Hall to the PCHS, as the county has determined that the structure is not conducive to its long-range facilities plan. It was agreed by all that not only does the building possess historical value, it currently houses the Soldiers Monumental Association and the Roundtown Players Theater Group, both of which are important assets to the community. Mr. Frazier stated he hopes to have a final report from the special committee in a couple of months.
- Steve Jones of the Ohio & Erie Canal Park Board then reported that the organization has been given an area of land along the canal for preservation by Ohio Department of Natural Resources (ODNR).

A large number of volunteers provide a great deal of community involvement and time in maintaining sections of the canal. Funds were raised and additional property has been purchased where the canal water gate is located from a local landowner and funds were also raised for the construction of a public shelter house and small parking lot. Mr. Jones stated that a trust fund has been established for future maintenance of land along the canal, and future hopes are to partner with the Pickaway County Park District Board for the creation walking trails. Mr. Higgins added that these areas of the canal stimulates interest and attracts tourism to Pickaway County. Mr. Speakman reiterated the comment and spoke of upcoming scheduled events along the canal that will once again be bringing in individuals from all parts of the U.S. that will help boost the local economy.

- Mr. Frazier then informed the Commissioners of PCHS's acquisition of a Quit-Claim Deed to Mt. Oval, a farm located in the southeast portion of the county on which a historical home was built that is unique in structure and characteristic of architectural designs by Thomas Jefferson. He stated that it is the PCHS Board's intent to go before its general membership and request a change in the constitution to allow for the formation of a standing Mt. Oval Committee. The committee would be responsible for the proper development and maintenance of the site that conforms to the requirements of the Quit-Claim Deed. Essentially, stated Mr. Frazier, Mt. Oval should be made available for agricultural educational purposes in the development of modern farming practices, along with the general mission of the PCHS to make it a financially self-sufficient site with monies generated from donations and use of the farm. It is also the PCHS intent to obtain a real estate tax-exempt status for the property.

General closing remarks were then provided by charter members Dick Tootle, Earl Palm, and Charles Will who emphasized the importance of the various assets and services the historical society and its volunteers provide to the community.

The topic then turned to the PCHS's request that the county consider restoring its annual funding to the organization. The county's long-standing annual appropriation of \$7,500 to \$8,000 ceased beginning with year 2006, due to financial restraints. Mr. Frazier asked that the commissioners to not look at the annual funding as a donation or a gift, but rather as an investment.

Commissioner Metzler then provided a summary of several surrounding counties' annual funding that is made to their historical societies, which each in turn provide an annual financial review and activity reports to their respective board of commissioners, and offered her support in reinstating Pickaway County's annual appropriation. She emphasized the positive educational impact the local historical society has had on students throughout the county.

Commissioner Reeser stated that the entire board of county commissioners is fully aware of the value that the PCHS provides to the community, and while the county has been able to over-come a portion of its immediate financial hardships, it is still the commissioners' responsibility to maintain its sound financial position. He stated that the Ohio budget, due to be released on March 15, 2007, may cut local government funds, which makes up approximately ten percent (10%) of the county's annual revenue, and that he would like hold off on making a decision regarding the request until after the state budget has been determined. Commissioner Wippel agreed, adding that at this time, with the county currently working on its facilities plan, he would like to see the PCHS's financial plans include the jurisdiction and maintenance of Memorial Hall.

At the conclusion of the discussion, the Commissioners thanked everyone for the excellent presentation they provided and the time that they volunteer in making the PCHS a valued asset to the community.

In the Matter of Meeting Regarding County's 2010, Bicentennial:

Mr. Frazier and the aforementioned members of the PCHS remained to speak to the Commissioners regarding the upcoming Bicentennial of Pickaway County and the City of Circleville that will take place in 2010.

A brief history of the erection of Pickaway County as new county in early 1810, and the platting of Circleville as the county seat by Daniel Dresbach that same year was provided by Mr. Frazier.

Commissioner Metzler offered to be the Chairman of the Pickaway County Bicentennial Committee, after which suggestions and ideas were briefly discussed such as partnering with other governmental entities and local churches that will also be celebrating centennials in 2010.

