

MONDAY, AUGUST 24, 2009
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Monday, August 24, 2009, with the following members present: Mrs. Ula Metzler; Mr. Glenn D. Reeser; and Mr. Jay H. Wippel. Ryan Scribner, County Administrator, was also in attendance.

**In the Matter of
Minutes Approved:**

Mr. Wippel offered the motion, seconded by Mr. Reeser to approve the minutes from August 17, 2009.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes; Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Payment of Bills:**

Mr. Reeser offered the motion, seconded by Mr. Wippel to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated August 20, 2009, in the Commissioners' Voucher Journal, then

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio to draw her warrant on this entry in the amount of **\$358,901.55** on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes; Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Appointment of Cynthia Love to
Central Ohio Area Agency on Aging:**

Mr. Wippel offered the motion, seconded by Mr. Reeser to appoint **Cynthia Love**, Director of the Pickaway Senior Center, as **Pickaway County's designee on the Central Ohio Advisory Council on Aging.**

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Forum with Congressman Austria:**

The Commissioners attended a forum with Congressman Steve Austria held at the Ohio Christian University where an update from Washington D.C. and the opportunity to ask questions and express ideas and/or concerns were provided to those in attendance.

**In the Matter of
Health Department Update:**

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Tammy Ayers, Pickaway County Health Department Director of Operations, met with the Commissioners to provide a departmental update. Mike Smith of *Clear Channel Radio*, Chillicothe, Ohio, was also in attendance.

Topics reviewed included but were not limited to:

- **Budget:** The years 2007, and 2008 went well after the cash advance assistance from the county, which the department has since paid back in installments, and the 3% increase in financial support from the District Advisory Council comprised of the City of Circleville Mayor, all village mayors, the chairman/president of each board of township trustees, and president of the County Board of Commissioners. Revenue from septic evaluations and sewer permits construction remained at their usual levels for those years, however; a decline in those trends began being realized by the department around September 2008. The department's Finance Committee then predicted an approximate 20% decrease from 2008 to 2009. Earlier this year, with the Board of Health looking at ways in which to reduce costs with the Health Department Finance Committee, a thirty-two hour/ four-day work week was implemented, however; Ms. Ayers stated that effective August 31, 2009, the department will return to its regular forty-hour week. All hourly employees will then be placed on a ten-day mandated furlough to be taken between September 1, and December 31, 2009. Between September 1, 2009, and June 30, 2010, the salaries for the core leaders of the department's three service divisions (administration; environmental; clinical) will be reduced by 5.5% to equal the hourly employees' ten-day furlough, but will be working forty-hour weeks. In addition, two employees will be laid-off. This will leave a total of eleven employees and one part-time health commissioner in the department. Even with these cost-cutting measures put in place, a projected \$28,000 shortage is still anticipated.
- **Services:** When the Commissioners inquired if any services have been cut, Ms. Ayers stated that the clinical services grant the department receives from the Ohio Department of Health was decreased. As a result, the "teen clinic" services was eliminated, but under other clinics, the department can service people up to twenty-one years of age.
- **H1N1 Virus:** Before the H1N1 virus surfaced this past spring, local health departments were notified that the Ohio Department of Health will not be providing the usual number of flu vaccines at a minimal cost and the vaccines health departments did receive were to inoculate the indigent. Vaccines for the remaining population would then have to be purchased privately by the local departments. Ms. Ayers stated that this now may change due to the H1N1 virus. While she said it was now her understanding that local health departments may receive more funding from the state than originally believed, the funds are not to be used for the purchase of vaccines but to sustain an infrastructure plan and mitigate the impact to the economy and the functioning of communities should an outbreak occur.
- **Upcoming visit from Director of Ohio Department of Health Director Visit:** Ms. Ayers informed the Commissioners that Dr. Jackson, Director of the Ohio Department of Health, will be visiting the local health department on September 3, 2009, from 9:00 a.m. to 11:00 a.m. Ms. Ayers stated that his visit will provide a good opportunity to discuss the financial struggles facing small to medium size health departments and how they are funded.
- **District Advisory Council:** The local health department has plans to request a three percent increase, calculating to approximately \$10,000 a year, from the District Advisory Council. Ms. Ayers added that without the help from the county in paying the monthly rent and utility bills, the local health department would not be able to operate. She stressed that the department is still researching cost-cutting measures.

