

MONDAY, JULY 13, 2009
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Monday, July 13, 2009, with the following members present: Mrs. Ula Jean Metzler; Mr. Glenn D. Reeser; and Mr. Jay H. Wippel. Ryan Scribner, County Administrator, was also in attendance.

**In the Matter of
Minutes Approved:**

Mr. Wippel offered the motion, seconded by Mr. Reeser to approve the minutes from July 6, 2009.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes; Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Payment of Bills:**

Mr. Reeser offered the motion, seconded by Mrs. Metzler to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated July 9, 2009 in the Commissioners' Voucher Journal, then

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio to draw her warrant on this entry in the amount of \$356,870.15 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes; Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
2010 General Fund Tax Budget Adopted:**

As advertised, the Public Hearing for the Pickaway County 2010 Tax Budget was held on Monday, July 6, 2009 at 11:00 a.m. No members of public attended the hearing.

Today, Mr. Reeser offered the motion seconded by Mr. Wippel to **adopt the Pickaway County 2010 General Fund Tax Budget** as submitted to the Pickaway County Auditor.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes; Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
2010 Non-General Fund Tax Budget Adopted:**

Mr. Reeser offered the motion, seconded by Mr. Wippel to **adopt the Pickaway County 2010 Non-General Fund Tax Budget** as submitted to the Pickaway County Auditor.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes; Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

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In the Matter of
Meeting with Terry Frazier in
Executive Session Regarding Personnel Matters:

Terry Frazier, Director of the Pickaway County Development & Planning Office, met with the Commissioners to discuss a personnel matter.

At 9:31 a.m., Mr. Wippel offered the motion, seconded by Mr. Reeser to enter into Executive Session.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes; Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

At 9:46 a.m., Mr. Wippel offered the motion, seconded by Mr. Wippel to resume Regular Session.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes; Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Step Pay Increase Approved for Dorcas Morrow:

Terry Frazier informed the Commissioners that Dorcas Morrow had successfully completed her initial probationary period and he requested the Board's approval for a corresponding step pay increase to \$14.00 per hour.

Following further discussion regarding the request, Mr. Wippel offered the motion, seconded by Mr. Reeser to approve a step pay increase for Dorcas Morrow, Pickaway County Building Department Permit Technician, to \$14.00 per hour, effective next pay period.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Step Pay Increase for Vicki Heiskell:

County Administrator, Ryan Scribner, informed the Commissioners that Ms. Heiskell had successfully completed a 60-day trial period in her new position as Receptionist for the Pickaway County Commissioners' office and EMA Administrative Assistant. Mr. Scribner recommended a step pay increase to \$12.50 per hour.

Following further discussion regarding the recommendation, Mr. Wippel offered the motion, seconded by Mr. Reeser to approve a step pay increase for Vicki Heiskell, Pickaway County Commissioners' Office Receptionist and EMA Administrative Assistant, to \$12.50 an hour, effective next pay period.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Discussion Regarding Electrical Inspections
Performed by the Pickaway County Building Department for Pumpkin Show:

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Terry Frazier met with the Commissioners to discuss the Pickaway County Building Department performing electrical inspections for concession stands and other vendors for the upcoming Pumpkin Show. Mr. Frazier stated that historically, the City of Circleville has paid the Chief Building Official (CBO) and another employee of the former Circleville Building Department, along with a contracted inspector, for electrical inspections performed over and above the normal working hours with no compensation from the vendors or the Pumpkin Show, Inc. Committee. With the former city building department no longer in existence, Mr. Frazier stated that the Circleville Mayor will no longer approve the City of Circleville absorbing those costs. Mr. Frazier was informed by the Pickaway County Building Department's CBO that the inspections will probably again require an assistant electrical inspector from *Asebrook & Co. Architects, LLC*, to perform the inspections within the necessary timeframe at the rate of \$35.00 per hour. It is anticipated that it will require the contracted inspector about 30 – 40 hours to assist with completion of the inspections.

