

MONDAY, MARCH 26, 2007
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Monday, March 26, 2007, with the following members present: Mr. Glenn D. Reeser; Mr. Jay H. Wippel; and Mrs. Ula Jean Metzler. Daniel V. Bradhurst, County Administrator, was also in attendance.

Mrs. Metzler offered the motion, seconded by Mr. Wippel to approve the minutes from the previous meetings.

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Payment of Bills:

Mr. Wippel offered the motion, seconded by Mrs. Metzler to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated March 22, 2007, in the Commissioners' Voucher Register, and

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio to draw her warrant on this entry in the amount of \$328,271.53 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Pickaway County Student Community Action Day
Resolution Adopted:

In recognition of the 19th Annual National & Global Youth Services Day, Mrs. Metzler offered the motion, seconded by Mr. Wippel to adopt the following Resolution:

WHEREAS, millions of youth will participate in the 19th Annual National & Global Youth Service Day on April 20 – 22, 2007; and

WHEREAS, the National & Global Youth Service Day is the largest service event in the world and highlights the amazing contributions that young people make to their communities every day of the year; and

WHEREAS, most young people who volunteer as youth continue serving throughout a lifetime and their direct involvement in the lives of others not only benefits the recipient, but also educates the public, media, and policy makers about the contribution of young people as community leaders; and

WHEREAS, Pickaway County depends on youth as vital community assets; then

THEREFORE BE IT RESOLVED that we, the Pickaway County Commissioners, do hereby claim Thursday, **April 12, 2007**, as

PICKAWAY COUNTY STUDENT COMMUNITY ACTION DAY
in Pickaway County, Ohio

in partnership with the National & Global Youth Service Day, Youth Service America, National Youth Leadership Council, *PARADE Magazine*, and is sponsored by State Farm Companies.

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of Discussion held
Regarding Possession of Emergency Management Agency (EMA)
Vehicle EMA Director on 24/7 Basis:**

With the recent evacuation of approximately twenty (20) families due to the detection of a pungent odor of natural gas in the northern area of the county, Mrs. Metzler offered the motion to grant permission, effective immediately, to Jim Deal, Pickaway County EMA Director, to have possession of the county's EMA vehicle on a 24-hour, 7-days a week (24/7) basis in order to timely respond to an emergency situation that may occur outside of normal business hours. Last year the Commissioners informed county elected officials and department heads that county agency vehicles may no longer be used as transportation to and from work.

Mr. Wippel seconded the motion, which was then followed by a comment period. During the comment period, Mr. Wippel stated that in light of the fact that a survey has recently been distributed to the various county departments regarding the use of agency cellular phones, vehicles, and clothing (uniform) allowances, it is of his opinion to allow Mr. Deal's 24/7 possession of the vehicle until the results of the survey have been compiled and then revisit the matter. It was of Mr. Reeser's opinion to wait on making a definite decision until a policy is put into place pending the results of the survey. Discussion was also held regarding the possible implementation of payroll deductions, in the range of \$3.00 per pay period, from county employees that utilize county vehicles to and from work.

At the conclusion of the comment period, voting on the motion to allow Mr. Deal's immediate 24/7 possession of the EMA vehicle was as follows: Mr. Reeser, no; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: One. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Meeting with Nate Green
Regarding Economic Development Update:**

Nate Green, Pickaway Progress Partnership (P3) Economic Development Director, met with the Commissioners to provide an economic development update. Matthew Forte of the *Circleville Herald* was also in attendance.

Topics reviewed included:

- **Madison Township Joint Economic Development District (JEDD) Agreement:** Mr. Green reported that the Public Hearing conducted on March 13, 2007, went well regarding the Madison Township Joint Economic Development District (JEDD) agreement, which includes the Village of Ashville. The Madison Township Trustees will be voting on the agreement on April 3, 2007, and the Village of Ashville will be conducting its Public Hearing on April 16, 2007. Mr. Green stated that the Harrison Township JEDD agreement has not been formally completed, but is expected to be in place by late April. The last step for its completion is for the landowners to petition to be in the JEDD, which will followed by a final vote of the Pickaway County Board of Commissioners.
- **The Rickenbacker Intermodal Project:** The project will be completed in the first quarter of 2008.
- **P3 Economic Development Office Relocation:** Renovations to the former City of Circleville Utilities office building that will house Mr. Green's office are not yet complete. The target completion date has been moved to the middle of April.
- **Mid-Ohio Development Exchange (MODE):** Mr. Green stated that P3 is a member of the MODE, for which the code of conduct basically stipulates that any centrally located Ohio company that may want to relocate to Pickaway County must go through him. Mr. Green, in turn, is then required to contact the pertinent individuals of the community from which the company will be leaving and provide them with that information.
- **Hometown Competitiveness Initiative:** A \$70,000 grant has been received from the W. K. Kellogg Foundation to fund the costs for a consultant to perform an assessment for a Pickaway County Hometown Competitiveness Initiative, which should be about a nine (9) month process. P3 is the fiscal agent of the grant.

