

**MONDAY, SEPTEMBER 29, 2008**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Monday, September 29, 2008, with the following members present: Mr. Jay H. Wippel; Mrs. Ula Jean Metzler, and Mr. Glenn D. Reeser. Ryan Scribner, County Administrator, was also in attendance.

Mr. Reeser offered the motion, seconded by Mrs. Metzler to approve the minutes from the previous meetings.

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of  
Payment of Bills:**

Mrs. Metzler offered the motion, seconded by Mr. Reeser to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated September 26, 2008, in the Commissioners' Voucher Register, and

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio to draw her warrant on this entry in the amount of \$280,453.12 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of  
Resolution Adopted  
Authorizing County Building Department to Register  
Contractors and Define Penalties for Violations of the Provisions Contained Within:**

Terry Frazier, Director of Development & Planning, met with the Commissioners with his weekly briefing on the progress of the county building department.

Roese Bros. Paving is has begun seal coating the parking lot located at the rear of the building department's parking lot which will also be line striped marking 18 parking spaces.

Letters to contractors regarding bond forms will be mailed out soon. In relationship to that, Mr. Reeser offered the motion, seconded by Mrs. Metzler to adopt the following Resolution sanctioning the new county building department to require and authorize contractor bonds, licensing, and liability insurance.

**Resolution No.: PC- 092908-1**

**RESOLUTION AUTHORIZING THE PICKAWAY COUNTY BUILDING DEPARTMENT TO REGISTER CONTRACTORS AND DEFINING PENALTIES FOR VIOLATIONS OF THE PROVISIONS OF THIS RESOLUTION**

**Whereas**, the County of Pickaway, Ohio, is authorized under Ohio Revised Code §307.37 and §3781 et seq to provide uniform standards and requirements for the erection, construction, repair, alteration, and maintenance of buildings; and

**Whereas**, Pickaway County is certified by the State of Ohio Board of Building Standards to exercise enforcement authority in accordance with the provisions of the Ohio Revised Code; and

**Whereas**, the Board of Pickaway County Commissioners on July 14, 2008, created a county-wide residential and commercial building department that will become operational by January 1, 2009; and

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**Whereas**, the Board of Pickaway County Commissioners (the County) deems it necessary to provide minimum standards for the registration of contractors providing construction services within Pickaway County, Ohio; and

**Therefore, be it resolved by the Board of Pickaway County Commissioners that:**

**GENERAL PROVISIONS AND REQUIREMENTS**

Section I: The purpose of this Resolution is to provide a minimum standard through the registration of contractors to protect the health, safety, property and welfare of, and to better assure, the consumer, general public, Pickaway County, owners and occupants of buildings, during and after construction, in compliance with the Ohio Revised Code and any other applicable rules or regulations.

Section II: "Construction" shall mean building, erection, alteration, improvement, repair, removal, maintenance, moving, demolition, drilling or excavation of any improvement, building, structure, appurtenance, or appliance situated on real estate, either commercial or residential, located within Pickaway County's jurisdiction. Construction includes any work involving, but not limited to, electrical, plumbing, heating, ventilating and air conditioning, carpentry, masonry, cement, drywall, siding, roofing, excavating, insulation, fire sprinklers, and fire alarms.

Section III: "Contractor" includes any person who undertakes construction by agreement with an owner, part owner, or lessee, or as a subcontractor to another contractor. Building owners, homeowners, renters or lessees performing work on their own buildings or structures are required to comply with all codes, rules, standards and requirements of this Resolution but are not required to register as a contractor for that work.

Section IV: "License." No person shall act as or claim to be a heating, ventilating, and air conditioning contractor (HVAC), refrigeration contractor, plumbing contractor, electrical contractor, or hydronics contractor, unless that person holds or has been assigned a license issued pursuant to Chapter 4740, Ohio Revised Code, for the type of contractor the person is acting as or claiming to be. This requirement shall apply on both commercial and residential construction located within the County's jurisdiction.

Section V: "Registration." No person shall act as, or claim to be, a construction contractor of any type, or perform any construction work on a commercial or residential construction that requires a building permit and inspection for that contractor's trade, unless first registered as a construction contractor with the County.

