

MONDAY, NOVEMBER 3, 2008
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Monday, November 3, 2008, with the following members present: Mr. Jay H. Wippel; Mrs. Ula Jean Metzler, and Mr. Glenn D. Reeser. Ryan Scribner, County Administrator, was also in attendance.

Mrs. Metzler offered the motion, seconded by Mr. Reeser to approve the minutes from the previous meetings.

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Payment of Bills:**

Mrs. Metzler offered the motion, seconded by Mr. Reeser to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated October 30, 2008, in the Commissioners' Voucher Register, and

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio to draw her warrant on this entry in the amount of \$567,624.37 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Approval to Use Solid Waste Revolving Fund to
Pay Shred-It Invoices:**

Mr. Reeser offered the motion, seconded by Mrs. Metzler to approve an amount up to \$2,000 to be paid from the county's balance in the Ross, Pickaway, Highland, Fayette (RPHF) Joint Solid Waste District Revolving Fund for the return of the Shred-It company to shred remaining county documents designated for destruction. These are county documents that did not have the opportunity to be destroyed during the community Shred-It day held earlier this year.

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb

A copy of the Commissioner's approval will be provided to the Pickaway County General Health District, as any allowable expenditure made from the RPHF Joint Solid Waste Management District Revolving Fund also requires approval from the Board of Health.

**In the Matter of
Pumpkin Show Parking at
Pickaway County Service Center:**

For a large number of years, the Commissioners have allowed various organizations to utilize the Pickaway County Service Center (PCSC) parking lot on Wednesday through Saturday of Pumpkin Show week as a means in which to raise funds. There are two shifts per day – for a total of eight organizations. Including Pumpkin Show 2008, a “first come/first serve” request using the lottery system has been used to determine which organizations will be able to use the parking lot, however, with the significant increase of

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requests over the years, the Commissioners determined that four core organizations directly involved with the county will be designated to utilize the parking lot for fundraising, and the remaining slots will be designated to 501 (c) 3 non-profit organizations that will be selected by means of the lottery system. A list of 501 (c) 3 organizations will be obtained for the Commissioners' review, and letters will be sent to past participating organizations informing them of the county's new policy.

**In the Matter of Contract for
Sale and Purchase of Real Property
Agreement Signed with Chuck & Sharon Pritchard:**

The Commissioners signed the Contract for Sale and Purchase of Real Property in the amount of \$20,351 from Charles W. and Sharon G. Prichard. The contract is related to the Red River Bridge Replacement project (Ohio Department of Transportation LPA RE 840-L) on Commercial Pont Road, PC-CR4-2.64. The purchase of the real property is necessary to obtain proper slopes and shoulders required for the new bridge, which will be purchased with Pickaway County Engineering Department funds.

**In the Matter of
Travel Authorizations Signed:**

The Commissioners signed Travel Authorizations at the total probable cost of \$1,700.20 for numerous Job & Family Services employees to attend various meetings, and training sessions to be held throughout the month of November.

**In the Matter of
Authorization for County Engineer to
Purchase Bulk Highway Salt on Emergency Basis:**

Robert Parker, County Engineer, and Chris Mullins, Deputy Engineer, met with the Commissioners to obtain their authorization for Mr. Parker to purchase highway bulk salt on an emergency basis if needed.

This past September, the Commissioners conducted the annual bid opening on behalf of the county engineering department for the purchase of highway bulk salt, resulting in no bids received. Mr. Parker explained that the salt company's from various mid-west states, due last year's high demand/usage, had already committed or allocated their salt supply earlier this year. Prices have nearly doubled as well. He stated that his highway department currently has salt in storage, however; depending on the upcoming winter weather he is not sure if there will be enough to treat county roads for the entire season. In order to stretch the county's existing salt supply, the engineering department plans to blend sand and/or fractured stone (grit) on a 2 to 1 ratio with the salt in addition to only treating intersections, curves, hills, bridges, etc.

Mr. Parker stated that the Ohio Revised Code allows county engineers to purchase bulk salt on an emergency basis from other municipalities, however; he would like to also be able to purchase salt from private salt suppliers on an emergency basis without the normal bidding process.

Following further discussion regarding the issue, Mr. Reeser offered the motion, seconded by Mrs. Metzler authorizing Robert E. Parker, Pickaway County Engineer, to purchase bulk highway salt from potential private salt suppliers on an emergency basis without the normal bidding process if necessary to treat county roads during the 2008/2009 winter season.

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

Mr. Parker stated that he will be sending letters to all township trustees, as a portion of townships purchase bulk salt from the county engineering department during winter seasons, explaining that salt allocations will have to be rationed due to the current circumstances. The method on how to determine the amount of the allocations will need to be decided upon. The letter will also include recommending the trustees to follow the county engineer's plan and only treat township road intersections, curves, hills, bridges,

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etc. Mr. Parker also plans to place an article in the local newspaper so the public can be made aware of the salt shortage and that county roads will not be able to be treated in the same manner as in the past.

