

**MONDAY, OCTOBER 6, 2008**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Monday, October 6, 2008, with the following members present: Mr. Jay H. Wippel; Mrs. Ula Jean Metzler, and Mr. Glenn D. Reeser. Ryan Scribner, County Administrator, was also in attendance.

Mr. Reeser offered the motion, seconded by Mrs. Metzler to approve the minutes from the previous meetings.

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of  
Payment of Bills:**

Mrs. Metzler offered the motion, seconded by Mr. Reeser to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated October 3, 2008, in the Commissioners' Voucher Register, and

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio to draw her warrant on this entry in the amount of \$255,233.74 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of  
County Employee Healthcare Insurance Contributions Discussed:**

At the Commissioners' request Ryan Scribner, County Administrator, provided them with various scenarios for consideration in reference to proposed increases in county employees' contributions for single and family healthcare plans to assist in offsetting the 2009 increase to the General Fund. For the past two years, the county's General Fund has absorbed 100% of the annual increases in healthcare costs, while providing a 3% pay increase to county employees.

Following further review of the matter, it was determined that the various scenarios will be reviewed again with a final decision to be made during the Commissioners next scheduled meeting day, Tuesday, October 14.

**In the Matter of  
Travel Authorizations Signed:**

The Commissioners signed Travel Authorizations at the total probable cost of \$1,401.95 for numerous Pickaway County Job & Family Services employees to attend various meetings, seminars, workshops, and training sessions to be held throughout the month of October.

**In the Matter of  
Resignation of Tom Dixon from the  
Pickaway County Board of Mental Retardation & Developmental  
Disabilities Accepted:**

Mr. Reeser offered the motion, seconded by Mrs. Metzler accepting the September 18, 2008, written resignation of Thomas E. Dixon, effective immediately, from the Pickaway County Board of Mental

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Retardation and Developmental Disabilities. Mr. Dixon stated in his letter that his resignation is necessary due to a conflict of interest.

Mr. Dixon was a Pickaway County Board of Commissioners appointment who served as an “at-large” member. The Commissioners have 60 days to replace Mr. Dixon, for which two notices will be placed in the local newspaper.

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of**  
**Promulgation Form Signed**  
**For Local Emergency Planning Commission**  
**Chemical Emergency Response & Preparedness Plan:**

The Commissioners signed the Local Emergency Planning Committee (LEPC) promulgation form stating that Pickaway County has a Chemical Emergency Response and Preparedness Plan in place. The plan establishes the roles, procedures and inter-organizational relationships under which county officials, department heads, and private organizations shall operate in the event of any hazardous materials incident(s) and that it was developed in accordance to Ohio Revised Code (ORC) Chapter 3750 and other local, state and/or federal laws, and supersedes all other Pickaway County Hazardous Material Plans.

**In the Matter of**  
**Meeting with Terry Frazier**  
**Regarding Building Department:**

Terry Frazier, Director of Development & Planning, met with the Commissioners with his weekly briefing on the progress of the county building department.

The Permit Technician position hourly rate to be offered was discussed. Mr. Frazier and Ryan Scribner, County Administrator, reviewed the nearly 130 applications received, of which approximately 10 applicants will be contacted this week in for interviews. It was determined that a \$13.00 to \$15.00 per hour pay range will be offered, based upon individual qualifications and experience.

The Chief Building Official and Building Inspector positions were also discussed. With a minimum amount of applications received thus far after being posted on Pickaway County Jobs One-Stop’s website, it was determined that the specialized positions will be broadcasted on a wider scale in an effort to receive additional applications.

An interim contract was signed with *Asebrook & Co. Architects, LLC*, 454 E. Main St., Suite 236, Columbus, Ohio 43215 for interim building department services that will be provided on a contracted as-needed basis at the rate of \$90.00 per hour.

**In the Matter of**  
**Meeting with AEP Representatives**  
**Regarding Electrical Issue at Sheriff Dept./Jail:**

A meeting was conducted with American Electric Power (AEP) distribution engineers Don Sheldon, Dan Bevan and AEP Chillicothe Manager Jon Buck along with Jim Willeford, Pickaway County Sheriff Department/County Jail Maintenance Supervisor, and Ned Young of *National Electrical Design Company*.

