

MONDAY, FEBRUARY 1, 2010
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Monday, February 1, 2010, with the following members present: Mr. Jay H. Wippel; Mr. Glenn D. Reeser; and Mrs. Ula Jean Metzler. Ryan Scribner, County Administrator, was also in attendance.

In the Matter of
Payment of Bills:

Mr. Wippel offered the motion, seconded by Mr. Reeser to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated January 29, 2010, in the Commissioners' Voucher Register, and

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio to draw her warrant on this entry in the amount of **\$297,276.88** on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes; Voting No: None. Motion carried.

Attest: _____
Ryan Scribner, County Administrator

In the Matter of
Meeting with Rojanne Woodward,
Director of Pickaway County Job & Family Services:

Rojanne Woodward, Director of Pickaway County Job & Family Services met with the Commissioners to discuss a personnel issue. Mr. Wippel offered the motion, seconded by Mr. Reeser to enter into executive session at 9:32 a.m. for the purpose of discussing confidential personnel issue.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes; Voting No: None. Motion carried.

Attest: _____
Ryan Scribner, County Administrator

Mr. Wippel offered the motion, seconded by Mr. Reeser to exit executive session at 9:43 a.m.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes; Voting No: None. Motion carried.

No action was taken following executive session.

Attest: _____
Ryan Scribner, County Administrator

No action was taken.

In the Matter of
Meeting with Jim Deal, Pickaway County EMA Director:

Jim Deal, Pickaway County EMA Director met with the Commissioners to announce that he would be retiring effective March 26, 2010. He indicated that he was giving two months notice so that there would be time to train his replacement before he retires. The Commissioners thanked Mr. Deal for his service and directed Ryan Scribner, County Administrator, to begin the process of searching for Mr. Deal's replacement.

**MONDAY, FEBRUARY 1, 2010
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO**

**In the Matter of
Canine Control Services Contract with the City of Circleville:**

Ryan Scribner, County Administrator, presented the 2010 Canine Control Service Contract to the Commissioners for their approval and signature. Mr. Scribner explained that the term of the contract was for one year of services for \$25,000.

Mr. Reeser offered the motion, seconded by Mr. Wippel to approve the contract.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: _____
Ryan Scribner, County Administrator

**In the Matter of
Boards and Commissions Vacancies Update:**

Vicki Radcliff from the Commissioners' Office provided the Commissioners with an update on applications submitted for existing board and commission vacancies. Ms. Radcliff provided the Board with copies of applications submitted during the two week advertisement period. The following is a summary of applicants and appointments made:

Pickaway County Airport Authority Board

Applicants: Jerry Farrington, Jeff Bigam

Mr. Reeser offered the motion, seconded by Mr. Wippel to reappoint Mr. Farrington to the Airport Authority Board. Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes; Voting No: None. Motion carried.

Pickaway County Building Department Appeals Board

Applicants: Dan Dailey, Bren Gentzel, Richard Pankratz

Mr. Reeser offered the motion, seconded by Mr. Wippel to reappoint Dan Dailey and Bren Gentzel to the Building Department Appeals Board. Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes; Voting No: None. Motion carried.

Pickaway County Planning Commission

Applicants: Franklin Christman, Arnold Gabriel, Jerry Hines, Earl Palm, Randall Winter, Allen Strous, Richard Pankratz

Mr. Reeser offered the motion, seconded by Mr. Wippel to reappoint Christman, Gabriel, Hines, Palm to the Pickaway County Planning Commission.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes; Voting No: None. Motion carried.

Attest: _____
Ryan Scribner, County Administrator

The Commissioners asked that the applications of all those who applied for openings be kept on file for future consideration and that letters be sent thanking applicants for their interest in serving.

**In the Matter of
Meeting with Terry Frazier, Director of Development & Planning, and Arnold Gabriel, Landowner:**

Terry Frazier, Director of Development & Planning, and Arnold Gabriel, a local farmer, met with the Commissioners to ask for resolutions of support for Mr. Gabriel and his brother, Alan Gabriel's application for Farmland Preservation funds for the purchase of agricultural easements.