In the Matter of
Authorization to Increase
General Sewer District User Rates:

Robert Parker, Pickaway County Engineer/Sanitary Engineer, and Chris Mullins, Deputy Engineer, then spoke to the Commissioners regarding increasing the county's General Sewer District monthly sanitary user rates.

This past September, Mr. Mullins met with the Commissioners about the implementation of annual preventative maintenance/repair and capital improvement plans for the county's four waste water treatment plants (WWTP) that service Circle Hills, Wintergreen, Knollwood Village, and Walnut Heights (which includes Sunnyside Acres) Subdivisions. Mr. Mullins had informed the Commissioners that sanitary sewer mains need to be cleaned and vacuumed on a four-year rotation (annual cost: \$5,816); the lift-station at for Sunnyside Acres needs to be cleaned on a semi-annual basis (annual cost: \$950); annual sand bed removal and replacement need to be conducted (annual cost: \$4,000); and miscellaneous ongoing repairs, including but not limited to airline repairs, blower repairs, cleaning of effluent lines, etc. are required (annual cost: \$12,000), all totaling \$22,766 per year. Total capital improvements to the sewer package plants would require an additional \$48,300. A discussion in reference to increasing the monthly sanitary sewer user rates to cover the costs was held in that September meeting.

In revisiting the matter, Mr. Mullins presented the Commissioners with three separate monthly rate increases, being \$2.36; \$4.00; or \$8.85 per month from the current rate of \$41.35. He stated that the \$4.00 increase would cover the costs for the cleaning and vacuuming of sanitary sewer mains on a four-year rotation; semi-annual cleaning of the lift-station; and annual costs for sand bed removal and replacement.

An in-depth discussion then followed when Mr. Wippel stated that the rate increase will not cover both the preventative maintenance and capital improvements. He stated that they are separate issues and he would rather consider other options, such as a cash advance from the county's Capital Improvement Fund that could be paid back over a ten-year period for the capital improvements, or obtain a loan from the state, i.e. the Ohio Public Works Commission (OPWC). He went on to state that if the capital improvements were made, this should eliminate some of the preventative maintenance issues and associated costs. Commissioners Metzler and Reeser didn't necessarily agree with advancing county capital improvement funds, stating that sewer districts are to be self-sustaining and the preventative maintenance and capital improvement costs are to be covered by the user rates. Mr. Reeser went on to say that he feels that at least a \$4.00 a month increase should be implemented, and the money that would be generated designated for the miscellaneous repairs contained within could be used to service the debt for a 0% interest loan from OPWC. Mr. Mullins then pointed out that the \$4.00 per month rate increase does not cover the \$12,000 miscellaneous repair costs, it only includes the costs for the rotating annual cleaning and vacuuming of sewer mains, semi-annual cleaning of the lift-station, and annual sand bed removal/replacement. In discussing the \$4,000 designated for annual sand bed removal/replacement, ways in which those costs may be decreased were reviewed. A reserve could then be built up to service a 0% interest OPWC loan.

Following further dialogue regarding the matter, Mr. Wippel said that he felt a \$2.36 per month increase would be a "good start" by covering the annual cleaning of sewer mains and semi-annual cleaning of the lift-station costs. After stating that he is not pleased about a \$4.00 per month increase, Mr. Reeser said he definitely does not want to see a \$8.85 increase, however something has to be done to stay up with the various costs.

Mr. Wippel then called for a motion, which was provided by Mr. Reeser, and seconded by Mrs. Metzler to increase the General Sewer District monthly sewer rates in the amount of \$4.00, effective January 1, 2009, bringing the new rate to \$45.35.

Voting on the motion was as follows: Mr. Wippel, no; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: One. Motion carried.

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A notice of the increase will be presented in the annual newsletter that is mailed to the sanitary sewer users notifying them of the increase which will specifically spell out the various issues and costs, stressing that up to this point, the user rates have only been able to cover the WWTP operations and not the inevitable preventative maintenance and capital improvement costs.

The possibility of hooking Walnut Heights Subdivision, currently under Ohio EPA Findings and Orders, into the Village of Ashville's sanitary sewer plant by way of a lift-station was also discussed. Mr. Mullins stated that he has briefly spoken to the Village of Ashville's Administrator, Franklin Christman, in the past which seemed receptive to the concept. Mr. Mullins stated that he will contact Mr. Christman to explore the matter further as this option seems to be more cost-effective than upgrading the county's WWTP.

In the Matter of
Meeting with Terry Frazier Regarding
County Building Department:

Terry Frazier, Director of Development and Planning, met with the Commissioners with his weekly briefing regarding the county building department.

