

**MONDAY, NOVEMBER 26, 2007**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Monday, November 26, 2007, with the following members present: Mr. Glenn D. Reeser; Mr. Jay H. Wippel; and Mrs. Ula Jean Metzler. Daniel V. Bradhurst, County Administrator, was also in attendance.

Mr. Wippel offered the motion, seconded by Mrs. Metzler to approve the minutes from the previous meeting.

Voting on the motion was as follows: Mr. Reeser, abstain; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of  
Payment of Bills:**

Mr. Wippel offered the motion, seconded by Mrs. Metzler to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated November 26, 2007, in the Commissioners' Voucher Register, and

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio to draw her warrant on this entry in the amount of \$253,090.43 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Mr. Reeser, yes; Mrs. Metzler, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of  
Information Technology Assessment Profile Report  
Provided by *Info-Link Technologies, Inc.*:**

Tim Theophilus, President of *Info-Link Technologies, Inc.*, and Ben Rule, General Manager, met with the Commissioners to provide the results of the Information Technology (IT) Assessment Profile (TAP) performed at the Board's request for all county departments and agencies. Terry Frazier, Director of the Pickaway County Development and Planning Office, and Sheriff Dwight Radcliff were also in attendance.

The purpose of the TAP is to provide the current assessment of each county agency's IT infrastructure and compare with industry-accepted best practices, pointing out any areas in need, concern and/or improvement to insure optimal functionality. IT technology has been incorporated and utilized by county agencies on a day-to-day basis, currently meeting only a minimal level of the county's needs. Extending electronic services outside to constituents and inter-departmental access are two examples of desired outcomes of the county's IT infrastructure.

Mr. Rule provided a detailed overview of the county's overall IT architecture reflecting a base level of incorporated technology. Currently, there are twenty (20) different IT service providers utilized throughout the various county agencies and these systems do not integrate well. As a result, the recommendation of moving forward with implementing Enterprise Architecture (an umbrella term for the management systems, information systems, and computer systems utilized within an organization) was made so the systems will not only be compatible, but provide substantial IT cost savings as well.

When conversation was held regarding the concept of establishing a secure and centralized data center, the Pickaway County Sheriff Department was discussed as the logical location with it currently possessing the best communications infrastructure and security.

Essentially, the TAP reflected the following principal recommended projects:

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- **Pickaway County Chief Information Officer (CIO):** A majority of the county agencies polled expressed a need for IT expertise and many have expressed an interest in a CIO level position for the county.
- **Build an Enterprise Infrastructure and Network Operations Center:** The network operation center would be responsible for monitoring the network for alarms or certain conditions which may require special attention to avoid impact on the network's performance.
- **Optimize Processes and Cut Costs:** Due to the separate and ad-hoc nature of IT processes in the county and the need to cut costs, several projects to converge systems and eliminate data stove pipes were proposed. A stovepipe system is islands of information that solves a specific problem, characterized by a limited focus and functionality, which contains data that cannot be easily shared with other systems. One approach to address this is Service-Oriented Architecture (SOA). SOA is essentially a collection of services that communicates with each other. The communication can involve either simple data passing or it could involve two or more services coordinating some activity. Some means of connecting services to each other is needed. In addition, standards for servers, workstations, notebooks, and software purchased allow the county to begin the process of group and volume procurement of software and hardware which can save as much as 50%. Enterprise Software licenses allow county agencies to buy off a pre-discount volume license program, saving considerable costs.
- **Establish Countywide Intranet:** Repeatedly identified by all agencies was the need to share information. An Intranet website for internal staff communication and collaboration can be developed to host internal calendars, discussion groups, task lists and other applications to assist county agency staff with workflow and collaboration.
- **Build a County Government Web Portal:** A web portal is a site that functions as a point of access to information on the World Wide Web (www). In an effort to improve customer service and citizen access to local government, there are numerous applications that can be implemented. The goal of developing best practices for public information that allows citizens to interact and conduct business with the county 24/7 has been identified as a need.

At the conclusion of the overview, Mr. Rule offered his company's summary of proposed services to assist the county succeed through obtaining a well maintained IT infrastructure, at which time it was decided that it will be necessary to look into whether or not the county will be required to adhere to the competitive bidding process for the procurement of such services. It was also decided that Dan Bradhurst, Terry Frazier, and Sheriff Radcliff will meet in the near future to ascertain the various components of the county's IT needs and present the results to the Commissioners before moving forward with the project.

**In the Matter of**  
**Pickaway County 2006,**  
**Preliminary Post-Audit Report:**

At 11:29 a.m., Mrs. Metzler offered the motion, seconded by Mr. Wippel enter into Executive Session to review Pickaway County's 2006, Preliminary Post-Audit Report. Mark Long and Bill Lang of the Auditor of State Office; Melissa Betz, Pickaway County Auditor; Susan Turvey, Budgetary Clerk; Jason Uhrig of J. L. Uhrig & Associates; Calvin Gebhart and Gary Scherer of the Pickaway County Audit Committee; Ellery Elick, Pickaway County Treasurer; and Jerry Farington and Sharon Hall of the Pickaway County Airport Authority were also in attendance.

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

At 12:20 p.m., Mr. Reeser announced the Board's return to Regular Session.

No action was taken.

**In the Matter of**  
**Meeting Regarding**

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**Foxlair Farm, Inc. Settlement Agreement:**

At the request of Jim Bolin II, CEO/President Foxlair Farms Inc., the Commissioners established a telephone conference to discuss penalties and interest charges being applied against Foxlair Farms, Inc. resulting from the *Foxlair Farms, Inc. v. Pickaway County General Sewer District, et al.* settlement agreement. County Prosecutor Judy Wolford, County Auditor Melissa Betz, County Treasurer Ellery Elick, County Engineer Bob Parker and Assistant County Engineer Chris Mullins were also in attendance. Mr. Jim Bolin's presence was established via speaker telephone.