In the past few weeks, on two separate occasions, electrical issues have occurred where the emergency generator kicked on due to what was thought to be reduced electrical voltage coming into the facility. The neighboring State of Ohio Juvenile Detention Facility also experienced the electrical issues, resulting in extensive damage to various pieces of its equipment. In a September 22 meeting Mr. Willeford and Mr. Young held with the Commissioners, it was thought that the problem may be stemming from AEP’s substation power distribution grid, as well as improper fuse locations and a possible “under-fusing” issue.

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Mr. Young explained that the lateral servicing the two facilities and other customers in the area, which originates at AEP's substation located on West Mound Street, travels through a set of separate fuses for the county and state facilities. From there, another lateral splits off and feeds other customers along Island Road. He indicated that there may be electrical load issues and inquired if AEP had plans for expansion to keep abreast of the electrical demands.

AEP representatives responded by stating that it is not a question of loading, however; when they recently conducted upgrade expansions where fuses and fuse holders were replaced throughout Circleville, three that that service both the county and state facilities had been missed, but have since replaced. Plans had been made by AEP to install reclosures, a more complex form of fuse that protects circuits from faults, north the Sheriff Dept./Jail where the lateral splits off.

Following further in-depth discussions regarding the issue, AEP representatives agreed that within a reasonable amount of time, all service from the lateral north of the Sheriff Dept./Jail would be appropriately refused to free itself from servicing other customers in the region, which would then be able to exclusively serve both the Sheriff Dept./Jail and state juvenile facilities.

**In the Matter of**  
**Domestic Violence Awareness**  
**Month Ceremony:**

The Commissioners attended a brief ceremony following a silent march through downtown Circleville as part of raising awareness of domestic violence.

**In the Matter of**  
**Renovation/Construction Drawings for**  
**124 W. Franklin Street Location:**

Terry Frazier, Gene Mattingly, construction consultant, and architect Robert Whiteamire met with the Commissioners with four stamped copies of the renovation/construction drawings for the 124 W. Franklin Street location that will house the county's development & planning office, building department, and EMA office.

The Commissioners reviewed and approved the drawings, which contained all the desired features they previously discussed. The plans will be submitted to the Circleville/Pickaway Building Department for approval, along with a request that the associated fee be waived.

**In the Matter of**  
**Meeting with Terry Frazier**  
**Regarding County Building Department Appeals Board:**

Terry Frazier spoke with the Commissioners and discussed the requirement of an Appeals Board for the county building department to handle disagreements between an applicant and the Chief Building Official (CBO) related to such matters as variances.

Mr. Frazier stated that most building departments, large and small, utilize the State of Ohio Board of Building Standards as an appeals board for commercial appeals, exclusive of residential appeals. He stated that appeals regarding residential construction and contractor registration, not licensure suspension, can be handled locally by a building department advisory board. There is currently such a board in place associated with the Circleville/Pickaway Building Department, to which the Commissioners have an appointee representing the county.

In further discussing the matter, utilizing the existing building department advisory board on an interim basis it was discussed, with no definite decision made at this time.

**In the Matter of**  
**Meeting with Sage Cutler Regarding**

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**“Connect Ohio” Broadband Initiative:**

Sage Cutler, Southwest Region Field Director contracted with the state in relationship to Connect Ohio, Governor Strickland’s broadband Internet access initiative, met with the Commissioners. Nate Green, P3 Economic Development Director, and Robert Adkins, Pickaway County’s Information Technology (IT) Director, were also in attendance.

Connect Ohio is a public-private partnership that works with technology-minded businesses, government entities and universities to accelerate technology throughout the state, including rural areas, and close the digital divide. It is a comprehensive initiative that will blanket Ohio with broadband Internet access and dramatically improve the use of related technology. The program is a result of a partnership between the State of Ohio and Connected Nation, a national non-profit organization that specializes in increasing technology access and literacy. The plan will include efforts to connect low-income Ohioans to technology through programs such as *No Child Left Offline* which places computers in the homes of disadvantaged families. Connect Ohio will work across all sectors of the state economy in partnership with telecommunications providers, information technology companies, public agencies, business leaders, community leaders, researchers and universities in a effort to include to meet specific goals that include the following:

- Affordable broadband availability for all of Ohio;
- Dramatically improved use of computers and the Internet by all Ohioans;
- A local technology planning teams that include every Ohio community;
- A meaningful Internet presence in all Ohio communities to improve citizen services and promote economic development through e-government, virtual education, and e-health solutions; and
- A policy and regulatory framework that encourages continued investment in communications and information technologies year after year.

