

MONDAY, OCTOBER 5, 2009
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Monday, October 5, 2009, with the following members present: Mrs. Ula Metzler; Mr. Glenn D. Reeser; and Mr. Jay H. Wippel. Ryan Scribner, County Administrator, was also in attendance.

**In the Matter of
Minutes Approved:**

Mr. Reeser offered the motion, seconded by Mr. Wippel to approve the minutes from September 28, 2009.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes; Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

**In the Matter of
Payment of Bills:**

Mr. Reeser offered the motion, seconded by Mr. Wippel to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated October 1, 2009, in the Commissioners' Voucher Journal, then

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio to draw her warrant on this entry in the amount of **\$186,650.72** on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes; Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

**In the Matter of
Tire Collection Day:**

Terry Frazier reported that approximately 600 tires were collected during the Tire Collection Day that was held on Saturday, October 3, 2009. Related expenses will be paid from the county's balance in the Ross, Pickaway, Highland, Fayette Joint Solid Waste District Revolving Loan Fund.

**In the Matter of
Muhlenberg Township Land Use Development Plan:**

Terry Frazier, Director of Development & Planning, reported that the Muhlenberg Township Trustees are preparing for the kick-off meeting in reference to the township's comprehensive land use plan. A contract with Jim Hartzler, AICP, who will be providing his professional services related to the landuse plan, will be provided to the county prosecutor prior to the Commissioners' signatures of approval.

**In the Matter of
Pickaway County 9-1-1 Planning Committee Meeting:**

Terry Frazier reported that the Pickaway County 9-1-1 Planning Committee will be meeting later in the week to discuss possible changes to the county's 9-1-1 Plan that may influence the manner in which emergency calls are currently dispatched along with other related changes.

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In the Matter of
Floodplain Regulations Administration
Assistance to Villages:

Terry Frazier, Director of Development & Planning, stated that he and the county's floodplain coordinator, Al Sheldon, Pickaway County Building Department Chief Building Official/Flood Plain Coordinator, is considering assisting with the administration of flood plain regulation programs for villages that have contracts for building inspection services through a Memorandum of Understanding (MOU). The villages, however; will remain responsible for the enforcement of floodplain violations and issuance of variances. He provided a sample of a MOU for the Commissioners' review.

On a separate topic related to the Building Department, the Commissioner Reeser requested monthly summary analysis of residential and commercial new builds.

In the Matter of
Meeting Regarding Derby Sanitary
Sewer Project/ Discussion with Nathan Davis of the
Ohio Rural Community Assistance Program (RCAP):

Robert Parker, County Sanitary Engineer, along with Chris Mullins, Deputy Sanitary Engineer, met with the Commissioners regarding the Derby Sanitary Sewer Project. Also in attendance were Randy Stoll and David Walker of M•E Engineering Companies, Inc.; Ned Musselman, Darby Township Trustee, and Nathan Davis of the Ohio Rural Community Assistance Program (RCAP). RCAP assists rural low-income area and underserved populations in developing and maintaining community infrastructure to improve rural quality of life and provides technical assistance to help small communities address drinking water, wastewater, and community development needs.

The following topics were reviewed by Mr. Stoll:

- **Design Plans:** 50% of the sewer system's design plans are complete. The project is on target to submit a Permit to Install (PTI) application to the EPA by the October 30th deadline.
- **Income Survey:** The results of residential income surveys confirm the Derby area to be low-to-moderate income, which officially qualifies the project for grants and no or low-interest loans. Survey questionnaires were circulated to the effected residents where information was gathered related to homes with basements and the locations of pipes. Comments received from residents of the area regarding the project have been positive. Residents were informed the monthly user costs will be in the \$50 to \$60 range. Plans are to pursue grants to help cover residential connection and tap-in fees.
- **Existing septic tanks:** Existing septic tanks that will eventually be abandoned are not as deep as originally estimated, which should ultimately reduce the project's cost. The project's current cost estimate is \$2.6 million.
- **Lift Station Location/Force Main Tie-In:** The location of the lift station (three locations are under consideration) and where to tie in the force main into the Darby Township Sanitary Sewer System are two matters that are yet to be determined. The closest manhole is on Ballah Road in Clarks Lake Subdivision, however; there are concerns related to over-running the subdivision's storm sewer system during rain events. Other tie-in locations were discussed.
- **Ohio Public Works Commission (OPWC) Loan/Grant Application:** The status of the OPWC application for a \$400,000 grant and \$400,000 loan should be known in approximately two months.

