

TUESDAY, SEPTEMBER 8, 2009
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Tuesday, September 8, 2009, with the following members present: Mrs. Ula Metzler; Mr. Glenn D. Reeser; and Mr. Jay H. Wippel. Ryan Scribner, County Administrator, was also in attendance.

In the Matter of
Minutes Approved:

Mr. Wippel offered the motion, seconded by Mr. Reeser to approve the minutes from August 31, 2009.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes; Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

In the Matter of
Payment of Bills:

Mr. Reeser offered the motion, seconded by Mr. Wippel to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated September 3, 2009, in the Commissioners' Voucher Journal, then

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio to draw her warrant on this entry in the amount of **\$191,891.34** on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes; Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

In the Matter of
Resolution Adopted for the Abolishment of Three
Positions in the Pickaway County Department of Job & Family Services Non-Bargaining Unit:

Rojanne Woodward, Director of the Pickaway County Department of Job & Family Services requested approval for the adoption of the following Resolutions due to the severe decrease in funding from the state budget causing fiscal shortfalls within JFS. Though the department has worked together in cutting costs over the past year through attrition, forgoing raises and sick leave pay-outs, and may other cost cutting measures, Mrs. Woodward stated it is with great sadness that employees who are dedicated and loyal servants to the many people of the county must be laid off. The affected workers will be issued their notices today and will be paid through September 22, 2009, but will be placed on Administrative leave at the close of business on September 11, 2009.

At the conclusion of the discussion regarding the matter, Mr. Wippel offered the motion, seconded by Mr. Reeser to adopt the following Resolutions:

Resolution No.: PC-090809-1

WHEREAS, three (3) positions in the classifications of Fiscal Specialist, Social Services Worker 2, and Management Information Systems Specialist are to be abolished for reasons of economy and any incumbent employees in these positions are to be laid off if they cannot displace or fill a vacancy at the Pickaway County Department of Job and Family Services; then

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THEREFORE BE IT RESOLVED, that the Director of Pickaway County Department of Job and Family Services, Ms. Rojanne Woodward, is hereby instructed to issue the necessary documentation and notices, as required by Sections 124.321 through 124.328 of the Ohio Revised Code and any applicable section of the Ohio Administrative Code to effectuate the layoff resulting from the position abolishments; and

BE IT FURTHER RESOLVED that such abolishments and layoffs shall become effective at the close of business on September 22, 2009, or any such date immediately following September 22, 2009, which will allow for the time frames of advance notice required by Sections 124.321 through 124.328 of the Ohio Revised Code and any applicable section of the Ohio Administrative Code.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

In the Matter of
Resolution Adopted Regarding the Lay Off of
Seven Positions in the Pickaway County
Department of Job & Family Services Collective Bargaining Unit:

Resolution No.: PC-090809-2

WHEREAS, it is necessary to lay off seven (7) positions in the classifications of Unit Support Worker 2, Eligibility Referral Specialist 2, Child Support Case Manager 1, and Clerical Specialist 3, in accordance with Article 20, Layoff and Recall, of the Collective Bargaining Agreement and all other applicable Articles of the Collective Bargaining Agreement between Pickaway County Department of Job and Family Services and the Communications Workers of America, Local No. 4501; then

THEN THEREFORE BE IT RESOLVED, that the Director of Pickaway County Department of Job and Family Services, Ms. Rojanne Woodward, is hereby instructed to follow the necessary procedures in the Collective Bargaining Agreement to effectuate the layoffs; and

BE IT FURTHER RESOLVED that layoffs shall become effective at the close of business on September 22, 2009, or any such date immediately following September 22, 2009, which will allow for the time frames of advance notice required by the Collective Bargaining Agreement.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

In the Matter of
Meeting in Executive Session:

Rojanne Woodward, Director of Pickaway County Job & Family Services requested to met with the Commissioners in Executive Session regarding a personnel matter.

At 10:04 a.m., Mr. Wippel offered the motion, seconded Mr. Reeser to enter into Executive Session.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

At 10:26 a.m., Mr. Wippel offered the motion, seconded by Mr. Reeser to resume Regular Session.

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Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

Documentation was then signed authorizing disciplinary action against an employee within the Pickaway County Job & Family Services Department.