Section VI: "Administration of Registration." The Pickaway County Building Department shall administer the construction contractor registration provisions. Contractors may commence work immediately upon filing a proper and completed application, as determined by the Pickaway County Building Department, with payment and fee and all submittals, without further County approval.

Section VII: "Registration Forms." Applications and forms for all registrations and renewals shall be prepared, kept on file, and supplied as needed by the Pickaway County Building Department. Each registration shall bear the signature of the Chief Building Official or his/her designee. All registrants applying for registration under this resolution shall furnish the following information:

1. If the applicant is a corporation, full and accurate corporate name, date and place of incorporation, names and addresses of corporate officers and statutory agent, and federal and state tax identification numbers;
2. If applicant is other than a corporation, owners' or individual's name(s), address(es), date(s) of birth. A valid photo identification may be required.
3. If the applicant conducts business under a trade or fictitious name, or is a partnership, applicant must include the business full and complete trade name, home office business address, and the names of all persons doing business under such name;
4. Copy of current liability insurance in an amount not less than three hundred thousand dollars (\$300,000);
5. Copy of applicant's State of Ohio license issued under ORC 4740, if required to be licensed;

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6. Certificate showing applicant's current coverage with the Ohio Bureau of Workers Compensation; and,
7. Surety Bond for all contractors who perform work as prime contractors on project for which there is no other performance bond in place (such as on public projects), in the amount of ten thousand dollars (\$10,000) payable upon default to the project owner, the condition of the default to be failure to comply with building code requirements.

Section VIII: "Fee payment and Disposition." The fee for any construction registration required shall be seventy-five dollars (\$75.00), initial or renewal. All fees and charges shall be paid in full in advance at the time application is made. Except as otherwise specified by Resolution, all registration fees shall be collected through the Pickaway County Building Department and paid into the County's General Revenue Fund.

Section IX: "Business changes." All material business changes affecting a registered contractor, including business or home office location, name changes, or ownership changes, shall be promptly reported to the Pickaway County Building Department.

Section X: "Posting registration." It shall be the duty of any construction contractor operating within the County to make its registration available upon request, and to keep the registration posted at all times in a prominent public place on all premises used for business, including any place where the general public might engage the contractor. Posting the registration is not required on the job site.

Section XI: "Code Compliance." All work performed by any construction contractor shall be in compliance with any code applicable to the work.

Section XII: "Exceptions for Residential Contractors." A registered contractor may work on the existing footprint of the home, or perform minor home improvements including minor repairs to HVAC, electrical systems, or plumbing without a State of Ohio license issued pursuant to ORC Chapter 4740. Registration as a residential contractor shall not authorize work on any structures other than a residence, or work requiring a State of Ohio license pursuant to ORC Chapter 4740. All residential work shall be in compliance with any code applicable to the work.

#### **PENALTIES AND HEARING PROCESS**

Section XIII: "Penalties." Any person performing work within the jurisdiction of the Pickaway County Building Department without first registering shall be in violation of this Resolution, a minor misdemeanor, and any subsequent violation shall be a misdemeanor of the 3<sup>rd</sup> degree.

Section XIV: "Revocation." The Chief Building Official may suspend or revoke any registration for good cause shown. Sufficient cause shall include:

- a) Any act or omission that puts any other person at risk of personal injury or property loss;
- b) Fraudulent use of the registration whether by the registrant or the registrant's agent; or,
- c) Providing materially false information in the process of applying for registration.

Section XV: "Registration Revocation Process."

- A. "Notice." Notice of a contemplated suspension or revocation shall be in writing stating the cause and effective date. The notice shall be served upon the registrant by certified mail and it shall be set forth that if certified mail is refused or unclaimed as pursuant to the Civil Rules of the State of Ohio, then service by regular mail with a certificate of mailing is deemed effective; or by personal service. Upon receipt of such notice, the registrant shall have ten (10) calendar days in which to make a written request for a hearing by filing such a request with the Pickaway County Building Department. If no such hearing is requested, the suspension shall take effect as specified in the notice.
- B. "Hearing." After receipt of a request for a hearing, the Pickaway County Building Department shall convene a hearing of the County Board of Building Appeals no later than twenty (20) calendar days prior to the effective date, to permit the registrant to show cause why the registration should not be suspended or revoked, as specified in the notice.
- C. "Decision." No later than fifteen (15) calendar days prior to the effective date, the county board of building appeals shall issue a written decision suspending, revoking, modifying, or denying the

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proposed action. The County Board of Building Appeals decision shall be served upon the registrant by certified mail and upon the Pickaway County Building Department.

