

MONDAY, DECEMBER 22, 2008
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Monday, December 22, 2008, with the following members present: Mr. Jay H. Wippel; Mrs. Ula Jean Metzler; and Mr. Glenn D. Reeser. Ryan Scribner, County Administrator, was also in attendance.

In the Matter of
Minutes Approved:

Mr. Wippel offered the motion, seconded by Mr. Reeser to approve the minutes from December 15, 2008.

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Payment of Bills:

Mr. Reeser offered the motion, seconded by Mrs. Metzler to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated December 19, 2008, in the Commissioners' Voucher Register, and

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio to draw her warrant on this entry in the amount of \$618,354.36 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Satisfaction of Mortgage
Signed for Frances Scarberry:

A Satisfaction of Mortgage was signed for Frances Scarberry, 18140 U.S. Rt. 23 N, Circleville, Ohio 43113. Ms. Scarberry was a 1999 recipient of Pickaway County FY99 Community Housing Improvement Program (CHIP) funds in the amount of \$3,124 in the form of a zero percent (0%), ten (10)-year forgivable declining loan for rehabilitation that was performed on her home.

In the Matter of
Justin Merkle of Maintenance Department
Classified as an Intermittent County Employee:

Mr. Reeser offered the motion, seconded by Mrs. Metzler appointing **Justin Merkle, an employee of the Pickaway County Maintenance Department** as an **intermittent, unclassified county employee effective December 8, 2008**, to align with the first pay period of 2009. Mr. Merkle works on an irregular schedule determined by the fluctuating demands of the department. This change in classification does not affect Mr. Merkle's current hourly rate.

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

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In the Matter of
Meeting with Melissa Betz
Regarding 2009 General Fund Budget:

Pickaway County Auditor, Melissa Betz, met with the Commissioners and reviewed the county's 2009 General Fund in the amount of \$14,202,814.23 prior to its formal adoption. Due to the current uncertain economy, the Commissioners have decided to formally institute a quarterly budget plan to adjust departmental appropriation distributions if it becomes necessary. The first quarter appropriation total is anticipated to be \$8,394,651.71. An approximate \$2.4 million General Fund carry-over is expected.

Plans are to formally adopt the budget following the meeting scheduled later in the day with elected officials and department heads to review departmental appropriations and setting forth the quarterly spending plan.

In the Matter of
Meeting with Terry Frazier
Regarding County Building Department:

Terry Frazier, Director of Development & Planning, provided the Commissioners with his weekly briefing regarding the Pickaway County Building Department.

Mr. Frazier reported that the opening of the building department is on schedule though renovations to the department's new location continues. The building department staff will work out of the rear office for the first days of January 2009, pending completion of any work on the front of the building. Telephone service is expected to be installed next week. Plans have been made for the sign at the new facility and if needed, a temporary sign will be provided if the finished sign is not available on January 2.

Building department services contracts with the Villages of New Holland, Orient, and Commercial Point were reviewed. The services spelled out within the contracts are necessary in order for municipalities to be in compliance with the Ohio Board of Building Standards.

In the Matter of
Contracts for County Building Department Services
Signed with Villages of New Holland,
Orient, and Commercial Point:

Following the Commissioners' review of the above-mentioned contracts, Mrs. Metzler offered the motion, seconded by Mr. Reeser to enter into separate contracts for the period of one (1) year, commencing January 1, 2009, with the Village of New Holland, Village of Commercial Point, and Village of Orient. The purpose of the contracts is for the Pickaway County Building Department to provide any necessary administrative services, inspections, and otherwise take all action necessary to enforce the building regulations. The Village of New Holland contract is for commercial services and the contracts with the Villages of Orient and Commercial Point include residential and commercial services. The services provided shall also include the collection of all required building permit fees during the period of the contracts and registration of contractors performing working within the villages including administration of contractor registration bonds.

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Verizon Contract Signed for
County Building Department Telephone System:

The contract with *Verizon*, to provide and install a telephone system for the Pickaway County Building Department located at 124 W. Franklin Street, Circleville, Ohio that was previously approved by the Commissioners on December 15, 2008, was signed in the amount of **\$5,923.76**

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In the Matter of
Plat Approved for
Mound Place Subdivision, Section 1:

A plat was brought before the Commissioners for their approval for Mound Place Subdivision, Section 1. The plat was previously approved by the Pickaway County Planning Commission and Pickaway County Engineer.

