

MONDAY, MAY 10, 2010
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Monday, May 10, 2010, with the following members present: Mr. Jay H. Wippel; Mr. Glenn D. Reeser; and Mrs. Ula Jean Metzler. Ryan Scribner, County Administrator, was also in attendance.

**In the Matter of
Minutes Approved:**

Mrs. Metzler offered the motion, seconded by Mr. Reeser, to approve the minutes from May 3, 2010.

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Approval for Payment of Bills:**

Mrs. Metzler offered the motion, seconded by Mr. Reeser, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated May 7, 2010, in the Commissioners' Voucher Journal, then

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio to draw her warrant on this entry in the amount of \$228,175.94 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
New Pickaway County Dog Warden:**

Mark Cobb met briefly with the Commissioners on his first day official day on the job as the newly appointed Pickaway County Dog Warden. The Commissioners welcomed Mr. Cobb to his new position, stating that they are looking forward to working with him.

**In the Matter of
Resolution Authorizing County Engineer to
Sign Agreement for Purchase of Pickaway County Maps:**

Mr. Reeser offered the motion, seconded by Mrs. Metzler, to adopt the following Resolution authorizing the county engineer to sign an agreement with GIS Cartographic & Publishing Services, LLC, for the purchase of Pickaway County customized maps:

Resolution No.: PC-051510-1

WHEREAS, the Pickaway County Engineering Department has agreed to purchase 10,000 customized Pickaway County maps, and 2,000 small sheet maps from GIS Cartographic & Publishing Services, LLC, then

THEREFORE BE IT RESOLVED that the Pickaway County Board of Commissioners hereby authorizes Robert E. Parker, Pickaway County Engineer, to sign the agreement with **GIS Cartographic &**

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Publishing Services, LLC, 1766 NE 17th Street, Fort Lauderdale, Florida 33305-3435 for the purchase of said Pickaway County maps at the total cost of **\$11, 820.00**.

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Ohio EPA Invoice Approved for Payment:

Mr. Reeser offered the motion, seconded by Mrs. Metzler to approve an invoice from the **Ohio Environmental Protection Agency** in the amount of **\$787.58** for time and materials for the on-scene coordinator that responded to a recent diesel fuel tank leak at the Pickaway County Sheriff Dept./County Jail facility.

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of 2010
Tire Collection Day:

Susan Robinson, Program Specialist and local Solid Waste/Recycling Coordinator, submitted the results of the Tire Collection Day held on Friday, April 30. It was reported that approximately 1,400 tires were collected, compared to approximately 600 in the fall of last year. The report contained the breakdown of the revenue and expenses related to the event, showing shortfall of \$1,053.50 as reflected below:

Revenue		<u>Expense</u>	
Ohio Dept. of Natural Resources Grant	\$2,000.00	Advertiser	\$ 219.00
Collections from the public	<u>\$1,024.50</u>	CGTV-5	\$ 20.00
	\$3,024.50	Liberty Tire	<u>\$3,839.00</u>
			\$4,078.00

Mrs. Robinson stated in the report that there is \$500 remaining in the county's Ross, Pickaway, Highland, Fayette (RPHF) Joint Solid Waste/Recycling Revolving Loan Fund that could be utilized towards the expenses, and requested the Commissioners' consideration in providing the remaining \$53.50 from the county's General Fund to pay the remaining balance.

Following a brief discussion regarding the request, Mr. Reeser offered the motion, seconded by Mrs. Metzler, to pay \$500 from Pickaway County's balance in the RPHF Joint Solid Waste/Recycling Revolving Loan Fund, and \$53.50 from the county's General Fund related to expenses regarding the Pickaway County Tire Collection Day held on Friday, April 30, 2010.

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Travel Authorizations Approved:

The Commissioners signed Travel Authorizations for numerous Job & Family Services employees to attend various meetings, seminars, and training sessions at the total probable cost of \$1,491.01.

In the Matter of
Meeting with County Auditor
Regarding Month End Revenue and Expenditure Reports:

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Melissa Betz, County Auditor, met with the Commissioners to review the county's April 2010, revenue and expenditure reports.

In the Matter of
2010/2011 Ohio Public
Defender Office for Indigent Representation:

John Alge, Glenn Jones, and Kathryn Smith of the Office of the Ohio Public Defender met with the Commissioners to review and obtain their signatures on Pickaway County's annual agreement for legal representation services for defendants being prosecuted by the state in felony, misdemeanor, or juvenile court cases.

