

MONDAY, JANUARY 11, 2010
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Monday, January 11, 2010, with the following members present: Mrs. Ula Metzler; Mr. Glenn D. Reeser.; and Mr. Jay H. Wippel. Ryan Scribner, County Administrator, was also in attendance.

**In the Matter of
Minutes Approved:**

Mr. Wippel offered the motion, seconded by Mr. Reeser to approve January 4, 2009 minutes.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

**In the Matter of the
Commissioners' 26th Annual Prayer Breakfast:**

The Commissioners hosted their twenty-sixth (26th) Annual Prayer Breakfast held at the Pickaway County Senior Center with the Reverend David Case as the guest speaker. Reverend Case holds credentials with the Churches of Christ in Christina Union, with the headquarters located in Circleville.

State and local elected officials attended the breakfast along with other representatives from various governmental entities, agencies, public services, and other community organizations as well as representatives in the field of education.

**In the Matter of
Designation of Commissioners'
Office Hours and Weekly Meeting Day for 2010:**

Mr. Reeser offered the motion, seconded by Mr. Wippel designating Monday through Friday, 8:00 a.m. to 4:00 p.m. as the office hours for the Pickaway County Board of Commissioners for year 2010, with Monday of each week set as the Commissioner's regular meeting day. Should a holiday fall on a Monday, the regular meeting day will be Tuesday of that same week.

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

**In the Matter of President of the
Pickaway County Board of Commissioners
Appointed for Year 2010:**

Mr. Reeser offered the motion, seconded by Mrs. Metzler designating Jay H. Wippel as President of the Pickaway County Board of Commissioners for year 2010.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, abstain. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

**MONDAY, JANUARY 11, 2010
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO**

**In the Matter of Vice-President of the
Pickaway County Board of Commissioners
Appointed for Year 2010:**

Mr. Wippel offered the motion, seconded by Mrs. Metzler designating Glenn D. Reeser as Vice-President of the Pickaway County Board of Commissioners for year 2010.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, abstain; Mr. Wippel, yes; Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

**In the Matter of
Approval to Front the Purchase of
Security Equipment for 800 MHz Communications Tower Site/Back-Up Tower Site:**

Jim Bingman, Maintenance & Operations Coordinator for the 800 MHz Communications Towers, met with the Commissioners to request their consideration to front the purchase of security equipment for the system's main tower site located on U.S. Rt. 22 W, and the back-up tower site located on Morris Salem Road. Recently it was discovered that the perimeter fencing was cut and copper grounding wire stolen from back-up site and approximately one month later it was found that copper wire was stolen from the tower's main site.

Mr. Bingman state that he contacted the state's Multi-Agency Radio Communication System (MARCS) regarding security equipment. The Ohio MARCS is dedicated to providing Ohio's first responders and public safety providers with state-of-the-art wireless digital communications and promotes interoperability in both normal operations and emergency situations. Mr. Bingman was informed of infrared cameras with motion sensors and connectivity to the Internet that has the ability to remotely zoom in real time on areas of interest if the motion sensors are triggered. An alarm is then activated that is sent to the state MARCS which in turn notifies the local Sheriff's Department. The MARCS team provided a list of vendors and offered to assist with the installation of the security system. Mr. Bingman stated that he, EMA Director Jim Deal, and Sheriff Radcliff have reviewed available security equipment and the cost would be about \$3,860 per tower site, for an approximate total of \$7,720. Mr. Bingman informed the Commissioners that the county's Emergency Management Agency has a remaining balance of a \$7,743 in a reimbursable Homeland Security Grant intended for equipment purchases. With it being a reimbursable grant, it will required that the county purchase the equipment upfront which will then be reimbursed by the grant upon submission of proof of purchase to the state's department of Homeland Security Grants.

Following further discussion regarding the matter, Mr. Wippel offered the motion, seconded by Mr. Reeser approving the county to front the cost for the purchase of the equipment from the General Fund.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

**In the Matter of
Meeting with Nate Green,
Economic Development Director,
Regarding Recovery Zone Bonds:**

Nate Green, P3 Economic Development Director, met with the Commissioners to discuss Recovery Zone Bonds. The American Recovery and Reinvestment Act (ARRA) included the following new and expanded bonding authority for states and local governments: Recovery Zone Economic Development Bonds (RZEB's); and Recovery Zone Facility Bonds (RZFB's).