- D. "Appeal." Either the registrant or the County may appeal the decision of the County Board of Building Appeals in the Court of Common Pleas for Pickaway County by filing an action no later than fifteen (15) calendar days after the date of the decision.

XVI: "Interpretation." In the interpretation and application of this Resolution the requirements upon the Registrant shall be considered minimum requirements, liberally construed in favor of the County, and deemed to neither limit nor repeal any other powers granted under State of Ohio

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

Mr. Frazier then reported that red-lined copies of the renovation drawings for the 124 W. Franklin Street location have been submitted by Gene Mattingly, construction consultant, and to the architect, Robert Whiteamire, for assessment. The final deliverable will be provided to the Commissioners next week for review.

Over 100 applications have been received for the Permit Technician position. Mr. Frazier and Ryan Scribner, County Administrator, will review the applications and provide a short list to the Commissioners for consideration soon. The goal is to have someone in place by mid-October, in time for the contractor registration fee collection process that begins on November 1. The Chief Building Official (CBO) and Building Inspector job descriptions will be posted on the Pickaway County Jobs One-Stop website within the next few days.

**In the Matter of  
Waivers Approved:**

Mrs. Metzler offered the motion, seconded by Mr. Reeser to waive the waiting period to issue payment to the following listed below for the Pickaway County Department of Job & Family Services:

**Mary Graves** in the amount of **\$426** from line item **#206.5015.5446** for food reimbursement related to the windstorm;

**Dale Cook** in the amount of **\$575** from line item **#206.5015.5446** for windshield repairs related to the windstorm;

**Florence Coulson** in the amount of **\$75** from line item **#206.5015.5446** for food reimbursement related to the windstorm;

**Kelly Pennington** in the amount of **\$298** from line item **#206.5015.5446** for food reimbursement related to the windstorm;

**Anthony Rasnick** in the amount of **\$162** from line item **#206.5015.5446** for food reimbursement related to the windstorm;

**Jerome Clark** in the amount of **\$200** from line item **#206.5015.5446** for food reimbursement related to the windstorm;

**Lisa Sullivan** in the amount of **\$162** from line item **#206.5015.5446** for food reimbursement related to the windstorm;

**Eugene Stinson** in the amount of **\$298** from line item **#206.5015.5446** for food reimbursement related to the windstorm;

**American Electric Power** in the amount of **\$687.02** from line item **#206.5015.5301** for Island Road (JFS agency) electrical services;

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**Positivity** in the amount of **\$47.84** from line item **#206.5015.5301** for agency pens;

**Huntington National Bank** in the amount of **\$1,097.98** from line item **#206.5015.5401** for server lease;

**Francis Fox** in the amount of **\$180** from line item **#206.5015.5401** for homemaker services;

**Spirit Services** in the amount of **\$18.30** from line item **#206.5015.5401** for mat service IR & Jobs One-Stop;

**Amy Adams** in the amount of **\$426** from line item **#206.5015.5446** for food reimbursement related to the windstorm;

**Ginny Ramey** in the amount of **\$426** from line item **#206.5015.5446** for food reimbursement related to the windstorm;

**Preferred Staffing** in the amount of **\$382.21** from line item **#206.5015.5401** for transporters;

**Preferred Staffing** in the amount of **\$446.78** from line item **#206.5015.5401** for transporters;

**Preferred Staffing** in the amount of **\$322.81** from line item **#206.5015.5401** for transporters;

**Vital Records (W.V.)** in the amount of **\$10.00** from line item **#206.5015.5901** for a birth certificate;

**American Electric Power** in the amount of **\$246.83** from line item **#206.5015.5446** for PRC electrical services;

**Pickaway Health** in the amount of **\$179** from line item **#206.5015.5446** for basic medical;

**James Ford** in the amount of **\$450** from line item **#206.5015.5446** for PRC rent;

**Margaret Lemaster** in the amount of **\$5.00** from line item **#206.5015.5403** for reimbursement of travel & expenses;

