

MONDAY, AUGUST 25, 2008
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Monday, August 25, 2008, with the following members present: Mr. Jay H. Wippel; Mrs. Ula Jean Metzler, and Mr. Glenn D. Reeser. Ryan Scribner, Pickaway County Administrator, was also in attendance.

Mrs. Metzler offered the motion, seconded by Mr. Wippel to approve the minutes from their previous meeting day.

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, absent for vote. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Payment of Bills:**

Mrs. Metzler offered the motion, seconded by Mr. Reeser to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated August 21, 2008, in the Commissioners' Voucher Register, and

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio to draw her warrant on this entry in the amount of **\$331,817.45** on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Resolution for the Engagement of
Legal Services to be Provided by Peter Pavarini of
Schottenstein Zox & Dunn Co., LPA:**

Mr. Reeser offered the motion, seconded by Mrs. Metzler to adopt the following Resolution:

Resolution No.: PC-082808-1

WHEREAS, Berger Health System (BHS) Board of Governors (BOG) and senior management of the city/county-owned hospital located in Circleville, Ohio that is governed under Ohio Revised Code Chapter 749, has presented a proposal to the Pickaway County Board of Commissioners and the City of Circleville Council to transition from a public hospital to a private, non-profit corporation, and

WHEREAS, the Pickaway County Board of Commissioners has determined that it is in the best interest of the county to seek the legal and strategic advice of attorney Peter Pavarini, Co-Leader of the Health Law Practice Group of *Schottenstein Zox & Dunn Co., LPA*, 20 West Street, Columbus, Ohio 43215 to represent the Pickaway County Board of Commissioners in its official capacity in responding to the BHS BOG and senior management's proposal, and

WHEREAS, the fixed rate compensation to be paid for the legal services and strategic advice is the fixed rate of \$295.00 per hour, plus out-of-pocket expenses consistent with those required in conjunction with the specialized legal and strategic advice to be provided, and

WHEREAS, the hourly compensation and related out-of-pocket expenses for the specialized legal and strategic advice will be paid from the Pickaway County General Fund, and

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WHEREAS, the total hourly compensation and related out-of-pocket expenses for the specialized legal and strategic advice shall not exceed the total annual compensation of the Pickaway County Prosecutor, then

THEREFORE BE IT RESOLVED that the Pickaway County Board of Commissioners hereby enter into agreement with Peter Pavarini of *Schottenstein Zox & Dunn Co. LPA* for the aforementioned specialized legal and strategic advice related to BHS BOG proposal to privatize.

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Meeting with Rojanne Woodward
Regarding Job & Family Services Update:

Rojanne Woodward, Director of Pickaway County Department of Job & Family Services (PCDJFS), met with the Commissioners to provide an agency update.

Topics reviewed included:

- **Policy & Procedure Manual Adoption:** A form signed by Mrs. Woodward was provided where PCDJFS formally adopted the Pickaway County Personnel Policies and Procedure Manual, with the following exceptions: Communications Workers of America Local 4501 Bargaining Unit Agreement; PCDJFS Policy for Non-bargaining Unit; Professional Education Program Policy; Ethics of Public Employment Written Code of Standards of Conduct; Cellular Telephone Policy; and Network/Internet/Electronic Mail and On-line Service Policy employees must follow policy and utilizing the Ohio Department of Job & Family Services network. Copies of the above-mentioned policies adopted by the PCDJFS were provided and are on file in both the County Commissioners' and Auditor's offices.
- **Summit on Children:** The summit is scheduled for September 18, 2008, from 10:00 a.m. to 3:00 p.m. at the Brooks Yates South location. Representatives from social service agencies, schools, courts, law enforcement, mental health, child protection and funding authorities collaborate in their efforts to enhance the safety, well being, and permanent home environments of at-risk children.
- **Pickaway County Dept. of Job & Family Services 2007 Annual Report:** The report was distributed reflecting highlights of the services provided in 2007 through the department's various divisions.
- **Unemployment Statistics:** Pickaway County's unemployment rate was 7.4% in July 2008.
- **Agency Statistics:** A spreadsheet was provided reflecting the number of clients served through the agency and the associated costs for the period of July 2007, through July 2008.

