

**MONDAY, JUNE 1, 2009**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Monday, June 1, 2009, with the following members present: Mrs. Ula Jean Metzler; Mr. Glenn D. Reeser; and Mr. Jay H. Wippel. Ryan Scribner, County Administrator, was also in attendance.

**In the Matter of**  
**Minutes Approved:**

Mr. Wippel offered the motion, seconded by Mr. Reeser to approve the minutes from May 26, 2009, 2009.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of**  
**Payment of Bills:**

Mr. Reeser offered the motion, seconded by Mr. Wippel to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated May 28, 2009, in the Commissioners' Voucher Register, and

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio to draw her warrant on this entry in the amount of **\$255,060.18** on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes; Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of**  
**Right-of-Way Purchase Agreements Signed**  
**For Stoutsville Bridge Replacement Project:**

The Commissioners signed the following Contract for Sale and Purchase of Real Property agreements on behalf of the Pickaway County Engineering Department for the purchase of Right-of-Way (perpetual Highway Easements) related to the Stoutsville Pike (CR40) Bridge Replacement project. The real property will be purchased with County Engineer Funds:

- **Call Properties, LLC.** In the amount of \$1,233.00
- **Dennis V. Shaw** in the amount of \$1,200.00
- **Earl W. Palm** in the amount of \$1,264.00

The project is expected to be let out for bid this winter and construction begin after the 2010 Pickaway County Fair that is held in June.

**In the Matter of**  
**Travel Authorizations Approved:**

The Commissioners signed Travel Authorizations for numerous Job & Family Services employees to attend various meetings, conferences, and workshops to be held throughout the month of June at the total probable cost of \$1,848.56.

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**In the Matter of**  
**Meeting with Scioto Twp. Fire Chief**  
**Porter Welch Regarding New Fire Chief Association:**

Porter “Chip” Welch, Scioto Township Fire Chief, met with the Commissioners to inform them of the newly formed Pickaway County Fire Chief’s Association. Mr. Welch stated that the goal of the association is to bring together the fire and emergency medical services leaders to improve the standards and delivery of emergency services in Pickaway County; promote safety, foster education opportunities and fire prevention activities; encourage good will cooperation, and promote public relations among its member departments and other public safety organizations and governmental agencies; and coordinate disaster planning and encourage the exchange of information. Two-year office terms were established for the association with Mr. Welch recently being elected as President; Chief Gary Black as Vice-President; and Chief Dave Taylor as Secretary/Treasurer. The association meets on the last Tuesday of every month at 7:00 p.m. at the Circleville Fire Station.

Mr. Welch stated that there has been a countywide Fire Fighters’ Association for many years and the formation of the Pickaway County Fire Chiefs’ Association will provide the opportunity for district leaders of fire and EMS services in the county to gather on a scheduled basis as “decision makers” to address any issues by presenting a unified voice and direction, and work together to improve services to residents of the county.

Commissioner Reeser informed Mr. Welch that the Pickaway County Competitiveness Network Committee (PCCNC) will be meeting on the 17<sup>th</sup> of this month at 6:00 p.m. in the Circleville Fire House and one of the agenda items for discussion is the formation of a countywide fire district. Mr. Welch stated that he was not aware of the meeting, however; he knew that the concept has been considered and stated that he will plan to attend the meeting. In the meantime, the Commissioners will provide Mr. Welch with the PCCNC coordinator’s telephone number prior to the meeting to get a better understanding of how it came about that the topic of a countywide fire district was placed on the committee’s agenda and its intent in discussing the concept.

In further discussing the subject, Mr. Welch stated that he feels a countywide fire district is a good idea, however; it would be a huge project and many things would have to be considered such as: who would be the controlling body? Would it be the County Commissioners, or an elected body or appointed body? Who would be the representatives sitting on the board and its dynamics; would the various fire districts combine their funds into one, or would there be a countywide levy? Other questions that would need to be addressed are the strategic placement of emergency vehicles and manpower; who would handle the dispatching; would the township and village elected officials be on board; and there is the fact that volunteers would still be needed, etc. Mr. Welch stated if done correctly, a countywide fire district would be beneficial and he feels that the various fire chiefs throughout the county would support the concept if all the various issues could be worked out.