**South Central Power** in the amount of **\$250** from line item **#206.5015.5446** for PRC electric;

**Haines Publishing** in the amount of **\$225.60** from line item **#206.5015.5301** for CCC Advertising listing;

**Act 1 Temporaries** in the amount of **\$417.19** from line item **#206.5015.5401** for temporary help;

**Ohio Valley** in the amount of **\$384.31** from line item **#206.5015.5446** for PRC/car repair;

**Branden LLC** in the amount of **\$4,500** from line item **#206.5015.5401** for Jobs One-Stop lease;

**South Central Power** in the amount of **\$170.74** from line item **#206.5015.5446** for PRC electric;

**South Central Power** in the amount of **\$785.60** from line item **#206.5015.5301** for Jobs One-Stop electric;

**Betsy Koons** in the amount of **\$875** from line item **#206.5015.5401** for daycare services;

**First Communications** in the amount of **\$473.38** from line item **#206.5015.5301** for long distance services;

**Helene Stulley** in the amount of **\$37.60** from line item **#206.5015.5403** for travel & expenses;

**Circle Building Services** in the amount of **\$350** from line item **#206.5015.5401** for janitorial services at Jobs One-Stop;

**Workforce Services** in the amount of **\$46.75** from line item **#206.5015.5401** for WIA insurance;

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**Mikkie Vinkovich** in the amount of **\$56.16** from line item **#206.5015.5403** for travel & expenses;

**Margaret Lemaster** in the amount of **\$91.89** from line item **#206.5015.5403** for travel & expenses;

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of**  
**2009 Tax Budget Approved:**

Mr. Reeser offered the motion, seconded by Mrs. Metzler to adopt the following Resolution:

**Resolution No.: PC-092908-2**

**RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR**

WHEREAS, this Board of County Commissioners in accordance with the provision of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1, 2009; and

WHEREAS, the Budget Commissioners of Pickaway County, Ohio has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each necessary to be levied by this Council, and what part thereof is without, and what part within the ten mill tax limitations; then

THEREFORE BE IT RESOLVED by the Board of County Commissioners of Pickaway County, Ohio, that the amounts and rates as determined by the Budget Commission in its certification, be and the same are hereby accepted; and

BE IT FURTHER RESOLVED that there be and is hereby levied a tax duplicate of said County the rate of each tax necessary to be levied with and without the ten mill limitation as shown on **Schedule A, Summary of Amounts Required from General Property Tax Approved by Budget Commission, and County Auditor's Estimated Tax Rates** that is filed in the Pickaway County Commissioners and Auditor's Offices; and

BE IT FURTHER RESOLVED that the Clerk of this Board be, and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of**  
**Meeting with Melissa Betz**  
**Regarding Municipal Reimbursement:**

Melissa Betz, County Auditor, met with the Commissioners to discuss the Ohio Revised Code (ORC) §1901.11 regarding counties' mandated compensation payable to city municipal courts for two-fifths of the municipal judges, and acting judges wages in addition the associated PERS, Medicare, workers compensation, and medical insurance costs. The county's ongoing necessity to increase its allocations throughout the year to cover these expenses has been an increasing concern of the Commissioners. These costs are billed by and paid to the city on a semi-annual basis. Mrs. Betz pointed out that the county has also been charged two-fifths of the Clerk of Courts and Probation Officers/Bailiffs wages, etc. Mrs. Betz stated that she recently spoke with the City of Circleville Auditor who informed her that city municipal officials have plans to meet sometime in the near future in reference to attempting to change the law to include the same reimbursement for municipal court staff as well.

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Following further discussion of the topic, the Commissioners determined that the County Administrator will contact the appropriate people at the city to inform them that the county is requesting to be involved in the upcoming meeting. It was also ascertained that the County Prosecutor should be consulted for a legal opinion before paying any further associated billings received from the city.

**In the Matter of**  
**Job & Family Services Work Experience Program**  
**Cooperative Agreement Signed:**

The Pickaway County Job & Family Services Work Experience Program Cooperative Agreement was signed setting forth the responsibilities of the Pickaway County Department of Job & Family Services as mutually agreed to under the guidelines established by the Ohio Department of Job & Family Services for the Work Experience Program (WEP).