A third proposal for renovations to the department's new location was provided for the Commissioners review. Mr. Frazier stated that he is expecting an additional proposal from a local contractor later in the day.

Recommendations for the chief building official and building inspector positions and proposed wages and benefits were the next topics of discussion.

At 11:10 a.m., Mr. Reeser offered the motion, seconded by Mrs. Metzler to enter into Executive Session to discuss the personnel matters.

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb

At 11:25 a.m., Mr. Reeser offered the motion, seconded by Mrs. Metzler to resume Regular Session.

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb

No action was taken.

Transferring a portion of the city building department property to the county was reviewed. It was determined that Mr. Frazier will contact Brad Jacobs, the new City of Circleville Safety Director, to further explore the matter.

In the Matter of
Economic Development Update
Provided by Nate Green:

Nate Green, P3 Economic Development Director, met with the Commissioners to provide an update. Terry Frazier, Director of Planning & Development, was also in attendance.

Topics reviewed included:

- **Collection of Joint Economic Development District (JEDD) Income Taxes:** Columbus City Council has passed the Joint Economic Development District (JEDD) agreement that includes an income tax agreement between the City of Columbus, Village of Ashville, and Harrison Township. Collection of the income taxes should begin in mid-December.
- **Madison Township JEDD:** Columbus City Council has not yet signed the JEDD agreement with Madison Twp. Mr. Green will contact the City of Columbus Deputy Economic Development

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Director, Mike Stevens, to inquire about the matter and report back to the Commissioners with his findings.

- **New business prospect:** A new business prospect is looking at constructing a warehouse next to the *Hyperlogistics* warehouse located in Harrison Township.
- **Pickaway County Airport:** Mr. Green would like to obtain a letter of support from the Commissioners to the Federal Aviation Administration (FAA) for the extension of the Pickaway County Airport runway related to the proposed development of real estate adjacent to airport property already purchased by a developer. He also plans to obtain a letter of support from Congressman Hobson.
- **“Spec” Building in Harrison Township:** The new “spec” building in Harrison Township is now under roof. Two prospects have shown interest in the building, which is expected to be completed sometime in February 2009.
- **Telesis Technologies:** The company located on U.S. Rt. 23 S recently laid-off sixteen employees, however; is not expecting additional lay-offs or to relocate.
- **Georgia-Pacific:** Mr. Green recently met with the general manager of Georgia-Pacific, also located on U.S. Rt. 23 S. The company is doing well, and has plans to eventually add five or six new employees its current ninety-five.
- **DuPont:** American Electric Power (AEP) representatives are stating that the electrical power issues experienced at DuPont and other industry in the area have been corrected. DuPont representatives are stating that the situation has improved, but is not totally resolved. A meeting with State Senators Carey and Schaeffer, representatives from the Public Utilities Commission of Ohio (PUCO), and AEP representatives is planned to discuss the matter.
- **Clean Ohio Fund:** At the Commissioners’ request, Mr. Green will look into grant funding that may be obtained through the Clean Ohio fund for the purpose of acquiring property in the county that would be designated for rails-to-trails conversions.
- **Tata Indian Delegation Group:** Mr. Reeser informed Mr. Green of an upcoming meeting with the Tata Group – Indian Delegation scheduled to take place at the City of Columbus Chamber of Commerce that he would like Mr. Green to attend. Tata is a large conglomerate based in India that has set up a call center in southern Ohio and is involved in many industries and would like to expand in Ohio in coming years. The group’s interest lies in industrial engineering and computer/IT areas.
- **Prevailing Wage:** At the Commissioners request, Mr. Green will look into the latest interpretation/clarification of the existing prevailing wage law guidelines that could adversely affect various projects.
- **Circle Green, LLC:** Circle Green, LLC firm was recently awarded CLEAN OHIO funds and is committed to clean-up the former Jefferson-Smurfit property, however; it has no firm tenants at this time for the site.
- **Casto Developers/TIF:** Casto Developers will be requesting modifications to the Tax Increment Financing (TIF) agreement related to infrastructure once the Ohio Department of Transportation approves changes to the engineering plans for an intersection light on South Court Street at Circleville Crossings near the Super Wal-Mart Center.
- **Former Thomson Consumer Site:** Remaining property available at the former Thomson Consumer site located and is continuing to be marketed.
- **Cooperative Economic Development Agreement:** The Village of Ashville Council is requesting talks regarding the CEDA agreement for the area.
- **Crane Plastics Former Site:** A prospect has recently shown interest in the former Crane Plastics building located in the City of Circleville.
- **Grant Writer:** A grant coordinator has recently been obtained that is focusing on acquiring grants through CLEAN OHIO for cleanup and redevelopment activities.

At the conclusion of the meeting, the Commissioners thanked Mr. Green for the update.