- **Rural Industrial Park Loan & Grant Program:** Mr. Green reported that he has been working with Mark Leatherwood of LW & Associates and his partner in applying for a \$500,000 grant/\$500,000 loan through the Ohio Department of Development for the construction of an industrial building on Leatherwood property located in Ashville, Ohio.
- **Former Jefferson Smurfit Site:** Partial demolition has begun on the former Jefferson Smurfit property recently purchased by Green Investments. and a Memorandum of Understanding has been signed for a bio diesel facility.
- **State of the County Address:** The Commissioners have recently considered partnering with the Pickaway Chamber of Commerce to begin providing an annual State of the County Address, the first possibly being held late summer or early fall of this year. It was determined that Mr. Green will contact the Chamber to discuss implementation of the initiative and report back to the Commissioners.

At the conclusion of the meeting, the Commissioners thanked Mr. Green for his update and stated they would like for him to continue providing future updates on a monthly basis.

**In the Matter of
Bid Opening for
Concrete Box Culverts:**

The Commissioners conducted a bid opening for supplying five (5) precast concrete box culverts erected in place for the following structures: Stoutsville Pike, Log Points 0.489 and 1.10; Ashville-Fairfield Rd., Log Point 6.16; Justus Rd., Log Point 1.274; and Randle Rd., Log Point 1.34. Robert E. Parker, Pickaway County Engineer, determined that structures are structurally deficient and are in need of replacement.

Those in attendance for the bid opening were as follows: Robert E. Parker, Pickaway County Engineer; Chris Mullins and Anthony Neff, Assistant County Engineers; Rob Locker, Hanson Pipe & Products, Inc.; Julie Stewart, Scioto Valley Precast Co.; and Matthew Forte of the *Circleville Herald*.

County Engineer estimate: **\$194,500.**

The following bids were received and read aloud:

Scioto Valley Precast, Co. 3218 S. Bridge St. Chillicothe, Ohio 45601	\$181,944
Lindsey Concrete Products Co., Inc. 6845 Erie Avenue, N.W. Canal Fulton, Ohio 44614	\$234,216
United Precast, Inc. P.O. Box 991 Mt. Vernon, Ohio 43050-0991	\$187,000
Carr Concrete P.O. Box 265 Waverly, W.F. 26184-0265	\$279,542
Hanson Pipe & Products, Inc. 1500 Haul Road Columbus, Ohio 43207	\$225,430

The bids were turned over to Robert E. Parker for his review and recommendation in reference to the contract award.

**In the Matter of
Meeting with Tammy Ayers and New Health Commissioner,
Dr. Thomas Long, Regarding Health Department Update:**

Tammy Ayers, Director of Operations for the Pickaway County Health Department, met with the Commissioners to provide a departmental update and introduce Dr. Thomas Long, the new Health

Commissioner. Dr. Long is a retired dentist from the City of Chillicothe, and a retired Lieutenant Colonel of the U.S. Air Force. He replaces Pam Butler who resigned the position in December 2006. Dr. Long's first day with the department was March 13, and will work part-time, three days a week (25 hours per week), and will be on call 24/7. The Commissioners welcomed Dr. Long and congratulated him on his new position at the Health Department.

Mrs. Ayers then distributed copies of the department's **2006 Annual Report** and copies of the Auditor of State's 2004-2005 Single Audit Report for the Commissioners' review and provided a 2006, departmental retrospective. She presented a timeline of various issues the department faced in 2006, including the resignation of the department's former director of administration, ultimately resulting in the discovery of disallowed expenditures of various grants the department receives. In addressing the issue, the Commissioners approved an \$82,700 Cash Advance from the county's General Fund to reimburse the unallowable expenditures the department made in order for the Health Department to be eligible to apply for the next round of the various grant funds. An agreement was signed between the Commissioners and the Health Department that included a structured repayment schedule over a three (3)-year period. The Health Department made the first of the five (5) payments this month following receipt of its portion of the real estate tax settlement. Ms. Ayers expressed her appreciation to the Commissioners for the support they provided to the department during the difficult time. She added that in working with the County Auditor office, the department has established new funds and line items for improved financial supervision and budgetary controls that will result in better tracking of revenue received and expenditures made. Ms. Ayers also informed the Commissioners of the reinstatement of two (2) sanitarian positions and one (1) registered nurse position, made possible due to the department's cost cuts across the agency and prudent spending over the past year.

