

**MONDAY, NOVEMBER 23, 2009**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Monday, November 23, 2009, with the following members present: Mrs. Ula Metzler and Mr. Jay H. Wippel. Glenn D. Reeser was absent. Ryan Scribner, County Administrator, was also in attendance.

**In the Matter of**  
**Minutes Approved:**

Mr. Wippel offered the motion, seconded by Mrs. Metzler to approve November 16, 2009 minutes.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, absent; Mr. Wippel, yes.  
Voting No: None. Motion carried.

Attest: \_\_\_\_\_  
Patricia Webb, Clerk

**In the Matter of**  
**Approval for Payment of Bills:**

Mr. Wippel offered the motion, seconded by Mrs. Metzler to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated November 23, 2009, in the Commissioners' Voucher Journal, then

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio to draw her warrant on this entry in the amount of \$241,930.64 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, absent; Mr. Wippel, yes.  
Voting No: None. Motion carried.

Attest: \_\_\_\_\_  
Patricia Webb, Clerk

**In the Matter of**  
**Creation of a New Line Item Approved:**

Mr. Wippel offered the motion, seconded by Mrs. Metzler to approve the following request for the CREATION OF A NEW LINE ITEM:

**212.0000.4901 – Juvenile-JAG/ARRA-Advance In**

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, absent; Mr. Wippel, yes.  
Voting No: None. Motion carried.

Attest: \_\_\_\_\_  
Patricia Webb, Clerk

**In the Matter of**  
**Cash Advance Approved:**

Mr. Wippel offered the motion, seconded by Mrs. Metzler to approve the following request for a CASH ADVANCE:

**12,288 from 101.1105.5801 – General Cash Advance**  
**to**  
**212.0000.4910 – Juvenile-JAG/ARRA-Advance In**

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Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, absent; Mr. Wippel, yes.  
Voting No: None. Motion carried.

Attest: \_\_\_\_\_  
Patricia Webb, Clerk

**In the Matter of**  
**Appropriations Approved:**

Mr. Wippel offered the motion, seconded by Mrs. Metzler to approve the following requests to APPROPRIATE FUNDS:

**802.50 to 212.1233.5201 – Juvenile-JAG/ARRA-PERS**  
**83.50 to 212.1233.5202 – Juvenile-JAG/ARRA-Medicare**  
**725 to 212.1233.5203 – Juvenile-JAG/ARRA-Insurance**  
**5,729 to 212.1233.5102 – Juvenile-JAG/ARRA-Salaries**  
**725 to 212.1230.5203 – Juvenile-JAG/ARRA-Insurance**  
**53.15 to 212.1230.5202 – Juvenile-JAG/ARRA-Medicare**  
**512.25 to 212.1230.5201 – Juvenile-JAG/ARRA-PERS**  
**3,657.60 to 212.1230.5102 – Juvenile-JAG/ARRA-Salaries**  
**4,948 to 212.0000.4560 – JAG/ARRA-Probation**  
**7,340 to 212.0000.4565 – Juvenile-JAG/ARRA-Impact**  
**1,359.75 to 211.0000.4595 – Board of Elections-HAVA Grant**  
**194.75 to 211.1107.5501 – Board of Elections-HAVA Grant**  
**1,165 to 211.1107.5430 – Board of Elections-HAVA Poll Worker Training**  
**1,618.73 to 101.1105.5703 – Contingencies**  
**3,500 to 108.2046.5102 – DARE-Salaries**  
**20 to 108.2046.5202 – DARE-Medicare**  
**600 to 108.2046.5212-DARE-PERS LE**

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, absent; Mr. Wippel, yes.  
Voting No: None. Motion carried.

