

**MONDAY, MARCH 15, 2010**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Monday, March 15, 2010, with the following members present: Mr. Jay H. Wippel; Mr. Glenn D. Reeser; and Mrs. Ula Jean Metzler. Ryan Scribner, County Administrator, was also in attendance.

**In the Matter of**  
**Minutes Approved:**

Mrs. Metzler offered the motion, seconded by Mr. Reeser to approve the minutes from March 8, 2010.

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: \_\_\_\_\_  
Patricia Webb, Clerk

**In the Matter of**  
**Approval for Payment of Bills:**

Mrs. Metzler offered the motion, seconded by Mr. Wippel to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated March 12, 2010, in the Commissioners' Voucher Journal, then

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio to draw her warrant on this entry in the amount of **\$150,469.06** on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: \_\_\_\_\_  
Patricia Webb, Clerk

**In the Matter of**  
**Decision Regarding Re-transfer of Ownership of**  
**Property to Sharidan Haines, Recipient of Community Housing Improvement**  
**Program Grant Rehabilitation Assistance:**

In 2002, Charles and Sharidan Haines, 4665 St. Rt. 138, Circleville, Ohio, received \$25,000 in housing rehabilitation assistance for their home. As part of the CHIP grant guidelines, a county lien was placed on the property in the form of a 10-year self-declining private rehabilitation loan, of which 15% was deferred. One of the covenants of the CHIP rehabilitation mortgage agreement signed by the property owners states that they agree to not to transfer the ownership of the property for the 10-year period, or the undeclined balance of the loan, plus the deferred 15%, is to be paid back to the CHIP grant program. These funds are then paid into the "CHIP Program Income Fund" and, accordingly, utilized in the same manner for other eligible recipients of the CHIP grant program.

It was recently brought to the attention of the county's CHIP Grant Department that Jacqueline Burris, daughter of Charles and Sharidan Haines, transferred the property into her name and resides in the home with her mother, Sheridan, now widow of Charles Haines. The Commissioners discussed the matter, and it was determined that the property deed is to be transferred back to the original homeowner's name, being Sharidan Haines.

Therefore, Mr. Reeser offered the motion, seconded by Mrs. Metzler designating the retransfer of ownership on the property deed related to 4665 St. Rt. 138, Circleville, Ohio, to Sharidan Haines.

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Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: \_\_\_\_\_  
Patricia Webb, Clerk

**In the Matter of**  
**Meeting in Executive Session**  
**Regarding Personnel Matter:**

At 9:16 a.m., Mrs. Metzler offered the motion, seconded by Mr. Reeser to enter into Executive Session with John Krock of Clemans, Nelson & Associates to discuss a personnel matter.

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: \_\_\_\_\_  
Patricia Webb, Clerk

At 10:19 a.m., Mrs. Metzler offered the motion, seconded by Mr. Reeser to resume Regular Session.

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: \_\_\_\_\_  
Patricia Webb, Clerk

At 10:19 a.m., Mrs. Metzler offered the motion, seconded by Mr. Reeser to resume Regular Session.

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: \_\_\_\_\_  
Patricia Webb, Clerk

No action was taken.

**In the Matter of**  
**Termination of Tammy Fee,**  
**Pickaway County Dog Warden:**

Upon resuming Regular Session, the Pickaway County Board of Commissioners unanimously voted to terminate Tammy Fee from the appointed, unclassified position of Pickaway County Dog Warden. Mr. Reeser offered the motion, seconded by Mrs. Metzler for said termination with the vote roll call resulting as follows:

Commissioner Metzler:	Yes
Commissioner Reeser:	Yes
Commissioner Wippel:	Yes

Voting No: None. Motion carried.

Attest: \_\_\_\_\_  
Patricia Webb, Clerk

The Commissioners then instructed Ryan Scribner, County Administrator, to consult with the Pickaway County Auditor's Payroll Department to determine the appropriate manner in which to provide the two weeks of administrative pay that Ms. Fee was previously informed she would receive.