After a brief question and answer session following the update, the Commissioners once again welcomed Dr. Long and stated that they are looking forward to working with him.

**In the Matter of
FY07 Community Block Development Grant (CDBG) and
FY 07 Community Housing Improvement Program (CHIP) Consultant Contract Award:**

The following Requests for Qualifications (RFQ) and Request for Proposal (RFP) from qualified consulting firms to assist the county in performing the necessary functions for the development of a grant application, environmental review record, fair housing program, and administration and implementation of Pickway County's FY2007 Community Development Block Grant Program (CDBG), and/or the Pickaway County FY 2007 Community Housing Improvement Program (CHIP) were received, then evaluated and ranked on a criteria-point rating system:

Chris Wojno Consulting
2429 Dale Avenue
Bexley, Ohio 43209

CDBG FY2007:	\$ 22,000
CHIP FY2007	\$120,000

Poggemeyer Design Group
1168 N. Main St.
Bowling Green, Ohio 43202

CDBG FY2007:	\$ 34,000
CHIP FY2007:	No bid

Following the results of the evaluation of the above proposals, Mrs. Metzler offered the motion, seconded by Mr. Wippel to award the contracts to **Chris Wojno Consulting, 2429 Dale Avenue, Bexley, Ohio 43209.**

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Memorandum of Public Depository
Agreement Signed with Kingston National Bank:**

Ellery Elick, Pickaway County Treasurer, met with the Commissioners to obtain their signatures on a *Memorandum of Agreement (MOA) for Deposit of Public Funds* with the Kingston National Bank. The MOA is necessary to cover deposits over \$100,000 at any one financial institution.

A copy of the MOA is on file in both the Pickaway County Commissioners' and Treasurer's office.

**In the Matter of
Plat Approved for
Humble Farm Estates:**

Terry Frazier, Director of the Pickaway County Development and Planning Office, and Floodplain Administrator, met with the Commissioners to obtain their approval on a subdivision plat for Humble Farm Estates, located in Madison Township.

Previously, when the plat (formally called the "Cornwell Estates") was presented to the Pickaway County Regional Planning Commission, it was found that a large portion of the subdivision was located in a flood hazard area. As a result, the owner of the property commissioned a study through an engineering firm located in Cleveland along with a local professional engineer, and ultimately obtained a Letter of Map Amendment (LOMA) from the Federal Emergency Management Agency (FEMA), modifying the flood hazard boundaries. A marginal entry regarding the LOMA was made on the subdivision plat, which was then resubmitted to the Pickaway County Regional Planning Commission and approved.

Along with the Humble Farm Estates subdivision plat, a \$30,000 certified check has been provided by the developer in order to begin listing the lots prior to all the necessary improvements, essentially ditch, being made in lieu of waiting for the plat's approval. The \$30,000 figure was derived by Eric Clark, P.E., and negotiated with Robert Parker, Pickaway County Engineer. The improvements are to be completed by the developer no later than August 15, 2007. The county will hold the check in the Pickaway County Treasurer's vault and will only be cashed if the developer does not make the required improvements, which would then be bid out to outside contractors.

Following a brief question and answer session, Mr. Wippel then offered the motion, seconded by Mrs. Metzler to adopt the following Resolution:

BE IT RESOLVED, that the Pickaway County Commissioners accepted and approved the plat for **Humble Farm Estates, Madison Township, Pickaway County, Ohio, Section 32, Township 10, Range 21**, then

THEREFORE BE IT RESOLVED, that all right-of-ways for roads, streets and easements be accepted for public use as shown on said plat.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Meeting with Randy Beach of MRDD
Regarding Privatization of Brooks-Yates Center
Diversified Opportunities, Inc.:**

Randy Beach, Superintendent of the Pickaway County MRDD met with the Commissioners to discuss the privatization of the Brooks-Yates Center Diversified Opportunities, Inc.