Mr. Alge began by stating the Governor's original budget proposal contained several Non-General Fund Revenue (GRF) sources of funding for indigent defense while maintaining the same level of general revenue funding and would have supported a state reimbursement rate of around 42%. However, the Conference Committee cut the Office of the Ohio Public Defender's GRF budget by \$8.9 million, lowering its overall funding and resulting in a state reimbursement rate of only 35%. Since then, revenue from the new Non-GRF funding sources is below the original estimates for the fiscal 2010-2011 biennium, and at this the projected reimbursement rate for 2011 will only be 32%.

The Office of the Ohio Public Defender for this year is to continue the existing contractors at their current pay levels for one more year. Mr. Alge stated that given the continuing economic difficulties facing the state budget, the reduction in pay for state workers, and the freeze on pay increases, the Office of the Public Defender does not feel it would be practical to offer the contractors increases this year. Therefore, the Office of the Public Defender is offering the contractors to continue one more year at current levels, and is hopeful all will agree. This will be the third consecutive year with no increase for most contractors, and it is anticipated this may be the last year the Office of the Public Defender can hold contractors to their current rates. The number of contractors remains at its current level as well.

Mr. Alge presented a proposed contract for fiscal year 2011, in the amount of \$167,852, the same as last year. Based on the estimated 32% state reimbursement rate, the county's portion will be 68%, or \$114,140, which is 4.6%, or \$5,032, more than last year's contract. The increase is entirely attributed to the change in the state reimbursement rate from 35% to 32%.

Following the Commissioners' review of the Office of the Ohio Public Defender's budget and a brief question and answer session, Mr. Reeser offered the motion, seconded by Mrs. Metzler, to enter into contract with the Office of the Ohio Public Defender for indigent representation for the period of July 1, 2010, to June 30, 2011. The county agrees to pay the **Office of the Ohio Public Defender the sum of one hundred fourteen thousand one hundred forty dollars (\$114,140.00.) The contract shall be paid in four (4) equal installments of twenty-eight thousand five hundred thirty-five dollars (\$28, 535.00), payable on July 1, 2010, October 1, 2010, January 5, 2011, and April 1, 2011.**

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Approval of Monthly Stipend for Emergency Management Agency (EMA) Director for Use of
Personal Cell Phone While Conducting Official EMA Business:

County Administrator, Ryan Scribner, spoke to the Commissioners regarding the Sprint cell phone utilized by the newly appointed Pickaway County Emergency Management Agency (EMA) Director, Dave Conrad. Unlike Mr. Conrad's Verizon cell phone, the EMA Sprint cell phone utilized by the previous EMA Director, does not provide coverage in the area of Mr. Conrad's residence. With the requirement for the county EMA director to be on call at all times, it will be necessary for Mr. Conrad to utilize his personal cell phone for emergency response purposes. The county providing a monthly stipend of \$30 was proposed by Mr. Scribner.

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After further discussing the matter, Mr. Reeser offered the motion, seconded by Mrs. Metzler authorizing a monthly stipend of \$30 to David Conrad, Pickaway County EMA Director, for reimbursement of expenses on his personal cell phone that are incurred while conducting official county EMA business.

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Quarterly Investment Committee Meeting:

Dennis Yacobozzi, of United American Capital, met with the Pickaway County Investment Advisory Committee and provided the county's quarterly investment report for period of January 1, 2010 to March 31, 2010. Ellery Elick, Pickaway County Treasurer, and Melissa Betz, Pickaway County Auditor, were in attendance.

Following an overview of the county's portfolio yield vs. market, Mr. Yacobozzi reviewed the county's portfolio inventory; transactions; interest history details; portfolio analysis; and market analysis with the Investment Advisory Committee.

Copies of the quarterly investment report are on file in the offices of Pickaway County Commissioners, County Auditor, and County Treasurer.

In the Matter of
Meeting in Executive Session
Regarding Pending Litigation:

At 10:58 a.m., Mr. Reeser offered the motion, seconded by Mrs. Metzler, to enter into Executive Session with Jeff Stankunas of Isaac, Brant & Teetor, and Jeff Knapp of the County Risk Sharing Authority (CORSA) to discuss pending litigation. Judy Wolford, Pickaway County Prosecutor, and Rose Vargo, Assistant Prosecutor, and Andy Cupp, local CORSA liaison, were also in attendance.

At 11:25 a.m., Mr. Reeser offered the motion, seconded by Mrs. Metzler, to resume Regular Session.

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

No action was taken.

In the Matter of
Meeting in Executive Session
Regarding Pending Litigation:

At 1:05 p.m., Mr. Reeser offered the motion, seconded by Mrs. Metzler, to enter into Executive Session with Jeff Stankunas of Isaac, Brant & Teetor, and Jeff Knapp of the County Risk Sharing Authority (CORSA) to discuss pending litigation.

