

MONDAY, JANUARY 26, 2009
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Monday, January 26, 2009, with the following members present: Mrs. Ula Jean Metzler; Mr. Glenn D. Reeser; and Mr. Jay H. Wippel. Ryan Scribner, County Administrator, was also in attendance.

In the Matter of
Minutes Approved for
January 13, and January 20, 2009:

Mr. Wippel offered the motion, seconded by Mr. Reeser to approve the minutes from Special Session prior to and following the public input meeting on January 13, 2009, conducted by the City of Circleville Council at Circleville High School at 6:30 p.m. regarding Berger Hospital's proposal to privatize.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

Mr. Wippel offered the motion, seconded by Mrs. Metzler to approve the minutes from January 20, 2009.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, abstain; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Payment of Bills:

Mr. Reeser offered the motion, seconded by Mr. Wippel to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated January 26, 2009, in the Commissioners' Voucher Register, and

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio to draw her warrant on this entry in the amount of **\$180,770.85** on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes; Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Lease Option Signed for
Pickaway County Deputy Registrar:

Mr. Wippel offered the motion, seconded by Mr. Reeser to sign a LEASE OPTION for Jackie Olney, Deputy Registrar of the Pickaway County Bureau of Motor Vehicles (BMV) license agency. The purpose of the document is to verify that the current location for the BMV housed in the Pickaway County Annex, 141 W. Franklin Street, Suite 200, Circleville, Ohio will continue to be available to her to perform her duties as Pickaway County Deputy Registrar through June 30, 2012.

MONDAY, JANUARY 26, 2009
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes; Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Discussion Regarding
Berger Hospital's Board of Governors
Policy & Procedure Statement:

Discussion was held regarding the new Policy and Procedure Statement that applies to members of the Berger Hospital Board of Governor's appointed by the Pickaway County Commissioners and Circleville City Council.

Following the Commissioners' discussion related to their concerns in reference to the policy's unreasonable restrictions and infringement of rights for board appointees to serve their terms, it was determined that a meeting will be scheduled with the county's board appointees to further discuss the matter as soon as possible.

Discussion was also held regarding the agenda for the county's Public Input Meeting related to Berger Hospital's privatization proposal that is scheduled for Tuesday, January 27, at 6:30 p.m. at the Ashville Elementary School.

In the Matter of
Meeting with Sue Lumley Regarding
Soil & Water Conservation District Office Update:

Sue Lumley, Pickaway County Soil & Water Conservation District (SWCD) office Administrator/Urban Tech, met with the Commissioners to provide an agency update. The agency's main function is handling all of the engineering plans for waterways, subsurface drains/tiles, erosion control structures, etc.

First, Ms. Lumley thanked the Commissioners for their continued financial support and annual appropriation for 2009. The annual report listing the agency's activities and accomplishments for 2008 was then presented. Ms. Lumley stated that in 2008, over \$2.5 million was distributed in Pickaway County through various state and federal cost-share programs for installed Best Management Practices (BMPs). A map was provided reflecting the various BMPs completed throughout the county in 2008. Ms. Lumley informed the Commissioners of the Ohio Department of Natural Resources newly created statewide computer tracking system used by all 88 counties. Each Soil & Water Conservation District office is responsible to input all activities. It provides an excellent tool where reports and maps can be generated for each county. It provides accountability on how state and federal funds are used by the various districts. The statewide system can also be used as a marketing tool.

Ms. Lumley reported that it is still unknown how the federal Farm Bill that is not yet in place will affect activities in 2009, and for now the agency is continuing to assist landowners as they come in.

Discussion was held regarding the cost-sharing Environmental Quality Incentives Program (EQIP) that promotes agricultural production and environmental quality as compatible national goals. EQIP offers financial and technical help to assist eligible participants install or implement structural and management practices on eligible agricultural land. It was reported that Pickaway County received approximately \$100,000 over the past few years in EQIP funds.

The SWCD's Special Fund and District Funds descriptions were then reviewed. The Special Fund handles salary expenses, supplies, furthering education, and basic operating costs through the county auditor. The District Fund handles fundraising activities and other expenses. This fund is audited by ODNR.