Nathan Davis of Ohio RCAP then introduced himself. Ohio RCAP is a non-profit agency that can assist rural communities with a population of \$10,000 or less in pursuing state and federal funding for projects such as the Derby Sanitary Sewer System. RCAP, funded by the Environmental Protection Agency, US Department of Agriculture (USDA), Ohio Water Development Authority (OWDA) and others, can also assist with the administration of the funds, coordination of public meetings, etc. at no cost. There are some costs involved in assisting with the administration of Community Development Block Grant (CDBG) Water & Sewer funds that may be obtained, such as the environmental review process. Mr. Davis previously researched the project and distributed a spreadsheet reflecting three financing scenarios based on the project's estimated cost based on 124 users for the Commissioners' review. He stated that if the Ohio RCAP were to be pursued it could possibly provide at least a 30% grant with the remaining 70% project cost

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financed with no to low-interest loans through the USDA, OWDA, and/or the Ohio EPA's Water Pollution Control Loan Funds (WPCLF) with 20, 30, or 40-year terms. Three grant and loan scenarios were presented by Mr. Davis reflecting estimated monthly users charges at \$55.74, \$66.16, and \$91.69, depending on various grants and loans that may be obtained.

After further discussing the grant and loan options available to pursue, it was determined that Mr. Stoll of M•E Engineering Companies, Inc. will submit PTI application to the Ohio EPA and contact the various governmental agencies to discuss the project and coordinate the various loan and grant application deadlines. Mr. Davis will assist with the process. The Commissioners clearly stressed their desire to keep the monthly user costs in the \$50+ range.

The next meeting for the project is scheduled for October 19, at 10:30 a.m., and Sherre Gossett-Johnson of the Ohio EPA will be invited to attend so she may be informed of the project's progress thus far. It was also determined that any "fall out" Stimulus dollars that may ultimately be available will be researched.

Ned Musselman, Darby Township Trustee, then discussed a storm water infiltration and inflow (I/I) into the sanitary sewer system issue that still remains in areas of the Clarks Lake Subdivision. The matter will be researched. Also discussed was leveling and seeding a mound of dirt that remains from Phase 1 of the township's sanitary sewer I/I project and the installation of fencing around an area where youth have been gaining access and could be harmed.

**Meeting with Officials of
Village of Orient Regarding
Lift Station Pump and Grinder Issues:**

Village of Orient Mayor, Dan Walsh, and Terry Milliner of Village of Orient Council met with the Commissioners regarding an issue with the municipality's lift station pump and grinder. Robert Parker, County Sanitary Engineer; Chris Mullins, Deputy Engineer, and Nathan Davis of Ohio RCAP were also in attendance.

Earlier this year, the county solicited applications from eligible governmental and non-profit agencies for funding through its FY09 Community Development Block Grant (CDBG) Formula Program available through the Ohio Department of Development (ODOD). The county originally approved the Village of Orient's application for the replacement of a lift station pump and grinder in the amount of \$45,000, and its application in the amount \$16,270 for village park improvements as part of its overall application to the ODOD, however; the Village of Orient's applications were denied due to what the ODOD stated as its administration's incapacity to properly administer a previous sewer grant it received in Fiscal Year 2002. The county was provided a copy of a letter from the ODOD dated January 28, 2008 that was addressed to Mayor Walsh stating that the Village of Orient was not to apply, directly or indirectly, for additional funding until 2010. In addition, any applications for funding in 2010 or beyond will not be approved for the Village of Orient unless it is obtained and administered by Pickaway County.

Mr. Walsh began by stating that he has been mayor since 2005. He said that for a number of years there has been non-communication issues with the previous village clerk and that while he is not trying to make excuses, he had not seen or been made aware of the letter until he was informed the application was denied by the ODOD. Mr. Walsh has since contacted the village's engineer, John Grosse of R.D. Zande & Associates who assists the village with its projects, which stated that he too had not been made aware of the issue, however; he will be contacting the ODOD. With that being said, Mr. Walsh stated that the village is still in dire need of lift station pumps and grinder. Mr. Walsh stated that while there are not a large number of users of the sanitary sewer system, approximately 103, and the system's capacity is not overloaded, the equipment is subject to failure at any time. This obviously would cause the sewer system to back-up into user's homes and basements.