The purpose of the WEP is to provide work experience and training to employable TANF and Food Stamp recipients who are otherwise not able to obtain employment, to aid their transition into regular employment, to have them perform jobs that provide a useful public service that enhance their skills and abilities and instill strong work ethics.

**In the Matter of**  
**Meeting with Franklin County**  
**Assistant Human Resources Director,**  
**Scott Solsman, Regarding Franklin County Cooperative**  
**Health Benefits Program:**

Scott Solsman, Franklin County Human Resources Director, met with the Commissioners to provide an overview of what has been happening in the past two years and where things are going in the future with the Franklin County Cooperative Health Benefits Program (FCCHBP) of which Pickaway County is a member.

Mr. Solsman first provided a brief background about himself stating that he is an attorney by training, has a Masters Degree in Public Administration, and has spent most of his career in benefits administration. He then went on to explain that there has been a major change the past two years in staffing and professionals at the FCCHBP, which has been challenging.

Mr. Solsman explained that in the past, state law required competitive bidding process every three years for the all components (seven in this case) for the FCCHBP. Out of the seven re-bids, five new vendors were selected. Franklin County Labor Management Committee (FCLMC), in a collegial process with a consultant, designed the Request for Proposals (RFP), the evaluation criteria, and made recommendations for finalist's interviews. Mr. Solsman stated that in the end, the program has greatly improved. Since that time, upon his request Mr. Solsman received permission from the Franklin County Commissioners to approach the County Commissioners Association of Ohio (CCAO) and present a proposal to change the state law to allow the option of extending contracts, depending on an administrative judgment, for an additional three years. Ultimately, bill amendment in the Legislator was signed allowing this option. Mr. Solsman stated that another new option being researched by FCCHBP is the possibility of offering more diverse coverage categories/options by breaking them down to "single employee", "single employee with children", "employee & spouse", and "family". With Franklin County researching what the employee and employer contribution percentages might be with the various plans, Mr. Solsman stated that he will be happy to provide Ryan Scribner, County Administrator, additional data as it develops..

An overview took place of benefit adjustments and initiatives subsequent to the plan design of January 1, 2006, that added improved benefits and reduced medical services costs including, but is not limited to free services, wellness initiatives, reduced co-pays, and even \$0 co-pays on select generic medications for a limited time. This is to encourage members to switch from brand name medications in the same or similar class. Mr. Solsman also reported that though a reduction that was experienced over the last year, there is currently a surplus balance in the FCCHBP fund.

Following a detailed discussion of additional aspects of the cooperative health benefits program, the Commissioners thanked Mr. Solsman for the informative overview.

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**In the Matter of**  
**Meeting with Charles Babb of**  
**Pickaway County Park District Board**  
**Requesting County Funding Pledge for Acquisition of Real Property:**

Charles Babb, member of the Pickaway County Park District Board, met with the Commissioners to provide an update.

Mr. Babb stated that the first phase of land acquisition, or Section 1, previously estimated to be 17 acres of real property from just outside the south end of the City of Circleville corporation limits to St. Rt. 104 that runs parallel to Penn Central Railroad has now been surveyed. The land is being acquired by the County Park District Board from *Dayton Power & Light Company* for conversion into hiking/biking trails. As a result of the survey, the property for Section 1 resulted in being 21.526 acres, which now calculates to be just over \$14,000 to purchase. In May of this year, the Commissioners pledged ½ (or \$6,000) for the purchase of the estimated 17 acres of land and the Pickaway Community Foundation agreed to provide the remaining half. Mr. Babb stated that with the increase in the number of acres involved following the survey, the cost of the land is \$14,001.53, and Mr. Babb then requested ½, or \$7,000, from the Commissioners. The Commissioners agreed. He also stated that the county prosecutor is now in the process of drawing up the property description and deed. Mr. Babb was instructed to make a written request to the Ryan Scribner, County Administrator, for the \$7,000 shortly before the closing for the property.

Future plans for Section 2 is to acquire property from the St. Rt. 104 location to the Village of New Holland. The Ohio Department of Transportation (ODOT) and the *Trails-to-Trails Conservancy* will be working with other counties, such as Fayette, Clinton, Greene, and Montgomery with the ultimate goal of creating hiking and biking trails all the way to Cincinnati.

