

**MONDAY, AUGUST 10, 2009**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Monday, August 10, 2009, with the following members present: Mrs. Ula Metzler; Mr. Glenn D. Reeser; and Mr. Jay H. Wippel. Ryan Scribner, County Administrator, was also in attendance.

**In the Matter of**  
**Minutes Approved:**

Mr. Wippel offered the motion, seconded by Mr. Reeser to approve the minutes from August 3, 2009.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes; Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of**  
**Payment of Bills:**

Mr. Reeser offered the motion, seconded by Mr. Wippel to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages in the Commissioners' Voucher Journal, dated August 6, 2009, then

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio to draw her warrant on this entry in the amount of \$161,798.84 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes; Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of**  
**Introduction of Susan Robinson,**  
**Program Specialist 1:**

Terry Frazier, Director of Development & Planning, met with the Commissioners to introduce Susan Robinson, Program Specialist 1, who was recently hired to administer the county's Community Development Block Grant (CDBG) Formula Program; assist with the Community Housing Improvement Program (CHIP); and coordinate and maintain the county's recycling outreach program in collaboration with the Ross, Pickaway, Highland, and Fayette (RPHF) Solid Waste Recycling Outreach Program. Susan is a life-long resident of Pickaway County and has more than twenty years of experience with Nationwide Insurance in Columbus.

The Commissioners have expressed their desire to conduct annual electronic, tire, and appliance collection days for the community with the use of the county's balance in the RPHF Joint Solid Waste Revolving Loan Fund (RLF). So far this year, the county conducted an electronics collection day with its RLF and, as in years past, provided a significant contribution to Shred-It Day that is sponsored by the Savings Bank. Mrs. Robinson reported a \$3,000 balance remaining in the county's RPHF Joint Solid Waste Revolving Loan Fund that could be used for a tire collection day. She said she has contacted the county engineer's highway superintendent which has again agreed to allow the tire collection day to be held at the county's highway garage parking lot located on Island Road. It is anticipated that the event will be held in September.

When the Commissioners inquired about the recycling outreach program, Mrs. Robinson stated that she has already introduced herself as the new county recycling coordinator to a few individuals at recycling bin holder locations. Two bins are located in the City of Circleville, and one bin is located in the Villages of Williamsport, Commercial Point, and Ashville, for a total of five. The Commissioners requested that Mrs.

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Robinson be sure to notify them if the spillage around any of the recycling bins becomes excessive. As part of the current recycling bin collection contract, Rumpke Recycling does not pick up spillage or items placed outside of the bins. Ms. Robinson stated that thus far, it has not been a problem, but mentioned that she has requested a copy of the contract with Rumpke Recycling for her files that is held by the RPHF Joint Solid Waste District.

Mr. Frazier then provided a brief report on the following topics:

- **Flood Plain Maps**: There was a very good turn-out of local government representatives for the Federal Emergency Management Agency (FEMA) meeting recently held regarding new flood maps that will be coming out next year. Mr. Frazier stated that there are some changes to the new flood maps and he will report back to the Commissioners regarding those changes on a later date. He pointed out that the county will be adopting a new Pickaway County Flood Plain Resolution soon.
- **CEDA Partnership Meeting**: A Cooperative Economic Development Agreement (CEDA) partnership meeting is scheduled for this evening at 7:00 p.m. at the Harrison Township House on Weigand Road. Mr. Frazier and Commissioner Wippel will be attending the meeting where the plan requirements for the CEDA area will be discussed.

**In the Matter of**  
**Pickaway County Investment**  
**Committee Quarterly Meeting:**

Dennis Yacobozzi, of United American Capital, met with the Pickaway County Investment Advisory Committee and provided the county's quarterly investment report for period of April 1, 2009, to June 30, 2009. Ellery Elick, Pickaway County Treasurer, and Melissa Betz, Pickaway County Auditor, were in attendance.

Following an overview of the current status of the stock market and national economy, Mr. Yacobozzi reviewed the county's portfolio inventory; transactions; interest history details; portfolio analysis; and market analysis.