The Commissioners then inquired about the status of the county's rental lease agreement with the United States Department of Agriculture (USDA) that pays for the space occupied in the Pickaway County Service Center by the SWCD office and the OSU Extension office. The county submitted the renewal lease in April 2008, however; has yet to receive it back from the federal government. Ms. Lumley stated that she

MONDAY, JANUARY 26, 2009
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

is aware that the county is waiting on the agreement and she will research the matter and provide the name of the contact person so an inquiry letter may be written by the Commissioners.

A brief conversation took place regarding the next agricultural tour of the county provided by the OSU Extension and SWCD offices. Ms. Lumley stated that another will be organized this summer.

At the conclusion of the meeting, the Commissioners suggested that the SWCD Annual Report be supplied to the *Circleville Herald* as it would be an excellent tool in which to inform the public of the agency's accomplishments and various services offered.

In the Matter of
Meeting with Anthony Neff
Regarding Tax Increment Financing Agreement Amendment:

Anthony Neff, Pickaway County Deputy Engineer, met with the Commissioners at their request to discuss the Tax Increment Financing (TIF) Agreement Amendment reviewed in last week's meeting with Paul Lukeman and Eric Leibowitz of Don M. Casto Developers where an amendment to current TIF Agreement was discussed to cover the \$181,500 in improvement costs for the installation of a traffic signal and pavement marking modifications for the improvement of traffic flow at the main entrance intersection at the Wal-Mart Center located on U.S. Rt. 23 S.. The plans have been approved by the Ohio Department of Transportation (ODOT).

In last week's meeting, Mr. Neff reported that coordinating the timing of the new traffic light with nearby traffic lights will be handled by ODOT, however; the county will be responsible for the \$3,000 to ODOT for the signal's annual maintenance fee, and the question was raised as to whether this may be incorporated into the TIF Service Payment Agreement Amendment.

The Commissioners indicated in today's meeting that the annual maintenance costs for the traffic light should not be included in the TIF Agreement, as the maintenance costs will be an ongoing expense after the TIF Agreement is paid off. When the Commissioners inquired as to why the county is responsible for the annual maintenance costs, Mr. Neff explained that this is the first traffic light technically belonging to the county and there is no county personnel trained to maintain it. As a result, he stated that the natural progression would be to have ODOT's trained personnel to provide the services for now. Should there eventually be a significant increase in the number of traffic lights that the county is responsible for, other options can be explored at that time regarding their maintenance.

Following further discussion regarding the matter, it was determined that Mr. Neff will contact Paul Lukeman and/or Eric Leibowitz requesting 20% of the \$181,500 of the infrastructure improvement costs to be paid by Don M. Casto Developers, as indicated in a previous conversation with Mr. Lukeman, in addition to covering the \$3,000 annual maintenance fee for the traffic light. Mr. Neff will report back to the Commissioners with the results of the conversation.

In the Matter of Approval for
Purchase of 2008 Trail Blazer
For Pickaway County Building Department:

After much time and effort to find a comparable vehicle through local dealerships to the 2008 Chevrolet Trail Blazer recently purchased from Harden Chevrolet for the Pickaway County Building Department, Mr. Wippel offered the motion, seconded by Mr. Reeser to approve the purchase of a second used 2008 Chevrolet Trail Blazer 4WD for the sum of **\$15,287**, with a 100,000 mile/5-year warranty on the powertrain, from **Coughlin Automotive, 255 Lafayette St., London, OH 43140**.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of Approval for
Purchase of "Bad Boy" Lawnmower:

MONDAY, JANUARY 26, 2009
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

With \$5,000 placed in the county's five-year capital purchasing plan, Mr. Wippel offered the motion, seconded by Mr. Reeser to approve the purchase of a new **2008 zero-turn "Bad Boy" lawnmower, 60" inch cut, with trailer for the sum of \$4,600, with a 2-year warranty, from Tractor Supply, 23735 U.S. Rt. 23 S, Circleville, Ohio 43113.** The lawnmower and trailer will be utilized by the Pickaway County Maintenance Dept.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Canine Control Contract Signed
With City of Circleville:**

Mr. Wippel offered the motion, seconded by Mr. Reeser to enter into contract with the **City of Circleville** renewing canine control services to be provided within the city limits by the **Pickaway County Dog Warden/Deputy Dog Wardens** in the amount of **\$20,000** for the period of one year, January 1, 2009, through December 31, 2009.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

With the continuing rise in operating costs and the county implementing no increase to the contract since 2000, a letter will be sent to the President of City of Circleville Council and its appropriate committee chairman with notification from the county that next year's contract will be in the amount of \$25,000 with a year-to-year built-in inflationary cost increase.