At the conclusion of the update, it was determined that the Health Department will begin providing the Commissioners with monthly updates.

The Commissioners then informed Ms. Ayers that they had some questions related to personnel matters within the Health Department.

In the Matter of
Executive Session:

At 3:03 p.m., Mr. Reeser offered the motion, seconded by Mr. Wippel to enter into Executive Session with Tammy Ayers to discuss personnel matters within the Pickaway County Health Department.

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Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

At 3:19 p.m., Mr. Reeser offered the motion, seconded by Mr. Wippel to resume Regular Session.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

No action was taken.

In the Matter of
Soldiers Monumental Association
Fundraiser Kick-Off:

The Commissioners attended the Soldiers Monumental Association's (SMA) "Walk of Remembrance" fundraiser kick-off held at the Main Street entrance of Memorial Hall. The SMA is selling individual name-engraved bricks honoring Pickaway County veterans at the cost of \$100. The engraved bricks, which will be installed in the sidewalk leading into the main entrance of Memorial Hall, will show the veteran's name, branch of service, and years of service.

In the Matter of
Design Plans Signed for Installation of
New Traffic Signal at South Court Street and
Sperry Road Intersection:

Anthony Neff and Chris Mullins, Deputy County Engineers, met with the Commissioners to obtain their approval and signatures on the Title Sheet on the plans for the installation of a traffic signal at the intersection of South Court Street and Sperry Drive, and the Title Sheet for the early order of associated signal equipment. As requested by the county engineer, the final plans include a mast arm signal design rather than the originally planned spanwire design. Street name signs will be mounted to the mast arms.

Following the Commissioners' review of the plans, Mr. Wippel offered the motion, seconded by Mr. Reeser authorizing their approval.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Contract Award for CDBG FY08
Muhlenberg Township House Parking Lot Improvements Project:

In reference to the bid opening conducted on August 7, 2009, for the **Pickaway County CDBG FY08 Muhlenberg Township House Parking Lot Improvements project**, Mr. Wippel offered the motion, seconded by Mr. Reeser to **award the contract to the lowest bidder, KMC Paving, Inc., 6790 Brooksmiller Road, Circleville, Ohio 43113 in the amount of \$25,856.00.**

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of

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Contract Award for CDBG FY08

Darby Township House Parking Lot Improvements Project:

In reference to the bid opening conducted on August 7, 2009, for the **Pickaway County CDBG FY08 Darby Township House Parking Lot Improvements project** and after obtaining references regarding prior projects performed, Mr. Wippel offered the motion, seconded by Mr. Reeser to **award the contract to the lowest bidder, Cox Paving, Inc., 11741 St. Rt. 752, Leesburg, Ohio 43135 in the amount of \$59,293.00.**

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Meeting Regarding the Community Housing
Improvement Program and the Neighborhood Stabilization Program:

Chris Wojno and Dan Bradhurst of Wojno Consulting met with the Commissioners to inform them of a property they viewed located in the Village of Ashville, Ohio turned over the Citizens Bank by its previous owner that may be acquired and rehabilitated with funds provided by the Neighborhood Stabilization Program (NSP) and the Community Housing Improvement Program (CHIP). Terry Frazier, Director of the Pickaway County Development & Planning Office and the Pickaway County Regional Planning Commission, was also in attendance.

The CHIP program is a federal grant that assists the low-to-moderate income population repair or rehabilitate their homes bringing them up to residential standards, or purchase a home for the first time. The federal NSP was created as a part of the Housing and Economic Recovery Act of 2008, which provides an opportunity for states, cities, and counties to receive funding to acquire, rehabilitate, demolish and redevelop foreclosed and abandoned residential properties. These NSP funds are designed to stabilize neighborhoods that have been hard-hit by subprime lending and foreclosures. Pickaway County's targeted area of need for the NSP encompasses the Villages of Ashville and South Bloomfield. This area is beginning to see the impact of homeowners defaulting on their mortgages and homes being placed on the market due to foreclosure and sheriff sales.