Recovery Zone Economic Development Bonds are a type of taxable bond that allows state and local government issuers to achieve lower borrowing costs through an interest rate subsidy of 45% of the interest

MONDAY, JANUARY 11, 2010
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

payable when the bonds are issued. RZEBs can be used to finance a broad range of “qualified economic development purposes” including public infrastructure and facilities, job training, and educational programs. The bonds must satisfy the requirements of governmental use tax-exempt bonds.

Recovery Zone Facility Bonds are a type of traditional tax-exempt private activity bond that may be used in designated recovery zones, generally an economically distressed area, to finance a broad range of depreciable capital projects. A typical financing arrangement for RZFB would be for local governments to issue conduit bonds for qualifying business operations in a recovery zone to fund commercial, industrial, and other economic activities.

Mr. Green reported that Pickaway County’s allocation for RZEB is \$1,413,000, and its allocation for RZFB is \$942,000. Determined allocations are in proportion to the local employment decline during 2008. If a county or city does not express the intent to use its allocation, it will be deemed waived and assumed by the state which will undertake a process to reallocate the allocations to projects across Ohio.

In order to qualify, projects must be in a designated Recovery Zone. The financing must be able to close by December 31, 2010. Projects must be credit-worthy, such as office development; warehouse; medical offices, retail, etc. Projects that cannot get financing through traditional sources would not be able to take advantage of these bonds. It must be a credit-worthy project. Ineligible projects include residential rental properties, golf courses, country clubs, massage parlors, and stores that sell alcoholic beverages to be consumed off-site as its primary project. Projects must be submitted to the state by January 31, 2010.

In discussing the matter and with the project submission deadline being so near, the Commissioners stated that Mark Smith, President of the Ohio Christian University (OCU) located on Lancaster Pike, is scheduled to meet with them as he is in the process of the applying for grant funding for further development of an Emergency Operations Center at OCU for disasters or emergencies caused by any hazard. OCU’s campus would be used to ensure continuity of operations and continuity of government in disaster support. The American Red Cross has already designated and approved this site for a Disaster Relief Shelter.

After further dialogue regarding the matter, it was determined that Mr. Green will contact Mr. Smith to further discuss the matter. In the meantime, the Commissioners adopted the following Resolution designating Pickaway County a Recovery Zone.

In the Matter of
Resolution Adopted Designating
Pickaway County a Recovery Zone:

Mr. Reeser offered the motion, seconded by Mr. Wippel to adopt the following Resolution:

Resolution No.: PC-011110-1

RESOLUTION DESIGNATING THE COUNTY OF PICKAWAY COUNTY, OHIO
A RECOVERY ZONE UNDER SECTION 1400U-1, 1400U-2, AND 1400U-3 OF THE INTERNAL
REVENUE CODE OF 1986, AS AMENDED

WHEREAS, Section 1400U-1 of the Internal Revenue Code of 1986, as amended (the “Code”) authorizes the County of Pickaway, Ohio (the “County”) to designate a “Recovery Zone” for the purposes of issuing: (a) Recovery Zone Economic Development Bonds under Section 1400U-2 of the Code, and; (b) Recovery Zone Facility Bonds under Section 1400U-3 of the Code, and

WHEREAS, the term “Recovery Zone” means (a) any area designated by the County as having significant poverty, unemployment, rate of home foreclosures or general distress, (b) any area designated by the County as economically distressed by reason of the closure or realignment of a military installation pursuant to the Defense Base Closure and Realignment Act of 1990, and (c) any area for which a designation as an empowerment zone or a renewal community is in effect, and

WHEREAS, the entirety of Pickaway County, Ohio qualifies for such designation by reason of, among other things, its high unemployment rate and general distress, then

THEREFORE BE IT RESOLVED by the Board of County Commissioners of the County of Pickaway, Ohio that:

MONDAY, JANUARY 11, 2010
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Section 1. The County's "Recovery Zone" for purposes of Section 1400U-1, 1400U-2, and 1400U-3 of the Code is hereby designated to be the entire area within the corporate boundaries of Pickaway County, Ohio.

Section 2. This Board hereby finds that the "Recovery Zone" described in Section 1 hereof meets the requirements of Section 1400U-1 of the Code, in that the area therein is an area having significant poverty, unemployment, rate of home foreclosures or general distress.