When Mr. Frazier inquired about how to approach the matter in both a jurisdictionally and financial way in respect to the cost of obtaining an assistant electrical inspector, it was the Commissioner's opinion that it would be the Pumpkin Show, Inc. Committee's responsibility. They stated that a fee schedule could be developed to compensate the time in performing electrical inspection services that goes beyond the normal working hours.

Following further discussion regarding the topic, it was determined that a meeting will be scheduled with the chairman of the Pumpkin Show, Inc. Committee, Barry Keller, to review the matter.

In the Matter of
Meeting with Soldier's Monumental Association
Regarding Fundraiser:

Dennis Lester and Charles Weaver of the Soldier's Monumental Association (SMA) met with the Commissioners to inform them of the association's plans to conduct a fundraiser. The SMA is housed in Memorial Hall.

Mr. Weaver stated that the SMA is considering selling name-engraved bricks to Pickaway County veterans and/or their families to help raise funds for the association. The SMA is considering either installing the bricks in the sidewalk leading into the main entrance of the building, or construct a memorial wall around the flag pole or military canon in front of Memorial Hall.

Following a brief question and answer session, the Commissioners stated that they thought fundraiser was a wonderful idea as a way to raise funds while honoring our veterans. Mr. Lester and Mr. Weaver stated that once they have a more definitive plan, they will meet with the Commissioners to obtain their thoughts and approval prior to moving forward.

In the Matter of
Allocation of May 2009
Sales Tax Collections:

Mr. Wippel offered the motion, seconded by Mr. Reeser to allocate the **May 2009 Sales Tax** collections in the following manner:

449,993.99 to 101.0000.4121 – General Fund

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes; Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Meeting with County Auditor to
Review of Revenue & Expenditure Reports for Period Ending June 2009:

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Melissa Betz, Pickaway County Auditor, met with the Commissioners to review the county's month-end revenue and expenditure reports for period ending June 30, 2009.

**In the Matter of
Waiver Approved:**

Mr. Wippel offered the motion, seconded by Mr. Reeser to waive the waiting period to issue payment to **Seyfang Electrical Services, LLC** in the amount of **\$9,800** from line item **#401.7115.5529** for the completion of electrical work in Pod-E at the Pickaway County Sheriff Jail Facility.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes; Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Re-subdivision of Lot 10 of
Schneider Subdivision Approved:**

Mr. Reeser offered the motion, seconded by Mr. Wippel to approve and sign the **Amended/Re-subdivision of Lot 10 of Schneider Subdivision, Section 2, Walnut Township, Pickaway County, Ohio, Section 34, Township 9, Range 21.**

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes; Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Addendum to Lease Agreement with
Barbara J. Lucks for Pickaway County
Prosecutor's Victims of Crime Office:**

Mr. Wippel offered the motion, seconded by Mr. Reeser to approve and sign the Addendum to the Lease Agreement of October 27, 2008, by and between the Pickaway County Board of Commissioners and Barbara J. Lucks. The purpose of the addendum is for the rent of additional office space at the rate of \$600 per month for the use and purposes as an office for the Pickaway County Victims Crime, a division of the Pickaway County Prosecutor's office. It has been agreed upon by the county prosecutor that \$300 a month for the rent will be paid from the county's General Fund, and \$300 will be paid from Prosecutor funds.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes; Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Meeting with City of Circleville Municipal Court Judge and
City of Circleville Auditor Regarding County's Proportionate
Reimbursement of Specified Municipal Court Salaries:**

City of Circleville Municipal Court Judge Gary Dumm and City Auditor Gayle Spangler met with the Commissioners to discuss the statutory 2/5 salary and benefits reimbursement the county is obligated to pay for City of Circleville Municipal Court Judges, Acting Judges, and a Bailiff pursuant to §1901.11 and §1901.32 of the Ohio Revised Code (ORC).