On another topic, the large stone marker identifying the Martha Hitler Park is being engraved and the PCPDB applied for funding from the ODNR for the construction of a parking lot, which are expected to be available June of next year. The 20-plus acre park was previously donated to and is maintained by the Washington Twp. Trustees.

The PCPDB is still working with representatives from the Columbus Metro Parks to establish a connection to the canal line. A property survey/description will be required. Talks have also been conducted with the Ohio Historical Society regarding the creation of a canal park.

Mr. Babb then revisited the topic of securing a part-time person to coordinate the various objectives of the PCPDB. This past August, Mr. Babb informed the Commissioners that though he enjoys volunteering his time to the board, he has plans to resign, however; would like to be considered for the part-time position. He is in the process of compiling a job description. The position would require \$5,000 per year, for which Mr. Babb requested the Commissioners' consideration in providing.

At the conclusion of the meeting, Mr. Babb thanked the Commissioners for their time and consideration of his various funding requests.

**In the Matter of**  
**Tour of Building for Potential**  
**Office Space for County Prosecutor:**

The Commissioners toured a building located at 203 S. Scioto Street to observe available office space under consideration for the Pickaway County Prosecutor's use.

**In the Matter of**  
**Increase of Hours Approved for**  
**Pickaway Higher Education Learning Partners for Students (HELPS) Coordinator:**

In discussing the continuing rise in the hours required to coordinate the Pickaway HELPS program's objectives, Mrs. Metzler offered the motion, seconded by Mr. Reeser increasing the coordinator's hours,

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Christy Mills, an additional 10 hours per week, re-categorizing the position from part-time to full time, which has already been approved by the HELPS Board.

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**Meeting with Sheriff Radcliff in  
Executive Session:**

Sheriff Dwight Radcliff met with the Commissioners to discuss a personnel matter.

At 1:44 p.m., Mr. Reeser offered the motion, seconded by Mrs. Metzler to enter into Executive Session.

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

At 1:51 p.m., Mrs. Metzler offered the motion, seconded by Mr. Reeser to resume Regular Session.

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

No action was taken.

**In the Matter of  
Appropriations Approved:**

Mr. Reeser offered the motion, seconded by Mrs. Metzler to approve the following requests for the APPROPRIATION OF FUNDS:

**15,000 to 260.1150.5301 – REA-Supplies**  
**20,000 to 260.1150.5401 – REA-Contract Services**  
**5,000 to 101.1105.5703 – Contingencies**

**In the Matter of  
Transfer Approved:**

Mr. Reeser offered the motion, seconded by Mrs. Metzler to approve the following request for the TRANSFER and RE-APPROPRIATION OF FUNDS:

**5,000 from 101.1105.5703 – Contingencies**  
**to**  
**101.1110.5301 – Auditor-Supplies**

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of  
Transfers Approved by County Administrator:**

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Ryan Scribner, County Administrator, approved the following TRANSFER and RE-APPROPRIATION requests:

**8,810 from 201.3007.5901 – Auto, License & Gas Tax – Other Expenses  
to  
201.3006.5501 – Auto, License & Gas Tax – Equipment**

**1,000 from 295.1255.5102 – Day Reporting-Felony Salary  
to  
295.1255.5301 – Day Reporting-Felony Supplies**

**1,000 from 296.1256.5501 – Day Reporting-Misdemeanor Equipment  
to  
296.1256.5468 – Day Reporting-Misdemeanor Communications**

**4,700 from 101.1140.5428 – Board of Elections-Contract Workers  
to  
101.1140.5501 – Board of Elections-Equipment**

**In the Matter of  
List of Contracts Entered into by the  
Pickaway County Job & Family Services Department:**

Pursuant to the Pickaway County Board of Commissioners' Resolution of June 23, 2003, below is the list of agreements entered into, approved and otherwise executed by the Pickaway County Department of Job & Family Services and approved by the Pickaway County Board of Commissioners, The approved list contains the name of the party or parties with whom the agreement has been made, the purpose of the agreement, the commencement date and termination date of the agreement, and the compensation specified by the agreement.

