

MONDAY, OCTOBER 19, 2009
OFFICE OF THE BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Monday, October 19, 2009, with the following members present: Mrs. Ula Metzler and Mr. Glenn D. Reeser. Mr. Jay H. Wippel was absent. Ryan Scribner, County Administrator, was also in attendance.

In the Matter of
Minutes Approved:

Mr. Reeser offered the motion, seconded by Mrs. Metzler to approve the October 13, 2009 minutes.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, absent.
Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

In the Matter of
Payment of Bills:

Mr. Reeser offered the motion, seconded by Mrs. Metzler to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated October 19, 2009, in the Commissioners' Voucher Journal, then

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio to draw her warrant on this entry in the amount of **\$302,890.48** on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, absent.
Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

In the Matter of
Allocation of August 2009
Sales Tax Collections:

Mr. Reeser offered the motion, seconded by Mrs. Metzler to allocate the August 2009 Sales Tax Collections in the following manner:

495,254.36 to 101.0000.2121

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, absent.
Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

In the Matter of
Earnhart Hill Regional Water & Sewer District
Renewal Contract Signed:

Mr. Reeser offered the motion, seconded by Mrs. Metzler to enter into a renewal agreement with **Earnhart Hill Regional Water & Sewer District** for billing services for the **Pickaway County General Sewer District and Darby Township Sewer Subdistrict** sewer customers at the rate of **\$1.25 per utility bill**.

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The agreement is in effect for the period of one (1) year with a termination date of September 30, 2010.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, absent.
Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

In the Matter of
Meeting with Maintenance Supervisor
Regarding Repairs to Memorial Hall:

Dave Conrad, Maintenance Supervisor, met with the Commissioners and received confirmation of the \$20 fee per vendor/concession stand that taps-in to the water line at both Memorial Hall and the Courthouse during the Pumpkin Show. Due to significant water damage to the Pickaway County Annex as a result of vendor/concession stand tap-ins a few years ago, no water taps will be allowed at that county building.

Mr. Conrad then spoke to the Commissioners regarding emergency repairs to the exterior of Memorial Hall, a historical structure. Three chimneys need to be repaired and large stones at the south-east corner of the structure above the roof level need to be secured. He obtained three quotes, with the lowest being \$19,800 from *Affordable Masonry* to tuck-point the areas in need of repair, however, in further discussing the matter, it was determined that the required repairs are more extensive than simply tuck-pointing. The Commissioners requested Mr. Conrad to compile specifications for the work that should be performed for their review prior to his obtaining at least three quotes. Commissioner Metzler provided Mr. Conrad of an additional masonry contractor that requested to be contacted for masonry work the county may require. It was also ascertained that research will be performed in reference to grants that may be available through the Ohio Historical Society for repairs/improvements to the building.

Discussion was also held regarding alterations to the Juvenile/Probate area of the Courthouse for better security of juvenile detainees while waiting to appear for their respective court case. At Juvenile/Probate Judge Long's request, the Commissioners viewed the area with him last week where he provided his ideas on renovations that would include the installation of a concrete brick wall. It was determined that Mr. Conrad will contact the Pickaway County Building Department Chief Building Official to discuss the renovations.

In the Matter of
Meeting with Rojanne Woodward
Regarding Pickaway County Department of
Job & Family Services Update:

Rojanne Woodward, Director of the Pickaway County Department of Job & Family Services met with the Commissioners to provide the agency's monthly update.

Topics reviewed included:

- **Serving Family Members, Employees, Close Acquaintances, and Other Stakeholders Policy:** A copy of the department's newly adopted policy was provided for the Commissioners' review. The purpose of the policy is to ensure that employees, former employees, family members, close acquaintances, and other stakeholders of the Pickaway County Job & Family Services' employees are served in an ethical manner that is free from the perception of impropriety or conflict of interest.
- **Stimulus Monitoring:** The department is in the process of going through another Ohio Department of Job & Family Services monitoring process related to Stimulus Funds the local agency received.
- **Faith-Based and Community Summit:** "It Only Takes a Spark" Faith-Based and Community Summit is scheduled for November 5, 2009, from 6:00 – 8:30 p.m. at the Trinity Lutheran Church, Noecker Hall where a presentation of the *Circles Model*™ will be provided. The *Circles Model*™ is an intentional way for people to build relationships across class and race lines to end poverty in
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their communities. The *Circles Model*™ is coordinating with the *Bridges Out of Poverty* model to support communities.

- **Pickaway County Community Resource Workshop:** The workshop is scheduled for October 28, 2009, from 10:00 a.m. to 11:30 a.m. at the Pickaway County Library Meeting Room located on North Court Street. The purpose of the workshop is for agencies and organizations to come together to share and learn more about resources and services available in the community for adults, children, and families.
- **Unemployment Statistics:** Pickaway County's unemployment rate for August 2009 was 11.0 %.
- **Agency Statistics:** A spreadsheet was provided reflecting the number of clients served through the various divisions of the agency and the associated costs for the period of September 2008, through September 2009.

In the Matter of
Documentation Received Regarding
Purchase of E9-1-1 Recording System
Approved for Sheriff Department:

County Administrator, Ryan Scribner, informed the Commissioners that the quote documentation has been received from the Pickaway County Sheriff Department verifying that the quote from Sound Communications, Inc. in the amount of \$57,480, plus add-ons, for replacement of the existing 911 Voice Recording System is indeed below the State Minimum Contract price for such a system.

