

**MONDAY, MARCH 24, 2008**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY, COUNTY**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio Monday, March 24, 2008, with the following members present: Mr. Jay H. Wippel and Mrs. Ula Jean Metzler. Mr. Glenn D. Reeser was absent. Ryan Scribner, Pickaway County Administrator, was also in attendance.

Mrs. Metzler offered the motion, seconded by Mr. Wippel to approve the minutes from the previous meeting day.

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, absent. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of  
Payment of Bills:**

Mrs. Metzler offered the motion, seconded by Mr. Wippel to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated March 20, 2008, in the Commissioners' Voucher Register, and

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio to draw her warrant on this entry in the amount of **\$261,417.30** on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of  
Creation of New Line Item:**

Mrs. Metzler offered the motion, seconded by Mr. Wippel to approve the following requests for the CREATION OF NEW LINE ITEM:

**101.1105.5701 – General Fund-Transfer Out**  
**200.1243.5301 – IV-E Administration-Supplies**

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, absent. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of  
Amended Certificate Approved for  
Traffic Speed Radar Enforcement Grant:**

Mrs. Metzler offered the motion, seconded by Mr. Wippel to approve the following request for an AMENDED CERTIFICATE:

**Resolution No.: PC-032408-1**

WHEREAS, the Budget Commission did approve an AMENDED CERTIFICATE in the amount of **\$10,384.00** for **O.C.J.S. Grant, Traffic Speed Enforcement Radar Replacement, Fund #294**, then

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THEREFORE BE IT RESOLVED that the Pickaway County Board of Commissioners does hereby appropriate the following sum for expenditure during fiscal year ending December 31, 2008:

**Fund #294**  
**O.C.J.S. Grant-Traffic Speed Enforcement Radar Enforcement**  
**\$10,384.00**

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, absent.  
Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of**  
**Appropriations Approved:**

Mrs. Metzler offered the motion, seconded by Mr. Wippel to approve the following requests to APPROPRIATE FUNDS:

**50,000 to 401.7115.5955 – Office Building Complex**  
**5,000 to 251.6211.5401 – CDBG Distress Planning**  
**10,384 to 294.2009.5501 – O.C.J.S Grant-Equipment**  
**9,345 to 294.0000.4557 – O.C.J.S Grant-State Share**  
**1,039 to 294.0000.4556 – O.C.J.S Grant-Local Share**  
**9,624 to 246.4010.5944 – Dog & Kennel-Building Expenses**  
**385.90 to 101.1105.5703 – Contingencies**  
**4,700 to 101.1105.5703 – Contingencies**  
**385.90 to 653.6051.5901 – Unidentified Monies-Other Expenses**  
**400,000 to 401.7115.5956 – Dog Shelter Complex**  
**500 to 200.1243.5301 – Juvenile/Probate-IV-E Administration Supplies**

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, absent.  
Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of**  
**Transfer Approved:**

Mrs. Metzler offered the motion, seconded by Mr. Wippel to approve the following TRANSFER and RE-APPROPRIATION request:

**4,700 from 101.1105.5703 – Contingencies**  
**to**  
**101.1105.5701 – Transfer Out**

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, absent.  
Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of**  
**Transfers Approved by County Administrator:**

Ryan Scribner, County Administrator, approved the following TRANSFER and RE-APPROPRIATION requests:

**385.90 from 101.1105.5703 – Contingencies**  
**to**  
**101.1210.5201 – Common Pleas Court-PERS**

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**2,000 from 297.5002.5501 – EIC-Equipment**  
**to**  
**297.5002.5401 – EIC-Contract Services**

**In the Matter of Cash**  
**Advance Back Approved:**

Mrs. Metzler offered the motion, seconded by Mr. Wippel to approve the following CASH ADVANCE BACK request:

**10,251.62 from 246.4010.5801 – Dog & Kennel-Advance Out**  
**to**  
**101.0000.4910 – General Fund-Advance In**

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, absent. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of**  
**Fund Transfer Approved:**

Mrs. Metzler offered the motion, seconded by Mr. Wippel to approve the following FUND TRANSFER requests:

**4,700 from 101.1105.5701 – General Fund-Transfer Out**  
**to**  
**401.0000.4901 – Capital Improvements-Transfer In**  
  
**385.90 from 653.6051.5901 – Unidentified Monies-Other Expenses**  
**to**  
**101.0000.4901 – General Fund-Transfers**

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, absent. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of**  
**Travel Authorization Approved**  
**For County Treasurer:**

Mrs. Metzler offered the motion, seconded by Mr. Reeser approving the Travel Authorization request from Pickaway County Treasurer, Ellery Elick, for his attendance at the County Treasurer's Association of Ohio Conference at the probable cost of \$425 that will be held May 12 – 15, 2008, at King's Island Conference Center, Cincinnati, Ohio.