| <b>Organization/Agency</b>          | <b>Contract Purpose</b>                | <b>Effective Date</b> | <b>Term Date</b> | <b>Contract Amount</b>   |
|-------------------------------------|--|-----------------------|------------------|--|
| Action for Children                 | Child Care Choices                     | 7/1/2008              | 6/30/2009        | \$22,690 to PCJFS<br>Update thru 9.25.08   |
| Blue Technologies                   | Royal Maintenance Agreement for Copier | 10/1/2008             | 9/30/2009        | \$35.00 per month per machine<br>\$.25 per copy after 1400 copies                  |
| Boyd, Christina                     | Foster Home                            | 8/15/2008             | 8/14/2010        | Birth - 12 year \$18.00/day<br>13-18 \$24.00/day                                   |
| Children's Center of Ohio           | Purchased Foster Home                  | 11/1/2008             | 10/31/2009       | Maintenance \$164.00/day<br>Admin \$7.00/day                                       |
| Children's Center of Ohio           | Purchased Foster Home                  | 9/1/2008              | 10/31/2008       | Maintenance \$140.00/day<br>Admin \$10.00/day                                      |
| Children's Express Learning Station | Daycare Provider                       | 7/3/2008              | 6/27/2009        | \$102.38-169.90 Fulltime<br>\$71.99-134.21 Parttime<br>\$5.39-8.76/hour            |
| Circle Building Services            | Janitorial Services                    | 7/1/2008              | 6/30/2009        | \$350/month  |
| Circleville Herald                  | Website advertising                    | 8/20/2008             | 8/19/2009        | \$150.00/month   |
| Clawson, Sherrlynn                  | Homemaker                              | 7/1/2008              | 12/31/2008       | \$8.00/hour  |
| ComDoc                              | Ricoh Maintenance Agreement for Copier | 8/1/2008              | 7/31/2009        | \$.01 per b/w &<br>\$.087 per color. Incl. all<br>supplies except paper & staples. |
| Garner, Mark & Diana                | Foster Home                            | 7/13/2008             | 7/12/2010        | Birth - 12 year \$18.00/day<br>13-18 \$24.00/day                                   |
| Harper, Kevin and Eve               | Foster Home                            | 8/1/2008              | 8/31/2009        | Birth - 12 year \$18.00/day<br>13-18 \$24.00/day                                   |

**MONDAY, SEPTEMBER 29, 2008  
OFFICE OF THE BOARD OF COMMISSIONERS  
PICKAWAY COUNTY, OHIO**

|                                       |  |           |            |   |
|---------------------------------------|--|-----------|------------|---|
| Hunt, Chad and Jennifer               | Foster Home  | 4/14/2008 | 4/13/2010  | Birth - 12 year \$18.00/day<br>13-18 \$24.00/day                          |
| Interagency Employees Corp Child Care | Daycare Provider                                     | 7/1/2008  | 6/30/2009  | \$100.00-130.00 fulltime<br>\$67.00-85.00 parttime<br>\$4.00-5.74/hour    |
| Leaping Languages                     | Interpreting Services for Foreign and Sign languages | 10/1/2008 | 9/30/2009  | \$35.00 per hour<br>\$17.50 per half hour after initial hour              |
| Litter Quality Propone                | Propane Gas  | 8/1/2008  | 7/31/2009  | \$2.56/gallon   |
| Ohio Hospital for Psychiatry          | Purchased Foster Home                                | 8/7/2008  | 10/22/2008 | \$340.04 per day  |
| PCFCFC/AdamH                          | Fast Contract  | 7/1/2008  | 6/30/2009  | \$27,701.00   |
| PICCA HEADSTART                       | Interagency Agreement to coordinate services         | 8/14/2008 | 8/13/2011  | n/a   |
| Roberts, Patricia                     | Foster Home  | 7/24/2008 | 7/23/2010  | Birth - 12 year \$18.00/day<br>13-18 \$24.00/day                          |
| Rumpke                                | Trash Removal for Jobs One Stop                      | 9/1/2008  | 8/31/2009  | \$60.00 per month plus fuel surcharge                                     |
| Scioto Y Club                         | Daycare Provider                                     | 8/25/2008 | 5/31/2009  | \$87.00 fulltime<br>\$69.00 parttime<br>\$5.39 per hour                   |
| St. Vincent's Family Center           | Purchased Foster Home                                | 8/27/2008 | 10/31/2008 | Maximum Maintenance \$218.96/day<br>Maximum Admin \$8.07/day              |
| Tri State Youth Academy               | Purchased Foster Home                                | 9/1/2008  | 10/31/2008 | Max Maintenance \$176-276/day<br>Max Admin \$24.00/day                    |
| Verizon                               | PRI Agreement  | 8/28/2008 | 8/27/2011  | \$620 per month   |
| Village Network                       | Purchased Foster Home                                | 9/1/2008  | 8/31/2009  | Maximum Maintenance \$98.47-130.57/day<br>Maximum Admin \$50.00-46.00/day |
| West, Lillian                         | Daycare Provider                                     | 8/15/2008 | 6/27/2009  | \$118.55-147.34 Fulltime<br>\$89.61-108.33 Parttime<br>\$4.88-6.08/hour   |