When Mr. Davis inquired if the village has submitted an application for funding through the Ohio Public Works Commission (OPWC), Mr. Walsh stated that to his knowledge, no. Mr. Davis went on to explain that the OPWC has funding available that would be a better fit and is specifically geared for this type of project. He stated that District 17's application deadline to OPWC for this type of project recently expired. Mr. Davis offered his assistance applying for the next round of funding that will be available in 2011, and reiterated that he felt OPWC would be a better fit in this particular case. Mr. Davis stated that if the village is interested in following that path, he recommended that it obtain an engineer's estimate for a

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total project cost and to contact him next spring. Mr. Davis can assist with an application to OPWC at no cost to the village. He stated that he could also assist with the Request for Qualification (RFQ) process for engineering services. Discussion was held in reference to the village's capability of making any repairs to the lift station equipment if it becomes necessary in the meantime. Mr. Walsh indicated that the village has some small debt remaining related to the water tower, but the matter will need to be further explored.

At the conclusion of the meeting, Mr. Walsh and Mr. Milliner thanked everyone for their time.

In the Matter of
Presentation of Resolution following Silent Victims March:

The Commissioners presented their Resolution on the Courthouse steps declaring October as *National Domestic Violence Awareness Month* following the Silent Victims March through Main Street and Court Street of downtown Circleville.

During the month of October, recommitment is made in continuing to emphasize the importance of ending violence within our homes, our communities, and our country. The Silent Victims March was organized by Haven House, the local domestic violence shelter.

Meeting Regarding New
County Employee Public Website:

Michael Williams of the county's IT Department met with the Commissioners and reviewed the new county employee public website that can now be accessed by employees at work and from home. The website is also accessible to the public.

Mr. Williams provided the Commissioners with a live presentation of the website that will provide employee information related to the Benefits Guide, Employee Handbook, forms, county budget updates, resource links, and other information.

In the Matter of
Travel Authorizations Signed:

The Commissioners signed and approved the Travel Authorizations for the following:

Ellery Elick, Pickaway County Treasurer, to attend the County Treasurer's of Ohio Fall Conference to be held November 17 – 19, 2009, at the Marriot Columbus, NW, at the total probable cost of \$350.00;

Numerous Job & Family Services employees to attend various meetings, training sessions/workshops to be held throughout the month of November 2009, at the total probable cost of 1,290.26.

In the Matter of
Reduction of Amended Certificate Approved for
Soil & Water Conservation District:

Mr. Reeser offered the motion, seconded by Mrs. Metzler to adopt the following Resolution:

Resolution No.: PC-100509-1

WHEREAS, the Budget Commission did approve an **AMENDED CERTIFICATE / REVENUE REDUCTION** in the amount of **\$71,803.00**, for the **Soil & Water Conservation District, Fund #601**, then

THEREFORE BE IT RESOLVED that the Pickaway County Board of Commissioners does hereby reduce the following fund appropriation for fiscal year ending December 31, 2009:

Fund #601
Soil & Water Conservation District -\$71,803.00

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Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, absent for vote. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

**In the Matter of
Reductions in Line Item Appropriations
Approved for Soil & Water Conservation District:**

Mrs. Metzler offered the motion, seconded by Mr. Reeser to approve the following requests for the REDUCTION OF LINE ITEM APPROPRIATIONS:

**-21,500 from 601.6053.5102 – Soil & Water-Salaries
-3,700 from 601.6053.5201 – Soil & Water-PERS
-2,000 from 601.6053.5203 – Soil & Water-Insurance
-2,000 from 601.6053.5501 – Soil & Water-Equipment
-71,803 from 601.0000.4512 – Soil & Water-Revenue**

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, absent for vote. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

**In the Matter of
Change Name of Existing Line Items Approved:**

Mr. Reeser offered the motion, seconded by Mrs. Metzler approved the following request for a NAME CHANGE OF EXISTING LINE ITEMS:

**226.2018.5102 from DYS Subsidy WrapAround-Salary
to
Juvenile-Program Administration-Salary**

**226.2018.5102 from DYS Subsidy WrapAround-PERS
to
Juvenile-Program Administration-PERS**

**226.2018.5202 from DYS Subsidy WrapAround-Medicare
to
Juvenile-Program Administration-Medicare**

**226.2018.5205 from DYS Subsidy WrapAround-Workers Compensation
to
Juvenile-Program Administration-Workers Compensation**

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, absent for vote. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