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**In the Matter of  
Appointment of Timothy Eades to the  
Workforce Investment Board:**

To replace the appointment vacated by Jan Broughton, Mrs. Metzler offered the motion, seconded by Mr. Reeser to adopt the following Resolution appointing Timothy Eades of the Ohio Christian University to the Work Force Investment Board-Area 20:

**Resolution No.: PC-031510-1**

WHEREAS, the Board of Commissioners adopted a resolution on May 21, 2007, approving the Intergovernmental Agreement governing the operation of the Ross, Pickaway, Fairfield Workforce Development Area-20; and

WHEREAS, the Intergovernmental Agreement requires the Boards of Commissioners of the three counties to appoint a Workforce Investment Board (WIB) to establish by-laws and develop a system of rules for conducting WIB affairs that is efficient and promotes the principals of the Workforce Investment Act within Area-20; then

THEREFORE BE IT RESOLVED that the following individual is appointed on behalf of Pickaway County to the Area-20 Workforce Investment Board for the following terms, commencing, March 15, 2010:

**Timothy Eades - Ohio Christian University  
Term Expiration: March 31, 2013**

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: \_\_\_\_\_  
Patricia Webb, Clerk

Mr. Eades replaces Jan Broughton's unexpired term.

**In the Matter of  
Meeting with Rojanne Woodward  
Regarding Department of Job & Family Services Update:**

Rojanne Woodward, Director of the Pickaway County Department of Job & Family Services, met with the Commissioners to provide the agency's monthly update. Also in attendance were Trish Bennett of *The Circleville Herald* and county residents Mark Perrill; David Cummins, Sr.; and Sally Runkle.

Topics reviewed included:

- **Family and Children First Council Coordinator (FCFC):** Danielle Ratcliff has been selected as an independent contractor to serve as the new coordinator for the FCFC.
- **Child Abuse Prevention Month:** An invitation was extended to the Commissioners to join the annual flag raising ceremony and pancake breakfast recognizing April as Child Abuse Prevention Month scheduled for Thursday, April 1, at the Pickaway County Job & Family Services, 110 Island Road.
- **Operation Street Smart:** Mrs. Woodward reminded the Commissioners of a presentation, "Operation Street Smart", which the Pickaway County Juvenile Court Advisory Board and Pickaway Area Recovery Services will be presenting as a response to the drug crisis in Pickaway County. Judge Long initially informed the Commissioners last week about the presentation. The purpose of the presentation is to provide the community with current, up-to-date narcotics information on trends, terminology, paraphernalia, and physiological effects to those individuals who parent and deal with today's youth. Two Franklin County Sheriff's Office Undercover Detectives will be providing the presentation, scheduled to take place at the Ohio Christian University on Wednesday, April 21, beginning at 6:00 p.m. Parents, citizens, educators, law enforcement officials, medical professionals, and anyone who is interested are urged to attend.
- **Pickaway County Health Survey 2009:** A teen health survey was distributed for the Commissioners' review. The survey is a collaborative effort of the Teen Task Force, a functional committee of the Pickaway County Family and Children First Council; all four local school districts;

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OSU Extension office; Pickaway HELPS; Pickaway County Health Department; and the Youth Advisory Council of the Pickaway Community Foundation. The data is a report of several years' collection of opinions and behaviors as expressed anonymously by local youth's participation in the survey, which are exposed to multiple variables, influences, and experiences. This variety of exposure can be assumed to influence the participants.

- **Unemployment Statistics:** Pickaway County's unemployment rate for the month of January, 2010, was 13.3%.
- **Agency Statistics:** A spreadsheet was provided reflecting the number of clients served through the various divisions of the Job & Family Services Department for the period of February 2009, through February 2010, along with the associated costs. Mrs. Woodward stated that caseloads continue to rise and in the next fiscal year, she would not be surprised if there would be additional cuts in state funding that was not in the Budget Bill.
- **2010 Census Center:** Mrs. Woodward informed the Commissioners that she volunteered the Department of Job & Family Services to serve as a Census Center for ½ day, Monday – Friday, of every week from March 19, to April 19. The census workers will provide assistance to anyone in the community that may need help with completing the 2010 U.S. Census questionnaire.

At the conclusion of the meeting, the Commissioners thanked Mrs. Woodward for the agency's update.

**In the Matter of**  
**Derby Sewer Area Project Progress Meeting:**

Chris Mullins, Pickaway County Deputy Engineer, met with the Commissioners and provided a brief progress report for the Derby Sanitary Sewer Project. Also in attendance were Randy Stoll and David Walker of ME Engineering; Ned Musselman, Darby Township Trustee; county residents David Cummins, Mark Perrill, and Sally Runkle; and Trish Bennett of the *Circleville Herald*.

