

MONDAY, APRIL 6, 2009
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Monday, April 6, 2009, with the following members present: Mrs. Ula Jean Metzler; Mr. Glenn D. Reeser; and Mr. Jay H. Wippel. Ryan Scribner, County Administrator, was also in attendance.

**In the Matter of
Minutes Approved:**

Mr. Wippel offered the motion, seconded by Mr. Reeser to approve the minutes from March 30, 2009.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Payment of Bills:**

Mr. Reeser offered the motion, seconded by Mr. Wippel to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated April 2, 2009, in the Commissioners' Voucher Register, and

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio to draw her warrant on this entry in the amount of \$175,448.62 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes; Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Listing of Approved Amended Contracts
For Pickaway County Job & Family Services:**

Pursuant to the Pickaway County Board of Commissioners' Resolution of June 23, 2003, below is the list of amended agreements entered into, approved and otherwise executed by the Pickaway County Department of Job & Family Services and approved by the Pickaway County Board of Commissioners. The approved list contains the name of the party or parties with whom the amended agreements have been made, the purpose of the agreement, the commencement date and termination date of the agreement, and the compensation specified by the agreement.

Ohio Valley Auto Care	Amendment to extend contract for Vehicle Repairs	7/1/2009	6/30/2010	\$45.00/hr
PICCA	NET Transportation	2/1/2009	12/31/2009	\$1.39/mile
Pickaway Ross CTC Amendment	Game Plan	7/1/2008	6/30/2009	increase contract to \$189,932.59
Preferred Staffing	Payroll Services for Transporters	3/1/2009	2/28/2010	24% + hourly wage currently \$8.40
Sarahann's Learning Unlimited	Daycare Provider	1/1/2009	6/27/2009	\$90-200.00 Fulltime \$60.00-145.00 Parttime \$5.47-8.76/hour
Speedway Fuel Cards	Amendment to extend contract for gas cards	5/1/2009	4/30/2010	\$10.00 cards with 4% discount when ordering 500 or more and paying by check

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Attest: Patricia Webb, Clerk

In the Matter of
Travel Authorizations Approved: for
Job & Family Services Agency:

The Commissioners signed Travel Authorizations for the following:

- Numerous Job & Family Services employees to attend various meetings, training sessions, and conferences to be held throughout the month of April at the total probable cost of \$1,647.12;
- Ellery Elick, Pickaway County Treasurer, to attend a County Treasurer's Association of Ohio conference to be held May 11 – 14, 2009, at Mariott NS, Dublin, Ohio at the total probable cost of \$250.

In the Matter of
Bid Opening Conducted for
Sale of County-owned Property Located in Darby Township:

The Commissioners conducted a bid opening for the sale of 10.232 acres of county-owned property, Parcel #B0600010027801, located in Darby Township, Ohio. Clayton Mosley was present.

The following bids were received and read aloud:

Butch Selvage 1506 White Road Grove City, Ohio 43123	\$12,907.67
Donald J. & Stephanie L. Carter 13016 Ridgeway Road Orient, Ohio 43146	\$15,500.00
F. Clayton Mosley 13184 Ridgeway Road Orient, Ohio 43146	\$ 7,500.00

Following a brief discussion regarding the bids, Mr. Wippel offered the motion, seconded by Mr. Reeser to accept the bid from Donald J. & Stephanie L. Carter in the amount of \$15,500 for the purchase of the property.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

The bids and related documentation will be turned over to the Pickaway County Prosecutor for review and direction in completing the transaction.

In the Matter of
Meeting with Dave Hannahs of
PICCA Regarding Health Department Rental Lease:

Dave Hannahs, Executive Director of the Pickaway County Community Action (PICCA) Organization met with the Commissioners at their request to review the rental lease agreement for the Pickaway County Health Department.

In 2001, the county entered into a ten (10)-year rental lease agreement with PICCA to house the Pickaway County General Health District at the rate of \$2,408.00 per month for approximately 4,500 sq. ft. of space which was renovated to meet the department's needs. In 2004, an addendum to the rental lease was

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entered into at the rate of \$1,000 per month for an added 1,000 sq. ft. of space that became available at the same location which is utilized as a conference room by the Health Department. The county also has a rental agreement with PICCA for the housing of the Food Pantry adjacent to the Health Department space at the rate of \$1,000 per month.

