

MONDAY, NOVEMBER 30, 2009
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Monday, November 30, 2009, with the following members present: Mrs. Ula Metzler and Mr. Jay H. Wippel. Glenn D. Reeser was absent. Ryan Scribner, County Administrator, was also in attendance.

In the Matter of
Minutes Approved:

Mr. Wippel offered the motion, seconded by Mrs. Metzler to approve November 23, 2009 minutes.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, absent; Mr. Wippel, yes.
Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

In the Matter of
Approval for Payment of Bills:

Mr. Wippel offered the motion, seconded by Mrs. Metzler to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated November 25, 2009, in the Commissioners' Voucher Journal, then

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio to draw her warrant on this entry in the amount of **\$98,167.88** on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, absent; Mr. Wippel, yes.
Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

In the Matter of
Info-Link Technologies Contract Signed:

County Administrator, Ryan Scribner, and the Commissioners reviewed the final revised contract with Info-Link Technologies, 601 Pittsburgh Avenue, Building B, P.O. Box 1167, Mount Vernon, Ohio 43050 for on-site IT consultant services. Compensation for the contract will be payable at the rate of \$7,499.92 per month. This equates to a \$60,000 decrease from last year's contract due to the reduction from two on-site IT consultants to one.

Following the Commissioners review of the contract, Mr. Wippel offered the motion, seconded by Mrs. Metzler for its approval pending the Pickaway County Prosecutor's review and approval as to form.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, absent; Mr. Wippel, yes.
Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

The contract is in effect from January 1, 2010 through December 31, 2010.

In the Matter of
Proposal Approved from
Tyevco, Inc. for Renovations to 124 W. Franklin Street:

MONDAY, NOVEMBER 30, 2009
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Mr. Wippel offered the motion, seconded by Mrs. Metzler to approve the proposal from **Tyevco, Inc., 1678 W. Audubon Blvd., Lancaster, Ohio 43130 in the amount of \$3,049 for renovations to the Pickaway County Building Department located at 124 W. Franklin Street.** The proposal includes labor and materials to wrap existing wood around all windows; caulking for air-tight seal; installation of new siding on the east wall of the building where windows and doors have been replaced; and minor tuck-pointing around the foundation of the building with hydraulic cement.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, absent; Mr. Wippel, yes.
Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

In the Matter of
Public Hearing and Approval for
Vacation of 0.698 Acres of Ashville Pike:

A Public Hearing was conducted for the proposed vacation of 0.698 acres of Ashville Pike located in Harrison Township. The Harrison Township Trustees provided a Resolution to the Pickaway County Commissioners on November 20, 2009, for the proposed vacation of the small section of Ashville Pike due to the additional Right-of-Way required for the construction of the second two lanes of Rickenbacker Parkway. The Public Hearing was subsequently scheduled and then conducted in today's session to receive questions and/or concerns regarding the proposed vacation. No public was in attendance for the Public Hearing.

Therefore, Mr. Wippel offered the motion, seconded by Mrs. Metzler to adopt the following Resolution:

Resolution No.: PC-113009-1

WHEREAS, on November 20, 2009, the Pickaway County Board of Commissioners received a written request by form of Resolution from the Harrison Township Trustees requesting the Pickaway County Board of Commissioners to vacate a 0.698 acre portion of Ashville Pike located in Harrison Township, Pickaway County, Ohio, and

WHEREAS, Sterlin C. Mullins, P.E., P.S. Pickaway County Deputy Engineer reviewed all submitted information and supporting documentation regarding the request and provided his written recommendation to the Pickaway County Commissioners for its approval, and

WHEREAS, on November 30, 2009, at 10:00 a.m. the Pickaway County Commissioners conducted a Public Hearing for the proposed vacation of the section of road at which there was no attendance voicing questions or concerns, then

THEREFORE BE IT RESOLVED that the Pickaway County Board of Commissioners hereby approves the vacation of 0.698 acres of Ashville Pike (T-028) situated in the State of Ohio, County of Pickaway, Township of Harrison, located in Section 13, Township 3, Range 22, Congress Lands East of the Scioto River.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, absent; Mr. Wippel, yes.
Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

In the Matter of
Meeting with Dave Hannahs and
Ty Ankrom Regarding Space Needs:

Dave Hannahs, Director of the Pickaway County Community Action (PICCA) Organization, and Ty Ankrom, Superintendent of the Pickaway County Education Service Center (PCESC), met with the