At the conclusion of the meeting, the Commissioners congratulated Mr. Welch on the formation of the Pickaway County Fire Chiefs’ Association, stating that they think it is a great idea.

**In the Matter of**  
**Memorial Hall Roof Replacement Project**  
**Contract Award:**

Following the review of bids submitted for the Memorial Hall Roof Replacement Project performed by County Administrator Ryan Scribner, Pickaway County Building Department Chief Building Official Al Sheldon, and Pickaway County Maintenance Supervisor Dave Conrad, Mr. Wippel offered the motion, seconded by Mr. Reeser to accept the recommendation to award the contract to the lowest bidder, *Tyevco, Inc., 1678 W. Audubon Blvd., Lancaster, Ohio 43130* in the amount of **\$78,957.00** pending the County Prosecutor’s review of the various certificates of compliance.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of**

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**Resolution Adopted Approving 2009 Second Half  
General Fund Appropriations:**

Mr. Reeser offered the motion, seconded by Mr. Wippel to adopt the following Resolution:

**Resolution No: PC-060109-1**

BE IT RESOLVED that the Pickaway County Board of Commissioners, pursuant to Ohio Revised Code §5705.392, hereby adopt as a part of its annual appropriation measure a spending plan setting forth a quarterly schedule of all expenses and expenditures of all appropriations for fiscal year 2009 from the Pickaway County General Fund. The total second half schedule of expenses and expenditures for each office, department and division is as follows and that there be appropriated from the **General Fund**

**\$5,423,892.14**

as the second half appropriation.

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: \_\_\_\_\_  
Patricia Webb, Clerk

**In the Matter of  
Telephone Conference Call With  
Attorney Peter Pavarini Regarding  
Berger Hospital Conversion Request:**

A conference call was placed to the county's legal counsel Peter Pavarini of *Schottenstein, Zox & Dunn*, to discuss trade secrets of a county hospital organized under Ohio Revised Code Chapter 339.

At 1:37 p.m. Mr. Wippel offered the motion, seconded by Mr. Reeser to enter into Executive Session.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: \_\_\_\_\_  
Patricia Webb, Clerk

At 2:14 p.m. Mr. Wippel offered the motion, seconded by Mr. Reeser to resume Regular Session.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

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Patricia Webb, Clerk

No action was taken.

**In the Matter of  
Meeting with Sheriff Radcliff:**

Sheriff Dwight Radcliff met with the Commissioners to provide a departmental update. Topics reviewed included:

- Specifications for a roof replacement at the Sheriff Department are currently being compiled to be let out for bid.
- A proposal in the amount of \$363 from Lowe's, Chillicothe, Ohio was obtained for the replacement of a refrigerator that is beyond repair at the facility. The Commissioners requested the Sheriff to consult with the County Auditor prior to making the purchase.
- Over crowding of inmates at the jail facility.

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**In the Matter of  
Creation of New Line Items Approved:**

Mr. Wippel offered the motion, seconded by Mr. Reeser to approve the following requests for the CREATION OF A NEW LINE ITEM:

**101.0000.42245 – City Reimbursement Building Fees  
101.0000.4296 – County Reimbursement Building Fees**

Voting on the motion was as follows: Mrs. Metzler, absent for vote; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: \_\_\_\_\_  
Patricia Webb, Clerk

**In the Matter of  
Cash Advances Approved:**

Mr. Wippel offered the motion, seconded by Mr. Reeser to approve the following CASH ADVANCE requests:

**166.32 from 101.1105.5801 – General Fund-Cash Advance  
to  
227.0000.4910 – VOCA-Advance In  
  
30,000 from 101.1105.5801 – General Fund-Cash Advance  
to  
249.0000.4910 – EMA-Advance In**

Voting on the motion was as follows: Mrs. Metzler, absent for vote; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: \_\_\_\_\_  
Patricia Webb, Clerk