Mr. Cutler explained that with each county throughout Ohio having its individual needs, the starting point is to develop a local e-Community Leadership Team. The e-Community Leadership Team is to be comprised of community leaders from the following nine sectors to provide the most comprehensive picture of the community in the terms of broadband deployment:

- Business & industry
- K – 12
- Healthcare
- Libraries
- Higher Education
- Community Based Organization
- Government
- Tourism, recreation & parks
- Agriculture

A State of Ohio broadband service inventory map was provided to the Commissioners reflecting where broadband services are currently available and the areas where they are not. Mr. Cutler stated that one challenge will be to encourage Internet providers to expand their infrastructure to those areas not currently served. In order for Internet providers to invest in this expansion, it will require local communities to present reasons why its population wants/needs to be online in. In other words, the concept needs to be approached on both the supply and demand sides. It will also be necessary to work on the legislative side at the federal and state levels to get proper policies passed to encourage Internet providers to build-out its infrastructure and where grant funding sources can be found to accomplish this.

When Mr. Cutler stated that ideally the county’s e-Community Leadership Team should be in place sometime before the end of the year, Mr. Green stated that there has been a team of local leaders in place on a smaller scale. However, up to this point, the team has been focused more on the development of a fiber ring in the Circleville area to connect the city to healthcare and education providers. This team of local leaders could be expanded to encompass the targeted remaining sectors. Mr. Green also stated that there has been a state stimulus package passed by the Legislature in which \$80 million is included for local development of broadband infrastructure. In relationship to this, it was mentioned that Senator John Carey specifically has Pickaway County’s, (and also Gallia County’s) needs in mind.

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Mr. Cutler stated that the first step would be to hold a kick-off meeting where these team leaders would develop a local vision in order to get to the next level. This would be a Community Benchmark Workshop conducted where the team leaders would then bring back several of their peers from their respective sectors at the next meeting to brainstorm and identify resources available, identify how they are currently utilizing computers and information technology, and what they need to be doing in the near future that is not being done now in order to develop action plans to determine the steps that need to be followed to fill in those gaps and move forward for the future. He stated that he would also like two or three action ideas for the entire community, with the development of a fiber optic ring being one, and providing education on how to utilize computers/IT more effectively being another. Mr. Cutler would facilitate the various meetings and create a report from the gathered information that would be geared toward the delivery of a strategic IT plan for the entire community with the key items and projects that the team has decided is important. This would be about a six to eight month process, at no cost to the county. Mr. Cutler then stated that once the project components have been determined, if desired, he could also assist in moving forward with project management and implementation as well, however; the cost for those services is outside of the state contract.

Following further discussion of the topic, it was determined that the Pickaway County e-Community Leadership Team kick-off meeting will be scheduled for Monday, November 17, and will be held at the Pickaway County Service Center, 2<sup>nd</sup> Floor meeting room, beginning at 11:00 a.m. A letter will be sent out informing local leaders of the kick-off meeting that are associated with the various above-mentioned sectors.

**In the Matter of**  
**Fund Transfer Approved:**

Mr. Reeser offered the motion, seconded by Mrs. Metzler to approve the following FUND TRANSFER requests:

**62,953.25 from 101.5001.5702 – Job & Family Services-Mandated Share Expenditures**  
**to**  
**206.0000.4902 – 206.0000.4902 – Job & Family Services-Mandated Share Receipts**  
  
**50,000 from 101.5005.5401 – Children Services-Maintenance of Children Expense**  
**to**  
**207.0000.4901 – County Maintenance of Children**

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of**  
**Transfer Approved by County Administrator:**

Ryan Scribner, County Administrator, approved the following request for the TRANSFER & RE-APPROPRIATION of funds:

**28,000 from 251.6212.5520 – FY07 CDBG-Projects**  
**to**  
**251.6212.5521 – FY07 CDBG-Administration**

**In the Matter of**  
**Weekly Dog Warden Report Filed:**

The weekly report for the Pickaway County Dog Shelter was filed for week ending October 4, 2008.

A total of \$148.00 was reported being collected as follows: \$102.50 in sales of dogs; \$0 in redemptions; \$0 in donations; \$45.50 in sales of tags; \$39 in late tag fee penalties.

Six (6) dogs were destroyed.

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No firearms were discharged.

With there being no further business brought before the Board, Mrs. Metzler offered the motion, seconded by Mr. Reeser to adjourn. Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Ula Jean Metzler, Vice President

Glenn D. Reeser  
BOARD OF COUNTY COMMISSIONERS  
PICKAWAY COUNTY, OHIO

Attest: Patricia Webb, Clerk