In June of 2004, in accordance with O.R.C. 3709.07, the Pickaway County Health Department and Circleville City Health District were combined. The Commissioners explained to Mr. Hannahs that with this merger, the county is no longer obligated to pay the Health Department's rent and they wanted him to be aware that they do not intend to renew the rental lease when it expires in 2011, at least for the current amount of space. Due to financial restraints, the Health Department has gone to a four (4)-day work week and decreased its number of employees have downsized. The Commissioners stated that they do not prefer to see the local Health Department regionalize due to its budget restraints, and plans to reduce the department's square footage and rental lease accordingly. The Commissioners informed Mr. Hannahs that they wanted to provide him ample time to be looking at other options for the eventual available space.

At the conclusion of the meeting, Mr. Hannahs thanked the Commissioners for informing them of their intentions and a meeting was rescheduled for Monday, October 5, 2009, at 10:00 a.m. to revisit the matter.

In the Matter of
Meeting with County Auditor
Regarding Month End Reports:

Melissa Betz, Pickaway County Auditor, met with the Commissioners to review the county's revenue and expenditure reports for month ending March 2009. During the review, Mrs. Betz reported a General Fund balance of \$2,443,373.72.

In the Matter of
Purchase of Courthouse Security
Equipment Approved:

County Administrator, Ryan Scribner, revisited the matter discussed last week where he informed the Commissioners that the Pickaway County Sheriff Department was requesting the purchase of additional security cameras and equipment upgrades that would provide remote viewing of the entire Courthouse and parking lot that could be monitored at the Sheriff's Department. The requested equipment includes a server for the approximate amount of \$2,000; three (3) cameras for the approximate amount of \$3,000, and \$1,200 per year for Internet access. The Commissioners had requested the matter be brought before the Courthouse Security Committee for approval. Upon following through with the request, today Mr. Scribner informed the Commissioners that the Courthouse Security Committee only meets on a quarterly basis and after consulting with Common Pleas Court Judge Knece, chairman of the committee, it was communicated that it is essentially the responsibility of the Commissioners to approve Courthouse security equipment purchases.

Following a discussion regarding the request, Mr. Reeser offered the motion, seconded by Mr. Wippel to approve the purchase of the equipment in addition to the monthly Internet access fee. The equipment will be purchased from the 2009 Capital Unplanned Expenditures Fund.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of Correction of
Fund Transfer Approved:

Mr. Wippel offered the motion, seconded by Mr. Reeser to approve the following request for the REDUCTION OF A FUND TRANSFER to correct a Fund Transfer approved on February 11, 2009. The amount of transfer should have been \$25,224 based on 25% of a \$100,895 Grant:

-30,000 from 101.1105.5704 – Crime Victims-County Match

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**to
234.0000.4539 – Crime Victims Grant**

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes; Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Reduction Amended Certificate Approved:**

Mr. Wippel offered the motion, seconded by Mr. Reeser to adopt the following Resolution:

Resolution No.:040609-1

WHEREAS, the Budget Commission did approve an **AMENDED CERTIFICATE / REVENUE REDUCTION** in the amount of \$52,933 for the Victims of Crime, Fund #234, then

THEREFORE BE IT RESOLVED that the Pickaway County Board of Commissioners does hereby **reduce** the following fund appropriation for fiscal year ending December 31, 2009:

Fund #234

Victims of Crime - \$52,933

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Line Item Name Changes Approved:**

Mr. Wippel offered the motion, seconded by Mr. Reeser to approve the following requests for LINE ITEM NAME CHANGES:

234.0000.4539 Change from: Victims Witness Grant; Change to: Crime Victims- Federal VOCA

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Creation of New Line Items Approved:**

Mr. Wippel offered the motion, seconded by Mr. Reeser to approve the following requests for the CREATION OF A NEW LINE ITEM:

**234.0000.4557 – Crime Victims-State SVAA
234.0000.4556 – Crime Victims-Local Share
234.0000.4979 – Crime Victims-Donations
234.2063.5102 – Crime Victims-Salary
234.2063.5201 – Crime Victims-PERS
234.2063.5202 – Crime Victims-Medicare
234.2063.5203 – Crime Victims-Insurance
234.2063.5205 – Crime Victims-Workers Comp.
234.2063.5301 – Crime Victims-Supplies**