Mr. Bradhurst explained that the county, as part of its FY08 CHIP program, has approximately \$100,000 in CHIP Program Income in addition to an allocation of \$168,000 in NSP funds that could be utilized for the acquisition, rehab, and resale of homes that would then be sold to an income eligible buyer. Mr. Bradhurst informed the Commissioners that that he and Mr. Wojno viewed a home located at 181 Powell St., Ashville that was turned over to the Citizens bank by its previous owner. The property total appraised value is \$72,100 and the Citizens Banks is asking \$55,000. Mr. Bradhurst provided aerial views of the property which is has a detached two-car garage and is situated on a corner lot. The previous owner had begun, but did not complete, rehabilitation to the home. Some unused rehab materials still remain in the garage.

Mr. Bradhurst and Mr. Frazier then provided sections of the Ohio Revised Code where it states that county planning commissions can be contracted to perform economic development functions. In lieu of the county owning the property, Mr. Frazier stated that the county could purchase the property, bid out the necessary rehab, all paid with above-mentioned CHIP funds, transfer it to the county planning commission which could then hold the property until it can be sold to an income-eligible buyer.

Following further discussion regarding the topic, the Commissioners stated that they are very interested in the concept and would like the county prosecutor to explore the matter and provide written comments before moving forward.

In the Matter of
Meeting in Executive Session:

Terry Frazier, Director of Development & Planning, requested to meet with the Commissioners in Executive Session to discuss a personnel matter.

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At 3:50 p.m., Mr. Wippel offered the motion, seconded by Mr. Reeser to enter into Executive Session regarding personnel matters.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

At 4:15 p.m. Mr. Wippel offered the motion, seconded by Mr. Reeser to resume Regular Session.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

No action was taken.

**In the Matter of
Blanket Purchase Order Approved:**

Mr. Wippel offered the motion, seconded by Mr. Reeser to approve the following request for the ISSUANCE OF A BLANKET PURCHASE ORDER:

1,054.55 – Building Department-Other Expenses

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
New Revenue Line Item Approved:**

Mr. Wippel offered the motion, seconded by Mr. Reeser to approve the following request for the CREATION OF A NEW LINE ITEM:

10.0000.4560 – Federal Funds-COBRA

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Appropriation Approved:**

Mr. Wippel offered the motion, seconded by Mr. Reeser to approve the following request for the APPROPRIATION OF FUNDS:

1,324.12 to 101.1105.5703 - Contingencies

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

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**In the Matter of
Transfer Approved:**

Mr. Wippel offered the motion, seconded by Mr. Reeser to approve the following request for the TRANSFER and RE-APPROPRIATION OF FUNDS:

**1,324.12 FROM 101.1105.5703 – Contingencies
to
101.1105.5207 – COBRA-Miscellaneous**

**In the Matter of
Line Item Name Change:**

Mr. Wippel offered the motion, seconded by Mr. Reeser to approve the following LINE ITEM NAME CHANGE requests:

**208.0000.4247 from ODJFS Advances
to
CSEA – Administration Fees
208.0000.4509 from Administration Fees
to
Intergovernmental CSEA**

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Weekly Dog Warden Report:**

The weekly report for the Pickaway County Dog Shelter was filed for week ending August 22, 2009.

A total \$208 was reported being collected as follows: \$96 in sales of dogs; \$45 in redemptions; and \$15 in donations; \$52 in sales of tags; and \$0 in late tag fee penalties.

One (1) dog was euthanized.

No firearms were discharged.

With there being no further business brought before the Board, Mr. Reeser offered the motion, seconded by Mr. Wippel to adjourn. Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Ula Jean Metzler, President

Glenn D. Reeser, Vice President

Jay H. Wippel
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Patricia Webb, Clerk