

TUESDAY, FEBRUARY 16, 2010
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Tuesday, February 16, 2010, with the following members present: Mr. Jay H. Wippel; Mr. Glenn D. Reeser; and Mrs. Ula Jean Metzler.

In the Matter of
Minutes Approved:

Mr. Reeser offered the motion, seconded by Mrs. Metzler to approve the minutes from February 8, 2010.

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

In the Matter of
Approval for Payment of Bills:

Mr. Reeser offered the motion, seconded by Mrs. Metzler, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated February 12, 2010, in the Commissioners' Voucher Journal, then

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio to draw her warrant on this entry in the amount of \$228,428.35 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

In the Matter of
Meeting in Executive Session with
John Krock in Executive Session:

John Krock of Clemans, Nelson & Associates met with the Commissioners regarding a personnel matter.

At 10:24 a.m., Mrs. Metzler offered the motion, seconded by Mr. Reeser, to enter into Executive Session.

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

At 10:53 a.m., Mrs. Metzler offered the motion, seconded by Mr. Reeser, to resume Regular Session.

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

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No action was taken.

**In the Matter of
Derby Area Sewer Project Progress Meeting:**

Chris Mullins, Pickaway County Deputy Engineer, met with the Commissioners and provided a brief progress report for the Derby Sanitary Sewer Project. Anthony Neff, Deputy County Engineer, was also in attendance.

Topics reviewed included:

- The off-site force main work is going well.
- The purchase of an additional easement from the owner of Foxlair Mobile Home Park for the installation of the force main may be necessary.
- The Ohio EPA requires a copy of the county's agreement with the Ohio Department of Rehabilitation & Corrections (ODRC) for wastewater treatment services before the Permit to Install (PTI) application can be obtained.
- A \$4,000 check will need to be issued to Rail America for a permit to bore under the railroad. A check in the amount of \$15,100 will need to be issued to the Ohio EPA for the PTI application. Plans are to submit the PTI application on February 26th. This will put the project in line to be considered for the re-allocation of Stimulus funds, which is expected to be decided in mid-March.
- A meeting with the Darby Township Trustees has been scheduled for March 1st to discuss the easement necessary for the lift station that will be located on township property.
- Available grants to assist the low-to-moderate income residential users with the costs to tie into the system's force main will be explored. Proposals will be obtained to gain an idea of the cost for residents to tie into the force main.
- Ensuring that the sewer system will be able to handle potential users of lots that are currently vacant in addition to future development will be established. Foxlair Mobile Home Park and residents with vacant lots will be given the first right of refusal. The size of the force main and lift station pumps can be upgraded in the future if deemed necessary.

**In the Matter of
Contract Signed with Mastermind Systems:**

The Commissioners signed a contract between the Pickaway County Engineering Department and MasterMind Systems, 345 Rice St., Elmore, Ohio 43416 for the performance of traffic safety studies. The contractor shall furnish all labor, materials, tools, machinery, and appurtenances necessary to perform all work in the execution of a "Roadside Hazard Inventory" in the amount of \$17,025. The work performed under the terms of the contract shall commence as soon as possible and shall be completed on or before September 30, 2010.

**In the Matter of
Bid Opening Conducted for Engineer
Highway Garage Uniform Rental/Cleaning, Etc.:**

The Commissioners conducted a bid opening on behalf of the Pickaway County Engineering Department for the supplying and cleaning of uniforms, mats, shop towels, and mops for the department's Highway Garage. The contract to provide these items will be for a two-year period, as per specifications. Those in attendance for the bid opening were as follows: Pickaway County Deputy Engineers, Chris Mullins and Anthony Neff; Tony Martin, Highway Garage Interim Superintendent; Brad Crawford of Cintas Corporation; and Rob Keim of Aramark Uniform Services.

Estimate: \$17,000

The following bids were received and read aloud:

Cintas Corporation	\$15,626.00
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2250 Commerce Street
Lancaster, Ohio 43130

Ameripride **\$16,924.86**
5670 Jam Ct.
Independence, KY 41051

Aramark **\$15,875.60**
1900 Progress Avenue
Columbus, Ohio 43207

The bids were turned over to the Pickaway County Engineering Department for review and contract award recommendation.

**In the Matter of
December 2009 Sales Tax Collection Allocation:**

Mr. Reeser offered the motion, seconded by Mrs. Metzler, to allocate the December 2009 Sales Tax collections in the following manner:

\$1,000,540.02 to 101.0000.4121 – General Fund

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

**In the Matter of
Travel Authorization Signed:**

Travel Authorizations were signed for an employee of the Pickaway County Department of Job & Family Services to attend a meeting in Athens, Ohio at the total probable cost of \$61.

**In the Matter of
Pickaway County Building Department and
City of Circleville Contract Approved Related to
CHIP Grant Rehab Specialist Services:**

The Commissioners reviewed and approved a draft contract between the Pickaway County Building Department and the City of Circleville CHIP Grant Department. The agreement is in reference to the Community Housing Improvement Program (CHIP) Grant Rehab Specialist services at an hourly rate of \$39 the Pickaway County Building Department's Chief Building Official will provide to the City of Circleville for its 2010 CHIP Grant program. The Pickaway County Building Department's Plumbing Inspector will also provide CHIP Rehab Specialist services at an hourly rate of \$36. The contract is contingent upon the City of Circleville being awarded the grant, which will be completed over a 26-monthly period, ending December 31, 2012.

**In the Matter of
Conference Call with Congressman Austria:**

A conference telephone call was held with Congressman Steve Austria regarding congressional matters.