In the Matter of
Resolution Appointing/Reappointing
Members to the Workforce Investment Board:

Mrs. Metzler offered the motion, seconded by Mr. Reeser to adopt the following Resolution reappointing Don Bradley to the Workforce Investment Board, and appointing David Curtis as a replacement for Donna Porter:

Resolution No.: PC-082508-2

WHEREAS, the Board of Commissioners adopted a resolution on May 21, 2007, approving the Intergovernmental Agreement governing the operation of the Ross, Pickaway, Fairfield Workforce Development Area-20; and

WHEREAS, the Intergovernmental Agreement requires the Boards of Commissioners of the three counties to appoint a Workforce investment Board (WIB) to establish by-laws and develop a system of rules for conducting WIB affairs that is efficient and promotes the principals of the Workforce Investment Act within Area-20;

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THEREFORE BE IT RESOLVED that the following individuals are appointed on behalf of Pickaway County to the Area-20 Workforce Investment Board for the following terms, commencing, July 1, 2008:

Don Bradley (Reappointment) - Constance Care Home Health Care, term to expire June 30, 2011.

David Curtis (Replaces Donna Porter) – Ohio Willow Wood, term to expire June 30, 2011

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Meeting with Terry Frazier
Regarding County Building Department:

Terry Frazier, Director of the Pickaway County Development & Planning Office, met with the Commissioners to provide a progress report for the countywide building department which will be operational beginning January 2009.

Mr. Frazier has distributed copies of Requests for Qualifications (RFQ) to architectural firms for professional design services to support the building department. The Legal Notice for the RFQ will be published in the August 28th edition of the *Circleville Herald*. The Legal Notice has also been posted on the both the Commissioners' and the Development & Planning office websites.

A draft contract for the City of Circleville and other municipalities have been created for review prior to submittal to the county prosecutor and other stakeholders.

Mr. Frazier met with Circleville Mayor Chuck Taylor on August 19, and received a list of suggested action items for the county's consideration.

Current Chief Building Official, Allyn Sheldon, is working with the Villages of Commercial Point and New Holland to transfer their building department certifications from the City of Circleville back to their respective villages. This will allow them to contract with the county upon its certification from the Ohio Board of Building Standards.

Mr. Frazier and County Administrator, Ryan Scribner, will be meeting with Gene Mattingly, the county's building design consultant, to further review building improvements to the future site of the development & planning office/county building department and EMA office. He expects to present the Commissioners with improvement recommendations next week.

Mr. Frazier has been in contact with the Pickaway County Health Department to discuss the plumbing inspection contract and mobile home park contract. Draft documents will be provided to the Commissioners for review in the near future.

Implementing the process for hiring the county's building department "permit technician"/administrative assistant position as soon as possible was discussed in order for the individual to be present during the contractor registration fee process that will begin at the current city building department on November 1. Letters will be distributed to contractors notifying them that their annual registration fees will be paid to the county from this year forward.

****Note: Commissioner Glenn Reeser was not present for the remainder of the day****

In the Matter of Meeting With
Dr. Robert Rodriguez Regarding
Health Management Programs:

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Dr. Robert G. Rodriguez, Coordinator of the Franklin County Health Management Programs, met with the Commissioners to provide an overview of the Health and Wellness Program offered to Pickaway County employees through the Franklin County Cooperative Health Benefits Program. The purpose of the Health and Wellness Program is to provide healthcare education and coordination services to county employees so they can maintain the highest level of health wellness.

Dr. Rodriguez first provided a summary of his background that includes 30 years in the healthcare field. His current objective is to reach county employees, including their family members, regarding the benefits of good health which can ultimately reduce healthcare costs and have a positive impact on job attendance and efficiency. He pilots healthcare campaigns based on information found in participating member's medical and pharmaceutical claims data. Dr. Rodriguez stated that he is not necessarily concerned about the actual claims data; his concerns lie more with those who are not seeing the doctor and being more proactive in reference to receiving physicals and/or regular medical check-ups that could ultimately protect against advancing health problems "down the road". He stated that it has also been found that a percentage of employees do not have a family physician and that the Franklin County Cooperative Health Benefits Program staff can assist in finding one.