In the Matter of
Financial Support Approved for
Washington Township Comprehensive Land Use Plan:

Tim Kirkpatrick and Roger Konkle of the Washington Township Zoning Commission met with the Commissioners to request their consideration in providing financial support for a Washington Township Comprehensive Land Use Plan. The plan will compliment the township's exiting zoning regulations. Terry Frazier, Director of the Pickaway County Development & Planning Office and the Pickaway County Planning Commission was also in attendance.

Mr. Kirkpatrick stated that the Washington Township Zoning Commission has been working with Mr. Frazier who has provided various examples of other township comprehensive land use plans and explained that the township is desirous of moving forward with choosing a professional planning firm in order to achieve its goal of adopting a plan. Mr. Frazier stated that Washington Township, adjacent to Area 2 in the City of Circleville's Comprehensive Land Use Plan, is in a good position for future growth and development opportunities. In the past, the Commissioners have provided financial support up to \$15,000 to other townships for such plans, which include the Village of Williamsport/Deercreek Township; Darby Township; Scioto Township; Harrison Township; and Circleville Township.

Following further discussion, Mr. Reeser offered the motion, seconded by Mrs. Metzler to approve an amount up to \$15,000 in financial support in order for Washington Township Trustees to move forward with the appropriate steps in obtaining a professional planning firm for the ultimate goal of adopting a Washington Township Comprehensive Land Use Plan.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, absent.
Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

The Commissioners requested that the county be invoiced for its financial support after the township receives an invoice for the rendered professional planning services.

In the Matter of
Creation of New Fund Approved:

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Mr. Reeser offered the motion, seconded by Mrs. Metzler to approve the following request for the CREATION OF A NEW FUND:

Fund #504 – Derby Area Sewer Fund

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, absent.
Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

In the Matter of
Creation of New Line Items Approved:

Mr. Reeser offered the motion, seconded by Mrs. Metzler to approve the following requests for the CREATION OF NEW LINE ITEMS:

504.6917.5401 – Derby Sewer Area-Contract Services
504.6917.5901 – Derby Sewer Area-Other Expenses
504.0000.4557 – Derby Sewer Area-State Share
504.0000.4926 – Derby Sewer Area-Other Expenses

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, absent.
Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

In the Matter of
Appropriations Approved:

Mr. Reeser offered the motion, seconded by Mrs. Metzler to approve the following request for the APPROPRIATION OF FUNDS:

1,581.80 to 101.1105.5703 - Contingencies

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, absent.
Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

In the Matter of
Transfer Approved by County Administrator:

Mr. Reeser offered the motion, seconded by Mrs. Metzler to approve the following request for the TRANSFER and RE-APPROPRIATION OF FUNDS:

700 from 297.5002.5301 – Education Improvement Corporation (EIC)-Supplies
to
297.5002.5401 – EIC- Contract Services
1,581.80 from 101.1105.5703 – Contingencies
to
101.1210.5409 – Common Pleas Court-Juror Fees

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, absent.
Voting No: None. Motion carried.

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In the Matter of
Waivers Approved:

Mr. Reeser offered the motion, seconded by Mrs. Metzler to waive the waiting period to issue payment to the following:

Chris Wojno Consulting for contract services in the amount of **\$20,500** from line item **#252.5039.5524** Community Housing Improvement Program (CHIP) for contract services;

Direct Electric in the amount of **\$4,040** from line item **#252.5039.5524** for rehabilitation work to the Dye home located at 9028 Zane Trail Rd., Circleville, Ohio, paid for through the CHIP Program.

Ohio Homes in the amount of **\$732** from line item **#252.5039.5524** for rehabilitation work to the Amspough home located at 11085 Heffner Road, Kingston, Ohio, paid for through the CHIP Program.

Pickaway County Job & Family Services in the amount of **\$60,000** from line item **#207.5020.5922** in the amount of **\$60,000** for the agency's SFY10 Mandated Share.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, absent. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

In the Matter of
Memorandum of Understanding Signed with
The Savings Bank of Circleville for Active and Inactive Public Funds:

The Commissioners signed the Memorandum of Understanding (MOU) with The Savings Bank of Circleville for the deposit of active and inactive public funds for the period of October 11, 2009, to October 10, 2013. The Savings Bank of Circleville will accept for deposit and safekeeping the maximum sum of twenty million dollars (\$20,000,000) or any part thereof of the active deposits of Pickaway County; and it will accept for deposit and safekeeping the maximum sum of ten million dollars (\$10,000,000) of the inactive deposits of Pickaway County as active and inactive deposits, as defined in Section 135.21 of the Ohio Revised Code.

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Pickaway County Dog Shelter was filed for week ending October 17, 2009.

A total \$416 was reported being collected as follows: \$250 in sales of dogs; \$15 in redemptions; \$60 in donations; \$78 in sales of tags; and \$13 in late tag fee penalties.

Three (3) dogs were euthanized.

No firearms were discharged.

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With there being no further business brought before the Board, Mr. Reeser offered the motion, seconded by Mrs. Metzler to adjourn. Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, absent. Voting No: None. Motion carried.

Ula Jean Metzler, President

Glenn D. Reeser, Vice President

ABSENT
Jay H. Wippel
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: _____
Patricia Webb, Clerk