**In the Matter of
Amended Certificate Approved:**

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Mr. Reeser offered the motion, seconded by Mrs. Metzler, to adopt the following Resolution:

Resolution No.: PC-021610-1

WHEREAS, the Budget Commission did grant an **AMENDED CERTIFICATE** in the amount of **\$400,000** for the **Derby Sewer Fund #504**, then

THEREFORE BE IT RESOLVED that the Pickaway County Board of Commissioners hereby appropriates the following sum for expenditure for fiscal year ending December 31, 2010:

**Derby Sewer Fund #504
\$400,000**

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

**In the Matter of
Line Item Name Changes Approved:**

Mr. Reeser offered the motion, seconded by Mrs. Metzler, to approve the following requests for the NAME CHANGE OF AN EXISTING LINE ITEM:

**Line Item-Change From:
225.2027.5102 – Diversion- Salaries-Juvenile
to
ARRA – Probate Match-Salaries**

**Line Item-Change From:
225.2027.5201 – Diversion-PERS-Juvenile
to
ARRA – Probate Match-PERS**

**Line Item-Change From:
225.2027.5202 – Diversion-Medicare-Juvenile
to
ARRA - Probate Match-Medicare**

**Line Item-Change From:
225.2027.5202 – Diversion-Workers' Comp.-Juvenile
to
ARRA – Probate Match-Worker's Comp.**

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

**In the Matter of
Creation of New Line Item Approved:**

Mr. Reeser offered the motion, seconded by Mrs. Metzler to approve the following requests for the CREATION OF A NEW LINE ITEM:

**234.2015.5964 – Court Expenses for Victims- VOCA
234.0000.4982 – Crime Victims Donations-VOCA**

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Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

In the Matter of
Appropriations Approved:

Mr. Reeser offered the motion, seconded by Mrs. Metzler, to approve the following requests for the APPROPRIATION OF FUNDS:

131.47 to 211.1107.5501 – HAVA-Equipment
150 to 120.1141.5901 – State Filing Fees-Other Expenses
400,000 to 504.0000.4926 - Derby Area Sewer-Revenue Other Receipts
300,000 to 504.6917.5401 - Derby Area Sewer-Contract Services
100,000 to 504.6917.5901 – Derby Area Sewer-Other Expenses

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

In the Matter of
Cash Advance Back Approved:

Mr. Reeser offered the motion, seconded by Mrs. Metzler, to approve the following CASH ADVANCE BACK request:

17,550 from 504.6917.5801 – Derby Sewer-Advance Out
to
101.0000.4910 – General Fund-Advance In

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

In the Matter of
Meeting with Wendy Wood of
Stepping Stones Supervised Visitation Center:

Wendy Wood, Executive Director of Stepping Stones, met with the Commissioners to provide an agency update. Stepping Stones is a Pickaway County Supervised Visitation Center that provides supervised visitations and exchanges in order for children to be kept safe in a comfortable, neutral setting while visiting with non-residential parents and/or during drop-offs and exchanges.

Topics reviewed included:

- The agency raised \$10,460 in local donations over the last year.
- The American Legion, a 501 (c) (3), has agreed to provide a percentage of its tear-off ticket sales to Stepping Stones.
- Two of four grants Mrs. Wood applied for were approved. She is currently working on a federal competitive Supervised Visitation Safe Haven Grant, which requires local support and partners (i.e. Juvenile Court; Common Pleas Court; Domestic Violence Shelters) and must be submitted by the County Commissioners' office. This is a three-year grant, available through the U.S. Department of Justice, that solely deals with domestic violence cases. The Commissioners offered to provide a

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support letter to Congressman Austria asking for assistance in the effort to obtain the grant for Stepping Stones.

- Mrs. Wood is providing parenting classes the last Thursday of every month from 5:00 p.m. to 9:00 p.m. The classes are available to divorced parents of children and parents of children that are no longer together. The courts are working on making the class a mandatory part of the probation process related to domestic violence cases. The courts are also working on enforcing the class as a mandatory component of a divorce before it is finalized. There is a \$50 fee for each individual that attends.
- Mrs. Wood assembled a fee schedule which has been approved by the Stepping Stones Board. The fees are based on a sliding scale.
- Mrs. Wood reported that, even with budgetary cuts, the center served 46 families last year. Within those families served, 51 children were served related to domestic violence cases, along with 10 sexual assault, 31 abuse, and 7 stalking cases.

At the conclusion of the update, the Commissioners reiterated that they will be happy to provide as many letters of support that may necessary to assist with obtaining grants for the visitation center.

In the Matter of
Meeting in Executive Session:

At 2:19 p.m., Mrs. Metzler offered the motion, seconded by Mr. Reeser to enter into Executive Session regarding a personnel matter.

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

At 2:35 p.m. Mrs. Metzler offered the motion, seconded by Mr. Reeser, to resume Regular Session.

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

No action was taken.

In the Matter
In the Matter of
Weekly Dog Warden Report:

The weekly report for the Pickaway County Dog Shelter was filed for week ending February 6, 2010.

A total \$647 was reported being collected as follows: \$224 in sales of dogs; \$50 in redemptions; \$100 in donations; \$208 in sales of tags; and \$65 in late tag fee penalties.

Four (4) dogs were euthanized.

No firearms were discharged.

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With there being no further business brought before the Board, Mr. Reeser offered the motion, seconded by Mrs. Metzler to adjourn. Voting on the motion was as follows: Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Glenn D. Reeser, Vice President

Ula Jean Metzler
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: _____
Patricia Webb, Clerk