Attest: \_\_\_\_\_  
Patricia Webb, Clerk

**In the Matter of**  
**Transfers Approved:**

Mr. Wippel offered the motion, seconded by Mrs. Metzler to approve the following requests for the TRANSFER and RE-APPROPRIATION OF FUNDS:

**1,618.73 from 101.1105.5703 – Contingencies**  
**to**  
**101.1110.5901 – Auditor-Other Expenses**

**7,000 from 203.3015.5501 – Engineer-Road & Bridge-Equipment**  
**to**  
**203.3015.5901 – Engineer-Road & Bridge-Other Expenses**

**363.25 from 203.3015.5313 – Engineer-Road & Bridge-Membership**  
**to**  
**203.3015.5901 – Engineer-Road & Bridge-Other Expenses**

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, absent; Mr. Wippel, yes.  
Voting No: None. Motion carried.

Attest: \_\_\_\_\_  
Patricia Webb, Clerk

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**In the Matter of**  
**Transfers Approved by County Administrator:**

Ryan Scribner, County Administrator, approved the following TRANSFER and RE-APPROPRIATION REQUESTS:

- 95 from 101.1215.5415 – Juvenile-Attorney Fees**  
**to**  
**101.1215.5309 – Juvenile-Postage**
- 25 from 101.1215.5428 – Juvenile-Contract Services**  
**to**  
**101.1215.5309 – Juvenile-Postage**
- 334.30 from 101.1215.5492 – Juvenile-Court Services**  
**to**  
**101.1215.5309 – Juvenile-Postage**
- 209.90 from 101.1215.5403 – Juvenile-Travel & Expense**  
**to**  
**101.1215.5309 – Juvenile-Postage**
- 124.30 from 101.1218.5492 – Probate-Court Services**  
**to**  
**101.1218.5301 – Probate-Supplies**
- 30.86 from 101.1218.5403 – Probate-Travel & Expense**  
**to**  
**101.1218.5301 – Probate-Supplies**
- 4,500 from 101.1140.5428 – Board of Elections-Contract Workers**  
**to**  
**101.1140.5401 – Board of Elections-Contract Services**
- 1,500 from 101.1130.5501 – Prosecutor-Equipment**  
**to**  
**101.1130.5102 – Prosecutor-Salaries**
- 1,330 from 101.1130.5501 – Prosecutor-Equipment**  
**to**  
**101.1130.5201 – Prosecutor-PERS**
- 140 from 101.1130.5501 – Prosecutor-Equipment**  
**to**  
**101.1130.5202 –Prosecutor-Medicare**
- 8,000 from 101.1130.5204 –Prosecutor-Unemployment**  
**to**  
**101.1130.5102 – Prosecutor-Salaries**

**In the Matter of**  
**Meeting with Emergency Management Agency**  
**Director Regarding Ohio Homeland Security Region 4**  
**Interoperable Communications/Governance Committee:**

Jim Deal, Pickaway County EMA Director, met with the Commissioners to discuss the Ohio Homeland Security Region 4 (HSR4) Interoperable Communications/Governance Committee recently established by members of interested public safety and other first responder agencies from Central Ohio on September 23, 2009. The committee was formed for the purpose of providing a body of knowledge to further assist in coordinating communications initiatives in Ohio Home Land Security Regional 4, and to formally represent HSR4 on the Ohio Statewide Interoperable Executive Committee (SIEC).

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The authority for the creation and operation of the HSR4 Interoperability Committee is derived from the overall established Public Safety Agencies and First Responders in HSR4, and includes representatives from the following counties: Crawford, Delaware, Fairfield, Fayette, Franklin, Hardin, Knox, Licking, Logan, Madison, Marion, Morrow, Pickaway, Union, and Wyandot. The HSR4IC will function in two-way communications with the Ohio SIEC.

The primary purpose of the Ohio HSR4 shall be to provide oversight and policy-level direction related to planning, designing, and implementing guidelines, best practices and standard approaches to address the challenge of communications interoperability in HSR4. The committee's goals are:

- Coordinate public safety communication operability and interoperability initiatives within the region.
- Provide ongoing input on the state of operability and interoperability in HSR4 to the SIEC.
- Provide information and direction established by the SIEC to the constituents of HSR4.