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

At 1:42 p.m., Mrs. Metzler offered the motion, seconded by Mr. Reeser, to resume Regular Session.

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

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Attest: Patricia Webb, Clerk

No action was taken.

In the Matter of
Meeting with Elected Officials/Department Heads
Regarding Information Technology; and
Ohio Public Employee Retirement System Benefit Information for New Hires:

The Commissioners hosted a meeting for elected officials and department heads to review information technology (IT) upgrades and changes the county has undertaken and over the last year. Ryan Scribner, County Administrator, and Robert Adkins, IT Director, facilitated the meeting. Also discussed was IT upgrades planned for this year, and input was solicited from those in attendance regarding future IT needs.

Heidi Baldwin of the Ohio Public Employees Retirement Systems (PERS) also met with the group and distributed packets with information regarding the choices and decisions that have to be made within 180 days of employment regarding PERS benefits and information related to new hires.

In the Matter of
Contribution to Shred-It Day Approved to be
Paid from Ross, Pickaway, Highland, Fayette Joint Solid Waste Revolving Loan Fund:

Mr. Reeser offered the motion, seconded by Mrs. Metzler to approve utilizing **\$2,000** of Pickaway County's 2010 balance in the Ross, Pickaway, Highland, Fayette (RPHF) Solid Waste District Revolving Loan Fund for a contribution to the 2010 "Shred It Day", sponsored by the Savings Bank of Circleville and the Ross, Pickaway, Highland, Fayette Joint Solid Waste Management District.

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Creation of New Fund Approved:

Mr. Reeser offered the motion, seconded by Mrs. Metzler, to approve the following request for the CREATION OF A NEW FUND:

Fund #908
Public Safety Initiative Grant – ARRA

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Creation of New Line Items Approved:

Mr. Reeser offered the motion, seconded by Mrs. Metzler, to approve the following requests for the CREATION OF A NEW LINE ITEM:

908.0000.4537 – Public Safety Initiative Grant-ARRA-Federal Share
908.2066.5501 – Public Safety Initiative Grant-ARRA-Equipment

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Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Amended Certificate Approved:**

Mr. Reeser offered the motion, seconded by Mrs. Metzler, to adopt the following Resolution:

Resolution No.: PC-051010-2

WHEREAS, the Budget Commission granted an AMENDED CERTIFICATE in the amount of \$32,681 for the Public Safety Initiative Grant – ARRA, Fund #908, then

THEREFORE BE IT RESOLVED that the Pickaway County Board of Commissioners hereby appropriates the following sum for expenditure for fiscal year ending December 31, 2010:

**Public Safety Initiative Grant-ARRA - Fund #908
\$32,681**

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Appropriations Approved:**

Mr. Reeser offered the motion, seconded by Mrs. Metzler, to approve the following requests for the APPROPRIATION OF FUNDS:

**32,681 to 908.0000.4537 - Public Safety Initiative-ARRA-Federal Share
32,681 to 908.2066.5501 – Public Safety Initiative-ARRA-Equipment
1,178 to 101.1105.5703 – Contingencies
280 to 101.1105.5703 - Contingencies**

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Transfers Approved:**

Mr. Reeser offered the motion, seconded by Mrs. Metzler, to approve the following requests for the TRANSFER and RE-APPROPRIATION OF FUNDS:

**280 from 101.1105.5703 – Contingencies
to
101.1221.5406 – Clerk of Courts-Indigent Application Fees

1,178 from 101.1105.5703 – Contingencies
to
101.1117.5901 –Recycling-Other

400 from 101.1117.5301 – Recycling-Supplies
to**

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101.1117.5901 - Recycling-Other

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Blanket Purchase Order Approved:

Mr. Reeser offered the motion, seconded by Mrs. Metzler, to approve the following request for the ISSUANCE OF A BLANKET PURCHASE ORDER:

4,078 – 101.1117.5901 – Recycling-Other Expenses

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright-Poling/Pickaway County Dog Shelter was filed for week ending May 8, 2010.

A total of \$578 was reported being collected as follows: \$128 in sales of dogs; \$135 in redemptions; \$55 in donations; \$169 in sales of tags; and \$91 in late tag fee penalties.

Seven (7) dogs were euthanized.

No firearms were discharged.

With there being no further business brought before the Board, Mrs. Metzler offered the motion, seconded by Mr. Reeser to adjourn. Voting on the motion was as follows: Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Glenn D. Reeser, Vice President

Ula Jean Metzler
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Patricia Webb, Clerk