In examining the medical and pharmaceutical claims records, he finds that Pickaway County employees' health issues are slightly higher in certain areas than other members of the cooperative health benefits programs, such as diabetes; high blood pressure; hypertension; and high cholesterol.

During the overview, Dr. Rodriguez stated that there are a few activities he will be working on in the setting up of a quality health issues prevention campaign. This includes but is not limited to flu immunizations and other vaccines at no cost for employees, their spouses, and children. These inoculations can greatly reduce the transmission of various illnesses within a family. Last year the flu immunizations were available only to the county employee enrolled in the Franklin County Cooperative Health Benefits Program. Offering tetanus shots (booster) for those employees, such as law enforcement and dog warden, that are more susceptible in receiving abrasions, bites, etc. will be included.

Dr. Rodriguez spoke of a program for various screenings that will be promoted. Early health issue detection can be vital in reducing healthcare costs in the long term. He mentioned that tuberculosis, polio, and other diseases are on the rise. The screening program will include mammogram screenings, which were first offered to county employees last year; PSA (prostate-specific antigen); cholesterol; glucose, and other screenings; blood pressure monitoring equipment, and etc. will be offered at health fairs. Dr. Rodriguez indicated that it would be advantageous for the county to obtain blood pressure monitoring equipment to have on hand not only for county employees but for the public's use as well at county departments/agencies, such as Job & Family Services.

Essentially, Mr. Rodriguez stated that a main goal is for county employees to be proactive regarding their health and circumvent some needs for healthcare services by early detection and prevention. He reiterated that it is not just about county employees, but their families as well.

At the conclusion of the meeting, Dr. Rodriguez stated that he is looking forward to implementing the health program and would like Pickaway County Health and Safety Committee and the Commissioners to encourage employees to participate the pro-health campaign, which the Commissioners fully support.

In the Matter of
Public Hearing #1 Conducted
Regarding Increase in Real Property Conveyance Fees:

The first of two required Public Hearings was conducted to receive comments and/or concerns regarding the increase of real property conveyance fees from \$3.00 per \$1,000 value to \$4.00 per \$1,000 value.

No one was in attendance for the hearing.

The second and final Public Hearing is scheduled for Tuesday, September 2, at 1:30 p.m. in the Commissioners' office.

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**In the Matter of
Appropriations Approved:**

Mrs. Metzler offered the motion, seconded by Mr. Wippel to approve the following request for the APPROPRIATION OF FUNDS:

**8,500 to 101.1105.5703 – Contingencies
114,283.21 to 207.5020.5401 – Children Services-Contract Services**

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, absent for vote. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Transfers Approved:**

Mrs. Metzler offered the motion, seconded by Mr. Wippel to approve the following request for the TRANSFER and RE-APPROPRIATION OF FUNDS:

**30,000 from 201.3006.5605 – Auto License & Gas Tax-Engineer Note
to
201.3006.5312 – Auto License & Gas Tax-Engineer Garage Supplies**

**8,500 from 101.1105.5703 – Contingencies
to
101.1105.5712 – Stepping Stones**

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, absent for vote. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Fund Transfers for
Tax Settlement Approved:**

Mrs. Metzler offered the motion, seconded by Mr. Wippel to approve lump sum FUND TRANSFER totaling \$3,444,792.23 for July 2008, real estate settlement.

An itemized listing of various Fund Transfers is attached to the budgetary request and is on file in both the County Commissioners and the County Auditors offices.