Each county is to select one primary representative and one alternate to serve on the committee. The primary and the alternate shall be different public safety disciplines and must be a member of a governmental jurisdiction to represent the overall interests of all disciplines in their county while serving on the committee.

After Mr. Deal provided further information regarding the committee, the Commissioners adopted the below resolution appointing Pickaway County's primary and alternate members of the Ohio Homeland Security Region 4 Interoperable Communications/Governance Committee.

**In the Matter of**  
**Resolution Appointing Pickaway County**  
**Representatives to the Ohio Homeland Security Region 4**  
**Interoperable Communications/Governance Committee:**

Mr. Wippel offered the motion, seconded by Mrs. Metzler to adopt the following Resolution:

**Resolution No.: PC-112309-1**

WHEREAS, an Ohio Homeland Security Region 4 (HSR4) Interoperable Communications/Governance Committee has been formed; and

WHEREAS, Pickaway County is part of Region 4; and

WHEREAS, the primary purpose of the Homeland Security Region 4 Interoperable Communications/Governance Committee is to provide oversight and policy-level direction related to planning, designing, and implementing guidelines, best practices, and standard approaches to address the challenges of communications interoperability in HSR4; and

WHEREAS, this committee or group exists to establish a partnership among public safety first responders in the following counties: Crawford, Delaware, Fairfield, Fayette, Franklin, Hardin, Knox, Licking, Logan, Madison, Marion, Morrow, Pickaway, Union, and Wyandot in order to enhance communications operability and interoperability capabilities; and

WHEREAS, it has been determined that it is necessary to combine existing efforts, provide a body of knowledge to further assist in coordinating communications initiatives in Ohio Homeland Security Region 4, and to formally represent HSR4 on the Ohio Statewide Interoperable Executive Committee (SIEC) is necessary; and

WHEREAS, it is recommended by the Director of the 911 Communications to officially name a primary and an alternate Pickaway County representative to the Homeland Security Region 4 Interoperable Committee; then

THEREFORE BE IT RESOLVED that the Pickaway County Board of Commissioners hereby appoints **James C. Deal, Director of the Pickaway County Emergency Management Agency (primary), and James E. Bingman, Pickaway County 800 MHz Communications Tower Maintenance Coordinator (alternate), as the Pickaway County representatives on the Ohio Homeland Security Region 4 (HSR4) Interoperable Communications/Governance Committee.**

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Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, absent; Mr. Wippel, yes.  
Voting No: None. Motion carried.

Attest: \_\_\_\_\_  
Patricia Webb, Clerk

**In the Matter of**  
**Amended Certificate Approved**  
**For HAVA Grant Fund:**

Mr. Wippel offered the motion, seconded by Mrs. Metzler to adopt the following Resolution:

**Resolution No.: PC-112309-2**

WHEREAS, the Budget Commission did grant an **AMENDED CERTIFICATE** in the amount of **\$1,359.75** for the **Help America Vote Act (HAVA) Grant Fund #211**, then

THEREFORE BE IT RESOLVED that the Pickaway County Board of Commissioners hereby appropriate the following sum for expenditure for fiscal year ending December 31, 2009:

**Help America Vote Act (HAVA) Fund #211**  
**\$1,359.75**

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, absent; Mr. Wippel, yes.  
Voting No: None. Motion carried.

Attest: \_\_\_\_\_  
Patricia Webb, Clerk

**In the Matter of**  
**Amended Certificate Approved**  
**For JAG/ARRA Grant Fund:**

Mr. Wippel offered the motion, seconded by Mrs. Metzler to adopt the following Resolution:

**Resolution No.: PC-112309-3**

WHEREAS, the Budget Commission did grant an **AMENDED CERTIFICATE** in the amount of **\$12,288** for the **JAG/ARRA Grant Fund #212**, then

THEREFORE BE IT RESOLVED that the Pickaway County Board of Commissioners hereby appropriate the following sum for expenditure for fiscal year ending December 31, 2009:

**JAG/ARRA Grant Fund #212**  
**\$12,288**

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, absent; Mr. Wippel, yes.  
Voting No: None. Motion carried.