Section 3. It is found and determined that all formal actions of this board of county commissioners concerning and relating to the adoption of the Resolution were adopted in an open meeting of this Board of County Commissioners and that all deliberations of this Board of County Commissioners resulting in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

In the Matter of
Meeting with Susan Robinson
Regarding CHIP Consultant RFP/RFQ Results:

Susan Robinson, Grant Program Specialist, met with the Commissioners to review the results of the advertised Request for Qualifications (RFQ) and Request for Proposals (RFP) from qualified consulting firms to perform the necessary functions for the county's two-year FY2010 Community Housing Improvement Program (CHIP) grant. Terry Frazier, Director of the Office of Development & Planning was also in attendance. The county received one response to the RFQ/RFP, being Chris Wojno Consulting, LLC, 2429 Dale Avenue, Bexley, Ohio 43209. Chris Wojno Consulting, LLC has fully implemented county's CHIP grants since 2005.

Mrs. Robinson provided an overview of the RFP/RFQ submitted by Chris Wojno Consulting that would include the development and submission of the county's FY2010 CHIP application to the Ohio Department of Development (ODOD) in addition to other services including but not limited filing of status and the final close-out reports to the ODOD, technical support, maintain program activity tracking, financial tracking, preparation for monitoring the program by the ODOD, etc.

When the question was raised by the Commissioners as to when the county can expect to fully administer the CHIP grant in-house, Mrs. Robinson and Mr. Frazier indicated that it would be advantageous to have the outside assistance from a qualified firm for one more two-year grant cycle. Mrs. Robinson stated that she will be involved with the facets of the program that would be handled by the outside firm in order to become familiar with all components of the grant program.

Following further discussion, Mr. Reeser offered the motion, seconded by Mr. Wippel to accept the RFQ from the qualified firm, Chris Wojno Consulting, LLC, and Mrs. Robinson, Mr. Frazier, and possibly Ryan Scribner, County Administrator, will negotiate details of the final contract.

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

In the Matter of
Meeting with Mark Smith of
Ohio Christian University Regarding
Disaster Relief Site Grant:

MONDAY, JANUARY 11, 2010
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Mark Smith and Rick Christman of the Ohio Christian University (OCU), Circleville, met with the Commissioners to request their support for OCU's submission of a grant application to the Department of Homeland Security for a proposed Emergency Operations Center. Melissa Betz, County Auditor; Jim Deal, County EMA Director; and Nate Green, P3 Economic Development Director, were also in attendance.

Mr. Smith stated that the American Red Cross has already approved OCU as a Disaster Relief Shelter and is currently adding additional classrooms to its Logistics Center and Science Center located on its campus. He explained that there is a new disaster relief program the university offers and OCU would like to expand that program and obtain a grant to build an extension to the Logistics Center and Science Center for the development of an Emergency Operations Center to assist with disaster relief. The program is certified by the Department of Homeland Security and the American Red Cross. Mr. Smith stated that the Department of Homeland Security is willing to designate up to \$1 million in funds for the construction of the facility and enhance the disaster relief program development. He stated that the project will promote job creation in the county in both construction and staffing of the facility and programs and will also enhance the county with disaster preparedness. Mr. Smith stated OCU is also seeking funding for a mobile carrier unit that would include a kitchen that could travel and serve the public in the event of a disaster.

Mr. Smith explained that for funding to be secured, it is required that the county serves as the pass-through agency for the funds. When the associated funds are received, they would be paid into a designated county line item and then be transferred to OCU. The county will have no liability associated with the grant. He stated if the funds are required to be spent prior to reimbursement, OCU would have the ability to front those funds. Mr. Smith also stated that if there is a required cost share of cash or in-kind match requirement, OCU will meet those requirements. OCU will complete the application, reporting, and any other administrative requirements. OCU will manage and maintain the facility. Approval of the grant will be known sometime between October 2010, and April 2011. If the grant application is approved, funds would be available in September 2011, with construction completion by September 2012.

Mr. Smith provided a draft Memorandum of Understanding (MOU) for the Commissioners review that will be finalized describing the roles of the responsibilities of OCU and the county with respect to the grant funds for the proposed construction Emergency Operations Center.

Following further discussion regarding the matter, Mr. Wippel offered the motion, seconded by Mr. Reeser authorizing the county to serve as a pass-through for the grant funds and accept the related MOU once it is finalized.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

In the Matter of
Emergency Management Agency
Quarterly Update:

Jim Deal, Emergency Management Agency Director, provided the Commissioners with a quarterly/year end report. An activity report was provided reflecting Mr. Deal's attendance of 108 meetings; 17 training sessions; and performing 8 public speaking engagements in 2009.

