

MONDAY, NOVEMBER 24, 2008
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Monday, November 24, 2008, with the following members present: Mr. Jay H. Wippel and Mr. Glenn D. Reeser. Mrs. Ula Jean Metzler was absent. Ryan Scribner, County Administrator, was also in attendance.

Due to today's absence of Mrs. Metzler and the absence of Mr. Reeser on November 17, 2008, the November 17, 2008 meeting minutes will be read for approval on December 1, 2008.

Attest: Patricia Webb, Clerk

**In the Matter of
Payment of Bills:**

Mr. Reeser offered the motion, seconded by Mr. Wippel to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated November 24, 2008, in the Commissioners' Voucher Register, and

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio to draw her warrant on this entry in the amount of **\$352,416.18** on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, absent; Mr. Reeser, yes.
Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Judging of 2009 Dog Tag Poster Contest Entries:**

The Commissioners judged the entries for the 2009 Dog Tag poster contest with the theme of "Dog Tags - Your dog's ticket home." The contest was open to all fourth and fifth grade students throughout the county. J.D. Hartsock's poster, a fifth grade student at Westfall Elementary School, was chosen as the winning entry. A presentation will be scheduled at J.D.'s school, where he will receive the Pickaway County 2009 Dog Tag #1 in addition to a dog "goodie bag".

**In the Matter of
Resolution Adopted for
THEN and NOW CERTIFICATION:**

Mr. Reeser offered the motion, seconded by Mr. Wippel for the Board to adopt the following Resolution:

Resolution No.: PC-112408-1

WHEREAS, for the period of **December 1, 2008, to January 31, 2009**, all purchases of **\$750 or less are exempt from the THEN and NOW CERTIFICATION requirements**, then

THEREFORE BE IT RESOLVED that for any person authorized to make purchases shall, within three (3) business days of making a purchase, file with the Pickaway County Auditor a written document stating the purpose, amount, and date of the purchase along with the name of the vendor.

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, absent; Mr. Reeser, yes.
Voting No: None. Motion carried.

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In the Matter of
Change Order #3 Approved for
Pickaway County Dog Shelter Construction Project:

Change Order #3 from *C.P. Construction Co., Inc.* in the amount of \$2,411 was approved for the Pickaway County Dog Shelter Construction Project. The Change Order is for the finishing and insulation of walls and the ceiling in an area of the facility that was not included in the original specifications, bringing the total construction project cost to \$394,211.

In the Matter of
Proposal from C. P. Construction Approved
For Building Department Renovations:

Mr. Reeser offered the motion, seconded by Mr. Wippel to approve the proposal in the amount of \$24,000 from *C. P. Construction Co., Inc.*, P.O. Box 134, 12967 Ashville Pike, Ashville, Ohio 43013 for renovations to the future site of the Pickaway County Building Department, located at 124 W. Franklin Street.

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, absent; Mr. Reeser, yes.
Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Meeting with Terry Frazier
Regarding Survey for Pickaway County Airport Authority
That Includes McCrady Road:

Terry Frazier, Director of Development & Planning, spoke briefly to the Commissioners regarding a recent survey performed by Michael E. Clark of *Michael E. Clark & Associates* that was commissioned by the Pickaway County Airport Authority. The survey included McCrady Road, which provides access to the county airport.

Mr. Frazier stated that Mr. Clark incorporated the road in the survey because he, after researching the matter, could not find where the road had ever been dedicated and accepted by the Pickaway County Board of Commissioners. However, in his research he did find that on April 11, 1977, the Commissioners adopted a Resolution turning the road over to the Pickaway Township Trustees, retroactive to December 31, 1976.

Mr. Frazier stated that he will be researching the matter further and may eventually need to come back to the Commissioners for the road's formal dedication and acceptance by the county if he finds it was not previously done.

In the Matter of
Approval of Plat for
The Woods at Split Rock:

Terry Frazier, Director of Development & Planning, presented the Commissioners with a plat for The Woods at Split Rock Subdivision. The plat has been conditionally approved by the County Planning Commission and the Pickaway County Engineer will be providing his approval.

Subsequent the Commissioners' review and a brief question and answer session regarding the plat, Mr. Reeser offered the motion, seconded by Mr. Wippel to adopt the following Resolution:

Resolution No.: PC-112408-2

BE IT RESOLVED, that the Pickaway County Commissioners accepted and approved the plat for, **The Woods at Split Rock, Scioto Twp., Pickaway County, Ohio, V. M. S. 1678**, then

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THEREFORE BE IT RESOLVED, that all right-of-ways for roads, streets, and easements be accepted for public use as shown on said plat.

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, absent; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Meeting with Terry Frazier
Regarding County Building Department:

Terry Frazier, Director of Development & Planning, met with the Commissioners with his weekly briefing regarding the county building department.