Topics reviewed included:

- Permission from the owner of the Foxlair Mobile Home Park and the Worthington property have been received for the topographic survey required for the force main.
- The Permit to Install (PTI) has been submitted to the Ohio EPA for the project along with a \$15,100 check for the associated fee. The permit will be good for 18 months after it is issued by the Ohio EPA and an additional fee will not be necessary if the PTI would need to be renewed for any reason, however; that is not expected as the project's benchmarks are on schedule. Plans are to ultimately request at least a discount if not a refund of the entire PTI fee in light of the sewer system serving low-to-moderate income (LMI) residents.
- The application to bore under the Indiana & Ohio Railroad will be submitted soon along with the check for the \$4,000 fee.
- Funding application requests have been submitted to Senators Brown and Voinovich, and Representative Austria and plans are to submit a second round of funding support letters. An application to the Ohio EPA's Water Pollution Control Fund will be submitted at the end of this month.
- Permission has been received from the Darby Township Trustees to deed property over to the county for the lift station easement. It will be a simple deed in exchange for two taps. The county prosecutor is currently working on the agreement.
- Informational flyers will be circulated to the area's residents and a public meeting will be held in the evening of April 20, and will take place in the Darby Township Trustee House to update affected residents on the project's progress and to answer any questions.
- An aerial map was reviewed reflecting marked areas that will serve vacant lots, a total of twenty (20). The initial basis of the lift station design is currently slated for 124 services: 113 residential; 7 commercial; and 4 other. The lift station design can service up to 150 taps, and there is sufficient capacity to serve vacant lots. Property owners will be given the first right of refusal tap any vacant lots they may own.
- The initial lift station pump motor is 5 to 7 HP. The design flow per services is 400 gallons per day (gpd). If a developer comes in and a lift station pump upgrade is necessary, the developer will be responsible for that upgrade.

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- The project is essentially shovel ready, however; it is now not expected to receive Federal Stimulus funding for the project. Ninety percent (90%) of the initial federal funding is allocated, and the remaining 10% is expected to go back to existing previously approved projects.
- The Ohio EPA has agreed with the boundaries of the sewer project area reflected on the topographic area that is under Ohio EPA Findings and Orders.
- Plans are to continue to seek grants for the project. The Commissioners stated that it is vital that grants are received as the sewer system will be serving a rural LMI area, and the users of the sewer system will not only be responsible for monthly user fees, but the project's construction costs, in addition to its maintenance and operations. The Commissioners stated that it is important that the costs to users do not exceed the costs of Clarks Lake Subdivision's user fees related to the Darby Township Sewer Sub- district. Darby Township Trustee, Ned Musselman, stated that the two storm sewer projects that were performed has made a significant difference in infiltration of storm water into the Darby Township Sub-district Sewer System and standing water during rain events.

**In the Matter of**  
**Allocation of January 2010,**  
**Sales Tax Collections:**

Mr. Reeser offered the motion, seconded by Mrs. Metzler to allocate the January 2010, Sales Tax Collections in the following manner:

**608,787.29 to 101.0000.4121 – General Fund**

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser; yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: \_\_\_\_\_  
Patricia Webb, Clerk

**In the Matter of**  
**Records Retention Committee Meeting:**

The Pickaway County Records Retention Committee consisting of Jay H. Wippel, President of the Pickaway County Board of Commissioners; Judy Wolford, Pickaway County Prosecutor; and Joyce Gifford, Pickaway County Recorder, met for the first of two required meetings for 2010. Mary Rhoades of the Pickaway County Auditor's office attended the meeting on behalf of Melissa Betz, Pickaway County Auditor, also a member of the Records Retention Committee.

Minutes of the meeting were taken by and can be obtained from Joyce Gifford, Pickaway County Recorder.

**In the Matter of**  
**Termination of Pickaway County Dog Warden:**

Numerous county residents, and others, came before the Commissioners to voice their concerns and opinions regarding the termination of Tammy Fee, former Pickaway County Dog Warden. A sign-in sheet was provided for those attending the meeting, which is on file in the Commissioners' office.

Commissioner Wippel began the meeting by reading a prepared statement regarding the matter and copies of the statement were provided to those in attendance who requested it.

The following individuals were then provided the opportunity to present their input and/or read statements regarding the matter: Aaron Kerns; Kim Rossiter; Tom Imler; Elizabeth Lavigne; Janice Pfile; Wayne Rossiter; Jody Roberts; Amber Hunt; Pam Russell; Claire Greiner; Jayme Kuhlwein; Christine Moss; Denise Stout; Brad Adams; Derek Myers; Marilyn Wagner; and Wanda Willard.