In the Matter of
Meeting with Representative
Ray Pryor Regarding Possible Funding for Derby Sewer Project:

Representative Ray Pryor met with the Commissioners to discuss possible funding sources for the Derby Sanitary Sewer Project. Robert Parker, County Sanitary Engineer, and Chris Mullins, Deputy Engineer, were also in attendance. In a previous visit earlier in the year from Representative Pryor, the Commissioners informed him that the county has been under findings and orders from the Ohio EPA regarding effluent violations within the unincorporated village of Derby, a low-to-moderate income area. The Commissioners have always expressed their concerns regarding the potential sewer user's ability to pay not only for the cost of the project, but the costs for the installation of laterals to hook into the system, and the monthly user rates.

As a follow-up, today Representative Pryor informed the Commissioners of the Ohio Water of Development Authority's Rural Community Assistance Program (RCAP) that receives funding from a number of federal programs for free and low-cost services to help low-income rural communities with a population of 10,000 or less address their drinking water and wastewater treatment needs and that he had hoped Randall Hunt, Director of the state's RCAP would be able to attend today's meeting as well. After briefly discussing the RCAP program, Representative Pryor stated that he will contact Mr. Hunt and ask that he schedule a meeting with the Commissioners to provide further information and how it might assist the county with the Derby Sanitary Sewer Project.

In the Matter of
Meeting Regarding Connecting Circle Hills and
Knollwood Village Subdivisions to City of Circleville's and/or
Earnhart Hill Regional Water & Sewer District Wastewater Treatment Plants:

Robert Parker, Sanitary Engineer, and Chris Mullins, Deputy Engineer, met with the Commissioners to follow-up on last weeks meeting regarding the two proposals, totaling \$79,750, outlining the engineering services from Michael E. Clark & Associates Engineers, Surveyors & Consultants for the connection of Knollwood Village and Circle Hills waste water package plants to the City of Circleville's and/or Earnhart Hill Regional Water & Sewer District waste water treatment plants (WWTP). Representative Ray Pryor; Knollwood Village residents Linda Chancey, Elisha Parrott; and Tony Blankenship were also in attendance along with Jim Lands, Washington Township Trustee.

Today, in reviewing the proposals, it was pointed out that the letters received from the Ohio EPA regarding each subdivision were not "findings and orders" letters, but were letters stating that the Circle Hills and Knollwood Village WWTPs were operating "marginally satisfactory" due to effluent violations and went on to say that the violations were believed to be caused by equipment failures and questionable tank integrity. In discussing the matter, it became the Commissioners' consensus that with the Circle Hills and Knollwood Village WWTPs currently compliant, the fact that the county has researched and obtained costs for engineering services, they will not pursue moving forward at this time until grant funding can be obtained. It was determined that Mr. Mullins will draft a letter informing the Ohio EPA that until the county is non-compliant, there are no plans to move forward with the project. A courtesy copy of the final letter will be provided to Representative Pryor, who offered to respond in a follow-up letter to the Ohio EPA.

Following a brief question and answer session with Mrs. Chancey, Mrs. Parrott, and Mr. Lands, the Commissioners thanked everyone for their attendance and thanked Representative Prior for his cooperation in offering to assist the county regarding the matter.

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In the Matter of
Meeting with County Auditor to
Review Month End Revenue & Expenditure Reports:

Melissa Betz, County Auditor, met with the Commissioners to review the county's revenue and expenditure reports for month ending August, 2009.

In the Matter of
Meeting with Sue Lumley of
Soil & Water Conservation District
Regarding Authorization to Place Bench at the
Pickaway County Service Center Honoring Donald Archer:

Sue Lumley of the Pickaway County Soil & Water Conservation District met with the Commissioners to request their permission to place a bench bearing a small plaque recognizing Don Archer's thirty-three years of service with the USDA Soil & Water Conservation Service. Mrs. Lumley stated that when Mr. Archer passed away few years ago, in lieu of flowers, the family requested donations to be made to the local Soil & Water Conservation District Office, which is housed in the Pickaway County Service Center (PCSC). She informed the Commissioners that with their permission, the local agency has plans to purchase two benches with the donations received and would like to place one near the rear entrance area of the PCSC, and the other by the wetland area of the Mary Virginia Hannan City Park.

