

TUESDAY, OCTOBER 14, 2008
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Tuesday, October 14, 2008, with the following members present: Mr. Jay H. Wippel; Mrs. Ula Jean Metzler, and Mr. Glenn D. Reeser. Ryan Scribner, County Administrator, was also in attendance.

Mr. Reeser offered the motion, seconded by Mrs. Metzler to approve the minutes from the previous meeting.

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Payment of Bills:**

Mrs. Metzler offered the motion, seconded by Mr. Reeser to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated October 10, 2008, in the Commissioners' Voucher Register, and

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio to draw her warrant on this entry in the amount of **\$327,704.62** on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Increase in Board of Elections'
Salary Line Item Approved:**

In light of the fact that the Board of Elections (BOE) is required by the Ohio Auditor of State's Office to pay part-time intermittent employees from its salary line item, Mr. Reeser offered the motion, seconded by Mrs. Metzler to approve a \$15,000 transfer and re-appropriation request from the BOE Director into line item #101.1140.5102 to cover payroll expenses through the end of 2008.

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
County Employees'
2009 Healthcare Contributions Set:**

In view of the 8.8% increase in county employee healthcare costs for year 2009, Mrs. Metzler offered the motion, seconded by Mr. Reeser to set the **county employee monthly contributions for the family plan at \$280 per month, and the single plan at \$50 per month.** The employee's monthly share towards dental coverage remains the same for 2009, at \$24 for the family plan and \$9 for the single plan.

For the past two years, the county's General Fund has absorbed 100% of the increased healthcare costs, resulting in no increases in employee monthly contributions while also providing 3% pay increases.

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

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In the Matter of
Contract Signed for Sale and Purchase of
Property from Clifton E. & Susan E. Warner
Related to the Red River Bridge Replacement Project on Commercial Pt. Road:

The Commissioners signed the Contract for Sale and Purchase of Real Property (Ohio Department of Transportation LPA RE 840-L) in the amount of \$2,937 from Clifton E. & Susan E. Warner. The contract is related to the Red River Bridge Replacement Project on Commercial Point Road, PC-CR4-2.64. The purchase of the real property is necessary to obtain proper slopes and shoulders required for the new bridge, and will be paid with funds from the Pickaway County Engineering Department.

In the Matter of
Meeting with Melissa Betz
Regarding Month-end Revenue and Expenditure Reports:

Melissa Betz, County Auditor, met with the Commissioner and distributed the county's General Fund and Non-General Fund revenue and expenditure reports for review for month ending September 2008.

In the Matter of
December 26, 2008 Holiday:

Mrs. Metzler offered the motion, seconded by Mr. Reeser authorizing Friday, December 26, 2008, to be a holiday and all county departments will be closed for business.

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of Addendum to January 8, 2007 Minutes
Regarding Employee Vacation Accrual Limitation:

On November 27, 2006, and January 8, 2007, meetings with Melissa Betz, County Auditor, were held regarding county employee vacation accrual limitations as specified in the Ohio Revised Code (ORC). The ORC stipulates a 3-year limitation, excluding the current year's accumulation, as does the Pickaway County Policy and Procedure Manual, however; approximately 10 county employees (General Fund and Non-General Fund employees) possess more than 3 year's of vacation hours on the payroll records. In the second of the two meetings, it was determined that beginning January 1, 2007, any unused vacation hours over the 3-year carryover limitation will be removed from the county auditor payroll records if not utilized by the employees. Excess vacation hours accrued prior to the January 1, 2007 date are to remain on the county auditor payroll records.

As an addendum to the Commissioners' January 8, 2007 meeting minutes, the following is the list of county employees that fell into this category and their total vacation accrued vacation hours as of that date:

Terry Frazier	905.8	John Schleich	368.31
Patricia Webb	617.55	Rebecca Lee	857.9
William Walker	439.55	JoEllen Deal	829.95
James Willeford	479.85	Janice Perdion	735.998
Rex Emrick	609.4	Robert Hively	663.66
William Crooks	596.29		

In the Matter of
Meeting with Terry Frazier

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Regarding County Building Department:

Terry Frazier, Director of Development & Planning, met with the Commissioners with his weekly briefing regarding the county building department.

Initial interviews for the Permit Technician position have been conducted by Mr. Frazier and Ryan Scribner, County Administrator. Recommendations for hire will be made to the Commissioners next Monday, October 20.

Applications for the residential Chief Building Official and Building Inspector positions are still being accepted. Mr. Frazier will provide the Commissioners with additional information regarding applications received next week.

Requests for contractor proposals for the renovations, per approved drawings, to the 124 W. Franklin St. location have been made and are due at the end of this week.

The development of a Building Department Advisory Board and Board of Building Appeals were discussed. It was ascertained that the topic will be further explored by Mr. Frazier, with his recommendation to ultimately follow.