Upon completion of the Commissioners' review of the plat, Mrs. Metzler offered the motion, seconded by Mr. Reeser to adopt the following Resolution:

Resolution No.: PC-122208-1

BE IT RESOLVED, that the Pickaway County Commissioners accepted and approved the plat for **Mound Place Subdivision, Section 1, Circleville Township, Pickaway County, Ohio, Section 32, Township 11**, then

THEREFORE BE IT RESOLVED, that all right-of-ways for roads, streets, and easements be accepted for public use as shown on said plat.

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Meeting with Terry Frazier & Mike Arcari
Regarding Cooperative Economic Development Agreement
Between Harrison Township and Villages of Ashville and South Bloomfield:

Terry Frazier, Pickaway County Director of Planning & Development and Mike Arcari, strategic development services consultant, met with the Commissioners to discuss the upcoming meetings he was approved to facilitate in efforts to resume conversations with representatives from Harrison Township, Village of Ashville, and Village of South Bloomfield regarding their Cooperative Economic Development Agreement (CEDA). It was determined that the new Pickaway County Building Department should be a part of the CEDA. It was also determined that it would be advantageous to revisit the 50-year annexation moratorium in the meetings. The concept of a county/municipal sewer district to serve the southern portion of the CEDA area, specifically south of Duvall Road was also reviewed.

Discussion was held regarding the east-west connector study for northern Pickaway County. A total of \$700,000 has been earmarked by Congress to perform the study, \$400,000 more than originally expected. Additional funds were previously committed from the Mid-Ohio Regional Planning Commission (\$100,000), and commitments from Pickaway County Commissioners and Pickaway County Engineering Department at \$17,574.80 each for a local match. With an estimated \$20 million dollars expected in construction costs, Transportation Improvement Districts (TID) are expected to be explored to help pay for the infrastructure. Plans for possible infrastructure around the Village of South Bloomfield will also be discussed.

The Commissioners then spoke to Mr. Arcari regarding serving as a neutral facilitator of public input meetings that will be held in the near future regarding Berger Health System's desire to privatize. Background information will be provided to Mr. Arcari for his review prior to the meetings.

In the Matter of
2009 Budget & Capital Plan Review
With Elected Officials/Department Heads:

The Commissioners conducted a 2009 General Fund Budget Summary at the MRDD South location with the attendance of elected officials and department heads. Line item appropriations were provided to each department. The Commissioners informed group of their decision to institute a quarterly budget plan to allow flexibility in the distribution of appropriations in 2009.

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Also reviewed were estimated revenue and expenditure highlights, planning parameters, along with the county's projected 5-year capital expenditure plan.

In the Matter of
HVAC Standard Preventative
Maintenance Agreement with Sauer Technical Services Signed:

Mrs. Metzler offered the motion, seconded by Mr. Reeser to renew the Standard Preventative Maintenance Agreement with *Sauer Technical Services, 1801 Lone Eagle Street, Columbus, Ohio 43228* in the amount of **\$7,875** for the HVAC system in the Pickaway County Service Center. The renewal amount reflects a \$229 increase, the first since 2004.

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Appointment of Randy Beach to
Pickaway County Library District Board:

Mrs. Metzler offered the motion, seconded by Mr. Reeser to appoint **Randy Beach, 1237 Edgewood Drive, Circleville, Ohio 43113** to a 7-year term on the **Pickaway County District Library Board**, effective **January 1, 2009**. Mr. Beach replaces the December 31, 2008 expired term of Rich Elsea.

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Resolution for 2009 General
Fund Appropriation Quarterly Basis Approved:

Mr. Reeser offered the motion, seconded by Mrs. Metzler to adopt the following Resolution:

Resolution No: PC-122208-2

BE IT RESOLVED that the Pickaway County Board of Commissioners, pursuant to Ohio Revised Code §5705.392, hereby adopt as a part of its annual appropriation measure a spending plan setting forth a quarterly schedule of all expenses and expenditures of all appropriations for fiscal year 2009 from the Pickaway County General Fund. The total first quarter schedule of expenses and expenditures for each office, department, and division is as follows that there be appropriated from the General Fund

\$8,394,651.71

as the first 2009 quarterly appropriation.