Following a brief question and answer session, the Commissioners granted Mrs. Lumley their permission to place the donated bench at rear of the PCSC, stating that it was a nice way in which to recognize Mr. Archer for his years of dedicated service.

In the Matter of Annual
Resolution Adopted Authorizing
Delinquent Sewer Payments to be
Placed on Tax Duplicates:

Mr. Wippel offered the motion, seconded by Mr. Reeser to adopt the following Resolution:

Resolution No: PC-090809-3

BE IT RESOLVED, that the Board of Commissioners, Pickaway County, Ohio do hereby certify to the Pickaway County Auditor, Melissa Betz, that as of the 8th Day of September 2009, there is a list of people that are delinquent at least 60 days of their sewage payments, then

BE IT FURTHER RESOLVED that the Board of Commissioners requests Auditor Melissa Betz to place the assessments on the respective tax duplicates to be collected in the same manner as all other assessments.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

A list of the property owners is on file in the Pickaway County Commissioners, Auditor, and Sanitary Engineer Departments.

In the Matter of
Resolution Adopted for Revised
Application to Ohio Department of Development for
FY09 Community Development Block Grant Formula Program:

Susan Robinson, Pickaway County Development & Planning Office Program Specialist, met with the Commissioners to review the revised proposed projects for the Pickaway County FY09 CDBG Formula

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Program application. The Ohio Department of Development (ODOD) informed the county that three of the five original projects submitted for funding were denied due to entity eligibility issues. The ODOD informed the county that a revised application may be submitted. Therefore, Mr. Wippel offered the motion, seconded by Mr. Reeser to adopt the following Resolution revising Pickaway County's FY09 CDBG application:

Resolution No.: PC-090809-4

WHEREAS, the Pickaway County Board of Commissioners has received notification from the Ohio Department of Development that the county has been allocated the sum of \$136,000 in Community Development Block Grant (CDBG) Formula funds for fiscal year 2009, and

THEREFORE BE IT RESOLVED that the Pickaway County Board of Commissioners proposes the following projects and allocations be submitted as part of the county's **revised** grant application for fiscal year 2009:

Muhlenberg Township	\$ 79,320
Renovations to Township House, Ph. 2 - 3	
Village of New Holland	\$ 10,500
Village Park Improvements	
Pickaway Co. Commission on Aging – Senior Center	\$ 18,600
Carpeting & furniture replacement	
Village of Williamsport	
Perimeter Fencing for Water Tower	\$ 2,200
Perimeter Fencing for Pump Lift Station	\$ 4,480
Fair Housing	\$ 500
Administration	<u>\$ 20,400</u>
Total	\$136,000

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

In the Matter of
National Domestic Awareness
Month Resolution Adopted:

Mr. Wippel offered the motion, seconded by Mr. Reeser to adopt the following Resolution:

Resolution No.: PC-090809-5

WHEREAS, domestic violence is a serious crime that affects people of all races, ages, income levels, sexes, and

WHEREAS, the crime of domestic violence violates an individual's privacy, dignity, security, and humanity, due to the systematic use of physical, emotional, sexual, psychological, and economic control or abuse, and

WHEREAS, children who grow up in violent homes are believed to be abused and neglected at a rate higher than the national average, and

WHEREAS, domestic violence costs the nation billions of dollars annually in medical expenses, police, and court costs, shelters and foster care, sick leave, absenteeism, and non-productivity, and

WHEREAS, only a coordinated community effort will put a stop to this heinous crime, then

NOW, THEREFORE BE IT RESOLVED that we hereby proclaim the month of October to be

National Domestic Violence Awareness Month

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in Pickaway County, Ohio. The Board of Commissioners urges all citizens to join staff and administration of Haven House of Pickaway County for the Annual Silent Victims Rally on October 5, 2009.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Glenn D. Reeser; Mr. Wippel, yes.
Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

In the Matter of
Appropriations Approved:

Mr. Wippel offered the motion, seconded by Mr. Reeser to approve the following requests for the APPROPRIATION OF FUNDS:

5,200 to 101.1105.5703 – Contingencies
200 to 101.1105.5703 – Contingencies
59.50 to 265.6114.5901 – Hughes Lateral #1

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

In the Matter of
Transfers Approved:

Mr. Wippel offered the motion, seconded by Mr. Reeser to approve the following requests for the TRANSFER and RE-APPROPRIATION OF FUNDS:

5,200 from 101.1105.5703 – Contingencies
to
101.1106.5401 – Planning & Development-Contract Services

100 from 101.1105.5703 – Contingencies
to
101.1222.5406 – Municipal Court-Application Fees/Legal Counsel

100 from 101.1105.5703 – Contingencies
to
101.1221.5406 – Clerk of Courts-Application Fees/Legal Counsel

1,500 from 297.5002.5301 – EIC-Office Supplies
to
297.5002.5403 – EIC-Travel Expenses

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

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In the Matter of
Transfers Approved by County Administrator:

Ryan Scribner, County Administrator, approved the following requests for the TRANSFER and RE-APPROPRIATION OF FUNDS:

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**6,000 from 202.3011.5505 – Roads/Bridges/Culverts-Materials & Supplies
to
202.3010.5505 – Roads/Bridges/Culverts-Materials & Supplies**

**50,000 from 201.3006.5501 – Engineer-Labor-Equipment
to
201.3006.5527 – Engineer-Labor-Supplies/Repairs/Materials/Equipment**

**In the Matter of
Meeting in Executive Session with
John Krock and Terry Frazier
Regarding Personnel Matters:**

John Krock of Clemans, Nelson & Associates, along with Terry Frazier, Director of the Pickway County Building Department, met with the Commissioners to discuss personnel matters.

At 2:02 p.m., Mr. Wippel offered the motion, seconded by Mr. Reeser to enter into Executive Session to discuss personnel matters with the County Building Department.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

At 3:08 p.m., Mr. Wippel offered the motion, seconded by Mr. Reeser to resume Regular Session.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

No action was taken.

**In the Matter of
Meeting with Jim Bingman,
Chairman of the 800 MHz Advisory Committee:**

Jim Bingman, Superintendent of the Pickaway County Highway Garage, and Chairman of the 800 MHz Communications Advisory Committee met with the Commissioners to discuss the Pickaway County 800 MHz Communications Tower. The tower provides 800 MHz communication services to emergency first-responders, Berger Hospital, PICCA transportation department, and local school districts.

Mr. Bingman will be retiring after thirty-two years with the county that includes twenty-five years of service with the Pickaway County Engineer's Department. His retirement is effective September 30, 2009. Mr. Bingman stated that not only has he served as the chairman of the committee and by choice has also served as the county's 800 MHz system coordinator. Mr. Bingman explained that he remains deeply rooted to the communications system, possess a high value for public safety, however; upon his retirement he will no longer be able to serve on the advisory committee at his current capacity. He stated that while his not permitted to retain public employment, part-time or full-time, under the Ohio Public Employees Retirement System (OPERS), he came before the Commissioners today to request their consideration in creating a interim position that would give him the authority to continue to managing the 800 MHz communications system for an agreed upon compensation amount after the two month period has expired following his retirement date. Mr. Bingman said that among other things associated with the communications system, he would like to remain engaged with the upcoming nationwide re-banding project that will be paid for by Nextel that he has been involved with for the past few years.

The Commissioners stated that while they realize that it will be necessary for someone to continue to manage the system, there are several areas that will need to be addressed such a job description will be

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required; who will manage the system during Mr. Bingman's absence; the number of hours that would be involved; the amount of compensation; will the revenue from the paying users (non-governmental entities) of the tower cover the additional costs associated with a compensated administrator, etc.

After further discussion, it was determined that Mr. Bingman will meet with the Commissioners again on Monday, September 14th, at 3:00 p.m. at which time he will provide a job description, a suggested hourly compensation amount, estimated number of hours; and the number of paying users of the system before a definite decision is made.

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Pickaway County Dog Shelter was filed for week ending September 5, 2009.

A total \$646 was reported being collected as follows: \$294.50 in sales of dogs; \$35 in redemptions; and \$50 in donations; \$201.50 in sales of tags; and \$65 in late tag fee penalties.

Two (2) dogs were euthanized.

No firearms were discharged.

With there being no further business brought before the Board, Mr. Reeser offered the motion, seconded by Mr. Wippel to adjourn. Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Ula Jean Metzler, President

Glenn D. Reeser, Vice President

Jay H. Wippel
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: _____
Patricia Webb, Clerk