Note: Approximately two more individuals spoke, however; did not provide their name prior to addressing the Commissioners and as a result, those names do not appear on the aforementioned list of individuals that presented their input and/or read a statement regarding the matter.

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At the conclusion of the meeting, the Commissioners thanked everyone for their input.

**In the Matter of**  
**2009 Budget Review and 2010 Quarterly Financial**  
**Update Meeting Conducted:**

The Commissioners conducted a quarterly financial Power Point presentation regarding the Pickaway County General Fund. The meeting, held at the Pickaway County Board of Developmental Disabilities' South Pickaway Street location, was attended by elected officials, department heads, and fiscal personnel. Final results of the 2009 General Fund budget were summarized and the 2010 budget outlook and capital plan were reviewed.

**In the Matter of**  
**Resolution Adopted for**  
**FY2010 Community Housing Improvement Program (CHIP)**  
**Application to the Ohio Department of Development:**

Mrs. Metzler offered the motion, seconded by Mr. Reeser to adopt the following Resolution as part of Pickaway County's application in the amount of \$500,000 to the Ohio Department of Development for the FY2010 Community Housing Improvement Program (CHIP) grant:

**Resolution No.: PC-031510-2**

WHEREAS, the State of Ohio, Department of Development, provides financial assistance to local governments for the purpose of addressing local housing needs, and

WHEREAS, the Pickaway County Board of Commissioners, State of Ohio, desires to participate in the program to receive financial assistance under the Small Cities Community Development Block Grant Community Housing Improvement Program (CHIP) for FY 2010, and

WHEREAS, the Pickaway County Board of Commissioners have the authority to apply for financial assistance and to administer the amount received from the State of Ohio, Department of Development, through its Small Cities Community Development Block Grant Program, and

WHEREAS, the Pickaway County Board of Commissioners must direct and authorize the contract person to act in connection with the application and to provide such additional information as may be required.

THEREFORE BE IT RESOLVED that the Board of County Commissioners, Pickaway County, State of Ohio, a two-thirds majority of all members there to concurring:

- Section 1: The Pickaway County Board of Commissioners hereby approves filing an application for financial assistance for up to \$500,000 under the Small Cities Community Development Block Grant CHIP Program.
- Section 2: The Pickaway County Board of Commissioners hereby understands and agrees that participation in the CHIP Program will require compliance with the program guidelines and assurances.
- Section 3: The Pickaway County Board of Commissioners hereby authorizes the President of the Commissioners to apply for the Small Cities Community Development Block Grant CHIP funds.
- Section 4: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of this Board and that all deliberations of the Pickaway County Board of Commissioners and any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements.
- Section 5: The Pickaway County Board of Commissioners hereby declares this action to be an emergency measure to ensure the health, safety, and welfare of the citizens of Pickaway County, and that the application for the Small Cities Community Development Block Grant CHIP Program has strict deadlines.
- Section 6: This Resolution shall take effect immediately upon its passage and approval by the Board of County Commissioners.

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Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: \_\_\_\_\_  
Patricia Webb, Clerk

**In the Matter of**  
**Meeting in Executive Session**  
**Regarding Personnel Matter:**

At 3:20 p.m. Mr. Reeser offered the motion, seconded by Mrs. Metzler to enter into Executive Session regarding a personnel matter.

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser; yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: \_\_\_\_\_  
Patricia Webb, Clerk

At 3:28 p.m., Mr. Reeser offered the motion, seconded by Mrs. Metzler to resume Regular Session

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser; yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: \_\_\_\_\_  
Patricia Webb, Clerk

**In the Matter of**  
**David M. Conrad Appointed as**  
**Pickaway County Emergency Management Agency Director:**

Following discussion regarding the results of several interviews conducted by Ryan Scribner, County Administrator, Mr. Reeser offered the motion, seconded by Mrs. Metzler, **to appoint David M. Conrad to the unclassified position of Pickaway County Emergency Management Agency (EMA) Director at the rate of \$19.95.** Mr. Conrad will be replacing Jim Deal, who will be retiring from the position, effective March 26, 2010.

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: \_\_\_\_\_  
Patricia Webb, Clerk

Mr. Conrad will continue to provide supervision to the Pickaway County Maintenance Department on an as-needed basis. Ryan Scribner, County Administrator, was directed to speak with Grant Clifton in regards to providing an intermediate supervisory role within the maintenance department.