**In the Matter of Pickaway County
Investment Committee Meeting/
Quarterly Investment Report:**

Dennis Yacobozzi, of United American Capital, met with the Pickaway County Investment Advisory Committee and provided the county's quarterly investment report for period ending December 31, 2008. Ellery Elick, Pickaway County Treasurer, and Melissa Betz, Pickaway County Auditor, were in attendance.

Following an overview of the current status of the stock market and national economy, Mr. Yacobozzi reviewed the county's portfolio inventory; transactions; interest history details; portfolio analysis; and market analysis.

Copies of the report are on file in the Pickaway County Commissioners', County Auditor, and County Treasurer offices.

**In the Matter of
Contract Signed with J. L. Uhrig & Associates, Inc.:**

Mr. Wippel offered the motion, seconded by Mrs. Metzler approve a 3-year contract renewing the professional accounting services of **J. L. Uhrig & Associates, Inc., Certified Public Accountant and Management Consultants, 78 N. Plaza Blvd., Chillicothe, Ohio 45601,** in the amount of \$23,100 per year for years ending December 31, 2008, 2009, and 2010.

The summary of the scope of services include the following technical assistance:

- Review the current accounting and financial reporting policies and procedures, and if necessary, make recommendations for the implementation of new procedures.

MONDAY, JANUARY 26, 2009
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

- Provide technical assistance in identifying the reporting entity, major funds structure, and current accounting policies and procedures that are essential for GAAP conversion and reporting purposes.
- Develop the time table necessary to complete the conversion of GAAP and prepare the BFS by May 31, of each year.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Resolution Adopted for Ohio Department of
Natural Resources Clean Ohio Trails
Program and/or the Recreation Trails Program Grant Application:

Nate Green, P3 Economic Development Director, Chad Davies, Grant Writer/Consultant, and Charles Babb and Pete Hartinger of the Pickaway County Park District Board (PCPDB) met with the Commissioners in a follow-up meeting regarding the adoption of the Resolution necessary to apply for \$207,000 in financial assistance through Ohio Department of Natural Resources' (ODNR) Ohio Trails Program and/or the Recreation Trails Program for the acquisition of additional land for recreational trails for the PCPDB to extend to the Village of New Holland. Of the \$207,000 grant amount, \$100,000 will go towards real property acquisition owned by Dayton Power & Light (DPL) with the remaining \$107,000 going towards the required survey of the land.

Mr. Davie reported that the Resolution approves the grant application and commits the county in the amount of \$100,000 to support the land acquisition effort. Seventy-five percent, or \$75,000, of that amount is reimbursable through the grant essentially making the county's commitment in the amount of \$25,000. A local surveyor has been attained who has agreed to give up 25%, or \$26,750, of the \$107,000 surveying costs providing in-kind services that covers the county's \$25,000 local match. The property will be reviewed by the ODNR as part of the grant application review, and notification of grant awards will be made around October 2009. If the county's & PCPDB's application is funded, the professional survey of the property will be performed shortly thereafter.

Mr. Davie then presented the Commissioners with the Resolution for their review and approval in addition to grant application forms for signature by both the Board of County Commissioners and the PCPDB. Following a question and answer session regarding the application, Mr. Wippel offered the motion, seconded by Mrs. Metzler to adopt the following Resolution and sign the necessary grant application forms contingent upon the Pickaway County Prosecutor's approval as to form:

Resolution No.: PC-012609-1

A RESOLUTION BY THE PICKAWAY COUNTY COMMISSIONERS AUTHORIZING THE PICKAWAY COUNTY PARK DISTRICT IN ASSOCIATION WITH THE PICKAWAY COUNTY COMMISSIONERS TO FILE AN APPLICATION TO THE STATE OF OHIO, DEPARTMENT OF NATURAL RESOURCES, TO SUPPORT AN APPLICATION FOR ASSISTANCE UNDER THE CLEAN OHIO TRAILS PROGRAM AND/OR THE RECREATION TRAILS PROGRAM. THE PICKAWAY COUNTY COMMISSIONERS FURTHERMORE APPROVE THE USE OF \$100,000 IN SUPPORT OF THIS EFFORT. THIS RESOLUTION IS IN COMPLIANCE WITH OHIO REVISED CODE (ORC) REQUIREMENTS