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, absent. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of**  
**Meeting Regarding the Purchase of a**  
**Bi-Directional Amplifier with FY07 CDBG Program Funds:**

Jim Deal, Pickaway County EMA Director; Jim Bingman, Chairman of the Pickaway County 800 MHz Communications Advisory Committee; Chip Welch, Chief of the Scioto Twp. Fire Department; and

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Keith Kauffeld, Scioto Twp. Trustee met with the Commissioners regarding the 8-channel bi-directional amplifier approved for purchase this year through Pickaway County's FY2007 Community Block Development (CDBG) Formula Program. CDBG Formula Program funds are federal Housing and Urban Development (HUD) dollars distributed through the Ohio Department of Development (ODOD).

For the FY07 CDBG Formula Program year, the county earmarked the grant funds for the purchase of the final three tornado/emergency warning sirens to be installed in areas that were not covered throughout the county. Also approved for purchase was an 8-channel bi-directional amplifier in the amount of \$55,000 to be installed on the Village of Orient water tower due to the geographical layout limiting the capability to receive 800 MHz emergency communication signals in the area. To prepare for the installation of the equipment on the Village of Orient's water tower, an intergovernmental agreement was previously signed between the county and the village.

The way in which the CDBG Formula Program is structured, equipment purchases are made subsequent to the year of approval by the ODOD. Mr. Deal explained that, due to the increase in the number of users on the countywide 800 MHz radio communications system since last year now totaling 10, the 8-channel single unit will not be practical. He stated that if an additional 8-channel unit were to be purchased, it will double the original price of the equipment and those additional funds are not available through the grant. This also presents an "overkill" of the number of required channels. Mr. Bingman stated that the provider/vendor of the 8-channel unit is looking into coming out with a 10-channel unit which would not be available, if ultimately at all, until fall of this year.

During dialogue that took place regarding various other aspects of the matter, Mr. Welch stated that he has spoken with the program director of the state-owned MARCS radio communications tower located on the Ohio Department of Rehabilitation and Corrections (ODRC) Facility site, who indicated that it may be possible for the county to install the amplifier on its tower. Mr. Bingman stated that that concept would be better, as it would provide improved signal transmissions. This request had previously been made by the county, which at that time was denied, thus the reasoning for the installation of the equipment on the Village of Orient's water tower.

Following a detailed discussion regarding the issue, it was ultimately determined that: Mr. Deal will consult with various vendors to research available equipment at an upcoming trade show at an EMA conference he is scheduled to attend; Mr. Bingman will explore whether an additional amplifier of less than 8-channels are available and its price that could be installed to work in collaboration with the original 8-channel unit; or if adding additional channels to the already approved 8-channel unit is feasible. Both Mr. Deal and Mr. Bingman will report back to the Commissioners with their findings. It was also determined that due diligence will be performed on the concept of installing the equipment on the state-owned MARCS communication tower at ODRC.

**In the Matter of Consultant Contract Award for  
FY08 Community Development Block Grant and  
Community Housing Improvement Program:**

Requests for Qualifications and Requests for Proposals from qualified consulting firms to assist the county in performing the necessary functions for the development of a grant application, environmental review record, fair housing program, and technical assistance in the implementation of Pickaway County's FY08 Community Development Block Grant program (CDBG), and/or the necessary services related to the Pickaway County FY08 Community Housing Improvement Program (CHIP) were received from the following:

**Chris Wojno Consulting**  
2429 Dale Avenue  
Bexley, Ohio 43209

FY08 CDBG:	\$21,000
FY08 CHIP:	\$35,000

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**Poggemeyer Design Group**  
1168 N. Main St.  
Bowling Green, Ohio 43202

FY08 CDBG:	\$20,000
FY08 CHIP:	No Bid

Following discussion of the above proposals, Mr. Wippel offered the motion, seconded by Mrs. Metzler to award the FY08 CHIP and the FY08 CDBG consultant contracts to **Chris Wojno Consulting, 12429 Daley Avenue, Bexley, Ohio 43209**. After consulting with the Pickaway County Prosecutor, the FY08 CDBG lowest proposal was not accepted due to prior experience with the bidder in reference to adding addendums to the original contract, in due course increasing the final contract amount.

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, absent.  
Voting No: None. Motion carried.

Attest; Patricia Webb, Clerk

**In the Matter of**  
**Weekly Dog Warden Report Filed:**

The weekly report for the Pickaway County Dog Shelter was filed for week ending March 22, 2008.

A total of \$310 was reported being collected as follows: \$96 in sales of dogs; \$30 in redemptions; \$15 in donations; \$130 in sales of tags; \$39 in late tag fee penalties.

Eight (8) dogs and no cats were destroyed.

No firearms were discharged.

With there being no further business brought before the Board, Mrs. Metzler offered the motion, seconded by Mr. Wippel to adjourn. Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, absent. Voting No: None. Motion carried.

Jay H. Wippel, President

Ula Jean Metzler, Vice President

Glenn D. Reeser  
BOARD OF COUNTY COMMISSIONERS  
PICKAWAY COUNTY, OHIO

Attest: Patricia Webb, Clerk