Commissioner Reeser said that the Commissioners have a history of supporting these applications and offered the motion, seconded by Mr. Wippel to support the Gabriel brothers' grant application.

MONDAY, FEBRUARY 1, 2010
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes; Voting No: None. Motion carried.

Attest: _____
Ryan Scribner, County Administrator

Commissioner Wippel asked Mr. Frazier to see if the Pickaway County Planning Commission could pass a resolution of support. Mr. Frazier said he would look into it.

In the Matter of
Meeting with State Representative Ray Pryor:

State Representative Ray Pryor met with the Commissioners to discuss the status of the Derby Sewer project and to provide an update on General Assembly. Also in attendance was Chris Mullins from the County Engineer's office. Mr. Mullins provided a summary of work completed on the Derby Sewer project. He indicated that plans and specifications would be complete in February, the EPA permit should be back sometime in March, and then the easement purchase process would begin. He also stated that the Low to Moderate Income (LMI) survey had been approved. Representative Pryor asked if Nathan Davis from RCAP had been helpful in the planning process. Mr. Mullins said that Mr. Davis had been to a number of planning meetings in the Commissioners office and had aided in developing project funding scenarios to be used if no stimulus money was received for the project. Representative Pryor asked if a letter could be sent to him describing the consortium of partners that has been created to work on the Derby Sewer project. Mr. Mullins said he would send Rep. Pryor documentation of the cooperating entities.

Rep. Pryor indicated that the General Assembly was beginning work on its Capital Budget. He said that the budget would be smaller than the last one and asked the Commissioners to submit any funding requests to him as soon as possible.

Rep. Pryor asked the Commissioners if they knew about a local constituent that was about to lose her home due to inability to pay her mortgage. Commissioner Reeser said he had worked with her and referred her to the Mid Ohio Regional Planning Commission to get counseling on programs designed to avoid foreclosure. Rep. Pryor said that he had referred her to Legal Aid and that Senator Sherrod Brown's office was involved in trying to assist as well.

Rep. Pryor asked the Commissioners if they could provide him with information on a constituent named David Holland who was upset that work on house approved through the Community Housing Improvement Program (CHIP) had not been completed. Ryan Scribner, County Administrator, said that he would contact Wojno Consulting and get some information to Rep. Pryor's office.

Commissioner Reeser asked Rep. Pryor if he was aware of pending plans to eliminate local government funding from the state. Rep. Pryor indicated that he had not heard any talk about eliminating local government funding and that he would be vehemently opposed to doing that.

In the Matter of
Meeting with Susan Robinson from the Development & Planning Office
Regarding CHIP Consulting Services; Solid Waste Recycling; CDBG FY10 Program:

Susan Robinson met with the Commissioners to provide an update on the 2010 CHIP consulting contract, Solid Waste District recycling initiatives, and the 2010 CDBG project applications. Ms. Robinson presented the Commissioners with the contract proposed by Wojno Consulting for preparation of the county's 2010 CHIP contract and project administration. Wojno Consulting was the only respondent to the RFQ previously released for these services.

Mr. Reeser offered the motion, seconded by Mr. Wippel to approve the contract with Wojno Consulting pending approval as to form by the County Prosecutor.

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes; Voting No: None. Motion carried.

MONDAY, FEBRUARY 1, 2010
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: _____
Ryan Scribner, County Administrator

Ms. Robinson indicated that she had asked Gary Merkamp from the Solid Waste District about the option of interchanging funds allocated for the Recycling Specialist position and the revolving fund used for recycling projects. Mr. Merkamp told her that it was contingent upon passage of a resolution requesting such a transfer.

Ms. Robinson informed the Commissioners that she was preparing to advertise for 2010 CDBG project applications. She indicated that there would be an ad in the paper as well as direct mailing to interested parties.