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Creation of New Line Items Approved:

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Mr. Reeser offered the motion, seconded by Mrs. Metzler to approve the following request for the CREATION OF A NEW LINE ITEM:

210.1107.5478 – HAVA-Remit to State

Voting on the motion was as follows: Mr. Wippel, absent for vote; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Appropriations Approved:**

Mr. Reeser offered the motion, seconded by Mrs. Metzler to approve the following requests for the APPROPRIATION OF FUNDS:

**4,971.92 to 101.1105.7503 – Contingencies
230.79 to 101.1105.7503 – Contingencies
1,777.28 to 101.1105.7503 – Contingencies
12,915.45 to 101.1105.7503 – Contingencies
6,700.81 to 101.1105.7503 – Contingencies
692.70 to 101.1105.5703 - Contingencies
363.43 to 296.1256.5201 – Misdemeanor Day Reporting-PERS
57.57 to 296.1256.5202 – Misdemeanor Day Reporting-Medicare
4,231.75 to 296.1256.5102 – Misdemeanor Day Reporting-Salaries
1,708.27 to Prosecutor DRETAC-Salaries
226.34 to 233.1250.5201 – Prosecutor DRETAC-PERS**

Voting on the motion was as follows: Mr. Wippel, absent for vote; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Cash Advance Back Approved:**

Mr. Reeser offered the motion, seconded by Mrs. Metzler to approve the following CASH ADVANCE BACK request:

**964.06 from 227.2020.5801 – VOCA-Advance Out
to
101.0000.4910 – General Fund-Advance In**

Voting on the motion was as follows: Mr. Wippel, absent for vote; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Transfer Approved:**

Mr. Reeser offered the motion, seconded by Mrs. Metzler to approve the following TRANSFER and RE-APPROPRIATION request:

**964.06 from 227.2020.5801 – VOCA-Advance Out
to
101.0000.4910 – General Fund-Advance In**

Voting on the motion was as follows: Mr. Wippel, absent for vote; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

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**In the Matter of
Transfers and Re-Appropriation Approved:**

Ryan Scribner, County Administrator, approved the following requests for the TRANSFER and RE-APPROPRIATION OF FUNDS:

**55.20 from 101.1120.5202 – Treasurer-Medicare
to
101.1120.5102 – Treasurer-Employee Salaries**

**11,117.07 from 101.1105.5703 – Contingencies
to
101.2011.5102 Sheriff-Corrections-Salaries**

**1,642.14 from 101.1105.5703 – Contingencies
to
101.2011.5201 – Sheriff-Corrections-PERS**

**119.33 from 101.1105.5703 – Contingencies
to
101.2011.5202 – Sheriff-Corrections-Medicare**

**36.91 from 101.1105.5703 – Contingencies
to
101.2011.5212 – Sheriff-Corrections-PERS LE**

**1,957.45 from 101.1105.5703 – Contingencies
to
101.2012.5102 – Sheriff-Administration-Salaries**

**2,589.33 from 101.1105.5703 – Contingencies
to
101.2012.5201 – Sheriff-Administration-PERS**

**27.03 from 101.1105.5703 – Contingencies
to
101.2012.5202 – Sheriff-Administration-Medicare**

**398.11 from 101.1105.5703 – Contingencies
to
101.2012.5212 – Sheriff-Administration-PERS LE**

**166.64 from 101.1105.5703 – Contingencies
to
101.2013.5102 – Sheriff-Corrections Other-Salaries**

**8.50 from 101.1105.5703 – Contingencies
to
101.2013.5201 – Sheriff-Corrections Other-PERS**

**55.65 from 101.1105.5703 – Contingencies
to
101.2013.5202 – Sheriff-Corrections Other-Medicare**

**1,532.40 from 101.1105.5703 – Contingencies
to
101.2014.5102 – Sheriff-Communications-Salaries**

**3.86 from 101.1120.5202 – Treasurer-Medicare
to
101.1120.5201 – Treasurer-PERS**

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**244.88 from 101.1105.5703 – Contingencies
to
101.2014.5201 – Sheriff-Communications-PERS**

**176.50 from 101.1101.5101 – Commissioners-Salaries
to
101.1101.5201 – Commissioners-PERS**

**600 from 101.1105.5703 – Contingencies
to
101.1108.5102 – Building Dept.-Salaries**

**162.37 from 296.1256.5205 – Misdemeanor Day Reporting-Workers Compensation
to
296.1256.5201 – Misdemeanor Day Reporting-PERS**