Copies of the quarterly investment report are on file in the Pickaway County Commissioners', County Auditor, and County Treasurer offices.

**In the Matter of**  
**OSU Extension Office Update:**

Mike Estadt, Director of the Pickaway County OSU Extension Office, met with the Commissioners to introduce Beverly Kelbaugh, OSU Extension South Central Regional Director; Joy Sharp, Pickaway County OSU Extension 4-H Youth Development Educator; and John Barker, Knox County OSU Extension Educator and Heart of Ohio Area Leader.

With the recent cuts in state funding, the local OSU Extension office conducted a staff restructuring earlier in the year and as a result, the agency lost a 4-H Youth Development Educator. Today, Mr. Estadt was pleased to inform the Commissioners that the agency was able to obtain a new full-time 4-H Educator with the budget cut reinstatement and then introduced them to Mrs. Sharp. After Mrs. Sharp, a resident of Pickaway County, provided the Commissioners with information regarding her background, she stated that she will be meeting with 4-H volunteers to learn more about Pickaway County's 4-H Program. She has also met with representatives of the Teays Valley Local School District about the Science, Technology, Engineering, and Math (STEM) Program it offers. Commissioner Metzler, who has worked directly with the program for a number of years, offered to meet with Mrs. Sharp and provide her with further information. Mrs. Sharp stated that she will be seeking other programs available related to quality assurance training and various quality development programs for youth. She told the Commissioners that she is excited to be a part of the Pickaway County OSU Extension office.

Mr. Barker then provided the Commissioners with his background which includes serving as the Knox County Agricultural Educator, and a Heart of Ohio Area Leader. Mr. Barker's area covers nine counties, including Pickaway County. As an Area Leader, Mr. Barker is responsible for seeing that county extension agencies are offering the proper programs and are addressing the needs of their respective

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communities. He also offers agricultural education services and other assistance to county extension agencies. Earlier this year, the OSU State Extension Service divided counties into Extension Education and Research Areas (EERA). Essentially, educators in the agricultural, natural resources, family and consumer sciences, and community development fields will work across county lines within their EERA to network services for more efficiency. The Pickaway County Commissioners has provided unmandated financial support to the local agency in 2009, as historically done, however; many counties are no longer able to do the same and as a result their extension agencies do not have the means in which to offer their usual level of services. Mr. Barker said that he is aware of the Commissioners previously expressed concerns regarding Pickaway County's OSU Extension personnel providing various unreciprocated services to those counties within its EERA. Mr. Barker assured the Commissioners that this will not be the case.

Mrs. Kelbaugh, also a Pickaway County resident, then provided a brief background and spoke to the Commissioners about her responsibilities as the OSU Extension South Central Regional Director. She supervises a total of twenty-eight counties and assists area leaders in assuring that counties are receiving shared programming services across county lines. She also ensures that counties that are financially supporting their extension offices and employ more than one educator are receiving more services. The local extension agency now employs a total of three educators. She also mentioned that she is encouraged by the number of Pickaway County residents that contacted her volunteering to assist with the county's 4-H Youth Programs.

Following further discussion, the Commissioners thanked everyone for the work they do and providing the agency update.

**In the Matter of**  
**Meeting with Pickaway County Coroner and**  
**Washington Township Trustees Regarding Mass-Burial Site:**

The Commissioners met with Dr. Michael Geron, Pickaway County Coroner, along with Washington Township Trustees Russell Congrove and Jim Lands to discuss the use of a section of county-owned property for a mass burial site at the location of the Wright-Poling Animal Complex situated in the event of a large scale loss of life from a flu pandemic. This is to address the federal government's requirement for local governments to have a flu pandemic contingency plan. It was ultimately determined that the land, which is adjacent to property owned by the Washington Township Trustees, would be a suitable location.

**In the Matter of**  
**Meeting with County Auditor**  
**Regarding Month-end Reports:**

Melissa Betz, Pickaway County Auditor, met with the Commissioners to review the July 2009, month-end revenue and expenditure reports. During the overview, Mrs. Betz stated that she will be requesting an Amended Certificate/Appropriation Reduction related to the decrease in General Fund line item appropriations for the second half of 2009.