Attest: \_\_\_\_\_  
Patricia Webb, Clerk

**In the Matter of**  
**Meeting Regarding RFQ/RFP Process for**  
**2010 Community Housing Improvement Program (CHIP):**

Terry Frazier, Director of the Pickaway County Development & Planning Office, along with Susan Robinson, Pickaway County Program Specialist, met with the Commissioners to review the Request for

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Qualifications (RFQ) and Request for Proposals (RFP) from qualified professional planning, community development, economic development, and/or other qualified consulting firms to perform necessary functions for the county's upcoming FY10 CHIP. The scope of work will include the development of the grant application, environmental review records, Fair Housing Program, and administration and implementation of the CHIP to include residential property inspections, lead-based paint risk assessments and clearances, and pest inspections.

The RFQ/RFP submissions will be due to Mrs. Robinson no later than 11:00 a.m. Tuesday, January 5, 2009. The RFQ/RFP letters will also be sent to several known qualified consulting firms as well.

Mrs. Robinson then provided a brief update regarding the Ross, Pickaway, Highland, Fayette (RPHF) Joint Solid Waste District. She stated that the Recycling program is going well, however; she has plans to relocate one of the two recycling bins located at the Prairie Lanes Bowling Alley on South Court Street to add to the existing bins located at the rear of the City of Circleville Fire Station #1 to better accommodate the larger use of the recycling bins at that location. Mrs. Robinson also informed the Commissioners of a nearby resident's request for the installation of a perimeter fence at the rear of the Fire Station due to recyclables left outside of the bins, however; it was pointed out that the property is owned by the City of Circleville. Discussion was also held regarding changing of pick-up days at other recycling bin locations, such as the Village of Commercial Point, to better accommodate emptying the bins.

**In the Matter of**  
**Discussion Regarding Request for Qualifications (RFQ)**  
**For North Gate Alliance Cooperative Economic Development Agreement (CEDA):**

Terry Frazier, Director of Development & Planning Office met with the Commissioners and provided for their review a copy of the RFQ for the solicitation for qualified professional planning services related to a development plan for the North Gate Alliance Cooperative Economic Development (CEDA) area. The issuing agencies for the RFQ include Pickaway County, the Villages of Ashville and South Bloomfield, Harrison Township, joint parties to the CEDA contained within Harrison Township, Pickaway County, Ohio.

Recently, Norfolk Southern Railroad constructed a rail and surface transportation intermodal facility adjacent to Rickenbacker Airport property in the northern CEDA area. This facility is expected to attract significant logistics and related development to the CEDA area north of Duvall Road. The City of Columbus provides sanitary sewer and water utilities to present and proposed future, Joint Economic Development Districts (JEDD) within the CEDA area with other public services and tax incentives provided by the CEDA members. The North Gate Alliance desires a development plan that will guide future economic development strategies and land-use decision in this area. Recommendations on the development of a desirable "community character" of the CEDA area and its member municipalities and neighborhoods, particularly a "gateway" to the community as one enters the county on US Route 23 from the north should be part of the proposed plan.

The RFQ submissions will be due to Mr. Frazier no later than 12:00 noon on Friday, January 15, 2010.

**In the Matter of**  
**Intergovernmental Clearinghouse Transmittal for**  
**Village of New Holland:**

Terry Frazier, Director of the Pickaway County Development & Planning Office, reported that the Pickaway County Regional Planning Commission has received an Intergovernmental Clearinghouse Transmittal from the United States Department of Agriculture (USDA), Rural Development, providing notification that the Village of New Holland has applied for federal assistance for the demolition of the municipality's existing water tower and the construction of a new 150,000 gallon spherical water tower and replacement of 1,350 feet of water line. The transmittal reflects proposed estimated funding of \$723,041 in the form of a USDA Loan/Grant. and \$449,999 in an Ohio Public Works Commission (OPWC) Loan/Grant for a total project cost of \$1,173,040.