WHEREAS, the State of Ohio, Department of Natural Resources, provides financial assistance to local governments and other community-focused organizations for the purpose of creating recreational trails in Ohio; and

WHEREAS, the Pickaway County Park District desires to participate by authorizing the receipt of financial assistance to acquire recreational trail land under the Clean Ohio Trails Program and/or the Recreation Trails Program. The Clean Ohio Trail Program and/or the Recreation Trails Program shall reimburse up to 75% of the eligible acquisition costs, estimated to be \$100,000; and

WHEREAS, the Pickaway County Park District in association with the Pickaway County Commissioners has the authority to apply for financial assistance and to administer the amounts received

MONDAY, JANUARY 26, 2009
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

from the Ohio Department of Natural Resources, through its Clean Ohio Trails Program and/or the Recreation Trails Program; then

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners, Pickaway County, State of Ohio and of all members concurring:

SECTION ONE:

That the Pickaway County Commissioners authorizes the Pickaway County Park District in association with the Pickaway County Commissioners to file an application to participate in the State of Ohio, Department of Natural Resource's Clean Ohio Trail Program and/or the Recreation Trails Program, and provide all information and documentation required in the application for submission.

SECTION TWO:

That the Board of Commissioners of Pickaway County hereby approves filing an application for financial assistance under the Clean Ohio Trail Program and/or the Recreation Trails Program.

SECTION THREE:

That the Board of Commissioners of Pickaway County hereby approves the use of \$100,000 in support of the recreational trail land acquisition in conjunction with the financial assistance under the Clean Ohio Trail Program and/or the Recreation Trails Program.

SECTION FOUR:

That the Pickaway County Commissioners understands and agrees that participation in the program will require compliance with program guidelines and assurances.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

A Memorandum of Understanding (MOU) between the county and the PCPDB will also need to be signed that will be included in the application. The MOU basically outlines the PCPDB's responsibility in operating and maintaining the recreation trails.

Discussion was held regarding Mr. Babb's recent resignation from the PCPDB. Bill Richards, who owns property along the canal and recreational trail areas, has agreed to be appointed as Mr. Babb's replacement. Mr. Babb has previously requested to be designated as a contract worker to continue to assist the PCPDB with its objectives. The county has allocated \$5,000 in its 2009 budget for the PCPDB.

**In the Matter of
Discussion Regarding
Neighborhood Stabilization Program:**

Dan Bradhurst of Chris Wojno Consulting, the county's CDBG and CHIP Programs Consultant, met with the Commissioners and provided an overview of an Ohio Neighborhood Stabilization Program (NSP) meeting he attended earlier in the day at the City of Circleville Administration Building with Terry Frazier, Director of the Pickaway County Development Planning Office/Pickaway County Building Department.

Recently, Lt. Governor Lee Fisher announced that 17 cities, 12 counties, and 21 regions in Ohio will receive federal funds administered through the Ohio Department of Development to improve neighborhoods by purchasing and redeveloping abandoned and foreclosed properties, establishing land banks, and demolishing blighted structures. Pickaway County is part of Region 17, which also consists of Ross and Pike Counties, and the Cities of Circleville and Chillicothe. Region 17 was notified that it will receive \$1,282,179, which includes \$128,000 of administrative dollars. Previously, in a NSP attended by the Commissioners and the other stakeholders, Ross County was unanimously voted as the lead administrator of the region's allocation. It was also agreed Marvin Rudd of the Mid-Ohio Regional Planning Commission (MORPC) will assist with Region 17's application to the ODOD. A Resolution entering into a Neighborhood Stabilization Program Joint Cooperation Agreement between all entities in Region 17 will be required.