**In the Matter of
Creation of New Line Items Approved:**

Mr. Reeser offered the motion, seconded by Mrs. Metzler to approve the following requests for the CREATION OF A NEW LINE ITEM:

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**251.6216.5520 – Neighborhood Stabilization Program (NSP) CDBG 2009-Projects
251.6216.5521 – Neighborhood Stabilization (NSP) CDBG 2009-Administration
226.2018.5401 – Juvenile-Program Administration-Services
251.6215.5520 – 2009 CDBG-Projects
251.6215.5521 – 2009CDBG – Administration
251.6215.5522 – 2009 CDBG-Fair Housing
251.6215.5801 – 2009 CDBG-Advance Back
251.6213.5801 – 2008 CDBG-Advance Back**

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, absent for vote. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

**In the Matter of
Appropriations Approved:**

Mrs. Metzler offered the motion, seconded by Mr. Reeser to approve the following requests for the APPROPRIATION OF FUNDS:

**100 to 299.2006.5301 – Sheriff Dept.-Concealed Carry-Supplies
22,000 to 501.6915.5401 – Countywide Sewer District-Contract Services
8,800 to 226.2018.5401 – Juvenile- Felony Delinquent Subsidy Grant**

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, absent for vote. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

**In the Matter of
Transfer Approved:**

Mr. Reeser offered the motion, seconded by Mrs. Metzler to approve the following request for the TRANSFER and RE-APPROPRIATION OF FUNDS:

**15,000 from 251.6212.5520 – CDBG FY07 – Projects
to
251.6213.5521 – CDBG FY08 – Administration**

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, absent for vote. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

**In the Matter of
Contract Listings for
Pickaway County Job & Family Services:**

Pursuant to the Pickaway County Board of Commissioners Resolution of June 23, 2003, below is the list of new or amended agreements entered into, approved, and otherwise executed by the Pickaway Department of Job & Family Services and approved by the Pickaway County Board of Commissioners. The approved list contains the name of the party or parties with whom the agreements have been made, the purpose of the agreements, the commencement date and termination date of the agreements, and the compensation specified by the agreements.

Organization / Agency	Contract Purpose	Effective Date	Term Date	Contract Amount
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Action for Children	Child Care Choices	7/1/2009	6/30/2010	\$17,018 to PCJFS 110.62 Fulltime \$69.73 Part-time \$4.72/hour
Ashville Head Start	Daycare Provider	8/23/2009	6/30/2011	\$90.06-180.96 Fulltime \$60.00-113.00 Part-time \$5.48-10.00/hour
Children's Academy	Daycare Provider	8/23/2009	6/30/2011	\$71.40-123.90 Fulltime \$55.24-85.05 Part-time \$4.49-5.37/hour
Children's Express Learning Station	Daycare Provider	8/23/2009	6/30/2011	\$4.49-5.37/hour
Comdoc	Copier Maintenance Agreement	8/1/2009	7/31/2010	\$.009 per b&w print \$.07 per color print
Creation Station	Daycare Provider	8/23/2009	6/30/2011	\$71.40-123.90 Fulltime \$55.24-85.05 Part-time \$4.49-5.37/hour
First United Methodist Church Daycare Center	Daycare Provider	8/23/2009	6/30/2011	\$72.63-140.00 Fulltime \$49.57-103.36 Part-time \$3.02-6.98/hour
For Kids Daycare	Daycare Provider	8/23/2009	6/30/2011	\$68-135.00 Fulltime \$52.61-90.96 Part-time \$4.28-6.03/hour
Frontline Church of God dba Kingdom Kids	Daycare Provider	8/23/2009	6/30/2011	\$84.17-180.95 Fulltime \$68.77-123.23 Part-time \$5.00-9.20/hour
General Electric	Incumbent Worker	8/4/2009	8/6/2009	\$20,000.00
Gerchy Jill	Daycare Provider	8/23/2009	6/30/2011	\$91.93-120.59 Fulltime \$57.90-71.11 Part-time \$2.43-3.47/hour
Grate Jessica	Daycare Provider	8/23/2009	6/30/2011	\$80.00-110.00 Fulltime \$55.00-71.11 Part-time \$2.43-3.47/hour
Harper, Kevin & Eve	Foster Parent	8/31/2009	8/31/2011	\$18.00 per day birth to 12; \$24.00 per day 13-18 years old
Holland, Rebecca	Daycare Provider	8/23/2009	6/30/2011	\$91.93-120.59 Fulltime \$57.90-71.11 Part-time \$2.43-3.47/hour
Hootman, Helen	Daycare Provider	8/28/2009	6/30/2011	\$91.93-110.00 Fulltime \$55.00 Part-time \$2.43-3.00/hour
Innis, Chris	Monitoring of Contracts	9/1/2009	8/31/2010	Not to exceed \$5,000.00
Kellogg, Christine	Daycare Provider	8/28/2009	6/30/2011	\$91.93-120.59 Fulltime \$57.90-71.11 Part-time \$2.43-3.47/hour
Kids Klub Child Care	Daycare Provider	8/23/2009	6/30/2011	\$90.06-190.00 Fulltime \$55.00-90.00 Part-time \$5.48-8.15/hour
Kindercare Learning Center	Daycare Provider	8/23/2009	6/30/2011	\$90.06-205.46 Fulltime \$60.00-137.05 Part-time \$5.48-10.00/hour
Leaping Languages	Foreign and Sign Language Interpreting	10/1/2009	9/30/2010	Amendment to continue at original rates of \$35.00 per hour and \$17.50 per half hour after initial hour
Lighthouse Chrisitan Daycare	Daycare Provider	8/23/2009	6/30/2011	\$68.00-140.00 Fulltime \$52.61-90.93 Part-time \$4.28-6.03/hour
New Hope Christian School	Daycare Provider	8/23/2009	6/30/2011	\$49.00-141.68 Fulltime \$52.61-90.96 Part-time \$4.28-6.03/hour
Miller, Kristine	Daycare Provider	8/23/2009	6/30/2011	\$103.34-132.08 Fulltime \$70.82-75.00 Part-time \$3.00/hour

