

MONDAY, MAY 17, 2010
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Monday, May 17, 2010, with the following members present: Mr. Jay H. Wippel; Mr. Glenn D. Reeser; and Mrs. Ula Jean Metzler. Ryan Scribner, County Administrator, was also in attendance.

In the Matter of
Minutes Approved:

Mrs. Metzler offered the motion, seconded by Mr. Reeser, to approve the minutes from May 10, 2010.

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

In the Matter of
Approval for Payment of Bills:

Mrs. Metzler offered the motion, seconded by Mr. Reeser, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated May 14, 2010, in the Commissioners' Voucher Journal, then

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio to draw her warrant on this entry in the amount of **\$134,370.40** on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

In the Matter of Attending
Ross, Pickaway, Highland Fayette Joint Solid Waste
Board of Director's Meeting Held in Ross County:

The Commissioners devoted the entire morning to attend the Ross, Pickaway, Highland, Fayette Joint Solid Waste District's Policy Board meeting that took place in the Ross County Commissioner's office, Chillicothe, Ohio.

In the Matter of
Allocation of March 2010
Sales Tax Collections:

Mrs. Metzler offered the motion, seconded by Mr. Reeser, to allocate the **March 2010, Sales Tax Collections** in the following manner:

\$421,240.90 to 101.0000.4121 – General Fund

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

MONDAY, MAY 17, 2010
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Waiver Approved:

Mr. Reeser offered the motion, seconded by Mrs. Metzler, to waive the waiting period to issue payment to **Ellery Elick** in the amount of **\$209.19** from line item **#232.1155.5403** for reimbursement of expenses related to his attendance at the Treasurer Association's Spring Conference.

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

In the Matter of
Meeting with Daniel Schaefer of Energy Systems Group
Regarding Energy Conservation Project:

Daniel Schaefer, Account Executive with Energy Systems Group, met with the Commissioners to introduce himself. Mr. Schaefer stated that Energy System Group will be responding to the county's Request for Proposal (RFP) for the identification, design, and implementation of energy efficiency improvements on a self-funding performance, contracting basis in accordance with Ohio House Bill 295.

Mr. Schaefer provided the Commissioners with a brief overview of Energy Systems Group that has been involved with over \$1 billion in energy savings projects; provided over \$275 million in energy guarantees; possess a dedicated measurement and verification team; provides a customized PR campaign; and has been collaborating with local vendors and contractors related to the company's response to the county's RFP.

At the conclusion of the meeting, Mr. Schaefer thanked the Commissioners for their time and providing him the opportunity to speak with them.

In the Matter of
Meeting with Lt. Radcliff Regarding
Double-Walled Above Ground Diesel Fuel Tank:

Lt. Rob Radcliff of the Sheriff Department met with the Commissioners to inform them that the Circleville Oil Company will not be able to provide a double-walled above ground diesel fuel tank to replace the tank that leaked at the Sheriff Department/Jail facility and since been removed. Initially, plans were to obtain a replacement tank from Circleville Oil Co. at no cost, however; the company is no longer in business.

In discussing the matter, the Commissioners requested that Lt. Radcliff contact various diesel fuel and tank providers to obtain various prices for a replacement. Mr. Reeser then offered the motion, seconded by Mrs. Metzler, authorizing an amount up to \$1,500 for the purchase of a 250 gallon double-walled precast diesel fuel tank, which will be placed on precast concrete slabs at the Pickaway County Sheriff Department/Jail Facility.

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

In the Matter of
Resolution Adopted Appointing Dave Hannahs to the Area-20
Workforce Investment Board; and Job & Family Services Monthly Update:

MONDAY, MAY 17, 2010
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Mrs. Metzler offered the motion, seconded by Mr. Reeser to adopt the following Resolution appointing David L. Hannahs to the Area-20 Workforce Investment Board (WIB) :

Resolution No.: PC-051710-1

WHEREAS, the Board of Commissioners adopted a Resolution on May 21, 2007, approving the Intergovernmental Agreement governing the operation of the Ross, Pickaway, Fairfield Workforce Development Area-20; and

WHEREAS, the Intergovernmental Agreement requires the Boards of Commissioners of the three counties to appoint a Workforce Investment Board (WIB) to establish by-laws and develop a system of rules for conducting WIB affairs that are efficient and promotes the principals of the Workforce Investment Act within Area-20;

THEREFORE BE IT RESOLVED that the following individual is appointed on behalf of Pickaway County to the Area-20 Workforce Investment Board for the following terms, commencing, June 1, 2010:

David L. Hannahs – Pickaway County Community Action (PICCA)
Term to expire May 31, 2013

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

Rojanne Woodward, Director of the Pickaway County Job & Family Services, met with the Commissioners and provided the agency's monthly update.