The following topics were reviewed:

- Mr. Frazier will be meeting with the Mayor of Circleville, the City of Circleville Safety Director, and the City Service Director, regarding the transition of records from the city building department. He informed the Commissioners that a formal Public Records Request may be necessary to receive the documents.
- Mr. Frazier will be attending the Pickaway County Board of Health's meeting scheduled for 7:00 p.m. on Tuesday, November 25, to discuss indemnification language in the Health Department's contract related to providing electrical and plumbing inspections for manufactured homes located in manufactured home parks.
- It was determined that members of the Pickaway County Building Department's Appeals Board for residential appeals will remain consistent by trade with the city's current Appeals Board. It was also determined that the transitioned Appeals Board will hear appeals only related to property maintenance issues within the City of Circleville limits.
- A seminar will be scheduled for township zoning inspectors and township trustees around mid-December to provide information and receive questions regarding the building department transition.

In the Matter of
Appropriations Approved:

Mr. Reeser offered the motion, seconded by Mr. Wippel to approve the following requests for the APPROPRIATION OF FUNDS:

20,000 to 503.6916.5300 – Darby Sewer Subdistrict-Materials
3,000 to 503.6916.5402 – Darby Sewer Subdistrict-Repairs

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, absent; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Advance Back Approved:

Mr. Reeser offered the motion, seconded by Mr. Wippel to approve the following CASH ADVANCE BACK request:

3,143.74 from 239.2059.5801 – High Visibility Enforcement Overtime Grant-Advance Back
to
101.0000.4910 – General – Advance Back

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, absent; Mr. Reeser, yes. Voting No: None. Motion carried.

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**In the Matter of
Transfers Approved by County Administrator:**

Ryan Scribner, County Administrator, approved the following requests for the TRANSFER and RE-APPROPRIATION OF FUNDS:

**10,000 from 201.3007.5506 – Auto License & Gas Tax-Bridges & Culverts-Contract Projects
to
201.3007.5401 – Auto License & Gas Tax-Bridges & Culverts-Contract Services**

**26,000 from 201.3007.5506 – Auto License & Gas Tax-Bridges & Culverts-Contract Projects
to
201.3006.5501 – Engineer-Labor**

**2,000 from 201.3007.5506 – Auto License & Gas Tax-Bridges & Culverts-Contract Projects
to
201.3005.5481 – Auto License & Gas Tax-Utilities**

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, absent; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Transfers Approved by County Administrator:**

Ryan Scribner, County Administrator, approved the following requests for the TRANSFER and RE-APPROPRIATION OF FUNDS:

**50 from 101.1140.5428 – Board of Elections-Contract Workers
to
101.1140.5403 – Board of Elections-Travel**

**12 from 225.2024.5203 – Youth Services Grant-Insurance
to
225.2024.5202 – Youth Services-Medicare**

**115 from 225.2024.5203 – Youth Services Grant-Insurance
to
225.2024.5201 – Youth Services Grant-PERS**

**850 from 225.2024.5203 – Youth Services Grant-Insurance
to
225.2024.5102 – Youth Services Grant-Salaries**

**10 from 225.2060.5203 – Juvenile-Volunteers-Insurance
to
225.2060.5201 – Juvenile-Volunteers-PERS**

**100 from 225.2060.5203 – Juvenile-Volunteers-Insurance
to
225.2060.5102 – Juvenile-Volunteers-Salaries**

**100 from 101.1215.5203 – Juvenile Court-Insurance
to
101.1215.5202 – Juvenile Court-Medicare**

2,850 from 101.2012.5403 – Sheriff Administration-Travel Expenses

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**to
101.2012.5501 – Sheriff Administration-Equipment
200 from 101.2012.5404 – Sheriff-Administration-Advertising
to
101.2012.5301 – Sheriff Administration-Supplies
1,800 from 101.2012.5430 – Sheriff Administration-Training
to
101.2012.5501 –Sheriff Administration-Equipment
25,000 from 101.1105.5703 – Contingencies
to
101.2012.5308 – Sheriff-Food for Prisoners
1,000 from 101.1217.5428 – Juvenile Detention Home-Contract Worker
to
101.1217.5417 – Juvenile Detention Home- Detention Center
1,000 from 101.1217.5501 – Juvenile Detention Home-Equipment
to
101.1217.5417 – Juvenile Detention Home-Detention Center**

**In the Matter of
Weekly Dog Warden Report Filed:**

The weekly report for the Pickaway County Dog Shelter was filed for week ending November 22, 2008.

A total of \$106 was reported being collected as follows: \$-0- in sales of dogs; \$45 in redemptions; \$22 in donations; \$26 in sales of tags; and \$13 in late tag fee penalties.

One (1) dog was destroyed.

No firearms were discharged.

With there being no further business brought before the Board, Mr. Reeser offered the motion, seconded by Mr. Wippel to adjourn. Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, absent; Mr. Reeser, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

ABSENT
Ula Jean Metzler, Vice President

Glenn D. Reeser
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Patricia Webb, Clerk