MONDAY, JANUARY 26, 2009
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Mr. Bradhurst reported that the meeting he and Mr. Frazier attended earlier in the day was facilitated by Marvin Rudd and Sharon Schall of the City of Circleville Grant Department, with approximately 18 community representatives present. Mr. Rudd briefly explained the program and the activities that can be implemented. He indicated the initial thought is to divide the allocation amount between the five public entities using the foreclosure/abandonment risk scores published by HUD. Based upon the foreclosure risk factors, and upon the \$1,282,179 allocated to entire Region 17, Pickaway County will likely receive a total of \$426,972, with \$160,516 going to Pickaway County and \$260,453 going to the City of Circleville. Of these funds, 5% or a minimum of \$10,000 would go toward administration.

Mr. Bradhurst distributed packets to the Commissioners containing a survey/questionnaire to be completed by each that he received in the meeting related to their opinion on what are the biggest housing needs that need addressed in the county, their locations, and etc. The surveys are to be returned to Mrs. Schall toward the end of the week. In mentioning that with the program activity plan being limited and with the county's approximate \$160,516 in NSP funds (minus a minimum of \$10,000 in administrative costs), combining an additional \$100,000 of the county's CHIP Program Income dollars for the acquisition/rehab/resale of foreclosed properties in a targeted area would be an option to consider as the county's activity plan.

For the Commissioners' consideration Mr. Bradhurst suggested the Pickaway County Development and Planning Office administer the program that would include fiscal management, reporting to the region, represent Pickaway County at regional meetings, assist with the implementation of projects, and collect the administrative funds. Chris Wojno Consulting could implement projects, and in particular, coordinate NSP with the CHIP Program Income dollars for the acquisition, rehab and resale activities in a targeted area. It is estimated that this could include approximately three projects. It was also pointed out that foreclosed homes must be vacant for at least 90 days to be eligible.

When Commissioners inquired of Mr. Frazier if he and his department would be receptive to administering the program, he stated with the assistance of Susan Liggins, Pickaway County GIS Mapping Coordinator, his department is willing to manage it.

At the conclusion of the meeting, it was determined that Mr. Frazier and Mr. Bradhurst will coordinate with Susan Liggins and draw up an administrative plan for submittal to Ross County. The Regional Plan must be available for public viewing by February 13, 2009. The Regional Plan will be placed on the Pickaway County Board of Commissioners website for that purpose. The plan is due for submittal to the Ohio Department of Development on February 27, 2009.

In the Matter of
Meeting with Terry Frazier
Regarding County Building Department:

Terry Frazier provided a brief update for the new Pickaway County Building Department.

Topics reviewed included:

- The EMA and GIS mapping offices now located on the second floor of the Pickaway County Building Department, 124 West Franklin Street, are operating out of the new location.
- The phone system for the Development & Planning Office has not yet been transferred over to the new location. The delay is attributed to a part that requires to be reengineered by Verizon. The part is expected within in week.
- The front counter of the Building Department is now open and the Permit Technician has moved into the front office.
- The Building Department's Policy & Procedures is currently being compiled.
- Mr. Frazier performed a site-visit at the Pickaway County Engineer's Highway Garage to observe the Global Positioning System (GPS) equipment that uses cell phone technology to transmit the latitude and longitude of its department's vehicles. Mr. Frazier stated that he would like to include equipping the various county departmental vehicles with the system. He stated he has found and will email the Commissioners with information about and where to obtain used equipment.

Mr. Frazier then reported that it is tax incentive review time and he will be distributing questionnaires regarding the Cooperative Economic Development Area (CEDA), Enterprise Zone Agreements, etc. The

MONDAY, JANUARY 26, 2009
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

CEDA Agreement is between the Pickaway County, Villages of Ashville of South Bloomfield, and Harrison Township.

Recently, the county arranged for Mike Arcari, Strategic Development Consultant that assisted the county with the creation of the CEDA and related agreement, to facilitate meetings with the newly elected officials from the Villages of Ashville and South Bloomfield, and Harrison Township to familiarize them with the CEDA and its agreement, which was approved in 2004. Mr. Frazier pointed out that there have been two or three annexations since the CEDA, and he is not sure if the entities representatives remember or are aware of the income tax be collected from employees working for businesses located in the CEDA to be shared between the four entities.

Another meeting is scheduled between the entities for February 4th, and Mr. Frazier stated that they will be working on strategies, annual review process, required zoning meeting, required stakeholder meeting, and other commitments under the CEDA Agreement.