Mr. Bolin indicated that in October 2007, he was appointed CEO/President of Foxlair Farm, Inc., a position formerly held by his father Jim Bolin, Sr. In reviewing the financial status of the organization he believes that there are discrepancies in how payments on their sewer bill, taxes, and the settlement payments have been applied. Mr. Bolin provided his documentation through an email to the Commissioners' Clerk of which copies were provided to all in attendance. Mr. Bolin provided a review of this information. Mr. Bolin is requesting that proper credit be applied from payments made and that tax penalties and interest charges be removed. Mr. Bolin would like to see the figures from the county that established previous and current amounts due.

Commissioner Reeser indicated that the settlement would stand as agreed upon but did request that the Engineer's Department prepare, within a reasonable time, a spread sheet to show payments due, payments received, and how they were debited to Foxlair Farms, Inc.'s sewer bills, property taxes, and the settlement agreement.

**In the Matter of  
Change Order Signed for  
Greenbriar Ditch Extension #1 Project:**

**Change Order #1** for the **Greenbriar Ditch Extension 1 Project** was signed in the amount of **\$6,000** to be paid from the project's contingency funds to *Darby Creek Excavating*, 6790 Brooks Miller Road, Circleville, Ohio 43113.

**In the Matter of  
Resolution Declaring Emergency Closing and  
Proceed by Force Account for Repair of  
Bridge on McLean Mill Road:**

At the request of Robert E. Parker, Pickaway County Engineer, and Chris Mullins, Asst. Engineer, Mr. Wippel offered the motion, seconded by Mrs. Metzler to adopt the following Resolution related to the emergency closing of the bridge on McLean Mill Road due to deterioration of the structure:

WHEREAS, on November 19, 2007, a large hole developed in the deck of the bridge, (SFN 6533167), positioned over Big Darby Creek on McLean Mill Road in Jackson Township, Pickaway County, Ohio, and

WHEREAS, after further inspection of the structure it was noted that several of the stringer beams had developed areas of section loss and the deck of the bridge was flexing, becoming detached from the stringer beams and a steel plate was placed over the hole for a temporary repair, then

THEREFORE BE IT RESOLVED, that in order to prohibit further damage to the structure and per O.R.C. §307.86 (A)(2) the Pickaway County Board of Commissioners declares the closing of the bridge to be an emergency situation and hereby authorizes Robert E. Parker, Pickaway County Engineer, to proceed by Force Account per O.R.C. §5543.19 for the repair of said bridge.

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Daniel V. Bradhurst, County Administrator

**In the Matter of  
Creation of New Line Items:**

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Mr. Wippel offered the motion, seconded by Mrs. Metzler to approve the following requests for the CREATION OF A NEW LINE ITEM:

**630.0000.4557 – State Reimbursement-Und. Trailer (OH)  
637.0000.4557 – State Reimbursement – Und. Mfg. Home Like R.E. Tax (EQ)  
626.0000.4557 – State Reimbursement – Und. General R.E.**

Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Daniel V. Bradhurst, County Administrator

**In the Matter of  
Transfers Approved by County Administrator:**

Dan Bradhurst, County Administrator, approved the following requests for the TRANSFER and RE-APPROPRIATION OF FUNDS:

**400 from 101.2014.5203 – Sheriff-Communications-Insurance  
to  
101.2014.5202 – Sheriff-Communications-Medicare**

**5,000 from 101.2014.5203 – Sheriff-Communications-Insurance  
to  
101.2014.5201 – Sheriff-Communications PERS**

**17,000 from 101.2012.5203 – Sheriff-Administration-Insurance  
to  
101.2014.5102 – Sheriff-Communications-Salaries**

**17,000 from 101.2011.5203 – Sheriff-Corrections-Insurance  
to  
101.2014.5102 – Sheriff-Communications-Salaries**

**4,000 from 101.2010.5203 – Sheriff-Road Patrol-Insurance  
to  
101.2013.5102 – Sheriff-Corrections Other-Salaries**

**300 from 101.2010.5203 – Sheriff-Road Patrol-Insurance  
to  
101.2013.5201 – Sheriff-Corrections Other-PERS**

**50 from 101.2010.5203 – Sheriff-Road Patrol-Insurance  
to  
101.2013.5202 – Sheriff-Corrections Other-Medicare**

**1,200 from 101.2010.5203 – Sheriff-Road Patrol-Insurance  
to  
101.2010.5201 – Sheriff-Road Patrol-PERS**

**In the Matter of  
Weekly Report for  
Pickaway County Dog Shelter:**

The weekly report for the Pickaway County Dog Shelter was filed for week ending November 24, 2007.

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A total of \$321 was reported being collected as follows: \$141 in sales of dogs; \$60 in redemptions; \$55 in donations; \$52 in sales of tags; \$13 in late tag fee penalties.

One (1) dog and no cats were destroyed.

No firearms were discharged.

With there being no further business brought before the Board, Mr. Wippel offered the motion, seconded by Mrs. Metzler to adjourn. Voting on the motion was as follows: Mr. Reeser, yes; Mr. Wippel, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Glenn D. Reeser, President

Jay H. Wippel, Vice President

Ula Jean Metzler  
BOARD OF COUNTY COMMISSIONERS  
PICKAWAY COUNTY, OHIO

Attest: Daniel V. Bradhurst, County Administrator