In a two-year time frame the county's salary reimbursements to the city for these salaries and benefits has increased approximately 35%. While the reimbursement for judges and acting judges was not in

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question, and the Commissioners stated that they certainly have no issue with paying the 2/5 share for one bailiff, it was noted that the county has been billed for salary reimbursement costs for what is titled as three bailiff/probation officers. They referred to the sections of the ORC where it states the county is responsible for the reimbursement of *a* bailiff, and the deputy bailiffs shall receive compensation payable out of the city treasury that the court prescribes. Though no one in this meeting felt that the action was financially driven, the previous municipal judge changed the job titles a number of years ago for of what was then “probation officers” to “bailiff/probation officers.” No statute in the ORC states that counties shall reimburse 2/5 of probation officer salaries. Judge Dumm, in a non-argumentative way, pointed out that he was aware of the language in the ORC related to reimbursement of “a” bailiff, however; there is no language or case law that he could find stating that the county shall *not* pay for more than one bailiff, and it was at the court’s discretion as to the number of bailiffs it employs. Having said that, Judge Dumm also stated that the number of bailiffs it employs is not to be unreasonable. Judge Dumm stated the bailiff/probation officer’s duties are “piggy-backed” and that they do perform bailiff duties along with probation officer duties.

While further discussing the matter, the Commissioners requested that an effort analysis be conducted by the municipal court to gain a better understanding of how much time is being devoted in performing bailiff functions and the county could then reimburse on a corresponding basis. Judge Dumm stated that the city will perform the analysis and that it may take a month or more to complete. The Commissioners also stated that they will be bringing the county prosecutor “up to speed” on the matter, which will be revisited upon completion of the analysis.

The Commissioners then thanked Judge Dumm and Mrs. Spangler for their time and cooperation regarding the matter.

In the Matter of
Telephone Conference All with Attorney Peter Pavarini
Regarding Berger Hospital Conversion Request:

A conference call was placed to the county’s legal counsel, Peter Pavarini, regarding Berger Hospitals’ conversion request. Mr. Wippel offered the motion, seconded by Mr. Reeser to enter into Executive Session to discuss trade secrets of a county hospital organized under Ohio Revised Code Chapter 339.

At 2:58 p.m., Mr. Wippel offered the motion, seconded by Mr. Reeser to enter into Executive Session.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes; Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

At 3:42 p.m., Mr. Wippel offered the motion, seconded by Mr. Reeser to resume Regular Session.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes; Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

No action was taken.

In the Matter of
Listing of Contracts and/or Amended Contracts
For Pickaway County Department of Job & Family Services:

Pursuant to the Pickaway County Board of Commissioners Resolution of June 23, 2003, below is the list of new or amended agreements entered into, approved, and otherwise executed by the Pickaway Department of Job & Family Services and approved by the Pickaway County Board of Commissioners. The approved list contains the name of the party or parties with whom the agreements have be made, the purpose of the agreements, the commencement date and termination date of the agreements, and the compensation specified by the agreements.

