

MONDAY, JULY 16, 2007
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Monday, July 16, 2007, with the following members present: Mr. Glenn D. Reeser; Mr. Jay H. Wippel; and Mrs. Ula Jean Metzler. Daniel V. Bradhurst, County Administrator, was also in attendance.

Mr. Wippel offered the motion, seconded by Mrs. Metzler to approve the minutes from the previous meetings.

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Payment of Bills:

Mr. Wippel offered the motion, seconded by Mrs. Metzler to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated July 12, 2007, in the Commissioners' Voucher Register, and

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio to draw her warrant on this entry in the amount of \$229,701.99 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Meeting with Rojanne Woodward Regarding
Job & Family Services Monthly Update:

Rojanne Woodward, Director of the Pickaway County Department of Job & Family Services, met with the Commissioners to provide the agency's monthly update.

Topics reviewed included:

- **SACWIS Implementation:** In August the Children Services division will begin working with a new computer system called SACWIS (Statewide Automated Child Welfare Information System). With this system comes a new statewide policy on screening guidelines for reports of child abuse and neglect. JoEllen Deal of the agency will meet with the Commissioners next month to provide more information regarding the new system.
- **Child Support Awareness Month:** August is *Child Support Awareness Month*. An open house is planned for August 1st.
- **Imaging Server:** Mrs. Woodward is pursuing a 3-year capital lease option to purchase a new server from *Northwoods Consulting* for the agency's document imaging system. The equipment is determined to have a 5-year useful life.
- **State Budget Allocation Cuts:** There have been allocation cuts in the State budget for Departments of Job & Family Services. The local agency is looking into cost-shifting and reexamining the renewal of various contracts as a result of the decrease in funding. The Children's Services, Food Stamp, and Medicaid are the main divisions impacted the most by the cuts. Mrs. Woodward will provide further details during next month's agency update.

- **Jobs-One Stop Office:** The Jobs One-Stop Office lease will expire in April 2008. The original lease was a one-year lease beginning in May 2005, with two 1-year renewals. Negotiations for the terms of a potential new lease are expected to begin next week.
- **Unemployment Statistics:** Pickaway County's unemployment rate for May 2007 was 5.6%, down from 6.5% in April 2007.
- **Agency Statistics:** A spreadsheet was provided reflecting the number of clients served through the agency's various divisions along with the associated cost for the period of June 2006, through June 2007.

At the conclusion of the meeting, the Commissioners thanked Mrs. Woodward for the agency update.

**In the Matter of
Creation of New Fund Approved:**

Mrs. Metzler offered the motion, seconded by Mr. Wippel to approve the following request for the CREATION OF A NEW FUND:

**Fund 901
Common Pleas Court – Special Projects Assessment**

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Amended Certificate Approved for
Special Projects Assessment Fund:**

Mrs. Metzler offered the motion, seconded by Mr. Wippel to adopt the following Resolution:

WHEREAS, the Budget Commission did approve an AMENDED CERTIFICATE in the amount of **\$30,750** for the **Common Pleas Court-Special Projects Assessment, Fund 901**, then

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners does hereby appropriate the following sum for expenditure during the fiscal year ending December 31, 2007:

**Fund 901
COMMON PLEAS COURT-SPECIAL PROJECTS ASSESSMENT
\$30,750**

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Creation of New Line Items Approved:**

Mr. Wippel offered the motion, seconded by Mrs. Metzler to approve the following requests the CREATION OF NEW LINE ITEMS:

**Juvenile/Probate-IV-E
200.1243.5102 – Salaries
200.1243.5201 – PERS
200.1243.5202 – Medicare
200.1243.5205 – Workers' Compensation**

**Common Pleas Court-Special Projects Assessment
901.0000.4283 - Fees
901.0000.4707 - Interest
901.1212.5102 - Salary
901.1212.5201 - PERS**

901.1212.5202 - Medicare
901.1212.5203 - Insurance
901.1212.5205 - Workers' Compensation
901.1212.5301 - Supplies
901.1212.5401 - Contract Services
901.1212.5501 - Equipment
901.1212.5901 - Other Expenses

401.0000.4123 – Capital Improvements/Facilities Plan

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Appropriations Approved:**

Mrs. Metzler offered the motion, seconded by Mr. Wippel to approve the following requests for the APPROPRIATION OF FUNDS:

Common Pleas Court – Special Projects Assessment

30,000 to 901.0000.4283 – Fees
750 to 901.0000.4707 - Interest
5,000 to 901.1212.5401 – Contract Services
5,000 to 901.1212.5501 – Equipment
1,000 to 901.1212.5301 – Supplies
1,000 to 901.1212.5901 – Other Expenses
7,000 to 101.1105.5703 – Contingencies
430 to 101.1105.5703 – Contingencies
400 to 225.2060.5403 – Juvenile/Probate-DYS-Volunteer's Mileage Reimbursement
400 to 225.2060.5301 – Juvenile/Probate-DYS-Volunteer's Maintenance
700 to 225.2024.5301 – Juvenile/Probate-DYS-Work Detail Maintenance

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of Transfers
Approved by County Administrator:**

Dan Bradhurst, County Administrator, approved the following requests for the TRANSFER and RE-APPROPRIATION OF FUNDS:

30 from 101.1105.5703 – Contingencies
to
101.1221.5406 – Clerk of Courts-Indigent Application Fees
400 from 101.1105.5703 – Contingencies
to
101.1222.5406 – Municipal Court-Indigent Application Fees
7,000 from 101.1105.5703 – Contingencies
to
101.1201.5420 – Municipal Court-Other Fees

**In the Matter of
Meeting with Larry Willard,
Berger Health System Interim CEO:**

Larry Willard, Interim President/CEO of Berger Health System, met with the Commissioners to introduce himself. Waylon Strickland of the *Circleville Herald* was also in attendance.