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**In the Matter of**  
**Hearing Date Set for Vacation of**  
**A Portion of Ashville Pike:**

Terry Frazier of the Pickaway County Development & Planning Office met with the Commissioners and presented a Resolution and supporting documentation from the Harrison Township Trustees requesting the vacation of a small section of Ashville Pike. The vacation is requested due to the additional Right-of-Way required for the construction of the second two lanes of Rickenbacker Parkway.

The same Resolution and supporting documentation was provided to the Pickaway County Engineering Office. Sterlin C. Mullins, P.E., P.S. Deputy Pickaway County Engineer, reviewed the submitted documentation and provided his written recommendation for the County Commissioners to approve the proposed vacation of 0.698 acres of highway easement, a portion of Ashville Pike (T-028), situated in the State of Ohio, County of Pickaway, Township of Harrison, located in Section 13, Township 3, Range 22, Congress Lands East of the Scioto River.

The Public Hearing date, time, and location for the proposed vacation of the above described 0.698 acres of Ashville Pike is hereby set for Monday, November 30, 2009, at 10:00 a.m., located in the Pickaway County Commissioners' office, 139 W. Franklin Street, Circleville, Ohio.

**In the Matter of**  
**Waivers Approved:**

Mr. Wippel offered the motion, seconded by Mrs. Metzler to waive the waiting period to issue payment to the following:

**Ohio Public Employees Retirement System** in the amount of **\$1,618.73** from line item **#101.1110.5901** for OPERS penalty charge;

**M•E. Companies** in the amount of **\$38,163.30** from line item **#504.6917.5401** for Draw #1 & #2 for engineering design and other support services for the Derby Area Sanitary Sewer project.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, absent; Mr. Wippel, yes.  
Voting No: None. Motion carried.

Attest: \_\_\_\_\_  
Patricia Webb, Clerk

**In the Matter of**  
**Bed Rental Agreement Signed for**  
**Detention of Juvenile Offenders:**

The annual bed rental agreement was signed between the County and the Multi-County Juvenile Detention District of Fairfield, Hocking, Licking, and Perry Counties, located in Lancaster, Ohio for the period of January 1, 2010 to December 31, 2010. The County agrees to pay \$231.38 per day for the guaranteed use of two (2) beds daily. Additional beds may be purchased for \$90.00 per diem based on availability of space. The agreement reflects no increases from the 2009 rates.

**In the Matter of**  
**Change Order Signed:**

The Commissioners signed **Change Order #1in** the amount of **\$31,401** from U.S. Bridge, P.O. Box 757, Cambridge, Ohio 43725 for the **Cromley Road Bridge Replacement project**, increasing the original contract amount from \$938,948 to \$970,349.

**In the Matter of**  
**Weekly Dog Warden Report:**

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The weekly report for the Pickaway County Dog Shelter was filed for week ending November 21, 2009.

A total \$856 was reported being collected as follows: \$376.50 in sales of dogs; \$45 in redemptions; \$272 in donations; \$149.50 in sales of tags; and \$13 in late tag fee penalties.

Five (5) dogs were euthanized.

No firearms were discharged.

With there being no further business brought before the Board, Mr. Wippel offered the motion, seconded by Mrs. Metzler to adjourn. Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, absent; Mr. Wippel, absent for vote. Voting No: None. Motion carried.

\_\_\_\_\_  
Ula Jean Metzler, President

ABSENT

\_\_\_\_\_  
Glenn D. Reeser, Vice President

\_\_\_\_\_  
Jay H. Wippel  
BOARD OF COUNTY COMMISSIONERS  
PICKAWAY COUNTY, OHIO

Attest: \_\_\_\_\_  
Patricia Webb, Clerk