Attest: Patricia Webb, Clerk

**In the Matter  
Sanitary Engineer Update;  
Tour of Circle Hills & Wintergreen Wastewater Treatment Plants:**

Chris Mullins, Deputy County Engineer, along with Jeff Kinder and Val Jackson of *Kinder Environmental* (KES) met with the Commissioners to provide an update for the county's wastewater treatment plants (WWTP).

A spreadsheet was provided reflecting General Sewer District revenue and expenditures for 2008, and the Darby Sewer Subdistrict Funds.

Mr. Mullins stated that there continues to be issues at the Darby Sewer lift station building. He said that the effluent is septic by the time it reaches the building, which causes corrosion of the electronic controls contained within the structure which results in ongoing repairs and adjustments to keep the machinery functioning. Plans are being explored in respect to housing the electronic controls outside of the lift station building in an effort to rectify the issue.

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Mr. Mullins then reported that he would like to implement an annual maintenance plan for both the Darby Sanitary Sewer Sub-District and the General Sewer District. The General Sewer District is comprised of Circle Hills, Wintergreen, Knollwood Village, and Wintergreen Subdivisions. He stated that sewer sanitary mains need to be vacuumed and cleaned on a four-year rotation and the lift-stations need to be cleaned on a semi-annual basis. Annual sand bed removal and miscellaneous ongoing repairs, including but not limited to, airline repairs, blower repairs, cleaning of effluent lines, etc. are required. Numerous capital improvement needs are also necessary. The spreadsheet reflected a total of \$10,253 in annual costs for the miscellaneous repairs and a cost of \$48,300 in capital improvements.

The same maintenance program with the vacuuming and cleaning of sanitary sewer mains and the semi-annual cleaning of the lift stations for the Darby Sewer District are also necessary, reflecting an annual cost of \$10,253, and capital improvement needs of \$5,000. Discussion took place in reference to the concept of obtaining a low interest loan from OPWC to cover the capital improvement costs, as well as increasing the monthly user rates to help cover the maintenance costs, which will be discussed again in November. A newsletter will be distributed to sewer customers before an increase is implemented.

The county's contract for its treatment of effluent sent from the Darby Township Sewer District to the Ohio Department of Rehabilitation & Corrections is nearing its 5-year mark. This will increase the current \$2.00 per 1,000 gallons treatment charge to \$2.20 per 1,000 gallons, which will take effect January 1, 2009. Mr. Mullins also reported that the Darby Township Trustees are looking to receiving funding from OWPC for Phase 2 of the inflow and infiltration issue at Clarks Lake Subdivision.

A tour of the Circle Hills and Wintergreen Subdivision WWTP was then conducted.

**In the Matter of**  
**Weekly Dog Warden Report Filed:**

The weekly report for the Pickaway County Dog Shelter was filed for week ending September 27, 2008.

A total of \$199 was reported being collected as follows: \$32 in sales of dogs; \$15 in redemptions; \$35 in donations; \$78 in sales of tags; \$39 in late tag fee penalties.

Fifteen (15) dogs were destroyed.

No firearms were discharged.

With there being no further business brought before the Board, Mr. Reeser offered the motion, seconded by Mrs. Metzler to adjourn. Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Ula Jean Metzler, Vice President

Glenn D. Reeser  
BOARD OF COUNTY COMMISSIONERS  
PICKAWAY COUNTY, OHIO

Attest: Patricia Webb, Clerk