**In the Matter of  
Appropriations Approved:**

Mr. Wippel offered the motion, seconded by Mr. Reeser to approve the following APPROPRIATION OF FUNDS requests:

**4,242.73 to 101.1105.5703 – Contingencies**

Voting on the motion was as follows: Mrs. Metzler, absent for vote; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: \_\_\_\_\_  
Patricia Webb, Clerk

**In the Matter of  
Transfers Approved:**

Mr. Wippel offered the motion, seconded by Mr. Reeser to approve the following requests for the TRANSFER and RE-APPROPRIATION OF FUNDS:

**4,242.73 from 101.1105.5703 – Contingencies  
to  
101.3001.5203 – Insurance/Employer/General**

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Voting on the motion was as follows: Mrs. Metzler, absent for vote; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: \_\_\_\_\_  
Patricia Webb, Clerk

**In the Matter of  
Transfers Approved by County Administrator:**

Ryan Scribner, County Administrator, approved the following requests for the TRANSFER and RE-APPROPRIATION OF FUNDS:

**3,000 from 101.2012.5501 – Sheriff Administration-Equipment  
to  
101.2012.5301 – Sheriff Administration-Supplies**

**2,000 from 101.2012.5313 – Sheriff Administration-Memberships  
to  
101.2012.5496 – Sheriff Administration-Medical Expenses**

**2,000 from 101.2012.5527 – Sheriff Administration-Vehicle Expenses  
to  
101.2012.5496 – Sheriff Administration-Medical Expenses**

**8,000 from 101.2012.5527 – Sheriff Administration-Vehicle Expenses  
to  
101.2012.5308 – Sheriff Administration-Food Prisoners**

**6,000 from 101.2012.5527 – Sheriff Administration-Vehicle Expenses  
to  
101.2012.5401 – Sheriff Administration-Contract Services**

**4,000 from 101.2012.5527 – Sheriff Administration-Vehicle Expenses  
to  
101.2012.54022 – Sheriff Administration-Contract Repairs**

**1,300 from 101.2013.5212 – Sheriff-Corrections Other-PERS LE  
to  
101.2013.5201 – Sheriff Corrections Other – PERS**

**In the Matter of  
Waivers Approved:**

Mr. Wippel offered the motion, seconded by Mr. Reeser to waive the waiting period to issue payment to the following:

**Pro Market Real Estate** in the amount of \$7,000 from line item #252.5039.5524 for first-time homebuyer down payment assistance for Justin W. Ames and Norma J. Brabson for property located at 6537 St. Rt. 56 E, Circleville, Ohio. The down-payment assistance is paid with **Pickaway County FY08 Community Housing Improvement Program (CHIP)** grant funds.

**Ohio Homes** in the amount of \$5,460 from line item #252.5039.5524 for home repair assistance for Jan Hoover, 23110 Alkire Road, Circleville, Ohio. The home repair assistance is paid with **Pickaway County FY08 Community Housing Improvement Program (CHIP)** grant funds.

Voting on the motion was as follows: Mrs. Metzler, absent for vote; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

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**In the Matter of**  
**Weekly Dog Warden Report:**

The weekly report for the Pickaway County Dog Shelter was filed for week ending May 30, 2009.

A total of \$455 was reported being collected as follows: \$32 in sales of dogs; \$60 in redemptions; and \$90 in donations; \$143 in sales of tags; and \$130 in late tag fee penalties.

No dogs were euthanized.

No firearms were discharged.

With there being no further business brought before the Board, Mr. Reeser offered the motion, seconded by Mr. Wippel to adjourn. Voting on the motion was as follows: Mrs. Metzler, absent for vote; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

\_\_\_\_\_  
Ula Jean Metzler, President

\_\_\_\_\_  
Glenn D. Reeser, Vice President

\_\_\_\_\_  
Jay H. Wippel  
BOARD OF COUNTY COMMISSIONERS  
PICKAWAY COUNTY, OHIO

Attest: \_\_\_\_\_  
Patricia Webb, Clerk