In the Matter of
Meeting with the Pickaway Preservation Group and Roundtown Players:

Representatives and interested parties from the Pickaway Preservation Group and the Roundtown Players including John Rankin, Bob Johnson, Patty Roth, and Barry Boyer met with the Commissioners to discuss the future of Memorial Hall. Terry Frazier from the Pickaway County Development & Planning Office was also in attendance. Mr. Rankin explained that the Pickaway Preservation Group had been established as a 501C3 with the purpose of preserving historic building in Circleville. He said that the group has a significant interest in Memorial Hall and its ongoing utilization by the Roundtown Players. He indicated that there were significant facility issues with Memorial Hall that need to be addressed and that he was also concerned about long term stability for the operations of the Roundtown Players. Mr. Rankin expressed interest in the Commissioners turning over ownership of Memorial Hall to the Pickaway Preservation Group. He said that the Pickaway Preservation Group and Roundtown Players were reluctant to put resources into maintaining and improving the building without assurances that it would be available for continued use. Commissioner Reeser asked if official 501C3 status had been granted to Pickaway Preservation Group. Mr. Rankin said that all necessary paperwork had been filed, and he anticipated having official designation soon. Commissioner Reeser asked if the Commissioners could stipulate certain uses and improvements to be made to Memorial Hall if ownership was to change hands. Mr. Rankin said they would absolutely be willing to consider any stipulations the Commissioners might suggest. Commissioner Reeser asked what the plan would be to address the inadequate parking at Memorial Hall. Mr. Rankin said that it has never been an issue as most of their events take place after normal business hours. Mr. Boyer reiterated the reluctance to invest any more resources into the facilities at Memorial Hall because of concerns with permanency and environmental issues. Commissioner Reeser asked if this proposal would constitute a joint venture between the Pickaway Preservation Group and the Roundtown Players. Mr. Rankin replied that the Pickaway Preservation Group would own and maintain the building and would work with the Roundtown Players to seek grants and funding sources to support facility improvements. Mr. Johnson asked if the Commissioners could pass a resolution to work with Mr. Rankin on the transfer of Memorial Hall to the Pickaway Preservation Group. Commissioner Wippel said that the Commissioners would consider the request and balance it with their responsibility to be good stewards of county assets. Commissioner Reeser asked that the Commissioners be given documentation when Pickaway Progress Group receives their IRS 501C3 designation.

In the Matter of
Dog Warden Update:

Tammy Fee, Pickaway County Dog Warden, met with Commissioners to review 2009 Dog Shelter statistics and to discuss policy questions. Ms. Fee explained that she was unsure if or how she should respond to animal cruelty/humane calls. She said that the revised code states that it's responsibility of the local Humane Society or law enforcement to respond to such calls and that Dog Wardens were not required to do so. The Commissioners agreed that the County Dog Shelter staff is not legally required to respond to these types of calls and that Ms. Fee should communicate that to local law enforcement agency and the Humane Society. Commissioner Wippel asked if Ms. Fee had been denying adoptions to people who indicated they would be keeping the dog outside. Ms. Fee said that she had denied adoptions when she believed a dog that was accustomed to being kept inside would potentially be kept outside. Mr. Wippel reminded Ms. Fee that it was not the policy to deny adoptions on those grounds and instructed her to follow the Dog Shelter policy manual guidance on denying adoptions. Ms. Fee was also instructed to review the county information technology policy in regards to personal use of the Internet on a county computer. The Commissioners specifically instructed Ms. Fee not to be posting personal thoughts or information on

**MONDAY, FEBRUARY 1, 2010
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO**

Facebook while on county time and property. Ms. Fee was also instructed not to post any videos or other marketing materials on the internet without prior approval from the Commissioners.