Mr. Frazier will be attending the Public Hearing scheduled for November 7 at 10:00 a.m. that will be conducted at the Ohio Board of Building Standards, 6066 Tussing Road, Reynoldsburg, Ohio, related to the county's application for the creation of the Pickaway County Building Department.

Discussion was held regarding the county/city proposed contract, including acquisition of assets and liabilities transitions. It was determined that a meeting will be scheduled for Monday, October 20 with City of Circleville officials to further discuss the matter that will include an invitation to Anne Canan, Chairman of the City of Circleville Safety Committee.

It was also determined that the county building department will not be handling property maintenance issues within the City of Circleville corporation limits.

**In the Matter of
Photo with Emergency Management Agency Director
Regarding Emergency Warning Sirens Purchased Through
FY06 & FY07 Community Development Block Grant Funds:**

A picture of the Commissioners with Jim Deal, Pickaway County Emergency Management Agency Director, was taken reviewing a countywide map reflecting the areas where 14 new emergency warning sirens have been purchased and installed Pickaway County's FY06 & FY07 Community Development Block Grant funds. The Commissioners were concerned about populated areas within the county that had no warning sirens in place, which are activated during man-made and natural disasters. The Commissioners felt the additional sirens were necessary in order to improve the safety of county residents.

One or two new sirens have been placed to provide complete coverage in the following areas: Villages of Ashville, Commercial Point, Darbyville, Derby, New Holland, South Bloomfield Tarlton, Williamsport and Orient; and in Harrison Township at the Lockbourne Lodge Mobile Home Park.

**In the Matter of
Transportation Improvement District:**

Commissioner Reeser provided information regarding discussions taking place in the Franklin County area regarding the creation of a multiple jurisdiction Transportation Improvement District (TID), concentrating on the development of warehouses in Rickenbacker Intermodal area.

It was ascertained that it would be advantageous to have Pickaway County representatives participate in these discussions.

In the Matter of Property Owner Consent Form Signed for

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**Temporary Permit for the Sale of Alcohol at the
Pickaway County Fairgrounds:**

Elizabeth Brown of *Circleville Gifts* met with the Commissioners to gain their approval and signature on the Consent of Real Property Owner form that will be submitted to the Ohio Department of Commerce, Division of Liquor Control, for a temporary permit for the sale of alcoholic beverages at the Pickaway County Fairgrounds on Friday November 21, 2008. A gift bazaar is planned where music will be provided and food and classic brands of beer will be sold. Proceeds from the bazaar will go to the Pickaway County Board of Mental Retardation and Developmental Disabilities.

The alcoholic beverages must be both sold and consumed within the permit premises as defined in the application and Section 4301.62 of the Ohio Revised Code (“open container statute”) which prohibits anyone possessing an open container of any alcoholic beverage outside of the permit premises area. Whoever violates this statute is guilty of a Misdemeanor.

Following a brief question and answer session, Commissioner Wippel, President of the Board, signed the application as representative of the county, owner of the property on which the fairgrounds is located.

**In the Matter of
Dr. Charles Hedges Upcoming
Expiration of Appointment to Berger Board of Governors:**

Dr. Charles Hedges, one of the county’s four appointments to the Berger Health System’s Board of Governors, four-year term expires on November 18, 2008.

Mrs. Metzler offered the motion to re-appoint Dr. Hedges to another term. Due to the lack of a second on the motion, the matter will be revisited at a later date.

**In the Matter of
Meeting with Joshua Goodwin
Regarding Save Our Homes Task Force:**

Attorney Joshua M. Goodwin of the Southeastern Ohio Legal Services (SEOLS) met with the Commissioners in reference to the creation of a Pickaway County Save Our Homes Task Force.

Mr. Goodwin stated that as most of us are aware, a foreclosure crisis has swept through both the State of Ohio and the nation. With the State of Ohio at one point having the highest per capita foreclosure rate, State Treasurer, Richard Cordray, created the Save Our Homes Task Force to coordinate a network of local foreclosure intervention and legal aid services. Mr. Goodwin stated that it is his hope that such a taskforce could be created in Pickaway County that would bring together local elected officials; law enforcement; the court system; businesses, including realtors and lenders; attorneys; non-profits; chambers of commerce; and other community members to identify community resources, and provide education to help save homes. Mr. Goodwin explained that the objective is not to provide free homes, but to educate homeowners who have fallen behind on their mortgage payments or real estate taxes on where to call for advice and assistance whether they may be victims of predatory lending practices or for a variety of other reasons such as medical/health issues; job loss, etc.

Mr. Goodwin stated that he has already been contacted by Dave Hannahs, Director of the Pickaway County Community Action (PICCA) organization; a representative from the Pickaway Metropolitan Housing Agency; and a local realtor, who all expressed their desire to take part in the taskforce. Commissioner Metzler added that she recently attended a workshop that dealt with similar issues which was also attended by Rojanne Woodward, Director of Job & Family Services, and Dave Hannahs of PICCA.