Voting on the motion was as follows: Mr. Stevenson, yes; Mrs. Metzler, yes; Mr. Reeser, absent for vote. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Fund Transfer Approved:**

Mrs. Metzler offered the motion, seconded by Mr. Wippel to approve the following FUND TRANSFER request:

**8,500 from 101.1105.5712 – Stepping Stones
to
210.0000.4556 – Stepping Stones – Local Share**

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Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, absent for vote. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Blanket Purchase Order Approved:

Mrs. Metzler offered the motion, seconded by Mr. Wippel to approve the following request for the ISSUANCE OF A BLANKET PURCHASE ORDER:

7,947.76 for 101.1101.5901 – Commissioners' Other

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, absent for vote. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Meeting with Vicki Heiskell
Regarding Household Hazardous
Materials Collection Day:

Vicki Heiskell, Pickaway County's Litter & Recycling Outreach Specialist, met with the Commissioners and provided a brief summary of the Household Hazardous Material Collection Day held Saturday, August 16, at the PPG Industries incinerator. The event was organized by PPG Industries, which received a grant, and the Ross, Pickaway, Highland, Fayette (RPHF) Joint Solid Waste Management District.

Mrs. Heiskell provided statistics reflecting that over 500 households participated in the program. She stated that while there were some glitches, such as complaints regarding the length of time people had to wait which ranged anywhere from 1 to 3 hours, and she stated that this year's event experienced the largest participation by far. In discussing the likelihood of holding the event every year as was done a number of years ago, Mrs. Heiskell stated that it probably will not go back to being conducted on an annual basis due to the costs associated with collection and disposal. The suggestion of neighborhoods consolidating and/or car pooling their items at the next event was discussed.

On another topic, Mrs. Heiskell then informed the Commissioners that *Wal-Mart* has requested that the *Rumpke*, under contract with the RPHF Joint Solid Waste Management District, recycling bins be removed from its parking lot. *Wal-Mart* is also requesting other drop-off bins, such as *Abitibi's* newspaper and magazine recycling receptacles, be removed as well. Alternative locations for placement of the recycling bins were discussed, including Rumpke Recycling Center property located on St. Rt. 22 West. A second bin is currently located at the Circleville Fire Station.

Following further discussion, Mrs. Heiskell stated that she will continue to work on the issue, including contacting *Abitibi's* representatives to gain an idea of where they might be relocating their containers, and contacting Rumpke Recycling about utilizing their property. She indicated that she will report back to the Commissioners with her findings.

In the Matter of
Meeting with Evan Faler Regarding
Eagle Scout Project at Animal Shelter:

Evan Faler of BSA Troop 55 met with the Commissioners to present his community service project to earn his Eagle Scout rank for their approval. Evan is a 9th grade student in the Teays Valley School District.

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In order to receive the Eagle Scout rank, a service project is required that provides benefit to religious institutions, schools, or the community. Evan has chosen to do a project for the county's new dog shelter, currently under construction. He plans to provide landscaping around the facility and create an exercise area for the dogs that can also serve as an area where the public can visit and get to know the dogs available for adoption. The main tasks of Evan's project include the following:

- Create and landscape the front and side of the shelter including mulch and shrubbery;
- Build three wooden benches; two for the front of the building and one for an exercise dog area;
- Construct a dog waste recycler to be placed in the dog exercise area;
- Mulch a path to walk dogs;
- Create and fill a box of dog toys;
- Install a chain link fence to line the dog area;
- Plant small ornamental trees in the landscaped area and in the dog exercise area.

Evan informed the Commissioners that much of the materials for the project will be donated. The county will look into providing the chain link fencing. A brief discussion was held in reference to adding a walkway to access to the dog exercise from the shelter.

At the conclusion of the presentation and following a brief question and answer session, the Commissioners stated that they were pleased that Evan chose to do this particular project and granted him permission to move forward, which Evan expects to begin next spring.

In the Matter of
Weekly Dog Warden Report Filed:

The weekly report for the Pickaway County Dog Shelter was filed for week ending August 23, 2008.

A total of \$351 was reported being collected as follows: \$141 in sales of dogs; \$90 in redemptions; \$120 in donations; \$143 in sales of tags; \$78 in late tag fee penalties.

Nine dogs (9) were destroyed.

No firearms were discharged.

With there being no further business brought before the Board, Mr. Wippel offered the motion, seconded by Mrs. Metzler to adjourn. Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, absent for vote. Voting No: None. Motion carried.

Jay H. Wippel, President

Ula Jean Metzler, Vice President

Glenn D. Reeser

BOARD OF COUNTY COMMISSIONERS
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Attest: Patricia Webb, Clerk