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Organization/Agency	Contract Purpose	Effective Date	Term Date	Contract Amount
A New Leaf	PFFC Home	7/1/2009	6/30/2010	Maintenance Cost - \$29.41-45.17/day Admin Cost - \$26-27.00/day
Ashville Headstart	Daycare provider	6/29/2008	9/30/2009	Amended to extend from 6/27/09 to 9/30/09 due to pending changes in program by the state
Blevins, Randy and Joyce	Foster Parents	7/9/2009	7/9/2011	\$18 per day for birth to 12 years \$24 per day for 13-18 years
Children's Academy	Daycare provider	6/29/2008	9/30/2009	Amended to extend from 6/27/09 to 9/30/09 due to pending changes in program by the state
Children's Express Learning	Daycare provider	7/3/2008	9/30/2009	Amended to extend from 6/27/09 to 9/30/09 due to pending changes in program by the state
Circleville Headstart	Daycare provider	6/29/2008	9/30/2009	Amended to extend from 6/27/09 to 9/30/09 due to pending changes in program by the state
Congrove, Sherri	Daycare provider	7/3/2008	9/30/2009	Amended to extend from 6/27/09 to 9/30/09 due to pending changes in program by the state
Creation Station	Daycare provider	6/27/2008	9/30/2009	Amended to extend from 6/27/09 to 9/30/09 due to pending changes in program by the state
Davis, Marcia	Training for Child Care Providers	7/1/2009	6/30/2010	\$200/session communicable diseases
Dengler April	Co-facilitator for Incredible Years Program	3/27/2009	6/19/2009	\$480.00
Dept of Veterans Affairs	First Aid, CPR training for daycare providers	7/1/2009	6/30/2010	\$50.00 per eight hour session
Eastep, Sheila	Daycare provider	6/29/2008	9/30/2009	Amended to extend from 6/27/09 to 9/30/09 due to pending changes in program by the state
First United Methodist	Daycare provider	6/29/2008	9/30/2009	Amended to extend from 6/27/09 to 9/30/09 due to pending changes in program by the state
Fitzpatrick, Roger & Jodi	Foster Parents	3/29/2009	3/29/2011	\$18 per day for birth to 12 years \$24 per day for 13-18 years
For Kids Daycare	Daycare provider	6/29/2008	9/30/2009	Amended to extend from 6/27/09 to 9/30/09 due to pending changes in program by the state
Fugate Ernest and Anna	Foster Parents	7/8/2009	7/8/2011	\$18 per day for birth to 12 years \$24 per day for 13-18 years
Gerchy, Jill	Daycare provider	6/29/2008	9/30/2009	Amended to extend from 6/27/09 to 9/30/09 due to pending changes in program by the state
Herrel Stacy	Co-facilitator for Incredible Years Program	2/23/2009	5/11/2009	\$480.00
Holland, Becky	Daycare provider	6/29/2008	9/30/2009	Amended to extend from 6/27/09 to 9/30/09 due to pending changes in program by the state
Hootman, Helen	Daycare provider	6/29/2008	9/30/2009	Amended to extend from 6/27/09 to 9/30/09 due to pending changes in program by the state
Hoselton, Samantha	Daycare provider	6/29/2008	9/30/2009	Amended to extend from 6/27/09 to 9/30/09 due to pending changes in program by the state
House of New Hope	PFFC Home	7/1/2009	6/30/2010	\$53.88-88.73 per diem
iHost Solutions	Website Hosting	7/1/2009	6/30/2010	\$37.45/month
Kids Klub Child Care	Daycare provider	6/29/2008	9/30/2009	Amended to extend from 6/27/09 to 9/30/09 due to pending changes in program by the state
Kinder Care Learning Center formally	Daycare provider	6/29/2008	9/30/2009	Amended to extend from 6/27/09 to 9/30/09 due to pending changes in