**In the Matter of**  
**Donation of Sick Leave Approved:**

Mrs. Metzler offered the motion, seconded by Mr. Reeser to approve the donation of 160 hours of sick leave hours donated by Terry L. Frazier, Director of the Pickaway County Development & Planning Office, to Susan L. Liggins, Pickaway County Geographic Information System Coordinator. President of the Board of Commissioners, Jay H. Wippel, signed the appropriate form from Section 7.26 of the Pickaway County Personnel Policy & Procedure manual authorizing the donation of the sick leave hours.

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser; yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

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Patricia Webb, Clerk

**In the Matter of  
Amended Certificate Approved:**

Mrs. Metzler offered the motion, seconded by Mr. Reeser to adopt the following Resolution:

**Resolution No.: PC-031510-3**

WHEREAS, the Budget Commission granted an AMENDED CERTIFICATE in the amount of \$200,000 for the Pickaway County Park District Fund #639, then

THEREFORE BE IT RESOLVED that the Pickaway County Board of Commissioners hereby appropriate the following sum for expenditure for year ending December 31, 2010:

**Park District Fund #639  
200,000**

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser; yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: \_\_\_\_\_  
Patricia Webb, Clerk

**In the Matter of  
Creation of New Line Items Approved:**

Mrs. Metzler offered the motion, seconded by Mr. Reeser to approve the following requests for the CREATION OF A NEW LINE ITEM:

**630.0000.4910 – Park District – Advance In  
639.6052.5801 – Park District – Advance Out  
639.6052.5432 – Rails-to-Trails – Contract Services  
639.0000.4557 – Park District-State Share**

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser; yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: \_\_\_\_\_  
Patricia Webb, Clerk

**In the Matter of  
Appropriations Approved:**

Mrs. Metzler offered the motion, seconded by Mr. Reeser to approve the following requests for the APPROPRIATION OF FUNDS:

**200,000 to 639.6052.5432 – Rails-to-Trails – Contract Services  
200,000 to 639.0000.4557 – Park District – State Share**

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser; yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: \_\_\_\_\_  
Patricia Webb, Clerk

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**In the Matter of**  
**Fund Transfers Approved:**

Mrs. Metzler offered the motion, seconded by Mr. Reeser to approve the following FUND TRANSFERS:

**1,807.94 from 651.6050.5701 – Unclaimed Funds-Transfer**  
**to**  
**101.0000.4997 – Unclaimed Funds-General**

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: \_\_\_\_\_  
Patricia Webb, Clerk

**In the Matter of**  
**Fund Transfers Approved for**  
**1<sup>st</sup> Half Real Estate Tax Settlement:**

Mrs. Metzler offered the motion, seconded by Mr. Reeser to approve a FUND TRANSFER for the total aggregate amount of \$4,288,350.15 into numerous funds for the 1<sup>st</sup> half 2010, Real Estate Tax Settlement. An itemized listing of the various funds and their respective transfers is on file in the County Auditor's and County Commissioners' offices.

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: \_\_\_\_\_  
Patricia Webb, Clerk

**In the Matter of**  
**Cash Advance from Capital Fund Approved:**

Mrs. Metzler offered the motion, seconded by Mr. Reeser to approve the following request for the CASH ADVANCE FROM CAPITAL IMPROVEMENT FUND:

**6,617.57 from 401.7115.5801 – Capital-Advance Out**  
**to**  
**639.04910 – Park District-Advance In**

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: \_\_\_\_\_  
Patricia Webb, Clerk

**In the Matter of**  
**Renewal of Lease Agreement for**  
**Driver's License Testing Bureau Approved:**

The current term of the Rental Lease Agreement between the Pickaway County Board of Commissioners and the Ohio Department of Public Safety for the Ohio State Highway Patrol Driver's Testing Bureau, housed in the Pickaway County Annex, is due to expire on June 30, 2010. As provided in Article II of the Rental Lease, the Ohio Department of Public Safety-Ohio State Highway Patrol exercised its option to renew the lease in a written correspondence to the Board of Commissioners, dated March 4, 2010.