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OCDA/TALX	SSN Data	7/1/2009	6/30/2009	\$3.00 for Tax and \$.10 for OCDS per transaction
Polizzi, Larry and Stella	Foster Parent	7/16/2009	7/15/2011	\$18.00 per day birth to 12; \$24.00 per day 13-18 years old
Pickaway Co Sheriff's Dept	Amendment to Fingerprinting	9/1/2009	6/30/2010	Amendment to increase rates per BCI and FBI - \$35 for Ohio; \$35 for Federal and \$60 for both
Sarahann's Learning Unlimited	Daycare Provider	8/23/2009	6/30/2011	\$90.00-205.46 Fulltime \$60-137.05 Part-time \$5.48-12.45/hour
Schwalbach, Christina	Daycare Provider	8/23/2009	6/30/2011	\$91.93-120.59 Fulltime \$57.90-71.11 Part-time \$2.43-3.47/hour
Tomlison, Jerry and Saudra	Foster Parent	9/12/2009	9/12/2011	\$18.00 per day birth to 12; \$24.00 per day 13-18 years old
Tomorrow's Child	Daycare Provider	8/23/2009	6/30/2011	\$68.00-130.00 Fulltime \$52.61-90.96 Part-time \$4.28-6.03/hour
White, Joni	Daycare Provider	8/23/2009	6/30/2011	\$91.93-120.59 Fulltime \$57.90-71.11 Part-time \$2.43-3.47/hour
YMCA	Daycare Provider	8/23/2009	6/30/2011	\$71.40-116.15 Fulltime \$55.24-74.69 Part-time \$4.94-5.66/hour
Y-Club Scioto	Daycare Provider	8/23/2009	6/30/2011	\$68.00 Fulltime \$52.61 Part-time \$4.28/hour
Y-Club Walnut	Daycare Provider	8/23/2009	6/30/2011	\$68.00 Fulltime \$52.61 Part-time \$4.28/hour

Attest: _____
 Patricia Webb, Clerk

**In the Matter of
 Weekly Dog Warden Report:**

The weekly report for the Pickaway County Dog Shelter was filed for week ending October 3, 2009.

A total \$682 was reported being collected as follows: \$301 in sales of dogs; \$15 in redemptions; \$184 in donations; \$156 in sales of tags; and \$26 in late tag fee penalties.

Nine (9) dogs were euthanized.

No firearms were discharged.

With there being no further business brought before the Board, Mr. Reeser offered the motion, seconded by Mrs. Metzler to adjourn. Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, absent for vote. Voting No: None. Motion carried.

 Ula Jean Metzler, President

 Glenn D. Reeser, Vice President

 Jay H. Wippel
 BOARD OF COUNTY COMMISSIONERS
 PICKAWAY COUNTY, OHIO

Attest: _____
 Patricia Webb, Clerk