**In the Matter of
Blanket Purchase Order Approved:**

Mr. Reeser offered the motion, seconded by Mrs. Metzler to approve the following request for the ISSUANCE OF A BLANKET PURCHASE ORDER:

1,000 – 101.1108.5901 – Building Department – Other Expenses

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes; Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Appropriation Approved:**

Mr. Reeser offered the motion, seconded by Mrs. Metzler to approve the following request for the APPROPRIATION OF FUNDS:

30.78 to 211.1107.5478 – Board of Elections-HAVA Remit to State

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes; Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Purchase of Equipment for
New Pickaway County Dog Shelter:**

County Administrator, Ryan Scribner informed the Commissioners of a list of requested equipment and supplies from the Pickaway County Dog Warden needed for the new Pickaway County Dog Shelter that is expected to be completed next week. The current shelter has the capability of housing eight dogs, which will be expanded to at least forty with the new facility. With that comes the expansion and space for other services. The Dog Warden found a basic stainless steel exam table for just under \$500, a set of scales for approximately \$130, and a washer and dryer for approximately \$800. Mr. Scribner reported that Partners 4 Paws Committee has funds designated for the purchase of stainless steel feed and water buckets in the amount of \$636, in addition to poly-resin beds for the approximate amount of \$1,600. He also reported that there are plans are to repair and modify a used wash tub for about \$200 that was donated by Brookhill Clinic. Mr. Scribner reported that new stainless wash tub would cost over \$1,600.

At the conclusion of the discussion, Mr. Reeser offered the motion, seconded by Mr. Wippel approving the purchase of a stainless steel exam table, set of scales, and wash and dryer for a total not to exceed \$1,500.

MONDAY, JANUARY 26, 2009
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

Discussion was also held in reference to moving forward the implementation of a Policy and Procedure Manual to be followed for the various services that will be provided at the new facility. Tammy Fee, Pickaway County Dog Warden, and Ryan Scribner have already begun to work on the manual.

**In the Matter of Agreement
Transferring Ownership of
Emergency Warning Siren to Darby Township Trustees:**

The Commissioners signed an agreement with the Darby Township Trustees transferring ownership of the new emergency warning siren purchased through the FY07 Community Development Block Grant to the trustees.

The emergency warning siren consists of a warning control panel box; 50' wooden pole, and a Whelen Vortex 129 db siren. The township will be responsible for all repairs, damage to, and the general maintenance of the emergency warning siren system.

**In the Matter of
Resolution Adopted for the
Retirement of Barbara Hart:**

Resolution No.: PC-012609-2

Mr. Wippel offered the motion, seconded by Mr. Reeser to adopt the following Resolution:

WHEREAS, it is the responsibility of the Pickaway County Board of Commissioners to recognize outstanding events and significant achievements, and

WHEREAS, Barbara Hart will be retiring from the Pickaway County Auditor's Office after nearly 18 years of service, performing a large range of duties, and

WHEREAS, Barbara Hart and her husband, Ralph, are the parents of Lisa Hart Russell and Brian Hart, and grandparents of Tiffany and Tyler Russell, and

WHEREAS, Barbara Hart is also a children's Sunday school teacher and board member at the Circleville Nazarene Church, then

THEREFORE BE IT RESOLVED THAT the Board of Commissioners, on behalf of the citizens of Pickaway County, thanks Barbara Hart for her many years of exemplary service and her dedication to helping those in our community, congratulates her on her well earned retirement, and wishes her happiness and success in all of her future endeavors.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes; Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Weekly Dog Warden Report:**

The weekly report for the Pickaway County Dog Shelter was filed for week ending January 24, 2009.

A total of \$1,547 was reported being collected as follows: \$32 in sales of dogs; \$15 in redemptions; \$5 in donations; \$1,495 in sales of tags; and \$26 in late tag fee penalties.

**MONDAY, JANUARY 26, 2009
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO**

No dogs were destroyed.

No firearms were discharged.

With there being no further business brought before the Board, Mr. Reeser offered the motion, seconded by Mr. Wippel to adjourn. Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes.

Ula Jean Metzler, President

Glenn D. Reeser, Vice President

Jay H. Wippel
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Patricia Webb, Clerk