In the Matter of
Quarterly Expending Plan Discussed:

With the current economic climate, Ohio Revised Code §5705.392, “County Expending Plan”, was discussed as an option to consider where a board of county commissioners may adopt a spending plan setting forth a quarterly schedule of expenses and expenditures for each office/department/division.

No definite decision was made.

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**In the Matter of
Amended Certificates Approved for
Children Services; Workforce Development-WIA;
Pickaway County Park District:**

Mr. Reeser offered the motion, seconded by Mrs. Metzler to adopt the following Resolution and Amended Certificate requests:

Resolution No.: PC-110308-1

WHEREAS, the Budget Commission did approve an **AMENDED CERTIFICATE** in the amount of **\$150,000, Children Services Fund, Fund #207**, then

THEREFORE BE IT RESOLVED that the Pickaway County Board of Commissioners does hereby appropriate the following sum for expenditure during fiscal year ending December 31, 2008:

**Fund #207
Children Services Fund**

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

Resolution No.: PC-110308-2

WHEREAS, the Budget Commission did approve an **AMENDED CERTIFICATE** in the amount of **\$300,000, Workforce Development-WIA, Fund #257**, then

THEREFORE BE IT RESOLVED that the Pickaway County Board of Commissioners does hereby appropriate the following sum for expenditure during fiscal year ending December 31, 2008:

**Fund #257
Workforce Development-WIA**

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

Resolution No.: PC-110308-3

WHEREAS, the Budget Commission did approve an **AMENDED CERTIFICATE** in the amount of **\$15,000, Pickaway County Park District, Fund #639**, then

THEREFORE BE IT RESOLVED that the Pickaway County Board of Commissioners does hereby appropriate the following sum for expenditure during fiscal year ending December 31, 2008:

**Fund #639
Pickaway County Park District**

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Creation of New Line Item Approved:**

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Mr. Reeser offered the motion, seconded by Mrs. Metzler to approve the following request for the CREATION OF A NEW LINE ITEM:

227.0000.4557 – Juvenile Court-SVAA Grant

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Appropriations Approved:**

Mr. Reeser offered the motion, seconded by Mrs. Metzler to approve the following requests for the APPROPRIATION OF FUNDS:

**15,000 to 639.0000.4556 – Pickaway County Park District-Local Share
15,000 to 639.6052.5901 – Pickaway County Park District-Other Expenses
222,000 to 257.5029.5401 – JFS-Adult Probation
33,000 to 257.5028.5401 – JFS-Youth Program
45,000 to 257.5031.5401 – JFS-Dislocated Worker Program
150,000 to 207.5020.5401 – JFS-PCSA Contract Services
300,000 to 257.0000.4557 – JFS-State Share/Reimbursement from Ross County
150,000 to 207.0000.4247 – Ohio Dept. Job & Family Services-Children Services**

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Cash Advance Approved:**

Mr. Reeser offered the motion, seconded by Mrs. Metzler to approve the following CASH ADVANCE request:

**964.06 to 101.1105.5801 – General Fund-Advance
to
227.0000.4910 – VOCA Grant**

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Transfers Approved by County Administrator:**

Ryan Scribner, County Administrator, approved the following requests for the TRANSFER and RE-APPROPRIATION OF FUNDS:

**10,000 from 201.3007.5495 – Auto License & Gas Tax-Equipment Lease/Rental
to
201.3007.5495 – Auto License & Gas Tax – Equipment
1,550 from 101.2012.5212 – Sheriff-Administration-PERS-LE
to
101.2010.5201 – Sheriff-Road Patrol-PERS**

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**100 from 101.1140.5428 – Board of Elections-Contract Workers
to
101.1140.5309 – Board of Elections-Postage**

**1,000 from 101.1140.5428 – Board of Elections-Contract Workers
to
101.1140.5501 – Board of Elections-Equipment**

**50 from 101.1140.5428 – Board of Elections-Contract Workers
to
101.1140.5402 – Board of Elections-Contracts/Repairs**

**125 from 101.1140.5428 – Board of Elections-Contract Workers
to
101.1140.5489 – Board of Elections-Travel Expense**

**In the Matter of
Weekly Dog Warden Report Filed:**

The weekly report for the Pickaway County Dog Shelter was filed for week ending November 1, 2008.

A total of \$678.50 was reported being collected as follows: \$134.50 in sales of dogs; \$75 in redemptions; \$105 in donations; \$234 in sales of tags; \$130 in late tag fee penalties.

Seven (7) dogs were destroyed.

No firearms were discharged.

With there being no further business brought before the Board, Mrs. Metzler offered the motion, seconded by Mr. Reeser to adjourn. Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Ula Jean Metzler, Vice President

Glenn D. Reeser
BOARD OF COUNTY COMMISSIONERS
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Attest: Patricia Webb, Clerk