Topics reviewed included:

- **Summer Youth Employment Program:** There is \$244,243 available for the Summer Youth Employment Program. The program is available to 14 – 21 year olds that are TANF (Temporary Assistance for Needy Families) eligible. The program provides reimbursement to employers for the wages they pay to each youth they hire that participates in the program.
- **Hiring Event:** A Hiring Event is scheduled to take place Tuesday, May 18, 2010, from 1:00 p.m. to 4:00 at AMVETS located on Tarlton Road. Twenty-nine (29) employers that are hiring will be participating in the event.
- **Vacant Positions:** Two (2) vacant caseworker positions will be filled from workers that left the agency earlier this year. The positions will be posted with the classifications in-house and workers that were previously laid-off may be called back. Linda Jackson of the Public Assistance Division will be retiring, effective June 30, 2010, after more than 30 years of service. The position will be posted and probably filled by an in-house employee.
- **Union Contract:** The current union contract will expire on June 30, 2010. June 14, 2010, has been set at the tentative date to begin negotiations for the new contract. The agency's budget may be able to support a 2% wage increase that employees previously agreed to forego due to cuts in funding from the Ohio Department of Job & Family Services.
- **Safety Issue:** During rain and snow events, water puddles and/or freezes at the employee's main entrance on the north side of the Pickaway County Service Center, which causes a safety issue and the matter has been brought up by the Union's Safety Committee. It was determined that the County Administrator will contact the county's Maintenance Department to look into the matter.
- **Unemployment:** Pickaway County's unemployment rate for March 2010, was 13.2%.
- **Agency Statistics:** A spreadsheet was distributed providing a monthly breakdown of the number of clients served through the agency and the associated costs for the period of April 2009, through April 2010. The Children Services division is experiencing a significant increase in babies that are born addicted to drugs. Nearly a third of the Children Services cases are now related to this issue.

At the conclusion of the meeting, the Commissioners thanked Mrs. Woodward for the update.

MONDAY, MAY 17, 2010
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Derby Sewer Area Sanitary Sewer
Project Progress Meeting:

The Derby Sewer Area Sanitary Sewer monthly progress meeting was held with the following individuals in attendance: Chris Mullins, Deputy County/Sanitary Engineer; Randy Stoll of ME Engineering; Nathan Davis of the United States Department of Agriculture's (USDA) Rural Development/Ohio Rural Community Assistance Program (RCAP); and Ned Young, Darby Township Trustee.

Topics reviewed included:

- The topographic survey is complete.
- Two minor comments were received from the Ohio EPA regarding the project's submitted plans. ME Engineering has prepared a response to the comments which will be sent out this week.
- The applications for the permits to bore under the railroad owned by CSX Railroad, leased by the Ohio/Indiana Railroad, have not yet been obtained. The total fees are now anticipated to be \$4,950, which is approximately \$950 more than originally quoted. Why the cost has increased and how the fees are determined will be investigated by ME Engineering and reported to the Commissioners.
- The application approval for the sewer system's Permit to Install (PTI) is anticipated to be received from the Ohio EPA within the next four weeks. Once the PTI is received, funding application letters relaying that information will be resubmitted to Senators Brown and Voinovich and Representative Austria regarding state appropriation requests. Information regarding the approved PTI will be sent to Ohio EPA's Ohio Water Pollution Control Loan Fund Division as well. The PTI expires eighteen months after issuance.
- Work continues on obtaining the easement from the Darby Township Trustees for the lift station. The county prosecutor is currently working on the necessary documentation.
- The informational flyers are ready for circulation to area residents affected by the project. A public meeting will be scheduled after more information has been obtained regarding funding options.
- Nathan Davis distributed and reviewed a timeline spreadsheet and the necessary steps for completion of multiple tasks if grants/loans for the project were to be received through the USDA's Department of Rural Development. Some of the tasks include, but are not limited to: a preliminary engineering report (PER); an extensive Environmental Review (ER) on the USDA's format, for which Mr. Davis can assist for a fee of \$7,500; a USDA formatted median household income (MHI) survey of the area as the grant/loan ratio depends on the results of the survey; the exploration of available Community Development Block Grant (CDBG) Water and Sewer and Ohio Public Works Commission (OPWC) grant/loans will be performed. Once all the necessary tasks and the application are completed and submitted, the USDA will review all of the submitted documentation. Mr. Davis stated that the USDA would then provide what is called a Letter of Condition to the county. The Letter of Condition essentially spells out any items that may need to be addressed before the USDA would commit to the project. Based on Mr. Davis' timeline, the project's construction would be slated to take place in the fall of 2012. Mr. Stoll pointed out if the USDA and its timeline was not involved with the project, construction could take place as early as the fall of 2011.

Following further discussion regarding various grant/loan scenarios for the project, the Commissioners reinforced the need to obtain as much grant funding as possible to help keep the monthly user rates as low as possible, and then thanked everyone for the update.