**84 from 101.1105.5703 – Contingencies
to
101.1108.5201 – Building Department-PERS**

**8.70 from 101.1105.5703 – Contingencies
to
101.1108.5202 – Building Dept.-Medicare**

**117.01 from 249.2035.5203 – EMA-Insurance
to
249.2035.5102 – EMA-Salaries**

**16.43 from 249.2035.5203 – EMA-Insurance
to
249.2035.5201 – EMA-PERS**

**5,585.01 from 101.1105.5703 – Contingencies-
to
101.2010.5102 – Sheriff-Road Patrol-Salaries**

**1,115.80 from 101.1105.5703 – Contingencies
to
101.2010.5212 – Sheriff-Road Patrol-PERS LE**

**1,439 from 101.1140 – Board of Elections-Contract Workers
to
101.1140.5201 – Board of Elections-PERS**

**75 from 101.1140.5428 – Board of Elections-Contract Workers
to
101.1140.5202 – Board of Elections-Medicare**

**124.21 from 101.1210.5102 – Common Pleas Court-Employee Salaries
to**

101.1210.5201 – Common Pleas Court-Employee PERS

**.24 from 101.5011.5102 – Soldiers Relief-Salaries
to
101.5010.5202 – Veterans Services-Medicare**

Voting on the motion was as follows: Mr. Wippel, absent for vote; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

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In the Matter of
Waivers Approved:

Mr. Reeser offered the motion, seconded by Mrs. Metzler to waive the waiting period to issue payment to the following:

Risk Control 360 in the amount of **\$4,425** from line item **#101.1103.5203** for the countywide drug free workplace training and testing.

Voting on the motion was as follows: Mr. Wippel, absent for voting; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

The Leo W. Dunlap Trust in the amount of **\$500** from line item **#902.1116.5401** for rental assistance for Bridgett Corne offered through the Pickaway County FY08 Community Housing Improvement Program (CHIP).

Voting on the motion was as follows: Mr. Wippel, absent for voting; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Resolution Authorizing the Creation of a
County Board of Building Appeals:

Mrs. Metzler offered the motion, seconded by Mr. Reeser to adopt the following Resolution:

Resolution No.: 122208-3

WHEREAS, on July 14, 2008, the Pickaway County Board of Commissioners adopted a Resolution No. PC-071408-1 creating a county-wide residential and commercial building department to be operational by January 1, 2009, and

WHEREAS, it is necessary to create a Pickaway County Board of Building Appeals to carry out the powers and functions designated in Chapter 1 of the Residential Code of Ohio and to provide the appointment of members of that board, and

WHEREAS, the powers and functions shall include, but are not limited to matters associated with the suitability of alternate materials and types of construction and to provide reasonable interpretations of the provision of the Residential Code of Ohio and/or the International Property Maintenance Code, and

WHEREAS, six (6) Board members are appointed by the Pickaway County Board of Commissioners for a three (3)-year term and may be reappointed at the discretion of the Board of Commissioners, and

WHEREAS, the terms of the Pickaway County Commissioners' appointees shall be staggered so that two members are appointed annually, and

WHEREAS, the City of Circleville may appoint one (1) member to a three (3)-year term to be re-appointed at its discretion, and

WHEREAS, the six (6) members of the Board appointed by the Pickaway County Board of Commissioners shall consist of a plumber, electrician, general contractor, heating and cooling contractor, licensed real estate agent, and a homeowner who shall serve without compensation and all members shall be residents of Pickaway County, Ohio, and

WHEREAS, in the event of a change of residence, or a change in the job or professional status of a Board member affecting their eligibility to serve on the Board, the Secretary shall send notification to the Pickaway County Board of Commissioners requesting replacement of that member, and

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WHEREAS, Board members may continue to serve after their term has expired until they have been reappointed or until a new member has been appointed, then

THEREFORE BE IT RESOLVED that the Pickaway County Board of Commissioners hereby creates a Pickaway County Board of Building Appeals, effective January 1, 2009.

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Weekly Dog Warden Report Filed:

The weekly report for the Pickaway County Dog Shelter was filed for week ending December 20, 2008.

A total of \$505 was reported being collected as follows: \$0 in sales of dogs; \$15 in redemptions; \$230 in donations; \$260 in sales of tags; and \$-0- in late tag fee penalties.

Five (5) dogs were destroyed.

No firearms were discharged.

With there being no further business brought before the Board, Mrs. Metzler offered the motion, seconded by Mr. Reeser to adjourn. Voting on the motion was as follows: Mr. Wippel, absent for vote; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Ula Jean Metzler, Vice President

Glenn D. Reeser
BOARD OF COUNTY COMMISSIONERS
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Attest: Patricia Webb, Clerk