

MONDAY, MARCH 30, 2009
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Monday, March 30, 2009, with the following members present: Mrs. Ula Jean Metzler; Mr. Glenn D. Reeser; and Mr. Jay H. Wippel. Ryan Scribner, County Administrator, was also in attendance.

**In the Matter of
Minutes Approved:**

Mr. Wippel offered the motion, seconded by Mr. Reeser to approve the minutes from March 23, 2009.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Payment of Bills:**

Mr. Reeser offered the motion, seconded by Mr. Wippel to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated March 30, 2009, in the Commissioners' Voucher Register, and

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio to draw her warrant on this entry in the amount of \$165,179.92 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes; Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
World Autism Awareness Day Resolution:**

In recognition of World Autism Awareness Day, Mr. Wippel offered the motion, seconded by Reeser to adopt the following Resolution:

Resolution No.: PC-033009-1

WHEREAS, autism affects all persons regardless of race, religion, socio-economic status or geography, and

WHEREAS, the incidence of autism in the United States of 1 in 150 girls and 1 in 94 boys, with rates appearing to have increased similarly around the globe, and

WHEREAS, a child is diagnosed with autism every 20 minutes, and

WHEREAS, on December 18, 2007, the United Nations General Assembly adopted resolution 62/139 World Autism Awareness Day by unanimous consent, encouraging UN Member States to take measures to raise awareness about autism throughout society and to promote early diagnosis and early behavioral intervention, and

WHEREAS, the resolution designates *World Autism Awareness Day* as a United Nations Day to be observed every year starting in 2008 to raise global awareness of autism, and

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WHEREAS, the aims for *World Autism Awareness Day* are to inform the general public about the global health crisis of autism, stress the importance of early diagnosis and early intervention, and to celebrate the unique talents and qualities of individuals with autism, and

WHEREAS, autism is a lifelong condition in which the bulk of cost calls in adulthood, creating an enormous economic impact, and

WHEREAS, the consequent development of challenges of autism threaten to undermine the achievement of the United Nations' Millennium Development Goals and other internationally agreed development goals, then

NOW, THEREFORE BE IT RESOLVED that Pickaway County implements the ideals of *World Autism Awareness Day* in the United States on April 2nd in perpetuity until the cure for autism is found.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Meeting in Executive Session with
Terry Frazier Regarding Personnel Matter:

Terry Frazier, Director of the Pickaway County Development Office and Pickaway County Building Department, met with the Commissioners in Executive Session to discuss a personnel matter.

At 9:35 a.m. Mr. Wippel offered the motion, seconded by Mr. Reeser to enter into Executive Session.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

At 10:03 a.m. Mr. Wippel offered the motion, seconded by Mr. Reeser to resume Regular Session.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

No action was taken.

In the Matter of
Auditor of State Entrance Conference
For Pickaway County 2008 Single Audit:

Richard Morris, of the Auditor of State Office and Senior Audit Manager, Judy Story, Audit Team Leader, along with Rob Pike, Auditor of State Office's Central Ohio Regional Liaison, met with the Commissioners for the 2008 Pickaway County Single Audit Entrance Conference. Also in attendance were Melissa Betz, Pickaway County Auditor, and Ellery Elick, Pickaway County Treasurer.

Ms. Storey stated that the 2008 Single Audit has begun and there will be no increases in the state audit costs. The following fieldwork that will be performed was reviewed:

- Tests of Internal Controls & Cash Basis Substantive Tests
- Compliance-Ohio Revised Code
- Tests of Federal Grants (Single Audit)
- GAAP Basis Substantive Tests
- Tests of Financial Statements/Disclosures
- Report Issuance/Opinion

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Several new accounting and auditing standards that will affect the audit were discussed. A summary of the new laws since the 2007 audit that will be in affect this year was also provided. Federal programs will be audited, the main one this year being the Workforce Investment Act (WIA) Program.

Though they are not currently suspicious of any improprieties, the Commissioners indicated that they would like to see various cash accounts be audited that do not come up on the State Auditor's audit schedule on an annual basis. Last year an incident occurred at the Pickaway County Sheriff's Department where \$18,859 was taken by an employee over a period of time. When this was discovered by the Sheriff's Department, it was immediately reported to the Auditor of State Office. The employee was ultimately prosecuted and the money has since been repaid. The Commissioners stated that they would like to see other accounts be scrutinized, such as the Sheriff Department's Commissary fund, and gas cards that are distributed through the Job & Family Services agency. Ms. Storey stated that these various funds will be examined at no additional cost though they are not included on the state auditor's internal control procedures for 2008.

At the conclusion of the meeting, Ms. Storey said she will be contacting each Commissioner individually throughout the auditing process to conduct standard fraud inquiries and discuss any questions or concerns they that may have. The audit close-out is expected to take place in late August or early September 2009.