Mrs. Betz also informed the Commissioners that she had been contacted by the City of Circleville Municipal Court Judge's office regarding HB1 included in the State Budget Bill where the Ohio Supreme Court will no longer reimburse salaries for municipal court acting judge services unless the judge is on its approved list. Per the Ohio Revised Code, counties are responsible for 100% salary reimbursement for acting judges, however; the counties would receive a 100% reimbursement from the Supreme Court. The Commissioners stated that they were not aware of the change, and it was determined that a meeting will be scheduled with Municipal Court Judge Gary Dumm to discuss the matter.

**In the Matter of**  
**Meeting with Barry Keller of**  
**Pumpkin Show, Inc. Committee Regarding**  
**Electrical Inspections for the 2009 Pumpkin Show:**

Barry Keller of the Pumpkin Show, Inc. Committee met with the Commissioners at their request to discuss electrical inspections for concession stands and other vendors for the upcoming Pumpkin Show.

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Terry Frazier, Director of the Pickaway County Development & Planning and the Pickaway County Building Departments was also in attendance.

Historically, the City of Circleville paid the Chief Building Official (CBO) of the former Circleville Building Department for any inspections that may have gone beyond the normal Monday – Friday, 8-hour working day, in addition to the costs for a contracted assistant electrical inspector from Asebrook & Co. Architects, LLC to complete the necessary inspections on time. Mr. Frazier recently informed the Commissioners that the Circleville mayor will no longer approve the City of Circleville absorbing those costs given that the Circleville Building Department no longer exists. In order to complete the inspections within the necessary timeframe for the 2009 Pumpkin Show, Mr. Frazier stated that it will again require the assistance of a contracted electrical inspector from Asebrook & Co. Architects, LLC, (now in contract with the county building department provide various services on an as-needed basis), to perform the inspections. He said that those services would involve 30 – 40 of contracted hours, at the rate of \$35.00 per hour. The Commissioners feel that any costs associated with overtime or contracted inspection services should be the responsibility of the Pumpkin Show, Inc. Committee.

Today, when the Commissioners informed Mr. Keller of the situation, he stated that he was not aware that the time to perform the electrical inspections went beyond the normal working hours of the CBO, nor was he aware of the contracted inspector that assisted him. When Mr. Keller inquired if the Pumpkin Show, Inc. Committee could obtain its own certified electrical inspector at a lesser cost, such as the electrical inspector with the Kissell Company that provides the rides for the Pumpkin Show, the Commissioners stated that would be fine, but pointed out that by statute the Kissell Company's electrical inspector would not have the authority to inspect vendors located on private lots, however; as a government employee, the county's CBO does. With that in mind, discussion was held in reference to the CBO first inspecting all vendors on private lots and then move onto the vendors on public streets if necessary.

Following further discussion, Mr. Keller stated that he will speak with the president of the Pumpkin Show, Inc. Committee and get back with Mr. Frazier regarding any necessary coordination of the electrical inspections.

**In the Matter of**  
**Appropriation Reduction**  
**Amended Certificate Approved:**

Mr. Wippel offered the motion, seconded by Mr. Reeser to adopt the following Resolution:

**Resolution No.: PC-081009-1**

WHEREAS, the Budget Commission did approve an **AMENDED CERTIFICATE / APPROPRIATION REDUCTION** in the total amount of **\$1,174,252.73** for the a multiple number of General Fund line items, then

THEREFORE BE IT RESOLVED that the Pickaway County Board of Commissioners does hereby **reduce** General Fund appropriations for fiscal year ending December 31, 2009, in the amount of:

**General Fund**  
**- \$1,174,252.73**

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of**  
**Creation of News Line Item:**

Mr. Wippel offered the motion, seconded by Mr. Reeser to approve the following requests for the CREATION OF A NEW LINE ITEM:

**101.1130.5481 – Victims of Crime-Utilities**

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**251.0000.4557 – Neighborhood Stabilization Program (NSP) -Revenue**  
**251.6201.5520 – NSP-Projects**  
**251.6201.5521 – NSP-Expense**

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes; Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of**  
**Cash Advance Back Approved:**

**Mr. Wippel offered the motion, seconded by Mr. Reeser to approve the following CASH ADVANCE BACK request:**

**15,000 from 249.2035.5801 – EMA-Advance Out**  
**to**  
**101.0000.4910 – General Fund-Advance In**

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of**  
**Transfers Approved:**

Mr. Wippel offered the motion, seconded by Mr. Reeser to approve the following requests for the TRANSFER and RE-APPROPRIATION OF FUNDS:

**15,000 from 251.6213.5521 – CDBG FY08 – Administration**  
**to**  
**251.6213.5520 – CDBG FY08 – Projects**

**1,650 from 101.1130.5501 – Prosecutor-Equipment**  
**to**  
**101.1130.5481 – Prosecutor-Utilities**

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of**  
**Waivers Approved:**

Mr. Wippel offered the motion, seconded by Mr. Reeser to waive the waiting period to issue payment to the following:

**Wil-Deer Recreational Board** in the amount of **\$3,500** from line item **#251.6213.5520 (FY08 CDBG Projects)** for the purchase of handicapped picnic tables for the Village of Williamsport Community Park;

**Haven House Domestic Violence Shelter** in the amount of **\$16,000** from line item **#251.6213.5520 (FY08 CDBG Projects)** for a full security system.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: \_\_\_\_\_

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Patricia Webb, Clerk

**In the Matter of**  
**Purchase of Battery Back-ups Approved:**

Mr. Wippel offered the motion, seconded by Mr. Reeser to approve the purchase of **Tripp Lite Smart3000crmxl** battery-back up solution for the county's information technology network equipment from **TechDepot** in the amount of \$1,927.03 and will be paid from Capital Unplanned Purchases.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: \_\_\_\_\_  
Patricia Webb, Clerk

**In the Matter of**  
**Local Emergency Response Planning**  
**Committee Appointments:**

Mr. Wippel offered the motion, seconded by Mr. Reeser to appoint the following applicants to serve on the Pickaway County Local Emergency Planning Committee (LEPC) from August 15, 2009, through August 15, 2011:

David Amey – Media	Casey Pringle - Industry
Tammy Ayers – Health	Sheriff Dwight Radcliff - Law
Jason Brengman – Industry	Lt. Robert Radcliff - Law
Steve Cundiff – Industry	Vicki Radcliff - EMA
James Deal – EMA	Jim Riley - Industry
Bea Dorman – First Aid	Patricia A. Sarosi - Health
Chief Wayne Gray – Law	Ed Snyder - Hospital
Mary Haddox – Transportation	Chief Tim Tener - Fire
Dallas Hettinger – Health	Joseph S. Testa - EMA
Stuart Hudson – Corrections	Lt. P. B. Vessels - Law
Virginia Lamneck – Corrections	Chief Porter Welch - Fire
Sid Liming – Media	Dennis Williams - Environmental
Ula Jean Metzler – County Commissioner	Deborah Yarborough - Hospital

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Wippel, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of**  
**Weekly Dog Warden Report:**

The weekly report for the Pickaway County Dog Shelter was filed for week ending August 8, 2009.

A total \$612 was reported being collected as follows: \$192 in sales of dogs; \$15 in redemptions; and \$80 in donations; \$234 in sales of tags; and \$91 in late tag fee penalties.

Ten (10) dogs were euthanized.

No firearms were discharged.

With there being no further business brought before the Board, Mr. Wippel offered the motion, seconded by Mr. Reeser to adjourn. Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Ula Jean Metzler, President

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Glenn D. Reeser, Vice President

Jay H. Wippel  
BOARD OF COUNTY COMMISSIONERS  
PICKAWAY COUNTY, OHIO

Attest: Patricia Webb, Clerk