Following further discussion of the topic, the Commissioners offered their support and suggested to Mr. Goodwin that he continue to work with representatives of the above mentioned entities regarding the implementation of organizing a local Save Our Homes Task Force.

**In the Matter of
Allocation of August Sales Tax Collections:**

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Mr. Reeser offered the motion, seconded by Mrs. Metzler to allocate the August 2008, Sales Tax collections in the following manner:

504,183.06 to 101.0000.4121 – General Fund

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Amended Certificate Approved for
FY05 Community Housing Improvement Program (CHIP) Fund:**

Mr. Reeser offered the motion, seconded by Mrs. Metzler to adopt the following Resolution:

Resolution No: PC-101408-1

WHEREAS, the Budget Commission did approve an **AMENDED CERTIFICATE** in the amount of **\$502** for the **FY05 Community Housing Improvement Program (CHIP)**, then

THEREFORE BE IT RESOLVED that the Pickaway County Board of Commissioners does hereby appropriate the following sum for expenditure during fiscal year ending December 31, 2008:

**Fund #252
FY05 Community Housing Improvement Program (CHIP)
\$502**

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Amended Certificate Approved for
Juvenile Special Project Fee Assessment:**

Mr. Reeser offered the motion, seconded by Mrs. Metzler to adopt the following Resolution:

Resolution No: PC-101408-2

WHEREAS, the Budget Commission did approve an **AMENDED CERTIFICATE** in the amount of **\$2,075** for **Fund 905, Juvenile Special Project Fee Assessment**, then

THEREFORE BE IT RESOLVED that the Pickaway County Board of Commissioners does hereby appropriate the following sum for expenditure during fiscal year ending December 31, 2008:

**Fund #905
Juvenile Special Project Fee Assessment**

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Appropriations Approved:**

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Mr. Reeser offered the motion, seconded by Mrs. Metzler to approve the following requests for the APPROPRIATION OF FUNDS:

**2,000 to 905.0000.4288 – Juvenile Special Project Fees Assessment
75 to 905.0000.4708 – Special Project Fees Assessment Interest
1,000 to 248.2030.5901 – Local Emergency Planning Commission
15,000 to 101.1105.5703 – Contingencies
502 to 252.0000.4926 – CHIP-Other Expenses
502 to 252.5038.5524 – CHIP Projects
100 to 601.6053.5202 – Soil & Water-Medicare
3,800 to 601.6053.5102 – Soil & Water-Salaries**

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Issuance of Blanket Purchase Order Approved:**

Mr. Reeser offered the motion, seconded by Mrs. Metzler to approve the following request for the ISSUANCE OF A BLANKET PURCHASE ORDER:

1,000 for 248.2030.5901 - Local Emergency Planning Commission

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Transfers Approved:**

Mr. Reeser offered the motion, seconded by Mrs. Metzler to approve the following request for the TRANSFER and RE-APPROPRIATION OF FUNDS:

**15,000 from 101.1105.5703 – Contingencies
to
101.1140.5102 – Board of Elections-Salaries**

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Transfers Approved by
County Administrator:**

Ryan Scribner, County Administrator, approved the following requests for the TRANSFER and RE-APPROPRIATION OF FUNDS:

**2,500 from 101.1140.5428 – Board of Elections-Contract Workers
to
101.1140.5301- Board of Elections-Supplies**

**5,000 from 101.1140.5428 – Board of Elections-Contract Workers
to
101.1140.5309 – Board of Elections-Postage**

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Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Update Regarding Pickaway County Airport Project:

Jerry Farington of the Pickaway County Airport Authority met with the Commissioners regarding a future development project.

Mr. Farington reported that *Viatoc Ltd.* has purchased and intends to develop or market 67 acres of real estate adjacent to the Pickaway County Airport. Subject to the Pickaway County Airport Authority Board's and FAA's approval, a proposed initial project will be a 6-8 acre site in the southwest corner of the area adjoining the airport property. One or two buildings will be constructed for use as hangars and for the maintenance, repair, and modification of aircraft. Priming, painting, and assembly work for other industries may also be done. The proposed capital investment will be approximately \$1.6 million, and is expected to create approximately 25 new jobs over a three year period.

The remainder of the development property will be advertised and marketed as commercial or industrial property, and will be listed with the CSX Railroad Marketing Department, P3 Economic Development, and the Ohio Department of Economic Development.

In the Matter of
Weekly Dog Warden Report Filed:

The weekly report for the Pickaway County Dog Shelter was filed for week ending October 11, 2008.

A total of \$315 was reported being collected as follows: \$102.50 in sales of dogs; \$70 in redemptions; \$45 in donations; \$71.50 in sales of tags; \$26 in late tag fee penalties.

Four (4) dogs were destroyed.

No firearms were discharged.

With there being no further business brought before the Board, Mrs. Metzler offered the motion, seconded by Mr. Reeser to adjourn. Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Ula Jean Metzler, Vice President

Glenn D. Reeser
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Patricia Webb, Clerk