In the Matter of
Memorial Hall Roof Replacement:

Ryan Scribner updated the Commissioners on the status of roof repairs to various county buildings necessitated by the September 2008 windstorm. He reminded the Commissioners that during the time immediately after the windstorm, it was extremely difficult to get contractors to even provide quotes on the needed repairs. Some of the roofs were so damaged that they required temporary tarp to protect against water damage. Memorial Hall sustained the most critical damage and needed an estimated \$90,000 in repairs. Mr. Scribner explained that due to the emergency nature of the needed repairs, a contract was signed with *Able Roofing* with the assumption that the work could be completed before winter. He informed the Commissioners that since *Able Roofing* was unable to make the repairs in a timely fashion during the fall of 2008, he intended to ask the company to return the deposit of approximately \$30,000 that was paid to the company last year. Mr. Scribner indicated that the County Prosecutor believes the job should be bid unless it was for an emergency repair and that work performed more than six months after the windstorm did not seem to constitute an emergency situation. The Commissioners encouraged Mr. Scribner to work with the Prosecutor and *Able Roofing* to recoup the deposit for the Memorial Hall repairs so that the work could be properly let out for bid in a timely fashion.

In the Matter of
Meeting with Vicki Heiskell,
Recycling Outreach Coordinator:

Vicki Heiskell, Recycling Outreach Coordinator, met with the Commissioners to review the county's recycling plan for 2009. Ms. Heiskell reported that surveys have been distributed to commercial and industrial trades to monitor their recycling practices. She also reported that she has plans to place weekly or monthly recycling tips in the *Circleville Herald*.

Ms. Heiskell informed the Commissioners that an Electronics Collection Day has been scheduled for June 20, 2009, and will be held at the Pickaway County Highway Garage located at 1660 Island Road. The *Ohio Computer Recycling Co.* will be providing the collection services. The Commissioners requested that Ms. Heiskell consult with the Ross, Pickaway, Highland, Fayette (RPHF) Joint Solid Waste District regarding a possible combined collection of fluorescent bulbs. The Commissioners indicated that they would also like to see another Tire Collection Day scheduled this year in addition to an Appliance Collection Day scheduled to take place sometime during the summer. In the meantime, the Commissioners requested that Ms. Heiskell research tire collection and appliance collection companies that may be able to provide the collection services.

It was also noted that Shred-It Day, sponsored by the *Circleville Savings Bank*, is scheduled for Saturday, May 23, 2009, at the Carnival Foods parking lot from 8:00 a.m. to 12:00 noon. Pickaway County has approved a \$2,000 donation to the effort that will be paid from the county's balance in the Ross, Pickaway, Highland, Fayette Joint Solid Waste District Revolving Fund.

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Following a brief overview of the locations of the fifteen (15) recycling collection bins that are located throughout the county, the Commissioners thanked Ms. Heiskell for the update.

In the Matter of
Executive Session Conference Call with
Attorney Peter Pavarini Regarding Berger Hospital Conversion Request:

A conference call was placed to the county's legal counsel Peter Pavarini of *Schottenstein, Zox & Dunn*, to discuss trade secrets of a county hospital organized under Ohio Revised Code Chapter 339.

At 2:04 p.m., Mr. Reeser offered the motion, seconded by Mr. Wippel to enter into Executive Session.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

At 2:50 p.m., Mr. Wippel offered the motion, seconded by Mr. Reeser to Resume Regular Session

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

No action was taken.

In the Matter of
Courthouse Security Camera Equipment:

County Administrator, Ryan Scribner, informed the Commissioners that he had been contacted by the Sheriff's Department regarding security camera equipment upgrades that would provide remote viewing of the Courthouse that could be monitored at the Sheriff's Department. The requested equipment includes a server for the approximate amount of \$2,000; three (3) cameras for the approximate amount of \$3,000, and \$1,200 per year for Internet access.

Following further discussion of the topic, the Commissioners stated that this is a matter that should go before the Courthouse Security Committee, which examines and proposes such matters.

In the Matter of
County Agency/Department Fundraiser Activities
Permitted in Courthouse Lobby to be Included
In the Pickaway County Policy Manual:

Following a request from Pam Sark of the Juvenile Department's Court Appoint Special Advocate (CASA) program to sell raffle tickets as a fundraising project in the Courthouse lobby for the opportunity to win homemade quilts, it determined that a section will officially be added to the Pickaway County Policy and Procedure Manual exclusively permitting county agencies/departments to utilize the lobby for such purposes following the Commissioners' approval.

In the Matter of
Appropriations Approved:

Mr. Wippel offered the motion, seconded by Mr. Reeser to approve the following FUND TRANSFER request:

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8,000 from 101.1130.5203 – Prosecutor-Insurance
to
101.1130.5203 – Prosecutor-Unemployment

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Waiver Approved:

Mr. Wippel offered the motion, seconded by Mr. Reeser to waive the waiting period to issue payment to **Dorcus Morrow** in the amount of **\$975.00** from line item **#101.1108.5401** for contracted services provided in the Pickaway County Building Department.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Fund Transfer Approved:

Mr. Wippel offered the motion, seconded by Mr. Reeser to approve the following request for the APPROPRIATION OF FUNDS:

1,356.96 to 246.4010.5957 – Dog & Kennel-Pet Finder

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Pickaway County Dog Shelter was filed for week ending March 28, 2009.

A total of \$681 was reported being collected as follows: \$256 in sales of dogs; \$-0- in redemptions; \$35 in donations; \$273 in sales of tags; and \$117 in late tag fee penalties.

Eight (8) dogs were destroyed.

No firearms were discharged.

With there being no further business brought before the Board, Mr. Reeser offered the motion, seconded by Mr. Wippel to adjourn. Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

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Ula Jean Metzler, President

Glenn D. Reeser, Vice President

Jay H. Wippel
BOARD OF COUNTY COMMISSIONERS
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Attest: Patricia Webb, Clerk