In the Matter of
Meeting with Jim Bingman
Regarding 800 MHz Communications Tower
Update and Five-Year Capital Plan:

Jim Bingman, Countywide 800 MHz Communications System Coordinator, met with the Commissioners to provide an update regarding the radio frequency reconfiguration (rebanding) project, security matters for the main and back-up towers, radio user fees, monthly/yearly operation expenses, and a draft 5-year Capital Plan for the system. The system is utilized by area first responders/emergency services providers, local school districts, Berger Health System, Red Cross, and various county agencies.

Mr. Bingman reported that the rebanding project, funded by Sprint/Nextel, is going well and approximately 300 mobile radios have been exchanged out. The next phase of the plan will be exchanging

MONDAY, MAY 17, 2010
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

150+ portable radios with new units. Upon completion of the rebanding project most, if not every, radio on the system will contain a new feature call "ProFile." This feature will permit the future reprogramming of radios to be done over the airwaves, therefore saving an incredible amount of time and effort and eliminating the need to physically modify each radio when changes to the system or radios are needed. This does, however, require the purchase of software and equipment.

The closed circuit TV (CCTV) security cameras for the main tower site located on U.S. Rt. 22 East have been installed and are working well. The site still lacks a high speed internet connection to remotely monitor the cameras, which will eventually take place. Plans are to begin the installation of CCTV equipment on the back-up tower site, located at St. Rt. 56 and Morris-Salem Rd. This tower was donated to the county by AEP. Also related to the back-up tower site, finalizing the specifications for needed equipment/services was reviewed. The equipment purchase will be funded through a Homeland Security Grant with a local match previously approved by the Commissioners. Mr. Bingman stated that the equipment will cost under \$25,000 and he plans to secure quotes from qualified vendors to complete the project.

Spreadsheets reflecting three different ranges of radio user fees to take under consideration were also reviewed, along with a long-range Capital Improvement/Expenditure plan for equipment purchases developed by the 800 MHz Communications Advisory Committee.

At the conclusion of the meeting, the Commissioners thanked Mr. Bingman for the update.

In the Matter of
Approval of Addendum to the
Request for Proposals from Energy Service Providers:

Following an overview of changes to the Request for Proposals (RFP) and the deadline submission of proposal from energy service providers for self-funded energy efficiency improvements related to House Bill 295, Mr. Reeser offered the motion, seconded by Mr. Wippel, authorizing the changes and the extension of time for the submission of proposals.

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

In the Matter of
Authorization to Change the County's Third Party Administrator and
Managed Care Organization Related to Workers Compensation:

County Administrator, Ryan Scribner, spoke to the Commissioners regarding the Workers Compensation open enrollment period for third party administrators (TPA's) and managed care organizations (MCO's). Mr. Scribner stated that the county currently uses Comp Management as its TPA and Vantage Occupational Health Plan as its MCO. After meeting with representatives from both groups to review their services and capabilities, Mr. Scribner requested the Commissioners' consideration in authorizing him to change from Vantage to Comp Management for the county's MCO. Mr. Scribner informed the Commissioners that Comp Management was currently the TPA for approximately 80 counties, and is the MCO for about 60 counties. He also said that utilizing one company as the TPA and MCO would facilitate better communication and coordination of claims management.

Following further discussion regarding the request, Mr. Reeser offered the motion, seconded by Wippel, authorizing the change.

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

MONDAY, MAY 17, 2010
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Creation of a New Line Approved:

Mrs. Metzler offered the motion, seconded by Mr. Reeser, to approve the following request for the CREATION OF A NEW LINE ITEM:

201.3006.5606 – OPWC-Loan

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

In the Matter of
Appropriations Approved:

Mrs. Metzler offered the motion, seconded by Mr. Reeser, to approve the following requests for the APPROPRIATION OF FUNDS:

6,402.20 to 201.3006.5606 – OPWC-Loan
10,800 to 229.1245.5501 – Clerk of Courts-Computer Fund
11,000 to 101.1105.5703 – Contingencies
6,060 to 101.1105.5703 – Contingencies

Voting on the motion was as follows: Mr. Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

In the Matter of
Transfers Approved:

Mrs. Metzler offered the motion, seconded by Mr. Reeser, to approve the following requests for the TRANSFER and RE-APPROPRIATION OF FUNDS:

6,060 from 101.1105.5703 – Contingencies
to
101.1108.5901 – Building Department-Other Expenses

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright-Poling/Pickaway County Dog Shelter was filed for week ending May 15, 2010.

A total of \$407 was reported being collected as follows: \$128 in sales of dogs; \$15 in redemptions; \$160 in donations; \$91 in sales of tags; and \$13 in late tag fee penalties.

Six (6) dogs were euthanized.

No firearms were discharged.

MONDAY, MAY 17, 2010
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

With there being no further business brought before the Board, Mrs. Metzler offered the motion, seconded by Mr. Reeser to adjourn. Voting on the motion was as follows: Wippel, yes; Mr. Reeser, yes; Mrs. Metzler, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Glenn D. Reeser, Vice President

Ula Jean Metzler
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: _____
Patricia Webb, Clerk