MONDAY, NOVEMBER 30, 2009
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Commissioners to inquire about possible space the county may have available to house the Help Me Grow program and the new Early Head Start program. The Help Me Grow program, administered by the PCESC currently housed in Pickaway County Board of Developmental Disability's (formally known as Pickaway County Board of Mental Retardation and Development Disabilities) facility located on South Pickaway Street, but as of February 1, 2010, that space will no longer be available to the program. Mr. Hannahs explained that PICCA has now been awarded an Early Head Start program grant (for birth to 3 years old), a federally funded program providing comprehensive services to preschool children and their families, which is a mirror of the Help Me Grow program. Mr. Hannahs stated that he and Mr. Ankrom would like to collaborate and partner in combining their efforts and house both programs at the same location. He stated that they estimate 2,800 to 3,200 square feet of space would be needed to accommodate the employees and clientele of both programs. Mr. Hannahs indicated that available commercial space within the community has been found to be too expensive and inquired if the county may have space available. When the Commissioners inquired about the longevity of the grant funding, Mr. Hannahs stated that the Early Head Start program will be initially funded with stimulus money, however; Health and Human Services (HHS) has indicated that grant funds will be available and ongoing. The grant rent allocation is just under \$1,000 per month.

After gaining further information, the Commissioners stated that the only space that the county would have available to offer would be located in Memorial Hall, but renovations would more than likely be necessary to be conducive to the needs of the two programs. After further discussion, Mr. Hannahs stated that he and Mr. Ankrom would like to look at the available space in Memorial Hall and it was determined that Ryan Scribner, County Administrator, will contact them in the next day or two and make the arrangements to do so.

At the conclusion of the meeting, Mr. Hannahs stated that he remains interested in the possibility of reducing the monthly rent rate the county pays to PICCA for housing the Health Department given that the department has down-sized considerably over the past year and no longer requires all of the square footage it currently occupies. In previous meetings with Mr. Hannahs, the Commissioners had informed him that they were unsure if the county would be able to continue the lease when the 10-year agreement with PICCA expires in 2011.

In the Matter of
Meeting with Jim Deal, EMA Director,
Regarding Transfer of Ownership for Air Compressor:

Jim Deal, Emergency Management Agency (EMA) Director, met with the Commissioners regarding the possibility of transferring the county's ownership of an air compressor that was purchased in 1987 for use in refilling air tanks used by local emergency organizations. The air compressor, in addition to three air bottles, was paid from the Capital Improvements Fund of the county. At that time an agreement was signed and entered into between the county and the Pickaway Township Fire Department, which had a suitable site for the maintenance and safekeeping of the property, with the understanding that the equipment would also be made available for use by all emergency response unit operations in Pickaway County. Mr. Deal explained that the Pickaway Township Fire Department is willing to take over ownership and maintenance of the equipment while continuing to make it accessible to all emergency response unit operations of the county.

After further discussion regarding the topic, the Commissioners were stated that they are agreeable with transferring the ownership and responsibility for the maintenance of the air compressor and requested that Mr. Deal consult with the county prosecutor regarding the proper way in which to do so. Therefore, Mr. Wippel offered the motion, seconded by Mrs. Metzler to approve the request pending consultation with the county prosecutor.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, absent; Mr. Wippel, yes.
Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

In the Matter of
Meeting in Executive Session with
Terry Frazier Regarding Building Department:

MONDAY, NOVEMBER 30, 2009
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Terry Frazier of the Pickaway County Development & Planning Office and the Pickaway County Building Department met with the Commissioners regarding a personnel matter in the Building Department.

At 11:24 a.m. Mr. Wippel offered the motion, seconded by Mrs. Metzler to enter into Executive Session.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, absent; Mr. Wippel, yes.
Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

At 11:31 a.m., Mr. Wippel offered the motion, seconded by Mrs. Metzler to resume Regular Session.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, absent; Mr. Wippel, yes.
Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

In the Matter of
Approval to Offer Pickaway County
Building Department Inspector Position:

Mr. Wippel offered the motion, seconded by Mrs. Metzler to offer the position of Pickaway County Building Inspector to Geoffrey A. Davis at the rate of \$23.00 per hour with approved step increases contingent upon attainment of additional licensures and certifications.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, absent; Mr. Wippel, yes.
Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

In the Matter of
Appropriations Approved:

Mr. Wippel offered the motion, seconded by Mrs. Metzler to approve the following requests for the APPROPRIATION OF FUNDS:

650 to 296.1256.5203 – Misdemeanor Day Reporting-Insurance
800 to 103.2041.5901 – Sheriff Dept.-Marine Patrol-Other Expenses
17.85 to 101.1105.5703 – Contingencies
105 to 212.1232.5301 – JAG/ARRA Diversion-Supplies
835 to 212.1232.5501 – JAG-ARRA Diversion-Equipment
20,000 to 208.5025.5203 – Child Support Enforcement Agency-Insurance
650 to 295.1255.5203 – Felony Day Reporting-Insurance

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, absent; Mr. Wippel, yes.
Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

In the Matter of
Transfer and Re-Appropriations Approved:

Mr. Wippel offered the motion, seconded by Mrs. Metzler to approve the following request for the TRANSFER and RE-APPROPRIATION OF FUNDS:

**MONDAY, NOVEMBER 30, 2009
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO**

**17.85 from 101.1105.5703 – Contingencies
to
101.1114.5901 – Data Processing**

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, absent; Mr. Wippel, yes.
Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

**In the Matter of Issuance of
Blanket Purchase Order Approved:**

Mr. Wippel offered the motion, seconded by Mrs. Metzler to approve the request for the ISSUANCE OF A BLANKET PURCHASE ORDER for the following line item:

1,200 – 103.2041.5901 – Sheriff Dept.-Marine Patrol-Other Expenses

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, absent; Mr. Wippel, yes.
Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

**In the Matter of
Transfers Approved by County Administrator:**

Ryan Scribner, County Administrator, approved the following requests for TRANSFER and RE-APPROPRIATION OF FUNDS:

**3,500 from 101.2010.5203 – Sheriff-Road Patrol-Insurance
to
101.2014.5203 – Sheriff-Communications-Insurance**

**2,000 from 101.2012.5201 – Sheriff-Administration-PERS
to
101.2014.5203 – Sheriff-Communications-Insurance**

**2,000 from 101.2012.5212 – Sheriff-Administration-PERS LE
to
101.2014.5203 – Sheriff-Communications-Insurance**

**600 from 101.2010.5202 – Sheriff-Road Patrol-Medicare
to
101.2014.5202 – Sheriff-Communications-Medicare**

**6,700 from 101.2010.5102 – Sheriff-Road Patrol-Salaries
to
101.2014.5201 – Sheriff-Communications-PERS**

**8,000 from 101.2011.5201 – Sheriff-Correction-PERS
to
101.2014.51202 – Sheriff-Communications-Salaries**

**9,000 from 101.2010.5212 – Sheriff-Road Patrol-PERS LE
to
101.2014.5102 – Sheriff-Communications-Salaries**

**600 from 101.2010.5202 – Sheriff-Road Patrol-Medicare
to**

**MONDAY, NOVEMBER 30, 2009
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO**

101.2013.5203 – Sheriff-Corrections Other-Insurance

**130 from 101.2010.5202 – Sheriff-Road Patrol-Medicare
to**

101.2013.5202 – Sheriff-Corrections Other-Medicare

**1,500 from 101.2011.5202 – Sheriff-Corrections-Medicare
to**

101.2013.5201 – Sheriff-Corrections Other-PERS

**1,500 from 101.2011.5212 – Sheriff-Corrections-PERS LE
to**

101.2013.5102 – Sheriff-Corrections Other-Salaries

**300 from 101.2013.5212 – Sheriff-Corrections Other-PERS LE
to**

101.2013.5102 – Sheriff-Corrections Other-Salaries

**13,300 from 101.2010.5102 – Sheriff-Road Patrol-Salaries
to**

101.2012.5203 – Sheriff-Administration-Insurance

**1,000 from 101.2012.5202 – Sheriff-Administration-Medicare
to**

101.2012.5203 – Sheriff-Administration-Insurance

**500 from 101.2012.5211 – Sheriff-Administration-Sheriff’s PERS
to**

101.2012.5203 – Sheriff-Administration-Insurance

**In the Matter of
Weekly Dog Warden Report:**

The weekly report for the Pickaway County Dog Shelter was filed for week ending November 21, 2009.

A total \$311.50 was reported being collected as follows: \$192 in sales of dogs; \$15 in redemptions; \$20 in donations; \$84.50 in sales of tags; and \$-0- in late tag fee penalties.

Five (5) dogs were euthanized.

No firearms were discharged.

With there being no further business brought before the Board, Mr. Wippel offered the motion, seconded by Mrs. Metzler to adjourn. Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, absent; Mr. Wippel, yes. Voting No: None. Motion carried.

Ula Jean Metzler, President

ABSENT
Glenn D. Reeser, Vice President

Jay H. Wippel
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: _____
Patricia Webb, Clerk