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**234.2063.5401 – Crime Victims-Contract Services
234.2063.5403 – Crime Victims-Travel/Expenses
234.2063.5501 – Crime Victims-Equipment
234.2063.5901 – Crime Victims-Other Expenses
234.2064.5102 – Crime Victims-Federal VOCA-Salary
234.2064.5201 – Crime Victims-Federal VOCA-PERS
234.2064.5202 – Crime Victims-Federal VOCA-Medicare
234.2064.5203 – Crime Victims-Federal VOCA-Insurance
234.2064.5205 – Crime Victims-Federal VOCA-Workers Comp.
234.2064.5301 – Crime Victims-Federal VOCA-Supplies
234.2064.5401 – Crime Victims-Federal VOCA-Contract Services
234.2064.5403 – Crime Victims-Federal VOCA-Travel/Expenses
234.2064.5501 – Crime Victims-Federal VOCA-Equipment
234.2064.5901 – Crime Victims-Federal VOCA-Other Expenses
246.4010.5314 – Dog & Kennel-Kennel Sponsorship Supply Expenses
246.0000.4979 – Dog & Kennel-Kennel Sponsor Donations**

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes; Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Appropriations Approved:**

Mr. Wippel offered the motion, seconded by Mr. Reeser to approve the following requests for the APPROPRIATION OF FUNDS:

**234.68 to 601.6053.5205 – Soil & Water-Workers Comp.
3,500 to 101.1105.7503 – Contingencies
14,230.50 to 101.1105.7503 – Contingencies
1,259.48 to 206.5019.5205 – JFS-FS/OWF Workers-Workers Comp.
5,035.83 to 101.1105.5703 – Contingencies**

The following appropriation adjustments were approved for the Crime Victims Fund:

**-8,674 – 234.0000.4539 – Crime Victims
-25,224 - 234.0000.4901 – Crime Victims
7,574 to 234.0000.4557 – Crime Victims
100 to 234.0000.4549 - Crime Victims
25,224 to 234.0000.4556 – Crime Victims
1,000 to 234.0000.4926 – Crime Victims
7,668.66 to 234.2015.5102 – Crime Victims-Salary**

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes; Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Transfers Approved:**

Mr. Wippel offered the motion, seconded by Mr. Reeser to approve the following requests for the TRANSFER and RE-APPROPRIATION OF FUNDS:

**1,831.34 from 234.2015.5203 – Crime Victims
to
234.2015.5102 – Crime Victims-Salary
6,372.53 from 234.2015.5102 – Crime Victims-Salary**

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To

234.2063.5102 – State SVAA-Salary

**86,381.85 from 234.2015.5102 Crime Victims-Salary
to**

234.2064.5102 – Federal VOCA-Salary

**892.15 from 234.2015.5201 – Crime Victims-PERS
to**

234.2063.5201 – State SVAA-PERS

**12,093.46 from 234.2015.5201 – Crime Victims-PERS
to**

234.2064.5201 – Federal VOCA-PERS

**92.40 from 234.2015.5202 – Crime Victims-Medicare
to**

234.2063.5202 – State SVAA-Medicare

**1,252.54 from 234.2015.5202 – Crime Victims-Medicare
to**

234.2064.5202 – Federal VOCA-Medicare

**179.92 from 234.2015.5205 – Crime Victims-Workers Comp.
to**

234.2063.5205 – State SVAA-Workers Comp.

**1,167.15 from 234.2015.5205 – Crime Victims
to**

234.2064.5205 – Federal VOCA-Workers Comp.

**37 from 234.2015.5203 – Crime Victims-Insurance
to**

234.2063.5301 – State SVAA-Supplies

**70 from 260.1150.5102 – Real Estate Assessment-Salary
to**

260.1150.5205 – Real Estate Assessment-Workers Comp.

**5,035.83 from 101.1105.5703 – Contingencies
to**

101.1101.5204 – Unemployment

**3,500 from 101.1105.7503 – Contingencies
to**

101.2012.5313 – Sheriff-Memberships

**14,230.50 from 101.1105.7503 – Contingencies
to**

101.2012.5413-Sheriff-Allowances (Furtherance of Justice)

**183.16 from 297.5002.5102 – EIC-Salaries
to**

297.5002.5205 – EIC-Workers Comp.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes; Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

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**Reduction of Appropriations Due to an
Amended Certificate Revenue Reduction for
Victims of Crime Fund:**

Mr. Wippel offered the motion, seconded by Mr. Reeser to approve the following requests for the REDUCTION OF APPROPRIATIONS due to the Amended Certificate for Revenue Reductions for the Victims of Crime Fund:

-8,355 from 234.0000.4539 – Crime Victims Witness Grant
-44,578 from 234.0000.4901 Crime Victims-Transfers
-38,803.62 from 234.2015.5102 – Crime Victims-Salary
-4,102.39 from 234.2015.5201 – Crime Victims-PERS
-425.06 from 234.2015.5202 – Crime Victims-Medicare
-8,317.66 from 234.2015.5203 – Crime Victims-Insurance
-784.27 from 234.2015.5205 – Crime Victims-Workers Comp.
-500 from 234.2015.5501 – Crime Victims-Equipment

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Meeting with Joe Melville of
Ohio Energy, Inc. Regarding Approval of Temporary
Flood Plain Variance for Electrical Pole Meter Base Connection of Oil Well Operation:

Joe Melville of *Ohio Energy Inc.* met with the Commissioners to request a flood plain variance for a relocated electrical pole meter base connection that operates an oil well on property located on Commercial Point Road. Also in attendance for the meeting were Nancy Melville; Al Sheldon, Pickaway County Building Department Chief Building Official (CBO); Terry Frazier Director of the Pickaway County Development and Planning Office and former Flood Plain Coordinator; and Charles Pritchard, property owner residing on Commercial Point Road.

In November 2008, the Pickaway County Engineering Department purchased a small section real estate from Mr. Pritchard that was necessary to obtain the proper slopes and shoulders required for the Red River Bridge Replacement Project on Commercial Point Road. On that real estate was an electrical pole meter base connection which provides electrical service (supplied by South Central Power Co.), to an oil well that has been in operation since 2003, which is located on another segment of real estate owned by Mr. Pritchard. Mr. Melville said that a few weeks ago he was contacted and informed by the county engineering department that he would have move the electrical pole meter base connection from the section of now county-owned property and pay for the associated relocation costs. Mr. Melville stated that he moved electrical pole meter base connection 125 ft. from its original location and though he did not feel it was his responsibility to cover the relocation costs, he did so essentially stating that it has always been his objective to comply with the local authorities. When Mr. Sheldon, CBO, was called to inspect the relocated electrical pole meter base connection, Mr. Melville stated that he would not provide his approval for it to be energized because it was located in a flood plain and would have to be elevated to the level required in the county's Flood Reduction Resolution. When Mr. Melville queried as to why Mr. Sheldon approved the original electrical pole meter base connection a few years ago as was located in the flood plain as well, he stated that at that time he did not realize it was situated in a flood plain.

Dialogue also took place regarding who has the jurisdiction for the inspection and approval of electrical pole meter base connections. Mr. Melville referenced Sub. H.B. 278 where it states that the Ohio Department of Natural Resources has exclusive authority to regulate permits, location, and spacing of oil and gas wells and repeals all statutory authority of local governments to regulate oil and gas exploration and operation as well as limitations on that authority. However, Mr. Frazier consulted the county prosecutor who researched that matter and stated that local authorities do have the right to inspect and approve electrical pole meter base connections.

Following further discussion regarding the matter, and in order for Mr. Melville to restart the operation of the oil well after two weeks of down time, the Commissioners decided that a temporary flood

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plain variance will be granted in order for the electrical connection to be energized allowing the oil well restart its operation. Therefore, Mr. Reeser offered the motion, seconded by Mr. Wippel authorizing a 60-day flood plain variance until the issue can be resolved.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Meeting in Executive Session:

At 2:36 p.m. Mr. Wippel offered the motion, seconded by Mr. Reeser to enter into Executive Session regarding a personnel matter.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

At 2:42 p.m., Mr. Wippel offered the motion, seconded by Mr. Reeser to resume Regular Session.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

Mr. Wippel offered the motion, seconded by Mr. Reeser to employ Dorcas Morrow as the Pickaway County Building Department Permit Technician at the rate of \$13.00 per hour.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

This changes Ms. Morrow's classification from a contracted as-needed employee to a county employee.

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Pickaway County Dog Shelter was filed for week ending April 4, 2009.

A total of \$460 was reported being collected as follows: \$256 in sales of dogs; \$15 in redemptions; \$20 in donations; \$156 in sales of tags; and \$13 in late tag fee penalties.

Five (5) dogs were destroyed.

No firearms were discharged.

With there being no further business brought before the Board, Mr. Reeser offered the motion, seconded by Mr. Wippel to adjourn. Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

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Ula Jean Metzler, President

Glenn D. Reeser, Vice President

Jay H. Wippel
BOARD OF COUNTY COMMISSIONERS
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Attest: Patricia Webb, Clerk