An overview of the currently active grants was provided along with a summary of various training exercises conducted in 2009; awards of excellence received; and the number of responses to hazmat scene incidents within the county during 2009.

In the Matter of
Appointments to Pickaway County
Emergency Planning Committee:

MONDAY, JANUARY 11, 2010
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Mr. Wippel offered the motion, seconded by Mr. Reeser to appoint the following three (3) additional members to the Pickaway County Local Emergency Planning Committee (LEPC), with the terms expiring August 15, 2011:

Kim Preest	Circleville Lamp Plant
Troy Smith	Circleville Lamp Plant
Doug Ritter	American Red Cross

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

In the Matter of
Meeting with Melissa Betz
Regarding Month End/Year End Reports:

Melissa Betz, Pickaway County Auditor, met with the Commissioners and reviewed the county's December month-end, and 2009 year-end revenue and expenditure reports.

In the Matter of
2010 General Fund Budget Adopted:

Following the Commissioners' final review of the Pickaway County General and Non-General Fund budgets with County Administrator, Ryan Scribner, Mr. Wippel offered the motion, seconded by Mr. Reeser to adopt the following Resolution:

Resolution No.: PC-011110-2

BE IT RESOLVED that the Pickaway County Board of Commissioners, pursuant to Ohio Revised Code §5705.392, hereby adopts as a part of its annual appropriation measure as spending plan setting forth a semi-annual schedule of all expenses and expenditures of all appropriations for fiscal year 2010 from the Pickaway County General Fund. The total first half schedule of expenses and expenditures for each office, department, and division is as follows and that there be appropriated from the **General Fund:**

\$7,098,491.65

as the first 2010 semi-annual appropriation.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

In the Matter of
2010 Non-General Fund Budget Adopted:

Mr. Wippel offered the motion seconded by Mr. Reeser to adopt the following Resolution:

Resolution No.: PC-011110-3

BE IT RESOLVED by the Board of Commissioners of Pickaway County, Ohio that to provide for the current expenses and other expenditures of said county during the fiscal year ending December 31, 2010, the following sum be and the same is hereby set aside and appropriated for the several purposes for which the expenditures are to be made from the **Non-General Fund:**

\$27,315,207.58

**MONDAY, JANUARY 11, 2010
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO**

as an annual appropriation.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

**In the Matter of
Creation of New Line Item Approved:**

Mr. Wippel offered the motion, seconded by Mr. Reeser to approve the following request for the CREATION OF A NEW LINE ITEM:

251.6214.5403 – CDBG Travel Expense

Voting on the motion was as follows: Mr. Wippel, yes; Mrs. Metzler, yes; Mr. Reeser, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

**In the Matter of
Appropriations Approved:**

Mr. Wippel offered the motion, seconded by Mr. Reeser to approve the following request to APPROPRIATE FUNDS:

500 to 251.6214.5403 – CDBG-Travel Expense

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

**In the Matter of
Issuance of Blanket Purchase Orders Approved:**

Mr. Wippel offered the motion, seconded by Mr. Reeser to approve the following requests for the ISSUANCE OF A BLANKET PURCHASE ORDER:

**5,500 – 103.2041.5901 – Marine Patrol-Other Expense
2,500 – 232.1155.5901 – Treasurer-DTAC
2,500 – 260.1150.5901 – Real Estate Assessment-Other Expense
5,000 – 257.5027.5901 – WIA-Other Expense
891 – 209.5022.5901 – Family & Children First-Other Expense
485 – 208.5025.5901 – Child Support Enforcement-Other Expense
3,253 – 207.5020.5901 – Children Services-Other Expense
9,601 – 206.5015.5901 – Public Assistance-Other Expense**

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

MONDAY, JANUARY 11, 2010
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Pickaway County Dog Shelter was filed for week ending January 9, 2010.

A total \$1,172 was reported being collected as follows: \$32 in sales of dogs; \$30 in redemptions; \$330 in donations; \$780 in sales of tags; and \$-0- in late tag fee penalties.

Five (5) dogs were euthanized.

No firearms were discharged.

With there being no further business brought before the Board, Mr. Wippel offered the motion, seconded by Mr. Reeser to adjourn. Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Ula Jean Metzler, President

Glenn D. Reeser, Vice President

Jay H. Wippel
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: _____
Patricia Webb, Clerk