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Children's World				program by the state
Kingdom Kids Preschool	Daycare provider	6/29/2008	9/30/2009	Amended to extend from 6/27/09 to 9/30/09 due to pending changes in program by the state
Koons, Betsy	Daycare provider	6/29/2008	9/30/2009	Amended to extend from 6/27/09 to 9/30/09 due to pending changes in program by the state
Kristen Miller	Daycare provider	11/4/2008	9/30/2009	Amended to extend from 6/27/09 to 9/30/09 due to pending changes in program by the state
Laugh & Learn	Daycare provider	6/29/2008	9/30/2009	Amended to extend from 6/27/09 to 9/30/09 due to pending changes in program by the state
Lighthouse Christian Daycare	Daycare provider	6/29/2008	9/30/2009	Amended to extend from 6/27/09 to 9/30/09 due to pending changes in program by the state
Maximus	QUIC/RMS	7/1/2009	6/30/2010	\$3,225.00
McMahon, Brenda	Facilitator for Incredible Years Program	2/23/2009	6/19/2009	\$2,760
Mills Locksmith	Locksmith Services	7/1/2009	6/30/2010	\$45.00 service call + \$44.00/hr.
Ms. Jessica's Daycare	Daycare provider	6/29/2008	9/30/2009	Amended to extend from 6/27/09 to 9/30/09 due to pending changes in program by the state
New Hope Christian School	Daycare provider	6/29/2008	9/30/2009	Amended to extend from 6/27/09 to 9/30/09 due to pending changes in program by the state
PICCA (OWF)	Transportation for OWF clients	7/1/2009	6/30/2010	Max \$30,000
PICCA Headstart	Daycare Facility for Incredible Years Program	2/23/2009	6/19/2009	\$1,140.00
Pickaway County Educational Service Center	Help Me Grow	7/1/2009	6/30/2010	\$155,772.03
Pickaway County Juvenile Court	Home Studies for Adoptions	7/1/2009	6/30/2010	Juvenile Court pays us \$275.00/child add-l \$50/child if same family
Pickaway County Sheriff's Dept	Fingerprinting for background check	7/1/2009	6/30/010	\$25 for Ohio; \$34 for Federal and \$49 for both
Pic-Ross JVS	Game Plan WIA Youth	7/1/2009	6/30/2010	\$139,932.59
Pic-Ross JVS	Game Plan WIA Youth Stimulus	6/10/2009	6/30/2010	\$195,458.00
Pic-Ross JVS	Wia Job Search Workshops	7/1/2009	6/30/2010	\$147,592.85
Pratt, Helen	Daycare Provider	5/14/2009	6/27/2009	\$104.96-132.08 Fulltime \$68.75-73.75 Parttime \$2.75-2.95/hour
Pratt, Helen	Daycare provider	5/19/2009	9/30/2009	Amended to extend from 6/27/09 to 9/30/09 due to pending changes in program by the state
Rigsby's Garage	Vehicle Repair	7/1/2009	6/30/2010	\$50.00/hr.

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Sarahann's Learning Unlimited	Daycare provider	1/1/2009	9/30/2009	Amended to extend from 6/27/09 to 9/30/09 due to pending changes in program by the state
Schwalbach, Christina	Daycare provider	6/29/2008	9/30/2009	Amended to extend from 6/27/09 to 9/30/09 due to pending changes in program by the state
Tomlinson, Todd	PCFCFC Website Design and Maintenance	7/1/2009	6/30/2010	\$981.00
Tomorrow's Child	Daycare provider	6/29/2008	9/30/2009	Amended to extend from 6/27/09 to 9/30/09 due to pending changes in program by the state
Verizon North	Voice Maintenance	3/18/2009	3/17/2010	\$3,935.28
Verizon North	Data Maintenance	3/18/2009	3/17/2010	\$945.60
White, Joni	Daycare provider	6/29/2008	9/30/2009	Amended to extend from 6/27/09 to 9/30/09 due to pending changes in program by the state
YMCA	Daycare provider	6/8/2008	9/30/2009	Amended to extend from 6/27/09 to 9/30/09 due to pending changes in program by the state
YMCA Kids World of Learning	Daycare provider	6/29/2008	9/30/2009	Amended to extend from 6/27/09 to 9/30/09 due to pending changes in program by the state
Workforce Service Unlimited	Wia Job Search Workshops	7/1/2009	6/30/2010	\$4,581.89

Attest: Patricia Webb, Clerk

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Pickaway County Dog Shelter was filed for week ending July 11, 2009.

A total of \$401 was reported being collected as follows: \$128 in sales of dogs; \$45 in redemptions; and \$59 in donations; \$143 in sales of tags; and \$26 in late tag fee penalties.

Nine (9) dogs were euthanized.

No firearms were discharged.

With there being no further business brought before the Board, Mr. Wippel offered the motion, seconded by Mr. Reeser to adjourn. Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Ula Jean Metzler, President

Glenn D. Reeser, Vice President

Jay H. Wippel
 BOARD OF COUNTY COMMISSIONERS
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Attest: Patricia Webb, Clerk