**In the Matter of
Entering Into Promissory Note with Saving Bank of Circleville
For Purchase of Equipment for Pickaway County Engineer:**

In reference to the accepted bid from Southeastern Equipment Co., Inc., the Commissioners agreed to enter into a promissory note with *The Savings Bank of Circleville* in the amount of \$56,800. Proceeds from the note will go toward the purchase of one (1) used Hydraulic Telescopic Boom Excavator in the amount of \$71,000 that will be utilized by the Pickaway County Engineering Department. The payment structure of the note is four (4) annual payments in the amount of \$15,834.01, beginning February 26, 2008, at a 4.500% interest rate. A twenty percent (20%) down payment in the amount of \$14,200 will be paid toward the purchase of the equipment by the Engineering Department in addition to the annual note payments.

An Indemnification Agreement by and between the Pickaway County Commissioners and the Pickaway County Engineer, stating that the Engineer will be responsible for the indebtedness and holds the Commissioners harmless from and against all obligations will be signed. Once the Pickaway County Prosecutor's approval as to form has been obtained on the agreement, the Commissioners will sign the same along with the promissory note.

**In the Matter of
Load Reduction Enacted for Five Points Pike:**

Robert Parker, Pickaway County Engineer, provided the Commissioners with a written request to immediately enact a 50% load reduction on Five Points Pike until June 1, 2007. Mr. Parker stated that due to recent rain events, in addition to the melting of snow and ice, heavy loads are causing the roadbed to deteriorate.

Upon Mrs. Metzler's motion to approve the request, which was seconded by Mr. Reeser, Mr. Wippel inquired if enacted load reductions generally expire as late as June 1. Mr. Parker stated that a June 1, expiration date is normally used as a safety measure to ensure that freezing and thawing conditions no longer exist.

Following further discussion regarding the matter, the motion was amended to approve the following:

Due to excessive moisture and unstable roadbed, a 50% load reduction is enacted on Five Points Pike (CR21), located in Monroe and Darby Townships, from Yankeetown Pike (CR17) to Scioto Darby Road (CR22). The reduction is effective immediately and expires on May 1, 2007.

Voting on the motion was as follows: Mr. Reeser, yes; Mrs. Metzler, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

Mr. Parker stated that if the same conditions exist at the time of the May 1, 2007, expiration date, he will come back before the Commissioners to request an extension of time for the load reduction.

**In the Matter of
Resolution Adopted for
Appropriation of Land on Crites Road:**

Mrs. Metzler offered the motion, seconded by Mr. Wippel to adopt the following Resolution:

WHEREAS, Pickaway County, as defined in §163.01 of the Ohio Revised Code, is a public agency having been organized under the laws of the State of Ohio and having been granted the right of eminent domain by §307.08(A) and pursuant to §§163.01 to 163.22 of the Ohio Revised Code, and

WHEREAS, pursuant to the powers granted in §§5555.02 and 5555.09 of the Ohio Revised Code, it is the intent of Pickaway County to appropriate land as described in the attached "Exhibit B", and

WHEREAS, the appropriation of the land described in the attached "Exhibit B" is necessary for the reconfiguration of roadways in a developing area of Pickaway County, then

THEREFORE BE IT RESOLVED, Pickaway County seeks to appropriate a fee simple interest or estate in said property.

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

NOTE: The above referenced "Exhibit B" is on file and available for viewing in the Pickaway County Board of Commissioners' office.

**In the Matter of
Meeting with Robert Parker
Regarding Sanitary Engineer Contract:**

Robert Parker, Sanitary Engineer, met with the Commissioners to review and report on the various responsibilities as spelled out in his contract.