Mr. Willard, who was recently appointed by the Berger Board of Governors as president on an interim basis after the departure of the previous president Larry Thornhill, began his hospital career at Berger in 1973, as an assistant administrator. He later served as president and CEO of Hocking Valley Community Hospital in Logan from 1979 to 2003, when he retired. After his retirement, he has been interested in doing interim work. On that note, Mr. Willard informed the Commissioners that the search firm is in the process of compiling an “A” List of approximately thirteen (13) potential candidates that will be narrowed down by the firm and the remaining candidates will then be interviewed by the Berger Health System Board of Governors, which is expected to take place in August. An offer is anticipated to be made by the Board of Governors shortly after its interview process has been completed. The start date for the new president/CEO is expected to be between late September and mid October.

Mr. Willard stated that it is his desire to continue on the progressive path and carry on with goals and programs set by Mr. Thornhill. He stated that plans are for the Southern Point facility to open in October of this year and the physician staff is already lined up.

Following a brief question and answer session, the Commissioners welcomed Mr. Willard back to Pickway County and thanked him for taking the time to come in and introduce himself.

**In the Matter of
“No Hunting” Policy on County Property:**

Mr. Wippel offered the motion, seconded by Mrs. Metzler to adopt a “**No Hunting**” Policy on county property due to concerns in increased liability.

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Waiver Approved:**

Mrs. Metzler offered the motion, seconded by Mr. Wippel to waive the waiting period to issue payment to **Paul Teegardin** in the amount of **\$130.00** from line item **#246.4010.5901** for the refund of duplicate dog tag purchases.

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Software Agreements and Indemnification Agreement
Signed for Clerk of Courts/Common Pleas Court:**

The Commissioners signed two (2) copies of the following agreements with **MAXIMUS, Justice Solutions Division, 5399 Lauby Road, Suite 200, North Canton, Ohio 44720** for the software and server enhancement of the *CourtView Module* utilized by the Pickaway County Common Pleas Court and Clerk of Courts.

- Software License Agreement;
- Software Agreement in the amount of \$89,661.47
- Application Software Support Agreement in the amount of \$10,800.00

An Indemnification Agreement was also signed which states that the above agreements will be paid by the Clerk of Courts Department with funds available in the “Certificate of Title Fund”, a division of the Clerk of Courts office.

**In the Matter of
Allocation of May 2007, Sales Tax Collections:**

Mrs. Metzler offered the motion, seconded by Mr. Wippel to allocate the Sales Tax collected in the month of **May 2007**, in the following manner:

470,026.22 to 401.0000.4123 – Capital Improvements/Facilities Plan

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Meeting with Melissa Betz
Regarding June 2007, Month End Reports:**

Pickaway County Auditor, Melissa Betz, met with the Commissioners to review the June 2007, month-end General Fund revenue and expenditure reports.

Also discussed was an inquiry from Gary Kenworthy, City of Circleville Law Director, regarding receiving PERS benefits for the handling of state criminal cases occurring the unincorporated territories of the county in the City of Circleville Municipal Court. Mrs. Betz stated that she has requested a determination from the Ohio Public Employees Retirement System in reference to the inquiry.

Discussion was also held regarding the possibility of the prosecutor's office handling the cases as Ohio Revised Code §1901.34 states that the village solicitor, city director of law, or similar chief legal officer for each municipal corporation shall prosecute all criminal cases brought before the court arising in the unincorporated areas within the territory of the municipal court.

Mrs. Betz stated that she is expecting the determination from the Ohio Public Employees Retirement System soon.

**In the Matter of
Contracts Signed with SimplexGrinnell, LP for
Pickaway County Sheriff Department:**

Sheriff Dwight E. Radcliff met with the Commissioners and obtained their signatures on a Service Agreement with *SimplexGrinnell, LP, 6175 Shamrock Court, Dublin, Ohio 43016* in the amount of **\$10,500.00** for an upgrade of the Closed Circuit Television (CCTV) system. The associated cost will be paid from the Pickaway County Sheriff Department's "Commissary" Fund.

Also signed by the Commissioners was an Extended Technical Support Program (TSP) with *Total ID Solutions, Inc. 4635 Richmond Road, #104, Cleveland, Ohio 44128* in the amount of **\$1,090.00** for the Carry Concealed Weapon ID System (CCWID) installed at the facility. The associated cost will be paid from the Pickaway County Sheriff Department's "Carry Concealed Weapons" Fund.

**In the Matter of
Animal Shelter Weekly Report Filed:**

The weekly report for the Pickaway County Animal Shelter was filed for week ending July 14, 2007.

A total of \$334 was reported being collected as follows: \$128 sales of dogs; \$45 redemptions; \$70 donations; \$78 in sales of tags; \$13 in late tag fee penalties.

Six (6) dogs and no cats were destroyed.

No firearms were discharged.

With there being no further business brought before the Board, Mrs. Metzler offered the motion, seconded by Mr. Wippel to adjourn. Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Glenn D. Reeser, President

Jay H. Wippel, Vice President

Ula Jean Metzler
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Patricia Webb, Clerk