Mr. Beach explained that the Pickaway County Board of MRDD (PCBMRDD) and the board of trustees of Brooks-Yates Diversified Opportunities, Inc., an adult "day-hab" program workshop, have been discussing the matter for quite some time. He explained that the move is about the ability of the PCBMRDD to continue to be able to offer "free choice of provider" to all individuals served by the board. Medicaid law requires that any individual who is receiving Medicaid services are to be offered the opportunity to obtain those services from any qualified provider. The PCBMRDD has made the decision that in Pickaway County

any eligible individual, regardless of whether they are a Medicaid recipient or not, should have the same choice. Mr. Beach stated that most decisions from the Ohio Department of MRDD indicate that the ability of a county board of MRDD to continue to be a direct provider of services will be minimized over the next few years. For all these reasons, and more, the separation of the workshop from under the direct support of MRDD makes the most sense. Financially, it will allow MRDD to enter into different type of contractual arrangements that should, if done properly, contain costs. The responsibility for compliance monitoring, quality assurance, oversight of the providers remains with the PCBMRDD.

The board of trustees for Brooks-Yates Center Diversified Opportunities, Inc. has been in existence since the beginning of county boards of MRDD. State law required that the county board of MRDD have a contract with a non-profit board to perform the work of adult services. In Pickaway County, like most counties, the county board of MRDD employed everyone and, through the contract with the non-profit board, specified the duties of each board and, for many years, served more as an advisory board. In Pickaway County, the non-profit board has taken a very active role of fostering the “business” side of the operations of adult services. The sheltered workshop part of adult services is completely operated by the non-profit board. Recently that board has employed several individuals who are not county board employees and were brought on board in preparation for the separation. Mr. Beach provided a list of the names of the non-profit board membership and one individual, which serves as a liaison between the two boards and will need to be removed from the non-profit board when privatization occurs.

Specifically, what will happen is as the privatization occurs, all existing MRDD employees who currently work under that department will become employees of the non-profit board. There is a provision in state law that will allow those employees who are a part of the Ohio Public Employees Retirement System (OPERS) to remain a part of OPERS as long as the job responsibilities under the new arrangement are similar. New employees will not go on the OPERS system.

In relationship to the county’s group health insurance plan, Mr. Beach stated that he is requesting the Commissioners consideration in allowing the current MRDD employees who will transfer to become non-profit employees be provided the option to remain on the county’s group health insurance plan and the full time employees that the non-profit board currently contains be provided that same option. This would also mean that over time, as existing employees leave and new ones come in, they would be afforded the opportunity to participate in the plan. Mr. Beach stated that MRDD will work out all of the details in addition to making the necessary arrangements for payment of the premium.

After gaining further information regarding the request, Mrs. Metzler offered the motion, seconded by Mr. Wippel to allow current and any additional non-profit employees the option to buy into the county’s group health insurance plan

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

At the conclusion of the meeting, the Commissioners thanked Mr. Beach for providing them with the details regarding the privatization of the Brooks-Yates Center Diversified Opportunities, Inc.

**In the Matter of
Waiver Approved:**

Mr. Wippel offered the motion, seconded by Mrs. Metzler to waive the waiting period to issue payment to the Pickaway **Metropolitan Housing Authority** in the amount of **\$24,000** from line item #252.5038.5941 for Tenant Based Rental Assistance (TBRA) funds associated with the Pickaway County FY05 CHIP Grant.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of Discussion Regarding
Letter from The Ohio Vietnam Veteran’s Memorial Park:**

The Commissioners reviewed a letter from The Ohio Vietnam Veterans' Memorial Park Committee of Clinton, Ohio requesting funding to develop an area in Clinton paying tribute to all Ohio Vietnam Veterans who lost their lives in the Vietnam War.

The letter stated that a site has been procured and the committee is now securing funds and requested a \$2,000 contribution for the erection of a monument that will show the names of all the servicemen and women from each Ohio county.

Following a discussion regarding the letter, it was determined that the County Commissioners Association of Ohio (CCAO) will be contacted to inquire if it is aware of the letter being circulated to all counties throughout state. The Commissioners also noted that a local memorial already exists listing the names of all servicemen and women from Pickaway County who made the ultimate sacrifice in the Vietnam War.

**In the Matter of
Animal Shelter Weekly Report:**

The weekly report for the Pickaway County Animal Shelter was filed for week ending March 17, 2007.

A total of \$505 was reported being collected as follows: \$192 in sales of dogs; \$15 in redemptions; \$25 in donations; \$169 in sales of tags; \$104 in late tag fee penalties.

Six (6) dogs and no cats were destroyed.

No firearms were discharged.

With there being no further business brought before the Board, Mr. Wippel offered the motion, seconded by Mrs. Metzler to adjourn. Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Glenn D. Reeser, President

Jay H. Wippel, Vice President

Ula Jean Metzler
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Patricia Webb, Clerk