The following was reviewed:

- Mr. Parker reported that the General Sewer District's various package plants are currently in good shape with capital improvements having been made to each.
- In relationship to the Darby Township Sewer Subdistrict, Mr. Parker reported that the county's water meters measuring the effluent that is transferred to the Ohio Department of Rehabilitation and Corrections (ODRC) Waste Water Treatment Facility for treatment are "in sync" within one percent (1%) of ODRC's meter readings.
- A recent temporary power outage problem at the Darby Township lift-station that prevented the pumps from operating has been corrected. An area in Clarks Lake Subdivision where standing water collects during heavy rains was discussed.
- Mr. Parker will check on the progress of sludge removal from the lagoons located at the various sewer package plants and report back to the Commissioners.
- Mr. Parker will research the status of the signs showing emergency telephone numbers to call in the event of power outages or equipment malfunctions that are to be placed on fences around the perimeters of the county's sewer package plants.
- In relationship to the financial status of the General Sewer District and Darby Township Subdistrict, Mr. Parker reported they appear to be in good shape, but it was determined that he will provide the current and projected financial reports at the end of March, followed by quarterly reports thereafter.
- Mr. Parker will research the amount payments have been made in recent months by the owner of Foxlair Mobile Home Park, with which the county is in pending litigation.
- Mr. Parker will contact *ms consultants, inc.* regarding the submission of its final invoice to the county for engineering services related to the Darby Township Sewer Subdistrict construction project. The final costs have been factored into the supplemental loan agreement the county received through the Ohio EPA, Division of Environmental and Financial Assistance.
- It was determined Mr. Parker will provide a report reflecting monthly sewer rates received and an updated Capital Improvement Plan at the end of March.

**In the Matter of
Workforce Policy Board
Memorandum of Understanding Signed:**

Commissioner Reeser signed the Memorandum of Understanding (MOU) between Pickaway, Fairfield, and Ross County Boards of Commissioners, Area 7.47 (Jobs One-Stop) Workforce Policy Board and the Area 7-47 Jobs One-Stop System Partners.

The purpose of the MOU, in effect July 1, 2007, through June 30, 2008, is to provide information about the relationship between the above mentioned parties regarding their respective roles, duties, obligations, and responsibilities for implementation of the provisions of the Workforce Investment Act (WIA) of 1998.

**In the Matter of Issuance of
Blanket Purchase Order Approved:**

Mr. Wippel offered the motion, seconded by Mrs. Metzler to approve the following request for the ISSUANCE OF A BLANKET PURCHASE ORDER:

975 from 260.1150.5901 – Real Estate Assessment-Other Expenses

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Appropriation Approved:**

Mrs. Metzler offered the motion, seconded by Mr. Wippel to approve the following request for the APPROPRIATION OF FUNDS:

3,000 to 258.1219.5301 – Juvenile/Family Stability-Supplies

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Cash Advance Back:**

Mr. Wippel offered the motion, seconded by Mrs. Metzler to approve the following CASH ADVANCE BACK request:

**853.77 from 239.2059.5901 – High Visibility Enforcement Overtime Grant-Advance Back
to
101.0000.4910 – General Fund-Advance Bank**

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Creation of New Line Item Approved:**

Mrs. Metzler offered the motion, seconded by Mr. Wippel to approve the following request for the CREATION OF A NEW LINE ITEM:

252.0000.4926 – CHIP-Other Receipts

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Sauer Technical Services
Preventative Maintenance Agreement Signed:**

Commissioner Reeser signed a Standard Preventative Maintenance Agreement with Sauer Technical Services, 1801 Lone Eagle Street, Columbus, Ohio 43228, renewing the standard preventative maintenance of the HVAC system at the Pickaway County Service Center in the amount of \$7,646 per year, payable in equal semi-annual installments of \$3,823 for a period of one year. The \$7,646 reflects no increase from last year's preventative maintenance agreement.

In the Matter of

Animal Shelter Weekly Report:

The weekly report for the Pickaway County Animal Shelter was filed for week ending February 17, 2007.

A total of \$738 was reported being collected as follows: \$416 in sales of dogs; \$0 in redemptions; \$62 in donations; \$234 in sales of tags; \$26 in late tag fee penalties.

Eight (8) dog and no cats were destroyed.

No firearms were discharged.

With there being no further business brought before the Board, Mr. Wippel offered the motion, seconded by Mrs. Metzler to adjourn. Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Glenn D. Reeser, President

Jay H. Wippel, Vice President

Ula Jean Metzler
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Patricia Webb, Clerk