Following the Commissioners' discussion regarding the matter, Mrs. Metzler offered the motion, seconded by Mr. Reeser to renew the Rental Lease Agreement with the Ohio Department of Public Safety – Ohio State Highway Patrol, 1970 West Broad Street, P.O. Box 182074, Columbus, Ohio 43218-2081. The

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one-year lease will be in effect from July 1, 2010, through June 30, 2011. The Ohio Department of Public Safety agrees to pay Pickaway County the sum of \$1,908 in quarterly installments, for a total of \$7,632 for one-year period.

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mr. Wippel, yes. Voting No: None. Motion carried.

Attest: \_\_\_\_\_  
Patricia Webb, Clerk

The renewed lease agreement will be signed by the Commissioners following the county prosecutor's review and approval-as-to-form is obtained.

**In the Matter of**  
**Waiver Approved:**

Mrs. Metzler offered the motion, seconded by Mr. Reeser to waive the waiting period to issue payment to **Michael E. Clark & Associates** in the amount of **\$6,617.57** from line item **#639.6052.5432**, Park District, Rails-to-Trails Contract Services, for surveying of property.

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser; yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: \_\_\_\_\_  
Patricia Webb, Clerk

**In the Matter of**  
**Decision Regarding Signature on**  
**Ohio Housing Finance Agency Form 004**  
**Kingston Mound Manor, Phase III:**

The Commissioners discussed the recent request from John Siddons, Frontier Community Services' Chief Development Officer, and John LeVally, LW Associates' Director of Acquisitions, regarding the President of the Pickaway County Board of Commissioners signature on Ohio Housing Finance Agency (OHFA) Form 004 - Certification of Consistency with Local Consolidated Plan or Comprehensive Housing Improvement Strategy, (CHIS) for the proposed development of Kingston Mound Manor, Phase III, Circleville Township. Kingston Mound Manor, Phase I and Phase II currently provides ninety-seven (97) housing units to the Area Median Gross Income (AMGI) senior population. Mr. Siddons previously informed the Commissioners that the OHFA Form 004 is part of the application for funding to the OHFA for the development of Phase III. The Ohio Housing Finance Agency (OHFA) provides financing with Federal Housing Tax Credits, which developers sell to investors to raise cash for building acquisition, new constructions, or substantial rehabilitation costs related to affordable housing.

The discussion concluded with the Commissioners unanimously deciding that the OHFA Form 004 will not be signed for the proposed development of Kingston Mound Manor, Phase III. The following factors entered into this decision:

- In 2004, and again in 2007, the Commissioners signed the OHFA Form 004 for Kingston Mound Manor, Phase I and Phase II respectively. These developments have added ninety-seven (97) low-to-moderate income (LMI) senior housing units since 2005. In addition, the Community Action Agency of Fayette County, Ohio is in the process of building an additional twelve (12) LMI multifamily units near the Village of New Holland, located in Pickaway County. This added supply has fulfilled current demand.
- Further evidence of current demand being satisfied has been provided by the Pickaway Metropolitan Housing Authority (MHA). The Pickaway MHA manages Public Housing and Housing Choice Voucher programs as well as other HUD programs and properties for the Circleville and Pickaway County area. In the past five years, the Pickaway MHA has seen waiting lists diminish and disappear for these types of properties as additional housing floods Pickaway County. When income is lost, maintenance and upkeep of the properties suffer and it is only a matter of time before these properties will not be able to maintain the standard of housing that has always existed.

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- Finally, Phase III will require a zoning code change by the Circleville Township Trustees. Since this change has not been granted, it would be premature for the Commissioners to act upon the request to sign the OHFA Form 004 for Kingston Mound Manor, Phase III.

A letter will be provided to Mr. LeVally notifying LW Associates of the Commissioners' decision, listing the above factors that entered into that decision.

**In the Matter of**  
**Weekly Dog Warden Report:**

The weekly report for the Pickaway County Dog Shelter was filed for week ending March 13, 2010.

A total \$348 was reported being collected as follows: \$160 in sales of dogs; \$-0- in redemptions; \$45 in donations; \$117 in sales of tags; and \$26 in late tag fee penalties.

Five (5) dogs were euthanized.

No firearms were discharged.

With there being no further business brought before the Board, Mr. Reeser offered the motion, seconded by Mrs. Metzler to adjourn. Voting on the motion was as follows: Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

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Jay H. Wippel, President

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Glenn D. Reeser, Vice President

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Ula Jean Metzler  
BOARD OF COUNTY COMMISSIONERS  
PICKAWAY COUNTY, OHIO

Attest: \_\_\_\_\_  
Patricia Webb, Clerk