**In the Matter of
Creation of New Line Item:**

Mrs. Metzler offered the motion, seconded by Mr. Wippel to approve the following request for the CREATION OF A NEW LINE ITEM:

234.0000.4910 – Victims of Crime-Advance In

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: _____
Ryan Scribner, County Administrator

**In the Matter of
Appropriation Reductions Approved:**

Mrs. Metzler offered the motion, seconded by Mr. Wippel to approve the following request for an APPROPRIATION REDUCTION:

-6,108.90 from 101.6906.5901 – Unclaimed Funds-Other Expenses

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: _____
Ryan Scribner, County Administrator

**In the Matter of
Appropriations Approved:**

Mrs. Metzler offered the motion, seconded by Mr. Wippel to approve the following requests for the APPROPRIATION OF FUNDS:

**204.81 to 101.1105.5703 – Contingencies
3,608.90 to 651.6050.5901 – Unclaimed Funds-Other Expenses
43,464.08 to 101.1105.5703 – Contingencies
308 to 219.4020.5901 – Special Marriages
3,000 to 203.3015.5313 – Engineer-Memberships
15,000 to 203.3015.5501 – Engineer-Equipment
15,000 to 203.3015.5505 – Engineer-Materials & Supplies
150 to 200.1243.5202 – Foster Care Administration-Medicare
2,000 to 905.1244.5301 – Juvenile-Special Project-Supplies
4,000 to 905.1244.5501 – Juvenile-Special Projects-Equipment
15,000 to 203.2025.5102 – Sheriff Road & Bridge-Salary
2,100 to 203.2025.5201 – 203.2025.5201 – Sheriff Road & Bridge-PERS
220 to 203.2025.5202 – Sheriff Road & Bridge-Medicare
15,000 to 203.2025.5102 – Sheriff Road & Bridge-Salary
2,100 to 203.2025.5201 – Sheriff Road & Bridge-PERS
220 to 203.2025.5202 – Sheriff Road & Bridge-Medicare
140 to 203.2025.5205 – Sheriff Road & Bridge-Workers Comp.
2,500 to 203.2025.5212 – Sheriff Road & Bridge-LE PERS**

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

**MONDAY, FEBRUARY 1, 2010
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO**

Attest: _____
Ryan Scribner, County Administrator

**In the Matter of
Transfers Approved:**

Mrs. Metzler offered the motion, seconded by Mr. Wippel to approve the following requests for the TRANSFER and RE-APPROPRIATION OF FUNDS:

**204.81 from 101.1105.5703 – Contingencies
to
101.2005.5202 – Coroner-Medicare**

**43,464.08 from 101.1105.5703 – Contingencies
to
101.1101.5204 – Unemployment**

**25,000 from 201.3007.5505 – Engineer-materials & Supplies
to
201.3006.5501 – Engineer-Equipment**

**6,500 from 201.3007.54495 – Engineer-Equipment Lease & Rental
to
201.3006.5501 – Engineer-Equipment**

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: _____
Ryan Scribner, County Administrator

**In the Matter of
Cash Advance Approved:**

Mrs. Metzler offered the motion, seconded by Mr. Wippel to approve the following request for a CASH ADVANCE:

**12,000 from 101.1105.5801 – Cash Advance-Out
to
212.0000.4910 – JAG-ARRA-Cash Advance-In**

**12,000 from 101.1105.5801 – Cash Advance-Out
to
234.0000.4910 – Victims of Crime-Advance In**

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: _____
Ryan Scribner, County Administrator

**In the Matter of
Issuance of Blanket Purchase Order Approved:**

Mrs. Metzler offered the motion, seconded by Mr. Wippel to approve the following requests for the ISSUANCE OF A BLANKET PURCHASE ORDER:

**62.50 - 101.1140.5901 – Board of Elections-Other Expenses
2,500 – 101.1145.5901 – Recorder-Other Expenses**

MONDAY, FEBRUARY 1, 2010
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: _____
Ryan Scribner, County Administrator

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Pickaway County Dog Shelter was filed for week ending January 30, 2010.

A total \$4,244 was reported being collected as follows: \$64 in sales of dogs; \$15 in redemptions; \$70 in donations; \$4,095 in sales of tags; and \$-0- in late tag fee penalties.

Six (6) dogs were euthanized.

No firearms were discharged.

With there being no further business brought before the Board, Mr. Reeser offered the motion, seconded by Mr. Wippel to adjourn. Voting on the motion was as follows: Mrs. Metzler, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Glenn D. Reeser, Vice President

Ula Jean Metzler
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: _____
Ryan Scribner, County Administrator